

Minutes
James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, April 7, 2022
4:30 p.m. - 5:30 p.m.



SOT Members Present:

Maria De Shakir
Brenda Garcia
Marissa Grady
Danielle Welte
Lauren Peters
Michelle Peterson

Non-Voting Members Present:

Julie Zambas, Assistant Principal

Non-Voting Members Not Present:

Nikki Longmore, Principal

1.0 Welcome, Roll Call, and Reading of the Minutes

1.1 The minutes from the meeting dated February 8, 2022 were presented and unanimously accepted with some changes. The following changes were made; The humanities position next year will just be science, not a STEM position. We have hired for the primary resource position and are interviewing for the intermediate SLD position. We also have not purchased the program, A Leader in Me. It is still being discussed. With those changes, the minutes were unanimously accepted.

2.0 New Items

2.1 Welcome Mrs. De Shakir

We welcomed our newest parent member, Mrs De Shakir to the SOT team. We are happy to have her!

2.2 Leadership Retreat

The Leadership team discussed the Leader in Me program and if it is a program that is sustainable and could effectively be used at our school next year knowing that there would be a lot involved in the implementation. The leadership team liked the idea of doing a leadership retreat over the summer which would include the administration and the leadership team. The purpose would be to do a book study on Leader in Me by Stephen Covey. Stephen Covey has the 7 habits of highly effective people. We would be reading the text and deciding on how we can begin to implement it. We think starting with the book study will be a good way to begin with the program and that it will be a more sustainable way to start.

2.3 Summer Acceleration

We currently have 33 staff members that are willing and wanting to teach during the summer acceleration program. We have 173 students that will be joining us for the program. These students consist of incoming kindergarteners, first graders, second graders, third graders, fourth graders and fifth graders. Students that are currently in fifth grade this year will be going to sixth grade next year will have the option to attend the summer acceleration program at their new school. We will be using different data this year to group students by their academic needs. For students going into grades 3, 4, and 5, their Spring MAP data will be used to determine what students need help with, especially for the SBAC test. For students in grades 1 and 2 we will be using their Spring MAP data to see where their areas of deficit are to help them in those areas. For students that are coming into Kindergarten, we will be using the Core Phonics assessment to see where they are at in knowing their letter names and sounds and a math assessment

to see where they are at with counting and number knowledge. We are hoping to break up the day so it is not so rigid and the students will be able to have more fun this year. The proposed schedule as of right now is that students will have an hour in the morning for class time, then they will go to morning specials for an hour. Then K-2 students will go straight to lunch and recess while the students in grades 3-5 would go back to their classroom for about 30 more minutes before going to lunch and recess. After lunch and recess all students will go to different specials before going back to their classroom for more instruction. Hopefully this will break up the day a little more for students. The specials that we have will be; science experiments, fun and games, social and emotional learning, readers theater with some music tied in and arts and crafts.

2.4 SBAC Test Incentives

This year our students in grades 3-5 taking the SBAC (Smarter Balanced Assessment Consortium) test, which is a state mandated test, have the opportunity to earn different prizes. Students earn tickets by showing up for testing, using test strategies, using scratch paper, if they show they are using their time wisely and a few other things as well. The students can use the tickets they earn throughout testing to enter to win prizes of their choice. Some of the prizes include; an ipad, a smart tv, scooters, bikes, giant pop its, earbuds, a karaoke machine, and catered lunch from Raising Canes. Then, administration will pull a winning ticket for each prize on May 2nd, when all testing is complete.

2.5 Kinder and 5th grade promotion and 1st-4th awards assemblies

We will be having our Spring Concert on May 13th from 4:30-5:30pm. Permission slips were sent out and need to be returned in order for students to be able to perform in the concert. Kindergarten Promotion will be on May 16th at 1:30pm. On May 17th there will be awards assemblies for First grade at 9:30am and Second Grade at 1:30pm. On May 18th there will be awards for Third grade at 9:30am. On May 24th there will be awards for Fourth grade at 1:30pm. On the last day of school, May 25, we will have Fifth grade Promotion at 9:30am. Parents are able to attend the awards and promotion ceremonies. For the promotion ceremonies for Kindergarten and Fifth grade there will be 4 tickets given per household in order to stay at the allotted capacity limit. We will also have Field Day on May 23rd, K-2 will have it in the morning and grades 3-5 will have it in the afternoon.

General Discussion

3.0 Information - Next Meeting: James B. McMillan ES Multipurpose Room/virtual, May 12, 2022 at 4:30 p.m.

4.0 Public Comment Period (2 minutes maximum, per speaker, allotted)

Ms. Zambas brought up that for Teacher Appreciation week there will be options for parents and students to write cards or notes for teachers. There will be some different options up on Class Dojo and sent out on the Parent Link as well. Teacher Appreciation week this year is May 2-6, 2022.

The meeting was adjourned at 5:08pm