

Minutes
James B. McMillan Elementary School
School Organizational Team Meeting
Tuesday, December 14, 2021
4:30 p.m. - 5:30 p.m.



SOT Members Present:

Brenda Garcia
Marissa Grady
Lauren Peters
Michelle Peterson
Danielle Welty

SOT Members Not Present:

Deanna Rabb

Non-Voting Members Present:

Julie Zambas, Assistant Principal

Non-Voting Members Not Present:

Nikki Longmore, Principal

1.0 Welcome, Roll Call, and Reading of the Minutes

1.1 The minutes from the meeting dated November 16, 2021 were presented and unanimously accepted with no changes.

2.0 New Items

2.1 Parent and Family Engagement Plan.

Ms. Zambas explained that this plan is needed for all Title 1 schools. This plan is created by the staff based on a district survey that is taken by parents and students in grades 3-5. This survey asks about transparency and also asks students questions about if they feel safe at school when it comes to their learning. The survey helps us to know what our strengths are, as well as where we need to improve. After reviewing the survey we found out that parents wanted to know where the funds are going from fundraising. The results from the students told us that students felt as though they do not feel very confident in answering questions in class if they are not 100% sure they have the right answer. We will be monitoring the progress of the students growing their confidence through lessons with Stanford Harmony or other resources.

2.2 Staffing Update.

Ms. Zambas let us know that a new First Grade teacher and she will be starting after Winter Break. We still have a Fifth Grade position open as well as SBTA positions.

2.3 Fundraising Money

Ms. Zambas shares that through the book fair our proceeds came out to \$1,160. That money will go back to buying new books for the library. The librarian will be surveying the students to see what books they would like to see in the library. We also had a parent's night out this month and are planning another one in the Spring.

General Discussion

3.0 Information - Next Meeting: James B. McMillan ES Multipurpose Room/virtual, January 11, 2022 at 4:30 p.m.

4.0 Public Comment Period (2 minutes maximum, per speaker, allotted) - none

The meeting was adjourned at 5:00 pm