



James B. McMillan Elementary School
School Organizational Team Minutes
November 10, 2020

The James B. McMillan Elementary School Organizational Team meeting was called to order at 4:30 p.m. on November 10, 2020. The meeting was held via Google Meet due to Nevada's restrictions on social gathering and Full-time Distance Education.

Members present:

Whitney Baker
Marissa Grady
Cheri Griggs
Danielle Savala
Beth Todd
April Turner

Members absent:

none

Non-Voting Members present:

Nikki Longmore

Old Agenda Items

- **Welcome 1.0.** The minutes from the meeting dated October 20, 2020 were presented and unanimously accepted with changes. Mrs. Griggs welcomed Whitney Baker, Marissa Grady, and Danielle Savala as the elected parent members. April Turner continues to represent support staff as it is still unknown when ESEA is conducting support staff elections. April will contact ESEA and notify the SOT when their elections will be held. Mrs. Griggs shared that our community partner will continue to be Mr. Greg Townsend from Summerlin Rotary.
- **Team Norms and Meeting Procedures 2.1-2.2.** Mrs. Griggs explained team norms for meeting dates and times. After discussion, members voted unanimously to maintain meeting days as the 2nd Tuesday of each month and meeting time as 4:30-5:30PM. Mrs. Griggs then explained the officers needed for the SOT. Voting results: Whitney Baker will be the secretary, responsible for taking the minutes and submitting to Mrs. Longmore for posting. Beth Todd will be co-chair, and Cheri Griggs will be the Chair and will be responsible for preparing the agendas with Administration.
- **Agenda Item 2.3 Budget and Staffing updates.** Mrs. Longmore shared that all budgets have been approved by CCSD. Regarding staffing, Administration has conducted several interviews and is prepared to extend offers of employment to candidates once all district surplus employees have been placed. Regarding STAR and primary SLD positions, offers were extended and accepted by 2 J1 Visa candidates, who are expected to arrive in their positions by February 1.
- **Agenda Item 2.4 Reopening the Schools.** Mrs. Griggs shared that the School Board of Trustees would be meeting on Thursday Nov. 12, 2020 to vote on plans to reopen the schools. She suggested to all members to email the Trustees, individually, in order to express their opinions on reopening. Additionally, she advised that Trustee emails were located on the CCSD website, under the Trustee tab.

- **Agenda Item 2.5 Parent Elections.** Mrs. Griggs welcomed Whitney Baker, Marissa Grady, and Danielle Savala as the elected parent members.
- **Agenda Item 2.6 Support Staff SOT Elections.** April Turner continues to represent support staff as it is still unknown when ESEA is conducting support staff elections. Mrs. Griggs shared that custodial staff are no longer under the ESEA union as they are now Teamsters. April will contact ESEA and notify the SOT when their elections will be held.

New Agenda Items

- **School Performance Plan.** The Student Code of Conduct is a 96-page document. Mrs. Longmore will email the document to the SOT members for their recommendations, questions, and change suggestions. The document will be reviewed at the December SOT.

Public comment: None

Meeting was adjourned at 5:20PM. The December meeting will be held on Tues. Dec. 8, 2020 at 4:30 p.m. A Google Meet link will be sent to members, posted on ClassDojo, and posted on our school website.