



Jefferson School District 14J
BOARD OF DIRECTORS' REGULAR MEETING
October 16, 2025 – JSD Board Room
5:30 PM – Regular Session

AGENDA

"We will prepare all students to successfully navigate their transition to life beyond high school by providing qualified, rigorous instruction, providing a safe environment, and fostering a culture of student learning."

1. Call Meeting to Order/Flag Salute

Chair Mitchell

2. Roll Call

Chair Mitchell

3. Review/Adjust/Approve agenda & consent items

4. Consent Agenda Items:

- a. Board meeting minutes September 8, 2025.....Board Members
Information/Action Page(s) 7-8
- b. Enrollment.....Board Members
Information Page(s) 9
- c. First Student Update.....Melody Rossitier
Information Page(s) 10-12
- d. Personnel Recommendations.....Board Members
Information/Action Page(s) 13

6. Reports

- a. Financial ReportHattie Truett
Information Page(s) 14-29
- b. Superintendent Update.....Dawn Moorefield
Information Page(s) 30
- c. Administrator Reports.....Kyle DeMartino, Laura Pierce-Cummings
Information Page(s) 31-32

7. Comments from the Audience

8. New Business

- a. Division 22 Compliance.....Dawn Moorefield
Information/Action Page(s) 33-43

9. Old Business

- a. 2025-2026 Superintendent Evaluation & Timeline.....Dawn Moorefield
Information/Action Page(s) 44

10. Submitted Public Comments.....Board Chair

The Jefferson School District Board accepts public comments via email submission. If you would like to submit a comment, please email it and any supporting documents you may have to jennifer.ertel@jefferson.k12.or.us by 1:00 p.m. on the day of the meeting. Comments will be sent to the JSD Board prior to their meeting and may or may not be read at the board meeting.

11. Board Comments

a. General.....Board Members

12. Adjourn

Board Chair

Upcoming Meeting(s):

****NEW****

Board meetings will now be held on the 3rd Thursday of the month.

JSD Policy Committee Mtg
 October 30, 2025
 4:30pm
 Superintendent's Office

Regular Monthly - JSD Board Mtg
 November 20, 2025
 5:30pm
 JSD Board Room

Regular Monthly - JSD Board Mtg
 December 18, 2025
 5:30pm
 JSD Board Room



2025-2026 Board of Directors

Position 1:
Teri Mitchell, Chair
Term Expires: 6.30.2027

Position 2:
Terry Kamlade, Director
Term Expires: 6.30.2029

Position 3:
Carole Vickery, Director
Term Expires: 6.30.2027

Position 4:
Kevin Smith, Director
Term Expires: 6.30.2029

Position 5:
Tracy Roe, Director
Term Expires: 6.30.2029

2025-2026 Subcommittee / Representation

Finance Subcommittee (2):
Kevin Smith
Carole Vickery

Bargaining Subcommittee (2):
Terry Kamlade
Teri Mitchell

Willamette ESD Budget Representation (1):
Tracy Roe

Policy Subcommittee (2):
Tracy Roe
Carole Vickery

Strategic Pillars:

- Together, the Jefferson Community, and the Jefferson School District will prioritize funding to provide sufficient staffing, appropriate curriculum, and key programs that will equip our students to succeed.
- Jefferson School District will improve community engagement by focusing on creating purposeful, authentic parent involvement through a shared culture where everyone feels welcomed, respected and appreciated.
- Students will be encouraged to reach their goals using methods that include discovery, self-awareness, self-advocacy, credible choices, and learning collaboration.
- In preparation for their future, students are encouraged to be present and engaged in our safe, welcoming environment as they learn to set goals and adapt to discover their passion.



The Jefferson School Board 14J 2025-2026 Board Goals

1. The school board members will attend at least 4 school activities annually.
2. The school board members will visit or virtually attend another district's board meeting.
3. The school board will use collaborative processes with the community and district that result in well-informed problem solving and decision making.
4. The school board will work to improve transparency and communication.

2025-2026 Board Work Sessions



PUBLIC PARTICIPATION AT BOARD MEETINGS

During each regularly scheduled meeting of the Jefferson School District Board, the agenda will include an item titled “Comments from the Audience.” It is during this portion of the agenda that the public can comment. If requesting to speak, when called on, comments should be limited to three (3) minutes.

Public participation is a time for the Board to listen, not a time for in-depth discussion or to respond to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to administrative staff to respond to after the meeting.

The Jefferson School District Board accepts public comments also via email submission. If you would like to submit a comment, please email it and any supporting documents you may have to Jennifer.Oertel@jefferson.k12.or.us by 1:00 p.m. on the day of the board meeting. Submitted comments will be emailed to the Board prior to their meeting and may or may not be read at the Board Meeting. You can also submit comments during a board meeting by clicking on the following link <https://www.jefferson14j.com/live-meetings-and-events> and then selecting “Public Comment.” Comments submitted by the same timeline regarding the 2024-25 Jefferson School District Budget will be read into the record.

As a reminder, the Board cannot review complaints about specific personnel during an open meeting. If a patron has a specific complaint against personnel, please review and follow the process as outlined in Board Policy [KL](#).

The meeting will be live streamed on our website and You Tube, with a link on Facebook. Here is the [link](#) to view the meeting: <https://www.jefferson14j.com/live-meetings-and-events>

If you have any additional questions, please contact Jennifer.Oertel@jefferson.k12.or.us and thank you for taking an interest in the Jefferson School District.



Jefferson School District 14J

BOARD OF DIRECTORS' REGULAR MEETING: *Motion Samples*

October 16, 2025 – JSD Board Room

5:30 PM – Regular Public Session

Board Motion Samples

- I move to accept the agenda and consent items as presented.

- I move to accept the ODE Division 22 Assurances as presented for the 2024-2025 school year.

- I move to accept the Superintendent Evaluation and Timeline as presented for the 2025-2026 school year.



Jefferson School District
BOARD OF DIRECTORS' REGULAR MEETING
September 8, 2025, Board Room
5:30PM Regular Session

MINUTES

PRESENT ONLINE: Teri Mitchell, Tracy Roe, Kevin Smith, Carole Vickery and Terry Kamlade.

PRE-EXCUSED:

1. **CALL TO ORDER:** Chair Mitchell called the meeting to order at 5:30PM.
2. **REVIEW/ADJUST AGENDA AND CONSENT ITEMS:**
 - a. Add Board Resolution 2025-2026 (25.09.002) 'Board Meeting Schedule' to the consent agenda, item d. **MOTION** Carole Vickery, **SECOND** Terry Kamlade, **VOTE** all aye's motion carried.
3. **REPORTS:**
 - a. Financial report update: Reports from August 2025 were presented.
 - b. Superintendent update: Emergency response charts shared.
 - c. Administrator update: Eric Clendenin, Kymberlee Rhodes and Katrina Womack gave their reports. Katrina Womack shared the Cyclical monitoring process and answered questions pertaining to IEP/504.
4. **COMMENTS FROM THE AUDIENCE:** None
5. **NEW BUSINESS:**
 - a. Budget Resolution 2025-2026 (25.09.001) Adopt the resolution as presented. **MOTION** Tracy Roe, **SECOND** Terry Kamlade, **VOTE** all aye's motion carried.
 - b. OSBA Fall Regional Meeting Reminder: Registration is required and the link will be sent to board members.
 - c. OSBA Annual Convention Nov 6-8: Itinerary is not available but will be sent to board members once it is available. Superintendent Moorefield and Jennifer Oertel will be attending. Other board members may elect to attend once the itinerary is released.
 - d. OSBA Elections: OSBA Board of Directors, Position 11 nomination of Tracy Roe. **MOTION** Terry Kamlade, **SECOND** Kevin Smith. **VOTE** all aye's motion carried.

