



MINUTES
James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, December 14, 2023
4:30 p.m. - 5:30 p.m.

School Organizational Team Members present:

Ayesha August
Cheri Griggs
Pamela Hoskins
Robyn Scheib
Sabrina Torres

Non-Voting Members present:

Nikki Longmore, Principal

Minutes from the meeting held on November 16, 2023 were read and approved unanimously with no changes.

NEW BUSINESS

1. Mrs. Longmore discussed the strategic budget revision she submitted for a second full-time assistant principal. Looking over the trend data, our school is in need of another administrator to assist with behaviors and other administrative duties. Our current team spends 100% of their time on behavior management, leaving no time for teacher support. The budget request was approved by the District, and the job is currently posted. Mrs. Longmore hopes to have candidates identified by Monday to begin interviews over the break.
2. Mrs. Longmore also spoke about our chronic absenteeism rate. It is currently down nearly 30% over the same time last year, so the efforts of our MTSS coupled with the student incentives appears to be effective. First grade currently has the worst absenteeism rate, and those students must rely on adults to get them to school so a parent incentive was also put into place. Last week 80 students attended the Parent Night Out movie night. They had popcorn and movies, giving the parents 3 hours of free time.
3. Mrs. Griggs discussed the School Safety Committee minutes. She will be bringing this each month to the SOT to keep SOT members in the loop regarding school safety issues. CCSD Maintenance will begin replacing all of our asphalt at the end of January. The playgrounds will be first and will be done in segments so that student play is not affected. It will culminate with staff parking. Mrs. Longmore ordered privacy screens to go around the campus so that children could not interface with strangers walking along the sidewalk or with customers in the Cane's drive through. Aesthetically the blue matches our building color well. Additionally Mr. Petrosky has contacted the Landscaping Department about adding plants to the front of the building in order to make it more inviting and visually appealing. Mrs. Scheib shared that the irrigation system has already been tested and is ready to go.

OLD BUSINESS

1. None presented.

PUBLIC COMMENTS

There were no public comments.

Meeting was adjourned at 4:52PM. The next meeting is scheduled for Thursday January 11, 2024. The meeting link will be posted on ClassDojo and on the school website.