

James B. McMillan Elementary School
School Organizational Team Minutes
October 8, 2019

The James B. McMillan Elementary School Organizational Team meeting was called to order at 4:30 p.m. on October 8, 2019. The meeting was held in the multipurpose room at James B. McMillan Elementary School.

Members present:

Cheri Griggs
Antonio DiNatale

Members absent:

April Turner
Arnaysia Hall

Non-Voting Members present:

Antoinette Irby
Nikki Longmore

The minutes from the meeting dated September 10, 2019 were presented and accepted unanimously without change.

Old Agenda Items

- **2.1 SOT TEAM ELECTIONS.** The SOT welcomed Antonio DiNatale and Cheri Griggs as teacher members of the SOT. April Turner, support staff representative, and Arnaysia Hall, parent representative, were not able to attend. Mr. DiNatale agreed to table setting SOT norms until the other members could be present.
- **2.4 STRATEGIC BUDGET.** There has been no changes since the September SOT meeting. We currently have 2 vacancies in first grade, 2 vacancies in second grade, 1 vacancy in fifth grade, a learning strategist, and art vacancy. We also have 3 open CTT positions, our building tech position, and a 0.5 assistant principal position. Human Resources will notify us regarding candidates for the tech position and the AP position. Open vacancies will be posted at the Surplus meeting on October 10th. Mrs. Griggs asked about the CTT and specialists covering some of the specials that homeroom teachers cover with prep-buy out. Mrs. Irby explained that our CTTs are budgeted from the Title I budget and therefore cannot be pulled to cover a homeroom vacancy unless identified as a substitute. The exception would be to have specialists cover other specials if it is their intervention time. Prep-buyouts are from the school budget.
- **SCHOOL PERFORMANCE PLAN.** Due to the decrease in star rating, the school goals for 2020 and 2021 are aggressive. The goals are for ELA and Math as measured by the SBAC summative assessment for grades 3-5. Goals are set for designated areas such as ELL and FRL. Measurable objectives are set by grade level as well.

Current ELA proficiency = 29.3%	Goal by 2020 = 59.2%	Goal by 2021 = 61.2%
Current ELL ELA proficiency = 23.6%	Goal by 2020 = 44.4%	Goal by 2021 = 47.2%
Current FRL ELA proficiency = 29.3%	Goal by 2020 = 49.4%	Goal by 2021 = 51.9%

Current math proficiency = 23.5%	Goal by 2020 = 51.1%	Goal by 2021 = 53.5%
ELL math proficiency = 22.1%	Goal by 2020 = 39%	Goal by 2021 = 42%
FRL math proficiency = 23.5%	Goal by 2020 = 42%	Goal by 2021 = 44.9%

The significant increases for 2019- 2020 are due to a reduction in scores from 2018-2019, instead of a growth in scores. Mr. DiNatale shared his plan for SBAC prep for the 3rd grade team. Mrs. Griggs verified with Mrs. Irby that we have budgeted for SBAC Saturday school in the spring. Changes to the SBAC Interims scoring tool will lead to a more focused and productive preparation for the students.

- **2.5 Attendance and 2.6 Root Cause Analysis/ROI discussion** tabled for November meeting.
- **2.7 PARENT FAMILY ENGAGEMENT PLAN.** Mrs. Longmore led the discussion, based upon data received from the student and parent surveys. It is reported that there are 55 bullying infractions with most of them recorded as unsubstantiated as defined by Nevada Revised Statute. Administration will prepare a handout to be distributed at the Fall Festival. Mrs. Griggs will work a SOT booth at the Fall Festival to distribute bullying flyers and discuss parent involvement with SOT. Administration will prepare a slideshow (Results Week) that can run in the MPR where students and parents will enter the Fall Festival and take pictures. Additionally, Administrators, school counselor, and Safe School professional will conduct chats with students weekly during lunch in order to define and clarify the meaning of bullying. A parent chat meeting will be held to assist parents with the definition and clarification of the meaning of bullying, procedures, and the process.
- Public comment: none.
- Meeting was adjourned at 5:35 p.m. Next meeting will be held on November 12, 2019 at 4:30 p.m.