- e. JEA Collective Bargaining Agreement 2025-2027: Ratify the agreement as presented. **MOTION** Terry Kamlade, **SECOND** Kevin Smith, **VOTE** all aye's motion carried.
- f. Non-Represented Employees Agreement 2025-2027: Ratify the agreement as presented. **MOTION** Terry Kamlade, **SECOND** Carole Vickery, **VOTE** all aye's motion carried.
- g. Policy JFCEB and JFCEB-AR Personal Electronic Devices: Adopt the policies as presented. **MOTION** Terry Kamlade, **SECOND** Carole Vickery, **VOTE** all aye's motion carried.
- h. 2025-2026 Superintendent Evaluation Discussion: The COSA Superintendent Workbook will be used keeping all eight standards for the evaluation. Superintendent Moorefield will bring a draft 2025-2026 Superintendent Evaluation – Process & Timeline to the October meeting for approval.
- i. Integrated Programs Annual Report Presentation was presented to the board by Superintendent Dawn Moorefield. There was no in-person or online public comment.
- j. Public access during school hours: Due to safety concerns, all school campuses will be closed to the public during school hours 730am-330pm. Signage will be put up and the message will be communicated to the public.
- k. Health Curriculum Adoption: Adopt health curriculum as presented. **MOTION** Tracy Roe, **SECOND** Carole Vickery, **VOTE** all aye's motion carried.

6. SUBMITTED PUBLIC COMMENT: None

7. BOARD COMMENTS:

8. ADJOURN MEETING: 8:04PM



Jefferson School District 14J
BOARD OF DIRECTORS' REGULAR MEETING
October 16, 2025 – JSD Board Room
5:30 PM – Regular Public Session

District Enrollment by Grade Level
 2020-21, 2021-22, 2022-23, 2023-24, 2024-25, 2025-26

GRADE	S-22	S-23	S-24	S-25	O22	O23	O24	N-22	N-23	N-24	D-22	D-23	D-24	J-22	J-23	J-24	J-25	F-22	F-23	F-24	F25	M-22	M-23	M-24	M-25	A-22	A-23	A-24	A-25	M-22	M-23	M-24	M-25	J-22	J-23	J-24	J-25	
K	57	42	41	37	59	42	40	59	39	41	58	38	41	52	56	38	41	50	56	38	41	49	55	36	41	50	55	36	41	50	56	36	41	49	55	36	42	
1	54	49	38	41	53	50	38	51	50	38	51	50	37	49	50	51	37	47	50	51	37	45	50	51	37	48	50	51	36	50	52	50	37	49	51	49	37	
2	49	49	45	37	48	53	46	48	52	47	47	52	47	55	47	53	48	56	48	54	47	57	48	51	47	58	47	49	46	58	47	49	46	58	47	50	46	
3	59	45	50	49	58	45	49	56	46	47	54	46	46	65	54	45	47	64	54	46	48	65	54	46	47	65	54	46	46	64	54	46	46	65	53	45	46	
4	66	51	47	49	66	51	46	66	50	46	67	52	46	49	68	52	46	49	69	53	47	48	67	50	46	48	67	51	46	46	67	51	47	46	66	50	47	
5	50	62	51	47	51	64	49	49	63	49	49	63	47	66	49	64	48	67	50	64	49	67	50	61	49	67	50	61	50	66	49	62	49	66	49	62	49	
6	64	57	59	52	65	58	59	65	57	59	65	58	60	63	65	55	60	61	67	55	61	59	68	54	61	61	66	54	60	60	66	54	60	60	66	54	60	
7	59	67	55	58	59	68	55	59	68	55	59	67	56	62	57	67	56	62	57	68	56	61	57	68	56	63	57	68	56	63	58	68	55	51	58	68	55	
8	67	56	64	54	68	58	64	66	57	64	66	54	63	64	65	57	64	63	67	56	63	61	68	56	63	60	62	67	57	60	62	68	56	59	59	67	56	60
9	62	64	57	59	61	64	58	57	64	58	58	63	59	70	57	67	59	68	57	63	61	68	56	63	60	70	51	59	60	67	51	59	60	68	50	59	59	
10	64	54	63	55	68	55	65	65	55	65	65	57	65	67	66	54	64	67	66	52	65	65	65	51	64	65	65	51	65	65	51	65	65	51	65	65	49	65
11	58	63	55	61	60	63	55	55	63	56	53	58	57	62	52	63	54	59	52	63	54	59	53	63	52	60	53	63	52	57	53	62	50	57	53	63	49	
12	57	57	69	59	58	57	69	56	56	71	56	67	72	56	57	55	70	56	53	54	67	56	51	53	66	58	50	48	67	57	50	49	66	53	49	0	0	
TOTAL	766	716	694	658	774	728	693	752	720	696	748	725	696	780	743	721	694	769	746	717	696	760	740	719	688	775	732	694	685	765	736	693	681	757	729	641	615	

As of September 30, 2025

Jefferson School District

Date: October 10, 2025

Dear: Jefferson School Board Members:

We're pleased to provide you with an update on activities at our location. This Month's report includes the status of driver staffing and progress made on open issues. Summaries of community activities and other noteworthy events are also included.



Driver staffing

We are working diligently to increase the applicant flow through recruiting campaigns.

- \$23.64 – 25.11 DOE
- Paid Training
- \$500 Employee Referral Bonus



Recruiting

- We are still taking applications and are seeking candidates to enter the training program. However, we have each route covered with an assigned driver. Todd Johnson and Barbara Broom, our 2 new drivers joined our team this month and we are very happy to have them – both are excellent employees.

Route Count	10
GenEd	9
SpEd	1
Driver Staffing Goal	16
Drivers Assigned to a Route	10
Cover Drivers	5
Borrowed Drivers	0
Total Drivers	15
<small>Excluding staff or borrowed drivers</small>	
CDL	15
Over/(Short) for Route Coverage	0
Drivers in Training/Testing	1
Apps this Month	3
Permit Pending	0
Total # in Training (Classroom)	0
Behind-the-Wheel Training	0
Leave/Unavailable	1



Customer issues/ resolutions

- We made ourselves available to the Elementary for an impromptu bus if needed, this month. Almost always we would be able to show up at the Elementary in a couple minutes to deliver 1 student home. We are here to support our schools in any way we can, I assured Kymberlee this month to call us, if needed.

Successes of the Month

- We started the year with 2 borrowed drivers from Silverton and this month we have been able to release them back to Silverton. We are very thankful for their help in getting the new school year off to a great start.
- ODE required Safety Instruction was completed for all our schools. The 1st semester all students in school are required to be instructed and in the 2nd semester only regular bus riders are required to be instructed.
- The Special Ed class at the elementary school gifted our Sp-ed driver, Kelsey Peake on the left, this beautiful bus, it is now proudly hung in our office as you enter the front door. They presented it to her at the conclusion of Safety Instruction - What a special gift. Cori Libby on the right is our dispatcher.



Technology Updates

- **First View District Dashboard and Parent Tracking App**- now active.
Driver Hub Training – Driver turn-by-turn directions and onboard job aid.



Routing updates

- We now are using FirstAlt transportation, which is a cost-saving measure for the district. The drivers are First Student trained, ODE approved and use taxi cars, with the FirstAlt Logo on them. They transport 1 or 2 students, that would require another bus route for the district, because of bell time conflict. These MV students attend schools in Corvallis, Albany (S Albany HS), and 2 schools in Stayton.
- We have other MV students in Albany (Timber Ridge and South Shore) and Aumsville that the bell times match with a route that is already running, and we service those students with a current route – as this is the most cost-effective option for the district. I will do my best to make sure the district gets the best deal.

