



Mission Statement: To support and challenge all students to achieve personal and academic excellence in a student-centered environment.

BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE

Tuesday, September 9, 2025 5:00pm
Tahanto Regional Middle/High School
Multi-Purpose Room

Stream link: <https://www.youtube.com/@bbrsdlive2893/streams>

This meeting may be recorded, and your image or voice may be broadcast.

Due to technical issues this meeting may not always stream live, but we will make every attempt to do so and to record the meeting for future posting.

The items listed on the agenda may be discussed out of order as the Chair decides due to potential scheduling and timing requirements.

Present: School Committee: Mr. Michael Totman, Chair; Mrs. Meagan Grill, Vice Chair; Mrs. Lori Hart, District Clerk; Mrs. Elisabeth Mancini, Mrs. Lisa Mair, Mrs. Jessica Deglialberti

Administration: Mr. Albert G. Ganem, Jr., Interim Superintendent; Ms. Jennifer Fortune, Executive Assistant to the Superintendent; Mr. Aaron Osborne, Director of Finance and Operations; Mrs. Renee Legendre, Director of Curriculum gr. 6-12 and Grants; Mr. Joseph Sposato, Director of Technology; Mr. Rob Pelczarski, Boylston Elementary Principal; Mrs. Lisa Sequeira, Tahanto Regional Middle/High School Principal; Mr. John Campbell, Berlin Memorial School Principal; Mrs. Jannel Fitzpatrick, Director of Pupil Personnel Services;

Also present: Mrs. Julie Lee, BBRSD Athletic Director; Mr. Dan Ayala, BBRSD Director of Facilities

I. Call to Order - Mr. Totman called the meeting to order at 5:00pm

II. Pledge of Allegiance

III. Public Comment - There were none.

IV. Consent Agenda - A motion to approve the Consent Agenda was made by Mrs. Hart and seconded by Mrs. Grill. -Vote 6-0, all in favor, motion passes

- 08/12/2025 Meeting Minutes
- 08/12/2025 Budget, Facilities, & Safety Subcommittee Minutes
- Warrant

V. School Committee Chair Report - Mr. Michael Totman

- Mr. Totman gave a report regarding the opening days of schools.

VI. Superintendent of Schools Report - Mr. Albert Ganem Jr.

- Mrs. Lee and Mr. Ayala presented an update on the Field Renovation. Friday, September 12, 2025 after the 4:00pm game, the field will become closed including the track!
- The renovation is being completed on the whole field.
- Field will be playable come the Spring season.
- Superintendent Search Timeline
 - 09/10/2025, Public Input Session with Mrs. Novick
 - 09/18/2025, LINK Input Session at BMS (Not a LINK only event)
 - Mr. Ganem is simply helping get the word out regarding meetings, that is simply all he is doing regarding the search.
- 25-26 great, successful start to the school year
- Focus this year, UDL, presenter Katie Novack presented opening day.
- 1,107 students were welcomed into BBRSD on Thursday, August 26, 2025.
- Bus routes have been rerouted for all 3 of our schools, we look at the equity for all of our students, across the entire District.
- Matthew Dowd, is a senior this year, and will be our Student Liaison.

VII. Administrator Updates -

- BMS Principal - *Mr. John Campbell*
 - Mr. Campbell announced his retirement at the end of FY26 school year.
- Director of Pupil Personnel Services - *Ms. Jannel Fitzpatrick*
 - Extended School Year for 45 students this summer at Tahanto
 - K4K, Kabs 4 Kids, is new transportation for the Pupil Personnel Department
 - Bridges transition has been smooth
 - 240, 262 Grants, and Circuit Breaker have been submitted
 - IEP timeline changes have rolled out this year, cut down from 10 days to 5 days
(the length of time from a special education meeting being held that results in an IEP to the time that IEP should be sent to the parent(s)/guardian(s)]
 - ISEPAC Meet-N-Greet, Monday, September 15, 2025, 6:30pm at Tahanto
- Director of Curriculum and Grants, Grades 6-12 - *Ms. Renee Legendre*
 - Strategic Plan Committee liaison
 - i. Submitting committee names, meetings will start next month, Wednesdays 3:30-6:00pm
 - ii. 17 committed members, a mixture from Berlin and Boylston
 - iii. Mrs. Mair was appointed to be a part of the Strategic Plan Committee
- Director of Finance & Operations - *Mr. Aaron Osborne*
 - Capital Plan Update -Mr. Osborne stated that the Capital Plan is a work in progress for FY27.
- Director of Technology - *Mr. Joseph Sposato*
 - Middle School Emails will be opened up to parents in grades 6,7,8. The email that is associated with the student & parent/guardian email that is linked to the student record in powerschool will be what is allowed to email, the first line of communication is to be through the office, the nurse, the guidance counselor
 - Berlin Insurance Group, Mark Adams and Deb Montano would like to donate roughly 30-40 monitors that are in good condition.
 - Securely is in final stages, will roll out once all final touches are in place.
 - Camera security at Berlin Memorial and Boylston Elementary is set for September 26th, the company will be coming out to install the outside cameras.

