

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, September 8, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:30pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Dawn Pawlowski and Margaret Parker. Brandon Wells absent.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA- Dawn Pawlowski made a motion to adopt the agenda. 2nd made by Margaret Parker. Motion passed 3-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC- NONE

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

Aug. 11, 2025

ii. Payroll Vouchers

#4 \$ 109,845.63

#5 \$ 111,135.12

iii. Expense Vouchers

#2603 \$ 45,378.86

#2604 \$ 250.00

#2605 \$ 11,155.54

iv. 1st Reading Policy Advisories 915-916

Margaret Parker made the motion to approve the consent agenda. 2nd made by Dawn Pawlowski. Motion passed 3-0.

B. New Business

1. Discussion/Consideration/ Approval of Policy Advisories 909-914

Dawn Pawlowski made the motion to adopt policy advisories 909,910,912,913 & 914 as presented. 2nd made by Margaret Parker. Motion passed 3-0.

2. Discussion/Consideration/ Approval of Prop 301 Performance Pay Plan

Margaret Parker made the motion to approve the Teacher Performance Pay Plan and to allocate 100% of available Proposition 301 funding to equitable disbursement among eligible teachers in accordance with statutory requirements. 2nd made by Dawn Pawlowski. Motion passed 3-0.

3. Discussion/Consideration/ Approval of University of Arizona Cybersecurity Clinic Partnership

Dawn Pawlowski made the motion to approve the memorandum of understanding with the University of Arizona to formalize participation in this partnership. 2nd made by Margaret Parker. Motion passed 3-0.

Student Travel

- a. 2nd - 5th Grade; Sept. 4, 2025; Northern Gila County Fair; Payson, AZ
- b. 4th Grade; Sept. 25, 2025; Payson Water Festival; Payson, AZ
- c. 8th Grade; Oct. 1, 2025; NAU; Flagstaff, AZ
- d. 2nd Grade; Oct. 22, 2025; Green Valley Water; Payson, AZ
- e. 2nd Grade; Dec. 11, 2025; Herberger Theatre; Phoenix, AZ

Margaret Parker made the motion to approve travel for the above students as presented by the Superintendent. 2nd made by Dawn Pawlowski. Motion passed 3-0.

C. Personnel Actions*

1. Discussion/Consideration/ Approval of IT

Dawn Pawlowski made the motion to approve hiring Mr. Kevin Kronemeyer as a part time IT Manager for the Pine Strawberry School District for the 2025-2026 school year. Starting at step 3 on the classified pay scale. 2nd made by Margaret Parker. Motion passed 3-0.

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Oct. 13, 2025

F. Correspondence

G. ADJOURNMENT

Margaret Parker made a motion to adjourn the meeting at 6pm. 2nd made by Dawn Pawlowski. Motion passed 3-0.