We are very happy to be serving the Jefferson SD – Thanks!

Melody Rossiter
First Student, Location Manager

Jefferson School District 14J

Monthly Personnel Report – October 2025

RECOMMENDED FOR HIRE

Name	Title	FTE	Comments
Tahnisha Manibusan	JHS JV Head Volleyball Coach	Contract	Jefferson High School
Savanah Snyder	Instructional Assistant - SPED	1.0	Jefferson Elementary School
Tasha Bundy	Instructional Assistant - SPED	1.0	Jefferson Elementary School
Alec Rosanbalm	Custodian	1.0	Jefferson Middle School

RECENT RESIGNATIONS, RETIREMENTS, DISMISSALS, LAY OFFS

Name	Title	Comments
Melinda Myers	Instructional Assistant - SPED	Jefferson Middle School
Chris Mozeleski	Custodian	Jefferson Middle School

CURRENT JOB POSTINGS

LICENSED	Hrs. per wk./ Days per year	CLASSIFIED	Hrs. per wk./ Days per year	SUPERVISOR MANAGER CONFIDENTIAL	Hrs. per wk./ Days per year	ADMINISTRATOR	Hrs. per wk./ Days per year
		Instructional Assistant SPED	1.0				
		JHS – Girls Head Softball Coach	Contract				



EXAMPLE QUESTIONS ASKED BY BOARD MEMBERS OF A BUSINESS MANAGER DURING A FINANCIAL REVIEW SESSION

- 1) Are the books balanced and reconciled?
- 2) Are all cash and investment accounts reconciled to the general ledger?
- 3) Does the adopted budget reflect expected expenditures?
- 4) Have payroll reports been filed and have all payroll liabilities been paid timely?
- 5) Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely?
- 6) Are there any suspected cases of fraud that we need to be aware of?
- 7) Are there any suspected changes to the internal control system?
- 8) Have there been any significant changes to the internal control system?
- 9) Is the business office adequately staffed to allow for proper segregation of duties?
- 10) Have there been any changes to the accounting system or accounting policies that are significant?
- 11) Has the accounting software and related IT systems been subject to review by an IT professional to ensure seamless backup in the event of a malware, ransomware, or other compromise of computer security?
- 12) Are there any other financial-related matters we should be aware of?
- 13) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement?
- 14) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge?
- 15) Have you been asked by the Superintendent to do anything that makes you uncomfortable or to present any information you feel is inaccurate?

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: **From Check Date:** 09/01/2025 **To:** 09/30/2025 **Voucher:** ALL
Report Sort: FUND **From Fund:** 100 **To:** 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
254	A&E Security	Basic Monitoring - District Wide	\$554.25
0	Amazon Capital Services, Inc	Custodial Supplies	\$57.82
0	Amazon Capital Services, Inc	Supplies/Gen Class	(\$93.28)
0	Amazon Capital Services, Inc	Supplies/Gen Class	(\$118.47)
0	Amazon Capital Services, Inc	Supplies/Gen Class	(\$31.16)
0	Amazon Capital Services, Inc	Paper	\$21.80
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$38.04
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$27.77
0	Amazon Capital Services, Inc	Supplies for DO	\$60.37
0	Amazon Capital Services, Inc	Custodial Supplies	\$76.55
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$12.47
0	Amazon Capital Services, Inc	Supplies/Band	\$137.29
0	Amazon Capital Services, Inc	JMS SPED Supplies	\$24.51
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$77.60
0	Amazon Capital Services, Inc	The Metamorphosis- Kafka	\$111.72
0	Amazon Capital Services, Inc	keyboard	\$35.99
0	Amazon Capital Services, Inc	wrist rest	\$19.95
0	Amazon Capital Services, Inc	report covers set of 42	\$16.14
0	Amazon Capital Services, Inc	Supplies for DO	\$97.04
0	Amazon Capital Services, Inc	Custodial Supplies	\$52.93
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	(\$118.90)
0	Amazon Capital Services, Inc	Supplies/Gen Class	(\$63.26)
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$52.64
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$27.98
0	Amazon Capital Services, Inc	SPED DO Supplies	\$150.91

Jefferson School District 14J

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
0	Amazon Capital Services, Inc	Supplies/Gen Class- Office supplies	\$282.48
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$58.48
0	Amazon Capital Services, Inc	Computer Supply Fund	\$12.73
0	Amazon Capital Services, Inc	Computer Supply Fund	\$337.97
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$27.98
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$6.99
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$13.99
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$74.59
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$237.16
0	Amazon Capital Services, Inc	Paper	\$450.56
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$90.95
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$73.99
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$118.46
0	Amazon Capital Services, Inc	Supplies/Gen Class- Office supplies	\$15.29
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$203.65
0	Amazon Capital Services, Inc	Supplies/Gen Class- Office supplies	\$30.58
0	Amazon Capital Services, Inc	Supplies/Gen Class	\$706.75
0	Amazon Capital Services, Inc	file organizer set of 3	\$11.39
315	American Rooter	Elem/Repairs & Maintenance Services	\$1,000.00
315	American Rooter	Elem/Repairs & Maintenance Services	\$140.00
0	Broadhurst, Sara L	Dues & Fees/principals acct	\$129.00
302	Canon Financial Services	DO Printing	\$2,764.41
0	Cardmember Services	supplies for reg and staff mtgs	\$99.60
0	Cardmember Services	Maintenance Supplies	\$166.77
0	Cardmember Services	Maintenance Supplies	\$132.27

Jefferson School District 14J

Approval of Bills Report

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
303	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$44.06
316	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$485.15
317	Childrens Health Market	Health Curriculum - The Great Body Shop K-5	\$2,520.00
317	Childrens Health Market	Health Curriculum - The Great Body Shop 6th-8th grade	\$1,620.00
318	CitiBank	Meals for staff gatherings as needed throughout the school year	\$41.03
318	CitiBank	Meals for staff gatherings as needed throughout the school year	\$42.66
258	City Of Jefferson	Water and Sewer Elementary School	\$342.69
258	City Of Jefferson	Water and Sewer Middle School	\$880.80
258	City Of Jefferson	Water and Sewer High School	\$880.79
0	Darby, Abigail P	2024-2025 Tuition Reimbursement	\$1,080.00
0	Darby, Abigail P	Tuition Reimbursement 2024-2025	\$2,160.00
0	First Student, Inc.	Home to School	\$36,013.05
0	First Student, Inc.	Transportation Special Ed	\$5,955.19
0	First Student, Inc.	Fingerprinting credit	(\$66.00)
241	Freres Building Supply	Repairs and Maintenance District Wide	\$55.30
320	Freres Building Supply	Supplies/Woods First semester wood shop supplies of lumber, glue, nails, screws, paint and stains for required projects.	\$47.69
320	Freres Building Supply	Repairs and Maintenance District Wide	\$106.38
0	Gallardo-Rosas, Dulce M	Tuition Reimbursement 2024-2025	\$240.00
321	Garrett Hemann Robertson P.C.	Legal Services Sped	\$15,059.00
321	Garrett Hemann Robertson P.C.	Legal Services Sped	\$425.00
321	Garrett Hemann Robertson P.C.	Legal Services Sped	\$425.00
321	Garrett Hemann Robertson P.C.	Legal Services Sped	\$11,710.00
305	Garten Services Inc.	Confidential Shred Service	\$360.00
262	Hollmeyer HVAC Inc.	MS/Repairs & Maintenance Services	\$530.00
263	Home Depot Credit Services	Maintenance Supplies	\$242.02
0	Hormann, Kayla M	Supplies/Gen Class, Classroom supplies	\$100.00

