



## **MINUTES**

**James B. McMillan Elementary School  
School Organizational Team Meeting  
Thursday, March 21, 2024  
4:30 p.m. - 5:30 p.m.**

### **School Organizational Team Members present:**

Ayesha August  
Cheri Griggs  
Robyn Scheib  
Sabrina Torres

### **School Organizational Team Members absent:**

Pam Hoskins

### **Non-Voting Members present:**

Nikki Longmore, Principal  
Christina Bass, Assistant Principal  
Gerold Petrosky, Assistant Principal

Minutes from the meeting held on February 8 , 2024 were read and approved unanimously with clarifications.

### **NEW BUSINESS**

1. Robyn Scheib and Nikki Longmore gave updates on our school's last 3 fundraisers. The purpose of our school fundraisers are to provide funding for various staff appreciation events as well as field trips for various student groups. It is also a great opportunity to create camaraderie between the school, our families, and local businesses. Our last 3 events were the Read-a-Thon, Cane's, and Chuck E Cheese. We have one coming next week with Panera.
2. Mrs. Longmore shared that our chronic absenteeism rate has dropped to 27.5%. Administration has been holding parent conferences daily where parents are signing attendance contracts to ensure that their children are in school every day. Unfortunately several cases of educational neglect for students with the highest absenteeism rates have been filed and will be adjudicated accordingly. An additional incentive has been added for students who have shown improvement in their attendance and are coming to school regularly now.
3. Mrs. Longmore gave an update to the staffing for the 2024-25 school year. The administrative team has been busy interviewing candidates, and the open positions in 2nd grade, 3rd grade, and PE have been filled. We have interviewed candidates for all of the open special education positions, 1st grade, 4th grade, and 5th grade and hope to have those filled soon. There is a pool of 125 J1 visa candidates coming from the Philippines that was just approved by HR, so they will be eligible for hire as well.
4. Construction management should be paving the bus lanes and the front of the school very soon. For safety reasons, Mrs. Longmore received approval to have the pea gravel area by the dismissal gates removed and the area paved. She has also received approval for shade structures to be erected at the dismissal gates. The school has ordered new basketball nets, volleyball nets, pickleball equipment, and cornhole equipment to add to our primary and secondary playground areas.

### **PUBLIC COMMENTS NONE**

Meeting was adjourned at 5:04PM. The next meeting is scheduled for Thursday April 11, 2024. The meeting link will be posted on ClassDojo and on the school website.