



Minutes
James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, December 8, 2022
4:30 p.m. - 5:30 p.m.

SOT Members Present:

Beth Todd
Christina Bass
Robyn Scheib
Danielle Welte

Non-Voting Members Present:

Nikki Longmore, Principal
Gerold Petrosky, Assistant Principal

1.0 Welcome, Roll Call, and Reading of the Minutes- Minutes from the meeting dated November 17, 2022 were presented and approved unanimously.

2.0 New Items

2.1: **Vacancies-** McMillan has a second grade teaching position, FLS aide and a PSLD aide position open.

2.2: **Status of New Hires-** The PE aide and Student Success Advocate positions have been filled.

General Discussion

3.0 AGENDA PLANNING: Items for Future Agendas (SOT Team Members)

3.1 **Family Engagement Plan-** The plan was reviewed for all parents on November 28, 2022 during a parent chat meeting. It was also reviewed at our SOT meeting December 8, 2022. The plan reviews the results of the district wide survey on parent and students perceptions of school. Parents had questions about the curriculum and how we use fundraising money. How fundraising money is being spent will be addressed at SOT meetings along with an explanation on the advertisement for the fundraising event. The biggest concern in the plan for students is that they stay home because they feel anxious and overwhelmed at school. Administration will work with the school counselor, safe schools professional, and the student success advocate to create lessons to help students. The student success advocate will also be calling parents of students who have five or more absences. The student success advocate will work with families to create a plan for getting the students to school. Parents are also encouraged to volunteer at the school to help with various activities. (eg. picture day)

3.2 **School Performance Plan-** The school performance plan is a guide for all staff to ensure we have rigorous lessons that meet the standards and our students continue to grow academically. The plan is a

living document that will continue to change as we gather more data and make adjustments to our teaching.

4.0 Information

Next Meeting: James B. McMillan ES Multipurpose Room/virtual, January 12, at 4:30 p.m.

5.0 Public Comment Period (2 min)