Jefferson School District 14J

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Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
246	Pacific Sanitation	MS Garbage	\$575.00
246	Pacific Sanitation	HS Garbage	\$549.50
272	Power School	Talent Ed 25-26 subscription	\$8,614.57
0	Rushing, Brenda S	Tuition Reimbursement 2024-2025	\$960.00
311	Salem Keizer Schools	25 lb bags of clay	\$110.13
311	Salem Keizer Schools	18x30" reams of paper	\$77.56
311	Salem Keizer Schools	100 plates	\$5.45
311	Salem Keizer Schools	1000 popsicle sticks	\$8.12
275	Sierra Springs	Water and Cooler Rental District Office Wide	\$85.33
0	Strahan, Nancy Ann	Tuition Reimbursement 2024-2025	\$960.00
250	Swanson & Sons Company Inc	Repairs and Maintenance District Wide	\$52.00
0	Tanner, Crystal A	Travel//Register/meals/principals acct	\$30.10
0	Tanner, Crystal A	Travel//Register/meals/principals acct	\$23.10
252	Truax Corporation	Maint Vehicles Fuel	\$89.43
252	Truax Corporation	Grounds - Fuel	\$199.58
314	Verizon Wireless	Superintendent Cell Phone 541.971.7973	\$39.57
314	Verizon Wireless	JES Principal Cell Phone 503.619.0589	\$39.57
314	Verizon Wireless	JHS Principal Cell 503.509.8302	\$39.57
0	Whaley, Joseph Jacob	Tuition Reimbursement 2024-2025	\$2,160.00
328	Willamette ESD	behavior services	\$7,311.95
328	Willamette ESD	Psych Services	\$3,159.04
328	Willamette ESD	Nurse Services - Sped	\$7,652.75
Total for 100 - General Fund			\$178,586.04
204 - Early Literacy Grant			
273	Really Great Reading Company	HD Word online and 2md-5th HD Word Foundation---204	\$1,435.80
Total for 204 - Early Literacy Grant			\$1,435.80
210 - Title 2A - Quality Teacher			

Jefferson School District 14J

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Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
259	Francis, Deborah	Math Initiative Work	\$800.00
Total for 210 - Title 2A - Quality Teacher			\$800.00
222 - Title IV Safe Drug Free Schools			
274	Ryan's Custom Signs	Emergency Operations Manual supplies	\$813.75
Total for 222 - Title IV Safe Drug Free Schools			\$813.75
226 - Title 1A			
0	Allaback, Amanda K	ELL Supplies - Clipbaords, folders, pouches, art , misc., classroom supplies	\$90.00
0	Amazon Capital Services, Inc	Homeless Supplies	\$30.19
245	Mystery Science Inc.	Textbooks/Title 1A- Membership 25-26	\$1,999.00
249	Scholastic Inc	Scholastic Magazine- 204	\$2,062.50
279	Voyager Sopris Learning	ALO Reading K-6 Digital License	\$2,740.50
Total for 226 - Title 1A			\$6,922.19
229 - Textbooks			
0	Amazon Capital Services, Inc	HS Textbooks	\$155.96
0	Amazon Capital Services, Inc	HS Textbooks	\$123.68
268	Learning A to Z	Elementary Textbooks- Raz Plus & Science A-Z Renewal	\$1,984.00
Total for 229 - Textbooks			\$2,263.64
234 - Title IVA Student Support and Academic Enrich			
267	Jefferson Rural Fire Protection District	First Aid/CPR Training	\$380.00
Total for 234 - Title IVA Student Support and Academic Enrich			\$380.00
235 - Measure 98			
0	Amazon Capital Services, Inc	Lions pens	\$239.96
0	Murtha, Poul Josef	Supplies	\$58.64
314	Verizon Wireless	JHS - TOSA/Dean 541.971.7978	\$39.57

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: **From Check Date:** 09/01/2025 **To:** 09/30/2025 **Voucher:** ALL
Report Sort: FUND **From Fund:** 100 **To:** 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
Total for 235 - Measure 98			\$338.17
250 - Child Nutrition Programs			
0	Amazon Capital Services, Inc	Supplies Amazon	\$217.94
255	Bargreen Ellingson	Repair & Maint-dishwasher services	\$466.05
0	Cardmember Services	Supplies/Management	\$65.85
0	Cardmember Services	Supplies	\$183.78
260	Franz Bakery	Franz bread products	\$247.99
304	Franz Bakery	Franz bread products	\$171.23
319	Franz Bakery	Franz bread products	\$209.37
0	Short, Sharon D	Food Service Travel & Registration	\$12.50
251	Sysco	Sysco foods	\$6,975.95
251	Sysco	Sysco foods	\$1,473.77
251	Sysco	Food	\$4,108.33
276	Sysco	Sysco foods	\$4,097.48
312	Sysco	Sysco foods	\$5,788.35
326	Sysco	Sysco foods	\$5,333.45
277	Umpqua Dairy Products Co.	Dairy milk products	\$1,024.50
313	Umpqua Dairy Products Co.	Dairy milk products	\$1,058.30
327	Umpqua Dairy Products Co.	Dairy milk products	\$1,303.01
Total for 250 - Child Nutrition Programs			\$32,737.85
252 - Student Success Act			
261	Graduation Alliance Inc	Online Computer Software	\$8.61
278	Verizon Wireless	Hot Spots for Alt Ed	\$45.06
278	Verizon Wireless	Hot Spots for Alt Ed	\$240.32
Total for 252 - Student Success Act			\$293.99
255 - Co-Curricular Fund			
240	Armorzone Athletic LLC	Repairs/Equipment	\$3,375.00

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: From Check Date: 09/01/2025 To: 09/30/2025 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 999 Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
255 - Co-Curricular Fund			
299	Best Pots	Repairs/Equipment	\$485.00
300	Best Pots	Supplies/Materials	\$135.76
256	Blanchet Catholic School	Referees/Officials	\$150.00
301	BSN Sports	Supplies/Materials	\$452.93
0	Cardmember Services	Dues & Fees	\$135.00
0	Cardmember Services	Dues & Fees	\$145.60
264	HUDL	Dues & Fees	\$1,500.00
243	MVSRA	Referees/Officials	\$1,722.00
244	MVVOA	Referees/Officials	\$3,285.00
269	MWFOA	Referees/Officials	\$2,372.00
246	Pacific Sanitation	Repairs/Equipment	\$355.00
247	Petty Cash - Jeri Blomberg	Supplies/Materials	\$300.00
Total for 255 - Co-Curricular Fund			\$14,413.29
271 - Elementary ASB			
248	Scholastic Book Fairs	Elem/Library- Book Fair Invoice B5713518FR- Fair ID 5713518- Acct 211028	\$992.80
Total for 271 - Elementary ASB			\$992.80
272 - Middle School ASB			
0	Amazon Capital Services, Inc	Pottery Wheels	\$374.99
0	Amazon Capital Services, Inc	Elective Supplies	(\$47.66)
0	Amazon Capital Services, Inc	Supplies for Acrylics	(\$93.96)
0	Amazon Capital Services, Inc	Elective Supplies	(\$11.24)
0	Amazon Capital Services, Inc	Supplies for Acrylics	(\$40.81)
0	Amazon Capital Services, Inc	Supplies for Acrylics	(\$28.70)
0	Amazon Capital Services, Inc	Supplies for Acrylics	(\$28.70)
0	Amazon Capital Services, Inc	Supplies for Acrylics	(\$79.94)
0	Amazon Capital Services, Inc	Elective Supplies	\$57.96

