

**Minutes**  
**James B. McMillan Elementary School**  
**School Organizational Team Meeting**  
**Tuesday, September 14, 2021**  
**4:30 p.m. - 5:30 p.m.**



**School Organizational Team Members:**

Whitney Baker- Present  
Brenda Garcia- Present  
Marissa Grady- Present  
Cheri Griggs - Present  
Beth Todd- Present  
Danielle Welty- Present  
Brenda Garcia- Present

**Non-Voting Members:**

Nikki Longmore, Acting Principal  
Jerry Petrosky, Assistant Principal  
Julie Zambas, Assistant Principal

**1.0 Welcome, Roll Call, and Reading of the Minutes** The minutes were approved unanimously without change.

**2.0 New Items**

2.1 Overview of the McMillan ES principal selection process. Action item for vote - SOT works with Region School Associate Superintendent Scarlett Perryman on the identification of desirable qualities for our next principal. SOT voted unanimously to approve the following desirable qualities for our next principal:

**Top 5 desirable qualities**

- Humble, honest, owns the work, models expectations
- Cultural awareness, advocate, putting kids first, establishes a safe learning environment and promotes positive student behavior
- Objective, critical thinker, demonstrates problem solving skills through the use of data
- Flexible, organized, cognizant of others' time, approachable, excellent communication, and strong interpersonal skills
- Continuously willing to learn, improving leadership skills

2.2 2021-2022 School Year opening- This topic has been tabled until the next meeting.

2.3 Budget allocations- This topic has been tabled until the next meeting.

2.4 Staffing Updates- This topic has been tabled until the next meeting.

2.5 School funded projects- This topic has been tabled until the next meeting.

2.6 Grading reform- This topic has been tabled until the next meeting.

2.7 Sanitation of classrooms and lunchroom- This topic has been tabled until the next meeting.

**General Discussion**

**3.0 Information** - Next Meeting: James B. McMillan ES Multipurpose Room/virtual, October 12, 2021 at 4:30 p.m.

**4.0 Public Comment Period (2 minutes maximum, per speaker, allotted) - none**

The meeting was adjourned at 5:26 pm