



James B. McMillan Elementary School
School Organizational Team Minutes
January 12, 2021

The James B. McMillan Elementary School Organizational Team meeting was called to order at 4:30 p.m. on January 12, 2021. The meeting was held via Google Meet due to Nevada's restrictions on social gathering and Full-time Distance Education.

Members present:

Whitney Baker
Marissa Grady
Cheri Griggs
Beth Todd
Danielle Welte

Non-Voting Members present:

Nikki Longmore

Old Agenda Items

- **Minutes from 12/8/2021.** Minutes were presented and unanimously accepted with minor changes and additions.
- **Support staff seat update.** Mrs. Griggs shared that ESEA held elections, but the elected member has declined to serve on the SOT. Mrs. Longmore has reached out to ESEA for next steps.
- **Reopening schools update.** Mrs. Longmore shared that the school has received an extensive amount of PPE, hand sanitizer, and cleaning solutions. She has ordered plexiglas walls for the office staff. A community partner has donated 450 student-sized masks.
- **Budget updates.** The Title I budget for FY 2021-22 has been cut by \$36,000 for a total of \$207,915.00. SB178 budget has not been released, but Mrs. Longmore is making the assumption that we will not receive this funding from the state due to a lack of funding from the state level. Currently our attendance sits at 478 students. Without an increase, we could lose our part-time AP next school year.
- **Staffing updates.** Mrs. Longmore is extending an offer to an SLD aide after the SOT meeting today. We have a new 2nd grade teacher and a new 4th grade teacher on staff now, and we are awaiting clearance for a 5th grade teacher and a learning strategist.

New Agenda Items

- **Expenditures.**
 1. With the unused funding in the budget, Mrs. Longmore is requesting that we approve a new copier for the front office. The quote is \$15,000, and includes warranty service. Expenditure was approved unanimously.
 2. School Website. Mrs. Longmore requested \$3315 for a 1-year contract with Educational Network. The contract includes hosting our website, at-will training for all users, and on demand support.

The expenditure was approved unanimously.

3. Mrs. Longmore requested \$5,000 for the math component of Study Island due to the learning path data that is not available in other programs. It was approved unanimously.
4. Mrs. Longmore asked the teaching staff to review all of the technology software and applications we use with our students and to create a "What can we not do without?" for discussion at the February SOT meeting.

Public comment: None

Meeting was adjourned at 5:30PM. The February meeting will be held on Tues. Feb. 9, 2021 at 4:30 p.m. A Google Meet link will be sent to members, posted on ClassDojo, and posted on our school website.