



James B. McMillan Elementary School
School Organizational Team Minutes
August 18, 2020

The James B. McMillan Elementary School Organizational Team meeting was called to order at 4:30 p.m. on August 18, 2020. The meeting was held via Google Meet due to Nevada's restrictions on social gathering and Full-time Distance Education.

Members present:

Jayne Jensen
Cheri Griggs
April Turner

Members absent:

Danielle Welty
Tess LaCroix
Shanna Savala

Non-Voting Members present:

Antoinette Irby
Nikki Longmore
Julie Zambas

The minutes from the meeting dated May 12, 2020 were presented and unanimously accepted without change.

Old Agenda Items

- **Agenda Item 2.3 Plan of Operation.** Mrs. Irby shared that there has been no changes made to our Title I budget (\$246,095). It will continue to reflect allocations for a 3rd grade teacher, our Family Liaison position, 4 CTTs, 6 after-school tutoring teachers, FOSS science curriculum, Everyday Math curriculum consumables, the Study Island license, and chromebooks. Staffing allocations in the building remain the same for all grade levels at this time.
- **Agenda Item 2.4 School Opening.** Mrs. Irby reviewed the Distance Learning terms that are being used for our School Reopening plan. After closure of school during the 2019-20 school year, we were able to share unexpired food that our Kitchen had on-hand with parents and families March - May. For this school year, students will have full schedules with lunch, Specials, and recess, to keep as "normal" and structured as possible. Parents should have received school schedules by now. We have tried to reach parents with every possible contact point (text, emails, and ParentLink calls). Virtual office hours and recorded sessions will be available for students who are unable to attend live class sessions. Mrs. Irby further explained the Canvas platform and how wellness check-ins will be conducted by school staff. Since we are still in Phase 2 reopening, our school office is closed to walk-ins and entrance is by appointment only. Mrs. Irby shared the CCSD Digital Family Guide that will be shared by Administration during the parent-admin portion of the Virtual Open House.

New Agenda Items

- **SOT Elections.** Mrs. Griggs shared that CCEA will conduct SOT elections in September for Licensed staff SOT members. Mrs. Irby added that parent elections will also be conducted in September. It is unknown when ESEA will conduct the Support Staff SOT elections.

- **Public comment:**

Lourdes Esparza from CCEA announced that the Licensed Staff SOT Elections would be conducted online September 22, 2020, 6AM-6PM. Nominations will be September 14-16.

April Turner thanked Mrs. Irby for her presentation, stating that it contained good information and was easy to follow.

- Meeting was adjourned at 5:20 PM. The September meeting will be held on Tuesday September 8, 2020 at 4:30 p.m. A Google Meet link will be sent to members, posted on ClassDojo, and posted on our school website.