



Know, Value, and Empower Every Student to Achieve Their Dreams

MEETING: CCAC: Community Curriculum Advisory Committee ▾

DATE: Oct 13, 2025

MEETING ATTENDANCE

	Member Name	Term Ends	Present		Member Name	Term Ends	Present
1	Jennifer Bell	June 30, 2026	☒	11	Loren Jones	June 30, 2027	☒
2	Cynthia Davidson	June 30, 2027	☒	12	Hannah Holt	June 30, 2026	☒
3	Eva Hawes	June 30, 2026	☐	13	Lyndsey Slick	June 30, 2026	☐
4	Robyn Bruun	June 30, 2027	☒	14	Khalid Abughazaleh	June 30, 2025	☒
5	Marie Boman-Davis	June 30, 2026	☐	15			☐
6	Joe Everton	June 30, 2027	☒	16			☐
7	Orpa Alvord	June 30, 2026	☐	17			☐
8	Ximena Van Dyke	June 30, 2026	☒	18			☐
9	Bhaskar Roy Bardhan	June 30, 2027	☒	19			☐
10	Kirstin Moreno	June 30, 2027	☐	20			☐

STUDENT ATTENDANCE

	Student Name	Term Ends	Present		Student Name	Term Ends	Present
1	Jessy Alsono Garcia	June 30, 2026	☒	4	Jason Brooks	June 30, 2027	☒
2	Lucy Allen	June 30, 2026	☒	5	Nattalia Banek Rivera	June 30, 2026	☐
3	Matthew Hui	June 30, 2026	☒	6	Paige Ramey	June 30, 2026	☐

MEETING AGENDA:

- ☐ 7:00 Welcome/Call to Order
- ☐ 7:15 Icebreaker
- ☐ 7:30 Approval Meeting Minutes
- ☐ 7:35 CCAC Orientation (Norms, Policies, Work Plan)
- ☐ 7:55 Chair and Co-Chair Nominations and Voting
- ☐ 8:15 Adjournment

MEETING AGENDA NOTES

Topic with Documents	Questions/Comments	Action/Next Steps
Approval of May 5th Meeting Minutes	Yes- 9 Abstain- 5 No- 0	<i>New CCAC members opted to abstain from voting since they were not part of the committee when the meeting occurred.</i>
CCAC Orientation	Q1: When we adopt a new curriculum, is it for all schools? A1: For example, the math curriculum that was just adopted is for K–12. We first purchased the high school (Savvas) and middle school (i-Ready) curriculum. We are still awaiting the purchase of the elementary school curriculum. Q2: I'm new to this committee. What is the process for a course or curriculum to be approved? A: Step 1: The teacher submits a request to the principal and creates a proposal (including budget, information, and data). Step 2: The principal contacts the appropriate director, who ensures the course or curriculum is not already approved. Step 3: The director, teacher, and sometimes the principal present at CCAC to review the proposal's budget and other factors. Step 4: CCAC votes to recommend the proposal to the Board. Step 5: During the Board's regular session, they hear the course presentation, review all the information on first reading and have one month to complete their review. Step 6: The Board reconvenes to vote on final	No Action

	approval at the following regular session. Q3: When teachers present, do they bring budget and enrollment information? A: Yes, teachers will bring all this information. They come well prepared. And they have the support of the director.	
Chair and Co-Chair Nominations and Voting	Approval of Hannah Holt as Chair: First Motion: Joe Everton Second Motion: Ximena VanDyke Vote: 13 yes, 1 abstain, 0 no Approval of Bhaskar Roy Bardhan as Co-Chair: First Motion: Jessy Alonzo Second Motion: Loren Jones Vote: 14 yes, 0 abstain, 0 no	Preparation meeting for the chair and co-chair to run CCAC meeting in November
Adjourn		No Action

From Oregon Department of Justice:

D. Requirements of the Law; 7. Minutes and Recordkeeping:

"The written minutes or recording must include at least the following information:

- *members present;*
- *motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;*
- *results of all votes; and, the vote of each member by name, except for public bodies consisting of more than 25 members unless recording by name is requested by a member of that body;*
- *the substance of any discussion on any matter; and*
- *a reference to any document discussed at the meeting, unless even a reference to the document is exempt under Public Records Law.*

Written minutes need not be a verbatim transcript, and a sound, video, or digital recording is not required to contain a full recording of the meeting, except as otherwise provided by law. However, the minutes or recording must contain the above information and must give "a true reflection of the matters discussed at the meeting and the views of the participants."