

ADMINISTRATIVE REGULATION

No. 809 (a)

**Board of Trustees
Douglas County School District**

OPERATIONS

PRACTICE EVACUATION OF SCHOOL BUSES

At least twice during each school year, all students enrolled in the Douglas County School District who ride school buses to and from school must practice the emergency evacuation of a school bus. This practice will be completed by November 1st and May 1st of each year. Prior to every field trip*, the evacuation procedure will be followed. Two evacuations will be conducted for athletic and co-curricular trips** at the beginning of each season.

The Director of Transportation shall:

1. Establish a uniform procedure that is followed by all bus drivers carrying out the practice evacuation of school buses.
2. Establish a uniform procedure for recording all practices of evacuation, and maintain those records for one full year after the practice session.
3. Ensure that each school bus driver shall practice an evacuation of the bus prior to each field trip.

*Field trip defined: A continuation of the classroom with a specific educational purpose.

**Athletic or co-curricular trip defined: Football, baseball, band, chorus, etc.

[See Policy related to this Administrative Regulation](#)
[See also: Administrative Regulations 809\(b\), 809\(c\), 809\(d\), 809\(e\)](#)

Reference: NRS 386.790 - 386.830

01/85
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