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: From Check Date: 09/01/2025 To: 09/30/2025 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 999

Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
272 - Middle School ASB			
0	Amazon Capital Services, Inc	Supplies for Acrylics	\$57.96
0	Amazon Capital Services, Inc	Elective Supplies	\$800.14
0	Amazon Capital Services, Inc	Supplies for Acrylics	\$825.35
0	Amazon Capital Services, Inc	Music Stands x6	\$325.50
0	Amazon Capital Services, Inc	Elective Supplies	\$103.99
0	Amazon Capital Services, Inc	Music Stands x6	\$9.89
0	Amazon Capital Services, Inc	Supplies for Acrylics	(\$60.19)
0	Amazon Capital Services, Inc	Elective Supplies	(\$27.46)
318	CitiBank	8th Grade Class Account - WEB Leader lunches	\$82.83
318	CitiBank	MS/Gotcha Supplies for Gotcha store	\$14.99
318	CitiBank	MS/Gotcha Supplies for Gotcha store	\$282.82

Total for 272 - Middle School ASB \$2,517.76

273 - High School ASB

0	Amazon Capital Services, Inc	boxes for hoco royalty reveal	\$19.03
0	Amazon Capital Services, Inc	boxes for hoco royalty reveal	(\$19.03)
0	Amazon Capital Services, Inc	snacks for hoco dance	\$159.80
0	Amazon Capital Services, Inc	Megaphone	\$24.99
0	Amazon Capital Services, Inc	Sashes for Hoco Court	\$19.99
0	Amazon Capital Services, Inc	Lights for dance decorations	\$9.98
0	Amazon Capital Services, Inc	Black roll paper	\$72.18
0	Amazon Capital Services, Inc	blue roll paper	\$96.98
0	Amazon Capital Services, Inc	purple roll paper	\$44.99
0	Amazon Capital Services, Inc	Hoco Crowns	\$31.98
0	Amazon Capital Services, Inc	Holographic paper	\$21.95
0	Amazon Capital Services, Inc	streamers	\$19.34
0	Amazon Capital Services, Inc	balloons	\$8.99
0	Amazon Capital Services, Inc	set of 3 staplers	\$10.76

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: **From Check Date:** 09/01/2025 **To:** 09/30/2025 **Voucher:** ALL
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Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
273 - High School ASB			
0	Amazon Capital Services, Inc	Corn Hole Bags	\$23.98
0	Amazon Capital Services, Inc	Requested books	\$99.28
0	Amazon Capital Services, Inc	pack of 4 Sketchbooks	\$64.95
257	Capital FFA District	HS/FFA District FFA Dues	\$200.00
0	Cardmember Services	Concessions	\$339.97
0	Cardmember Services	Volleyballs	\$221.02
0	Cardmember Services	supplies for parking lot painting	\$199.27
0	Cardmember Services	Cheer backpacks and poms	\$503.88
0	Cardmember Services	Cheer - Nfinity Rivals 2	\$609.93
318	CitiBank	HS/LIONS DEN	\$945.56
322	George Fox University	HS/MUSIC - Festival (competition)	\$300.00
264	HUDL	HS/Baseball	\$500.00
264	HUDL	HS/Girls Basketball	\$500.00
264	HUDL	HS/Football	\$500.00
264	HUDL	HS/Softball	\$500.00
264	HUDL	HS/Volleyball	\$500.00
264	HUDL	HS/Boys Soccer	\$500.00
264	HUDL	HS/Athletics	\$4,000.00
242	Jano's Trophies	HS/Athletics	\$105.00
246	Pacific Sanitation	HS/Track	\$355.00
310	Petty Cash - Jeri Blomberg	Change for Homecoming Dance	\$50.00
Total for 273 - High School ASB			\$11,539.77
300 - Debt Service Funds			
0	Oregon Department of Energy	SELP Loan Interest	\$308.01
0	Oregon Department of Energy	SELP Loan Principal	\$5,441.99
Total for 300 - Debt Service Funds			\$5,750.00
303 - Demo Loan			

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: **From Check Date:** 09/01/2025 **To:** 09/30/2025 **Voucher:** ALL
Report Sort: FUND **From Fund:** 100 **To:** 999

Page Break Exclude Invoice Description

Check Number	Vendor	Description	Amount
0	Umpqua Bank - Loan Dept	Principal Payment 9/1	\$33,524.35
0	Umpqua Bank - Loan Dept	4639Interest Payment 9/1	\$4,244.65
Total for 303 - Demo Loan			\$37,769.00
 407 - Construction Excise Tax			
239	Advanced Woodcraft	Capital Improvements	\$5,097.50
Total for 407 - Construction Excise Tax			\$5,097.50
			Grand Total: \$302,651.55

End of Report

Jefferson School District 14J
 General Fund: Statement of Revenues Budget Vs. Actual
 For the Fiscal Year 2025-2026 As of 9/30/2025

Source	2025-26 Budget	Actual YTD Rev. 9/30/2025	Projected through 6/30/2026	Total Estimated 2025-26	(Over)/Under Budget	2024-25 Budget	*Actual YTD Rev. 6/30/2025
SSF Funding							
1111 Current Year Property Taxes- Marion	2,629,871	-	2,629,871	2,629,871	-	2,504,536	2,598,698
1111 Current Year Property Taxes- Linn	201,874	-	201,874	201,874	-	191,874	197,843
1112 Prior Year's Property Taxes- Marion	65,178	30,635	34,543	65,178	-	65,178	61,233
1112 Prior Year's Property Taxes- Linn	3,970	1,259	2,711	3,970	-	3,970	3,729
1114 Payment in Lieu of Property Taxes- Marion	8,000	165	7,835	8,000	-	7,523	2,401
1114 Payment in Lieu of Property Taxes- Linn	-	-	-	-	-	-	-
2101 County School Funds- Marion	23,000	-	23,000	23,000	-	23,000	8,145
2101 County School Funds- Linn	3,000	-	3,000	3,000	-	3,000	-
2199 Other Intermediate Sources	-	-	-	-	-	-	-
2800 Revenue in Lieu of Taxes	6,000	807	5,193	6,000	-	-	3,041
3101 State School Support Funds	7,812,666	2,581,746	5,172,262	7,754,008	58,658	7,650,525	7,517,664
3101 SSF May Payback	-	-	-	-	-	-	109,326
3103 Common School Fund- Marion	96,531	-	96,531	96,531	-	108,000	152,485
3103 Common School Fund- Linn	-	-	-	-	-	-	-
3104 State Timber- Marion	750	-	750	750	-	750	-
3104 State Timber- Linn	250	-	250	250	-	250	281
3150 Small HS Grant	50,000	-	50,000	50,000	-	50,000	41,437
4801 Federal Forest Fees- Marion	-	-	-	-	-	-	-
4801 Federal Forest Fees- Linn	-	-	-	-	-	-	204
Total SSF Funding	10,901,090	2,614,612	8,227,820	10,842,432	58,658	10,608,606	10,696,488
Total SSF Revenue	\$ 10,901,090	\$ 2,614,612	\$ 8,227,820	\$ 10,842,432	\$ 58,658	\$ 10,608,606	\$ 10,696,488
Non State School Support Formula Sources							
Local Sources							
1510 Earnings on Investments	120,000	16,943	103,057	120,000	-	120,000	109,050
1512 Local Tax Interest	1,000	-	1,000	1,000	-	1,000	846
1910 Rentals	7,000	-	7,000	7,000	-	7,000	2,217
1920 Donations from Private Sources/SB1149	-	-	-	-	-	-	-
1941 Other LEA Services	-	-	-	-	-	-	-
1960 Recovery of Prior Year	-	-	-	-	-	-	3,294
1980 Indirect from Grants	-	-	-	-	-	-	-
1990 Miscellaneous Local Revenue	15,000	788	14,212	15,000	-	15,000	7,365
1991 Medicaid	-	-	-	-	-	-	-
Total Non Formula Local Sources	143,000	17,731	125,269	143,000	-	143,000	122,772
Intermediate Sources							
2900 WESD Transit Funds	-	-	-	-	-	-	-
State/Federal Sources							
3190 High Cost Disability	120,000	-	120,000	120,000	-	90,000	135,781
Total State/Federal Sources	120,000	-	120,000	120,000	-	90,000	135,781
Other Sources							
5200 Interfund Transfers	-	-	-	-	-	-	-
5400 Beginning Fund Balance*	1,000,000	-	1,000,000	1,000,000	-	575,000	675,929
Total Other Sources	1,000,000	-	1,000,000	1,000,000	-	575,000	675,929
Total Non SSF Revenue	\$ 1,263,000	\$ 17,731	1,245,269	\$ 1,263,000	\$ -	\$ 808,000	\$ 934,481
Total Resources	\$ 12,164,090	\$ 2,632,343	\$ 9,473,089	\$ 12,105,432	\$ 58,658	\$ 11,416,606	\$ 11,630,969
				\$ (11,121,733)			
				\$ 983,699			
							Less Estimated Requirements
							Estimated Ending Fund Balance