VIII. Subcommittee Updates -In the interest of time, these were skipped.

- Student Success and Technology Subcommittee - *Mrs. Jessica Degliaberti*
- Budget and Facility Subcommittee - *Mrs. Meagan Grill*

- Policy Subcommittee - *Mr. Michael Totman*

IX. Second Public Comment -There were none.

X. Business Items

- Communication Plan -Point of Contact -The committee discussed that future updates to contact information or individual names should be changed as needed, but the hierarchy of the points of contact can remain the same - **VOTE -Motion to approve the Communication Plan -Point of Contact was made by Mrs. Hart and seconded by Mrs. Grill. Vote 6-0 , all in favor. Motion passes.**
- MOU for BMS polling location -**VOTE -Motion to approve the MOU for BMS polling location was made by Mrs. Hart and seconded by Mrs. Mancini. Vote 6-0 , all in favor. Motion passes.** ● Policy CHE -District Professional Dress Code -Mrs. Deglialberti asked to clarify that this mirrors language in the recently agreed BBEA contract. It does.-**VOTE -Motion to approve Policy CHE -District Professional Dress Code was made by Mrs. Hart and seconded by Mrs. Mair. Vote 6-0 , all in favor. Motion passes.**
- Policy BL -School Committee Former Members and Graduating Family members -Mrs. Deglialberti mentioned that this policy seems weird-**VOTE -Motion to approve Policy BL -School Committee Former Members and Graduating Family members was made by Mrs. Hart and seconded by Mrs. Grill. Vote 5-1 , Mrs. Deglialberti abstained. Motion passes.**
- Alternate Signatory -Mr. Totman confirmed this is in line with policy DGA-**VOTE -Motion to designate Beth Mancini as the alternate signatory for school warrants was made by Mrs. Grill and seconded by Mrs. Hart. Vote 6-0 , all in favor. Motion passes.**
- BuyBoard -Mr. Osborne presented that this gives options for future purchasing but does not obligate the District to anything. -**VOTE -Motion to approve Buyboard was made by Mrs. Hart and seconded by Mrs. Grill.**
Amendment requested to replace the motion, The School Committee authorizes The Director of Finance and Operations to execute the agreement to join the Buyboard Purchasing Cooperative made by Mrs. Grill and seconded by Mrs. Hart. Vote 6-0 , all in favor. Motion passes.
- Boylston Elementary School, BEC request to serve alcohol at Pumpkin Fest -**VOTE -Motion to approve the Boylston Elementary School, BEC request to serve alcohol at Pumpkin Fest subject to BEC group satisfactory providing proof of event insurance and all the proper liquor licenses and and tips trained servers and police detail made by Mrs. Deglialberti and seconded by Mrs. Mair . Vote 5-1 , Mrs. Grill voted Present. Motion passes.**
- DCR Massachusetts Request for watershed determination of Applicability (Parking lot) signature -Committee is not committing to a parking lot in the budget process, but wants to keep the process moving forward. -**VOTE -Motion to authorize the Chair to sign DCR request for watershed determination of Applicability, Parking lot signature was made by Mrs. Grill and seconded by Mrs. Mancini. Vote 6-0 , all in favor. Motion passes.**
- School Committee Handbook -VOTE -Tabled, will be discussed at October meeting
- Berlin Insurance Group Monitor Donation -**VOTE -Motion to accept the Berlin Insurance Group Monitor Donation was made by Mrs. Hart and seconded by Mrs. Mair. Vote 6-0 , all in favor. Motion passes.**

