



MINUTES
James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, November 16, 2023
4:30 p.m. - 5:30 p.m.

School Organizational Team Members:

Ayesha August
Cheri Griggs
Pamela Hoskins
Robyn Scheib
Sabrina Torres

Non-Voting Members:

Nikki Longmore, Principal
Gerold Petrosky, Assistant Principal

Minutes from the meeting held on October 12, 2023 were read and approved unanimously with no changes.

NEW BUSINESS

1. Mrs. Griggs provided a summary of the SOT history and function. The standing norms for meetings were shared to each member and accepted without changes, including attendance expectation for all voting members. Per state law, if we need to reschedule a meeting due to a lack of quorum, it must be held in that month as we are required to meet monthly.
2. Mrs. Longmore gave a presentation on our School Performance Plan (SPP), goals, and implementation. One statistic shared was the attendance incentives seem to be having a positive effect as our chronic absenteeism rate is down 11% over last year during this time. Student surveys reflect that the primary reason students are absent is that they are feeling overwhelmed and anxious about something here at school. The school has added an attendance officer to the staff (share time with Katz ES) as well as the IMPACT Team for student support services. They team with our existing MTSS Team (school psychologist, safe school professional, and student success advocate) for SEL services. Currently we are using one of our learning strategists as our acting behavior strategist.
3. Mrs. Longmore then gave a presentation on the school Supplemental School Performance Plan, as required for 1 Star schools. It follows our SPP, but it drills the data and activity down to weekly and monthly data points in order to help the school stay on track. As discussed during the SPP presentation, our attendance incentives seem to be working. The admin team has now decided to add an incentive for parents. In December, parents of perfect attendance students will receive a free night out where they can drop their child off at school for movies and popcorn, and the parents get a break to do whatever they want with their free time.

OLD BUSINESS

1. None presented.

PUBLIC COMMENTS

There were no public comments.

Meeting was adjourned at 5:19PM. The next meeting is scheduled for Thursday December 14, 2023. The meeting link will be posted on ClassDojo and on the school website.