Jefferson School District 14J

General Fund: Statement of Expenditure Budget Vs. Actual

For the Fiscal Year 2025-2026

As of 9/30/2025

Function	2025-26 Budget	Actual YTD Exp. 9/30/2025	Projected Through 6/30/2026	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	2024-25 Budget	Actual* YTD Exp. 6/30/2025
Instruction								
1111 Elementary, K-5 or K-6	1,839,995	138,008	1,601,750	1,739,758	100,237	94.55%	1,658,088	1,481,803
1113 Elementary/Extracurricular	6,092	489	5,382	5,872	220	96.38%	5,532	5,390
1121 Middle/Junior High Programs	1,001,298	80,280	891,397	971,677	29,621	97.04%	1,003,159	976,208
1122 Middle/Junior High School Extracurricular	62,803	23,947	38,429	62,376	427	99.32%	53,041	56,897
1131 High School Programs	1,603,788	158,176	1,386,922	1,545,098	58,690	96.34%	1,561,040	1,493,616
1132 High School Extracurricular	115,441	17,271	98,508	115,778	(337)	100.29%	112,826	113,566
1210 Programs for the Talented and Gifted	5,402	344	4,909	5,253	149	97.23%	5,521	4,686
1220 Restrictive Pgms for Students w/Disabilities	639,404	40,492	503,262	543,754	95,650	85.04%	605,275	492,764
1221 Learning Centers	-	-	-	-	-	0.00%	-	-
1227 Early School Year Program	13,271	7,630	2,323	9,953	3,318	75.00%	-	11,408
1229 Other Pgms for Students w/Disabilities	-	-	-	-	-	0.00%	-	100
1250 Programs for Students w/Severe Disabilities	884,357	94,270	645,671	739,941	144,416	83.67%	713,703	677,943
1281 Public Alternative Programs	3,750	-	2,813	2,813	938	75.00%	4,000	-
1283 District Alternative Programs	-	-	-	-	-	0.00%	10,000	-
1284 JCA	-	-	-	-	-	0.00%	-	-
1291 English Second Language Programs	282,789	16,184	255,521	271,705	11,084	96.08%	260,958	249,550
1292 Teen Parenting	400	-	-	-	400	0.00%	-	-
Total Instruction	\$ 6,458,790	\$ 577,090	\$ 5,436,887	\$ 6,013,977	\$ 444,813		\$ 5,993,143	\$ 5,563,932
Support Services								
2112 Attendance Services	-	-	-	-	-	0.00%	-	-
2115 Student Safety	7,335	450	5,051	5,501	1,834	75.00%	3,500	2,718
2122 Counseling Services	260,350	21,155	231,395	252,550	7,800	97.00%	237,107	228,694
2134 Nurse Services	76,528	7,653	68,875	76,528	-	100.00%	141,062	141,062
2140 Behavior Consultant	73,120	7,312	65,808	73,120	-	0.00%	-	-
2148 Psychological Services	59,900	3,159	56,742	59,901	(1)	100.00%	115,666	43,375
2152 Speech Pathology Services	-	-	-	-	-	0.00%	-	849
2160 Other Student Treatment Services	-	-	-	-	-	0.00%	-	-
2190 Service Directions, Student Support Svcs	145,952	34,371	103,332	137,703	8,249	0.00%	116,382	83,411
2213 Curriculum - Health	50,000	17,480	20,020	37,500	12,500	0.00%	-	687
2219 Improvement of Instruction Services	-	-	-	-	-	0.00%	-	-
2222 Library/Media Center	6,809	2,931	19,921	22,852	(16,043)	0.00%	34,466	7,417
2223 Multimedia Services	-	-	-	-	-	0.00%	-	-
2230 Assessment and Testing	-	-	-	-	-	0.00%	5,080	-
2240 Staff Development	20,000	10,729	20,000	30,729	(10,729)	0.00%	20,000	14,633
2310 Board of Education	140,938	38,315	89,596	127,911	13,027	0.00%	128,640	107,895
2320 Executive Administration	244,498	62,571	160,848	223,419	21,079	0.00%	201,131	214,206
2410 Office of the Principal Services	1,022,095	148,169	824,674	972,843	49,252	95.18%	998,984	894,833
2510 Direction of Business Services	167,653	40,950	126,175	167,125	528	99.69%	157,031	152,860
2520 Fiscal Services	185,456	38,613	123,753	162,366	23,090	87.55%	164,716	172,696
2528 Other General Professional and Technological Servi	1,500	641	485	1,125	375	75.00%	1,500	2,190
2540 Operation & Maintenance of Plant Services	166,500	160,351	-	160,351	6,149	96.31%	154,000	148,918
2542 Care and Upkeep of Building Services	958,440	164,487	650,472	814,958	143,482	85.03%	877,950	844,920
2543 Care and Upkeep of Grounds Services	137,093	30,187	83,006	113,193	23,900	82.57%	129,454	110,321
2544 Maintenance	199,367	37,549	116,423	153,972	45,395	77.23%	184,978	138,688
2546 Security Services	6,000	722	5,278	6,000	-	100.00%	10,000	3,445
2550 Student Transportation Services	-	-	-	-	-	0.00%	-	-
2552 Vehicle Operation Services	823,500	71,897	752,603	824,500	(1,000)	100.12%	705,500	802,426
2558 Transportation/Special Educationb	60,000	9,851	50,149	60,000	-	100.00%	105,000	41,494
2573 Warehouse & Distribution Services	30,350	4,077	16,673	20,750	9,600	68.37%	39,800	21,967
2574 Printing, Publishing and Duplicating Services	40,000	5,385	36,024	41,410	(1,410)	103.52%	45,000	38,950
2643 Human Resources	2,000	8,961	-	8,961	(6,961)	448.03%	68,987	133,943
2649 Other Staff Services	-	-	-	-	-	0.00%	-	-
2662 Technology- Systems Analysis Services	248,076	63,634	146,888	210,523	37,553	84.86%	246,682	220,804
2663 Technology- Programming Services	92,667	-	69,500	69,500	23,167	75.00%	74,247	60,957
2669 Technology- Telephone	35,000	33,293	-	33,293	1,707	95.12%	-	-
Total Support Services	\$ 5,261,127	\$ 1,024,892	\$ 3,843,691	\$ 4,868,583	\$ 392,544		\$ 4,966,863	\$ 4,634,358
Enterprise and Community Services								
3360 SIT Team	5,000	5,000	-	-	-	-	-	-
Total Enterprise and Community Services	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Other Requirements								
5100 Debt Service	-	-	-	-	-	-	-	-
5200 Transfers of Funds	239,173	-	239,173	239,173	-	100.00%	256,600	238,808
6000 Contingency	50,000	-	-	-	50,000	0.00%	50,000	-
7000 Unappropriated Ending Fund Balance	150,000	-	-	-	150,000	0.00%	150,000	-
Total Other Requirements	\$ 439,173	\$ -	\$ 239,173	\$ 239,173	\$ 200,000		\$ 456,600	\$ 238,808
Total Requirements	\$ 12,164,090	\$ 1,601,981	\$ 9,519,751	\$ 11,121,733	\$ 1,037,357		\$ 11,416,606	\$ 10,437,097

