

**James B. McMillan Elementary School
School Organizational Team Minutes
February 12, 2019**

The James B. McMillan Elementary School Organizational Team meeting was called to order at 5:00 p.m. January 11, 2019. The meeting was held in the multipurpose room at James B. McMillan Elementary School.

Members present:

*Meggan Fowler
Cheri Griggs*

Non-Voting Members present:

*Antoinette Irby
Nikki Longmore*

Members absent:

*Linda Judd
Ron Habeebullah*

The minutes from the meeting dated January 15, 2019 were presented and approved with corrections. The SOT leadership elections were tabled until the March meeting when all members could be present.

Old Agenda Items

- **SOT TEAM NORMS.** Further discussion was TABLED again due to not having a full board present. Mrs. Griggs contacted the two parent members, but neither were available to attend the February meeting.

New Agenda Items

TEAM NORMS. Discussion on norms was TABLED until next meeting.

MEETING PROCEDURES. TABLED until next meeting.

BUDGET PLANNING. Mrs. Irby shared the 2019-2020 School Performance Plan and 2019-2020 Title I Budget allocation (\$229,500) with the SOT. A Parent Chat meeting will be held to ask parents for their participation on the School Planning Team. Parents will also be asked about interest in participating on the SOT. The 2019-2020 Title I Budget will fund a learning strategist position as well as 4 CTTs, after-school tutoring salaries, School Performance Plan meetings, guest teachers for DRA Assessing, Data Meetings, and Instructional Rounds, Kagan training for teachers, and instructional supplies and software (such as MobyMax, myOn, Study Island, FOSS, AIMSweb Plus Assessments, Everyday Math, Being a Writer). The parental involvement set-aside will continue to support Family Engagement nights with books for parents and refreshments.

General Discussion

- **Agenda Planning: Items for Future Agendas**
The committee identified future agenda items:
 - Review of the Norms and meeting procedures
 - Root cause discussion for the reduction in behavior incidents 2018-2019 school year.
 - Strategic Budget discussion

Information

- **Next Meeting.** The next meeting will be held on March 12, 2019 in the James B. McMillan ES multipurpose room.

Public Comment: none

The meeting was adjourned at 6:15 p.m.