

Minutes
James B. McMillan Elementary School
School Organizational Team Meeting
Thursday, March 10, 2022
4:30 p.m. - 5:30 p.m.



SOT Members Present:

Brenda Garcia
Marissa Grady
Danielle Welte
Lauren Peters
Michelle Peterson

Non-Voting Members Present:

Julie Zambas, Assistant Principal

Non-Voting Members Not Present:

Nikki Longmore, Principal

1.0 Welcome, Roll Call, and Reading of the Minutes

1.1 The minutes from the meeting dated February 8, 2022 were presented and unanimously accepted with no changes.

2.0 New Items

2.1 Election Result for Vacant Parent Position

There was a google form created for voting in a new parent to the SOT team. It was posted on Class Dojo as well as through a parent link. We received votes and our new parent is Maria DeShakir. Ms Zambas will be reaching out to her to let her know that she has the highest number of votes.

2.2 Staffing Updates

Next year we will have a humanities teacher along with keeping the specials the students already have (music, art, PE, library). The humanities position will focus on STEM, so students will be learning science, technology, engineering and math two times in the updated seven day rotation for specials. We also will have a position next year for an Intensive Intervention position. The person in this position will be pulling small groups to help fill in learning gaps and further accelerate higher students. There will also be a SEIF (Special Education Instructional Facilitator). We have someone already hired from Colorado. Next year we will have two Special Education Resource positions open, they are SLD and Primary Resource positions. The staff in those positions now are on a VISA and this is their fifth year here, so their visa is up. We are in the process of interviewing for those positions and will hopefully have people hired soon.

2.3 Budget Updates

We are excited to continue to beautify our school campus for students. We want students to feel welcomed and safe here so they are more comfortable and ready to learn. We have purchased new desks and tables for all classrooms for next year. We are getting new carpet this year in the whole school as well next month in April. We also purchased the program, A Leader in Me. The program teaches students how to be good citizens and will be really good to help provide what our students need for their social and emotional learning. This program cost us \$26,999 and that is for an annual membership which includes a full day of training for the staff on how to implement the program, additional days of professional development throughout the school year, coaching sessions for teachers on how implementation is going, and all of the student and staff materials.

2.4 CCSD Code of Conduct

The Code of Conduct can be found on the school website. Whenever a student goes to the office for a disciplinary conversation or anything, there is a criteria of what needs to be done. The code of conduct explains the steps of what happens for different incidents and has descriptions for different types of incidents, as well as different resources.

2.5 Date Change for Next SOT Meeting

The SOT team voted on changing the date for the next SOT Meeting since it falls on the week of Spring Break. The team voted and approved for the April meeting to be changed to April 7th instead of the 14th.

General Discussion

3.0 Information - Next Meeting: James B. McMillan ES Multipurpose Room/virtual, April 7, 2022 at 4:30 p.m.

4.0 Public Comment Period (2 minutes maximum, per speaker, allotted) - none

The meeting was adjourned at 5:01pm