Jefferson School District 14J
Appropriations
For the Fiscal Year 2024-2025
As of 9/30/2025

General Fund (100)	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
1000 Instruction	\$ 6,458,790	\$ -	\$ 577,090	\$ 5,431,751	\$ 6,008,841	\$ 449,949
2000 Support Services	\$ 5,261,127	\$ -	\$ 1,024,892	\$ 3,753,635	\$ 4,778,526	\$ 482,601
3000 Community Services	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
5200 Transfers	\$ 239,173	\$ -	\$ -	\$ -	\$ -	\$ 239,173
6000 Contingency	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Sub Total	\$ 12,014,090	\$ -	1,606,981	9,185,386	10,792,367	\$ 1,221,723
Special Revenue Funds						
1000 Instruction	\$ 1,944,507	\$ -	\$ 144,103	\$ 1,236,344	\$ 1,380,447	\$ 564,060
2000 Support Services	\$ 287,149	\$ -	\$ 17,662	\$ 149,582	\$ 167,244	\$ 119,905
3000 Community Services	\$ 600,084	\$ -	\$ 85,195	\$ 430,508	\$ 515,703	\$ 84,381
Sub Total	\$ 2,831,740	-	246,960	1,816,434	2,063,394	\$ 768,346
ASB Funds						
1000 Instruction	\$ 297,950	\$ -	\$ 18,632	\$ 23,578	\$ 42,210	\$ 255,740
5200 Transfers	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Sub Total	\$ 310,450	\$ -	\$ 18,632	\$ 23,578	\$ 42,210	\$ 268,240
Debt Service						
5100 Debt Service	\$ 1,900,344	\$ -	\$ 60,769	\$ 1,863,909	\$ 1,924,678	\$ (24,334)
6000 Contingency	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
7000 Unappropriated	\$ 77,160	\$ -	\$ -	\$ -	\$ -	\$ 77,160
Sub Total	\$ 2,047,504		60,769	1,863,909	1,924,678	\$ 122,826
Capital Fund						
2000 Support Services	\$ 41,926	\$ -	\$ -	\$ -	\$ -	\$ 41,926
4000 Facilities Acquisition	\$ 345,656	\$ -	\$ 5,098	\$ 10,250	\$ 15,348	\$ 330,309
5000 Facilities Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 387,582	-	5,098	10,250	15,348	\$ 372,235
Total Appropriations	\$ 17,591,366	\$ -	\$ 1,938,440	\$ 12,899,556	\$ 14,837,996	\$ 2,753,370
Total Unappropriated	\$ 150,000	-	-	-	-	\$ 150,000
TOTAL	\$ 17,741,366	\$ -	\$ 1,938,440	\$ 12,899,556	\$ 14,837,996	\$ 2,903,370



Superintendent Update – October 2025

Update on Enrollment

As of Friday, October 3, 2025, we are 10 less students than we had anticipated when we budgeted last spring. I am hoping that our numbers will continue to improve over the next several months. Here are current numbers:

JES: 257

JMS: 164

JHS: 234

Total: 655

Update on Finances

The start of the 2025-26 school year has not brought good financial news to the district. In addition to a lower than anticipated student enrollment, we were also informed that the money we receive for the Student Investment Account, High School Success and Early Literacy is not what we budgeted in the spring. The reason for this is because the state received less money from the corporate activity tax and there were more students in Oregon. Overall, we are looking at a loss of approximately \$58,000 in SIA funds, approximately \$4,000 in High School Success funds, and a loss of approximately \$1,000 in Early Literacy Funds. Unfortunately, this means that our general fund budget will have to cover these costs.

Additionally, there is concern that the current 25-27 biennium budget is going to be impacted due to House Resolution 1 that passed in July. This bill has cut federal funding to the state and has reduced Oregon's tax revenue. We are being told that Oregon is going to go from a budget surplus to a budget deficit for the 25-27 biennium, so the Legislature is going to be looking at how to rebalance the budget. Options include increasing state revenue, tapping reserves and cutting agency budgets. What we don't know is the impact that this will have on education.

As always, we will be keeping a close eye on our budget and doing what we can to decrease spending, which may include not filling vacant positions, implementing an earlier cut-off on spending, and/or freezing all spending. I will keep you posted as I learn more.

Division 22 Standards Assurances

Each year, districts are required to engage their School Boards in a review of the administrative rules contained in OAR Chapter 581, Division 22. I have included in your packet the Community Report documenting the district's compliance with all Division 22 Standards in effect for the preceding 2024-25 school year and will be reviewing it in more detail later in the meeting. School districts are required to report compliance to their School Boards and post the report on their website by November 1st. Additionally, school districts must complete and submit the annual, online ODE Division 22 Standards Assurance Form by November 15th.

JSD Technology Report – October 2025

First Quarter Overview

- **Help Desk Activity**
 - Over **300 tickets opened, 200+ resolved**, with **~80 remaining open**.
- **Primary Causes of Support Requests**
 - Staff desk relocations
 - Synergy reporting and synchronization issues
 - Dormant or reactivated equipment challenges
- **Upcoming Deadlines**
 - Oregon Department of Education (ODE) reports
 - Quarter 1 report cards

Synergy Changeover

- Experienced expected **growing pains** with new permissions and data handling.
- **Data systems rebuilt** in collaboration with **WESD** and **Edupoint**, improving reliability.
- **Current Status:**
 - All third-party applications now receiving accurate data
 - **TeacherVUE** and **StudentVUE** fully functional again
- **Next Steps:**
 - Transitioning to **ODS** for general reporting and data tracking
 - This maintains the same data accuracy at a **lower cost**

Phone System Update

- **Current Mitel system** showing signs of hardware and software failure:
 - Voicemail malfunctions and call drops
 - No remaining hardware available for replacements
 - **All Fortinet equipment** has been received and inventoried.
- Used one Fortinet **professional service day** for initial setup of network devices; two more days are needed (must be **sequential**, and I will be **unavailable during that period**).
- **Impact on Staff:**
 - Minimal change in daily phone use
 - New auto-attendant recording required
 - Staff will need to record new voicemail greetings

Incident IQ Implementation

- **Facilities module** launched in **early September**.
- **Technology ticketing system** launched **this month**.
- Early feedback is **very positive** — both systems are already **streamlining daily operations**.

