

**James B. McMillan Elementary School
School Organizational Team Minutes
March 12, 2019**

The James B. McMillan Elementary School Organizational Team meeting was called to order at 5:00 p.m. March 12, 2019. The meeting was held in the multipurpose room at James B. McMillan Elementary School.

Members present:

*Meggan Fowler
Cheri Griggs*

Non-Voting Members present:

*Antoinette Irby
Nikki Longmore*

Members absent:

*Linda Judd
Ron Habeebullah*

The minutes from the meeting dated February 12, 2019 were presented and approved with no corrections.

Old Agenda Items

- **SOT TEAM ELECTIONS.** Elections were conducted for Chair and Vice Chair. Cheri Griggs was nominated for Chair. The vote was unanimous. Meggan Fowler was nominated for Vice Chair. The vote was unanimous.
- **SOT TEAM DUTIES.** Duties were delegated between the two elected officers with respect to conducting meetings, taking minutes, preparing agendas, and preparing minutes for public notification.

New Agenda Items

SOT TEAM NORMS. Mrs. Longmore showed videos from CCSD on SOT Team norms.

PARENT ELECTIONS. As our two parents have now been absent for two consecutive meetings, their positions are vacated and will need to be refilled through another parent election. Discussion was held regarding the feasibility of preparing ballots, gathering nominations, and holding elections on Friday, March 15, 2019 during Family Night. Mrs. Longmore was tasked with preparing the ParentLink. Cheri Griggs would post notification on ClassDojo for the school.

General Discussion

- **Agenda Planning: Items for Future Agendas**
The committee identified future agenda items:
 - Root cause discussion for the reduction in behavior incidents from 2017 to 2018.
 - Strategic Budget discussion

Information

- **Next Meeting.** The next meeting will be held on April 9, 2019 in the James B. McMillan ES multipurpose room.

Public Comment: none

The meeting was adjourned at 6:00 p.m.