# Record of Policy Council Meetings

September 24,2025 BCECA/Virtual Start Time: 8:31AM

| 24-25 Members | 24-25 Community Reps | HS Staff |
|---|---|---|
| Morgan Sloas | Diva Justice-Virtual | Staci Green |
| | JD Adams | Stephanie Lyons |
| | | Kelly Smallwood |
| | | Jessie Tackett |
| **24-25 Parent Partners** | | |
| Whitney Sergent | Cotney Spicer | |

| 25-26 Members | 25-26 Community Reps | HS Staff |
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| Morgan Sloas | JD Adams | Staci Green |
| Taylor Rankin-Came in at 9:17AM | Diva Justice-Virtual | Stephanie Lyons |
| Kyra Maddix | **25-26 Parent Partners** | Kelly Smallwood |
| | Jessica Rigsby | Jessie Tackett |
| | Shelby Hanshaw | |

The meeting was called to order by Whitney Sergent, 24-25 Chairperson at 8:31AM.

Roll Call: Roll Called by Staci Green, Policy Council determined a quorum was established with the 24-25 members.

- **Minutes of May 14, 2025 Meeting:** Policy Council members reviewed these minutes.

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| Motion: Cortney Spicer | Second: Morgan Sloas |
| Vote Carried | |

- **Reports:** All Policy Council Members received Reports. Members reviewed the reports from various programs.

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| Motion: JD Adams | Second: Morgan Sloas |
| Vote Carried | |

Old or Unfinished Business: None

New Business:

1. **Approve New 2025-2026 Policy Council Members, Parent Partners and Community Representatives:** Staci Green went over list of our new 25-26 participants with the 24-25 members. Staci Green explained after this vote the new members have been voted in

by the previous council they would have voting rights. Old Members were dismissed from the meeting or given the opportunity to stay on if they wished. Cortney Spicer and Whitney Sergent left meeting at 8:40AM

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| Motion: Cortney Spicer | Second: JD Adams |
| Vote Carried | |

2. **Approve New 2025-2026 Policy Council Officers**: Staci Green asked for Volunteers for officers. Jessi Rigsby volunteered for Chairperson, Shelby Hanshaw volunteered to be Vice Chair and Morgan Sloas volunteered to be secretary.

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| Motion: JD Adams | Second: Morgan Sloas |
| Vote Carried | |

3. **Enrollment Information:** Staci Green explained the enrollment for May and June of the 24-25 school year and explained that if the attendance falls below 85% a report will be done for explanation.

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| Motion: Jessi Rigsby | Second: Morgan Sloas |
| Vote Carried | |

4. **Budget Update:** Jessie Tackett explained the budget and indicated the different budgets and what number and letter coincide with each account. She explained we are in the processing of clearing out the account from the previous year.

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| Motion: Shelby Hanshaw | Second: JD Adams |
| Vote Carried | |

5. **School Activity Fund Reports:** Stephanie Lyons explained the different budgets she explained that picture day money that we profit goes into this account. We have picture day twice a year fall and spring. Stephanie also explained this money has to be used on the children. We also have a pop machine on site that the money that we receive from that will also start begin deposited into this account.

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| Motion: JD Adams | Second: Shelby Hanshaw |
| Vote Carried | |

6. **Approve 2025-2026 Certificate of Head Start Full Utilization:** Stephanie Lyons explained when we accept our money we are in agreement to only take Boyd County Students even with the open borders K-12 has we still have to abide by only Boyd County Residents.

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| Motion: Shelby Hanshaw | Second: Morgan Sloas |
| Vote Carried | |

7. **Approve 2025-2026 Local Head Start Memorandum of Agreement:** Stephanie Lyons explained that this is an agreement with the Fairview Preschool that we will accept their 3 year olds if room is available since they do not have a 3-year-old program but then for their 4 year old year they will go back to Fairview to attend for that year.

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| Motion: JD Adams | Second: Jessi Rigsby |
| Vote Carried | |

8. **Approve Policy Council By Laws**: JD Adams asked if we could table approving this until the next meeting so members have a chance to look over the by laws more and see if they would like to make any changes. This was decided between all members and will be voted on at the October meeting.

**Correspondences (FYI)/ Good News:**

- Reminder if you miss three consecutive meetings you will be replaced by the next person on the list. Unless a special, circumstance is determined.
- Explain Blended Program and why we have head start, Stephanie Lyons discussed the different programs and what each of them mean.
- Ongoing Training: New Policy Council Training- Members were given a training packet with a conflict of interest policy, Confidentiality agreement, standards or conduct, civil rights form, KY background check. Stephanie Lyons explained to the Policy Council members the Head Start Standards for Policy Council and what their involvement will be with the program.

**Members Dialogue/Parent Committee Information or Questions**: It was discussed on what days and times the new members would like policy council to be. It was determined for meet on the 3rd Friday at 8:15AM.

- **Next Meeting:** The next meeting is scheduled for Friday Oct. 17th at 8:15AM. The meeting will be in person at BCECA and Virtual.

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| Motion: Taylor Rankin | Second: Jessi Rigsby |
| Vote Carried | |

- **Adjourned at 9:40 AM**

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| Motion: Morgan Sloas | Second: Taylor Rankin |
| Vote Carried | |

Respectfully submitted by Morgan Sloas, Secretary

Signature: Morgan Sloas Date: 10/10/25