XI. Future Agenda Items

- Student Handbook will be presented at the October meeting.
 - 6th grade students being able to participate in JV sports.
- Graduation Requirements will be presented in October
- Closeout Budget Summary

XII. 6:30 pm Executive Sessions –

- **Motion was made to enter into Executive session and may return to open session if needed, Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a), Purpose (3), to**

discuss strategy with respect to collective bargaining (BBRSD Custodial Staff Teamsters Local 170) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares by Mrs. Hart and seconded by Mrs. Mair.

ROLL CALL VOTE

Mrs. Mair -Aye

Mrs. Hart -Aye

Mrs. Mancini -Aye

Mrs. Degliaberti -Aye

Mrs. Grill -Aye

Mr. Totman -Aye

- **Motion was made to enter into Executive session The Berlin-Boylston Regional School Committee is convening in executive session under Purpose 1 to discuss an Open Meeting Law complaint filed by Lindsay MacKinnon (Tierney) against the Berlin-Boylston Regional School Committee by Mrs. Grill and seconded by Mrs. Degliaberti.**

ROLL CALL VOTE

Mrs. Mair -Aye

Mrs. Hart -Aye

Mrs. Mancini -Aye

Mrs. Degliaberti -Aye

Mrs. Grill -Aye

Mr. Totman -Aye

- **Motion was made to enter Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a), Purpose (7), to comply with or act under the authority of the Public Records Law to review the executive session minutes for possible release and then to return to open session to authorize any release of any approved executive session minutes by Mrs. Grill and seconded by Mrs. Hart.**

ROLL CALL VOTE

Mrs. Mair -Aye

Mrs. Hart -Aye

Mrs. Mancini -Aye

Mrs. Degliaberti -Aye

Mrs. Grill -Aye

Mr. Totman -Aye

XIII. Return to Open Session -09/09/2025 at 10:02pm

- **Motion was made to agree to release the following executive session meeting minutes, 05/07/2024, 06/18/2024, 07/22/2024, 08/01/2024, 08/08/2024, 09/10/2024, 10/08/2024 session 1, 11/12/2024, 11/26/2024, 01/14/2025, 02/11/2025, 03/11/2025, 03/25/2025, 04/08/2025, 05/13/2025, 04/08/2025, 05/13/2025, 06/10/2025, 06/24/2025 by Mrs. Degliaberti and seconded by Mrs. Grill**

Mrs. Grill -Aye

Mrs. Degliaberti -Aye

Mrs. Mancini -Aye

Mrs. Mair -Aye

Mrs. Hart -Aye

Mr. Totman -Aye
6-0 VOTE. Motion passes

- **Motion to release the executive session meeting minutes for 12/10/2024 with the staff member names redacted in the response letter to Ms. Costello was made by Mrs. Mair and seconded by Mrs. Hart.**

Mrs. Grill -Aye
Mrs. Degliablerti -Aye
Mrs. Mancini -Aye
Mrs. Mair -Aye
Mrs. Hart -Aye
Mr. Totman -Aye

6-0 VOTE. Motion passes

- **Motion to not release the following executive sessions, 02/12/2024, 10/08/2024 session 2, and 08/12/2025 was made by Mrs. Mair and seconded by Mrs. Hart.**

Mrs. Grill -Aye
Mrs. Degliablerti -Aye
Mrs. Mancini -Aye
Mrs. Mair -Aye
Mrs. Hart -Aye
Mr. Totman -Aye

6-0 VOTE. Motion passes

XIV. Upcoming Meeting

- Tuesday, September 23, 2025 Superintendent Search update with Tracy Novick
- Tuesday, October 14, 2025 Regular Meeting

XV. Adjournment Motion was made by Mrs. Grill to adjourn the meeting and seconded by Mrs. Hart.

Mrs. Grill -Aye
Mrs. Degliablerti -Aye
Mrs. Mancini -Aye
Mrs. Mair -Aye
Mrs. Hart -Aye
Mr. Totman -Aye

6-0 VOTE. Motion passes

The listing of items is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

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