Network Mapping and Documentation

- **Current Challenge:** Lack of clear network documentation hinders troubleshooting and new installations.
- **Planned Solution:**
 - Partnering with **WESD** to map network infrastructure and create documentation meeting industry standards.
 - Work will occur **over Thanksgiving break** to minimize disruption.

Staff and Student Device Updates

- **Staff Laptops:**
 - Continuing with laptop refresh cycle.
 - The next order is planned for **December or January**.
- **Student Chromebooks:**
 - Many devices require repairs.
 - Prioritizing in-house repairs where possible.
 - Awaiting **bulk repair quote** and exploring **refurbished replacements**.
 - Reaching out to **neighboring districts** for potential **vendor referrals or discounted Chromebook purchases**.

Upcoming Projects

- **PA System Upgrades:**
 - New systems planned for the **Elementary** and **High School**, funded through **E-Rate**.
- **Security Enhancements:**
 - Additional **cameras** across all schools.
- **Classroom Technology Transition:**
 - Moving from **SmartBoards** to **Interactive TVs**.
 - Benefits include:
 - Lower equipment and maintenance costs
 - Reduced network complexity and technical issues
- **Incident IQ Knowledgebase:**
 - Developing self-help guides and tutorials for district staff.
- **Website Overhaul:**
 - Cleanup and modernization project includes:
 - Updating staff directory
 - Removing dead links and outdated pages
 - Improving site navigation and usability

Kyle De Martino

Technology Director

Jefferson School District 14J

541-327-3337 ext: 1010

Jefferson School District 14J

Report on Compliance with Public School Standards

2024-25 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district’s status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Jefferson** School District’s compliance with each of the requirements of Oregon’s administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2024-25 school year. For each rule reported as out of compliance, **Jefferson** School District has provided an explanation of why the school district was out of compliance and the school district’s proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2026-27 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	Policy IKF – The district has met all of the requirements for this rule. Diplomas are awarded annually to every qualifying senior.	Not applicable
581-022-2010 Modified Diploma	In compliance	Policy IKF – The district has met all of the requirements for this rule. Modified diplomas are awarded annually to qualifying seniors, with parent/guardian approval.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2015 Extended Diploma	In compliance	Policy IKF – The district has met all of the requirements for this rule. Extended diplomas are awarded annually to qualifying seniors, with parent/guardian approval.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	Policy IKF – The district has met all of the requirements for this rule. Alternative certificates are awarded annually to qualifying seniors, with parent/guardian approval.	Not applicable
581-022-2050 Human Sexuality Education	In compliance	Policy IGAI – Jefferson School District has an age-appropriate, comprehensive plan of instruction focusing on human sexuality, HIV/AIDS and sexually transmitted disease prevention in elementary and secondary schools as an internal part of health education and other subjects.	Not applicable
581-022-2055 Career Education	In compliance	Policy IKF - supports graduation requirements that include career education. Jefferson School District provides robust Career and Technical opportunities. Current Jefferson High School has 2 approved programs of study. We also offer full tuition to The Willamette Career Academy, where students can earn various certifications in 6 programs of study.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	Jefferson Elementary School students (grades K-5) receive 150 minutes/week of PE instruction.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In compliance	Jefferson Middle School students (grades 6-8) receive 231 minutes/week of PE instruction taught by a licensed PE teacher.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	Policy IIA – The district has an instructional materials/program adoption procedure in place.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	Jefferson School District has met all of the requirements for this rule. 2023-25 TAG Plan is located on the Jefferson 14J website and we will be	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		revising the plan this school year once we get additional guidance from ODE.	
581-022-2505 Alternative Education Programs	In compliance	Policy IGBHA – Jefferson School District provides educational options for all students. A list of options can be found within this policy.	Not applicable

Category: Aligned and Focused Educational Systems

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	In compliance	Policy IKF – Jefferson High School is prepared to offer credit to students who can demonstrate content mastery through course work, a proficiency exam, or mastery through experiences (i.e. work experience).	Not applicable
581-022-2030 District Curriculum	In compliance	Policy IF – The district has met all of the requirements of this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	Policy IJ – Jefferson Elementary, Jefferson Middle and Jefferson High School provide a coordinated comprehensive school counseling program that supports the academic, career, social-emotional and community involvement development of all students. These counseling programs are based on ODE's	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		framework for comprehensive school counseling programs.	
581-022-2100 Administration of State Assessments	In compliance	Policy IL - All state assessments are given as required. Staff administering assessments are trained annually on proper proctoring procedures.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	Policy IGBAF - The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements of this rule. https://www.jefferson14j.com/plans	Not applicable
581-022-2260 Records and Reports	In compliance	Policy IGDG Student Activity Funds Policy EH Records and Data Management The district has met all of the requirements of this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2315 Special Education for Children with Disabilities	In compliance	Policy IGBA – The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	Jefferson School District meets and/or exceeds the minimum threshold of required instructional hours per student group.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	Policy IGBBA – The district has met all of the requirements for this rule. The district TAG plan can be found on the Jefferson 14J website.	Not applicable
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	Policy GCA – The district has met all of the requirements of this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	Jefferson School District uses Acadience Reading, which is on the Oregon Department of Education’s	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		approved tests for universal screening for risk factors of dyslexia.	

Category: Engaged Partners and Communities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2005 Veterans Diploma	In compliance	Policy IKF – The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	Policy IL – The district has an assessment program in place.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	Policy IGBBA – The district has met all of the requirements for this rule. The district TAG plan can be found on the Jefferson 14J website.	Not applicable
581-022-2370 Complaint Procedures	In compliance	Policy KL – The district has met all of the requirements of this rule. The complaint process is available on the Jefferson 14J website.	Not applicable

Category: Safe & Inclusive Schools

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	Policy IGAEB – Jefferson High School students receive annual prevention education, however twice during their high school career, they also receive in-depth instruction in responsible decision making, management of peer pressure, prevention strategies, and making positive health choices.	Not applicable
581-022-2205 Policies on Reporting of Child Abuse	In compliance	Policy GBNAB/JHFE – and the associated ARs outline the procedures and processes of reporting child abuse in the Jefferson School District. The district has met all of the requirements for this rule.	Not applicable
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	Policy IGAEC – JSD Athletic Director, and all coaches, receive training through NFHS as directed by the OSAA.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	Policy IGDJ – JSD Athletic Director, and all coaches, receive training through NFHS as directed by the OSAA.	Not applicable
581-022-2220 Health Services	In compliance	Policy JHC – The district, with support from the WESD, has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2223 Healthy and Safe Schools Plan	In compliance	HASS Plan is located on the Jefferson 14J website as well as the annual statements and final test results for ODE required tests.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule. Each room in each school and district office have posted an Emergency Response Manual. Procedures for reporting accidents are reviewed with staff annually. All students are instructed and have drills on emergency procedures in compliance with Oregon rules, laws and statutes.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	This report was filed as required by Jefferson School District's Student Services Director.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	Policy IGDJ – The district has met of all the requirements of this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	Policy JB, Policy JBA/GBN, Policy JFCF and the associated ARs, supports Equal Opportunities for all students and prohibits any type of harassment, intimidation, bullying, and	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
		cyberbullying. The district has met all of the requirements for this rule.	
581-022-2312 Every Student Belongs	In compliance	Policy ACB – The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements of this rule. Jefferson School District has contracted services for transportation. We have a nutrition services director, and a maintenance director who oversees the state of facilities and equipment.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	Policy GCDA/GDDA – The district has met all of the requirements of this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	Policy JHH – The district has met all of the requirements for this rule. The Suicide Prevention Plan is posted on the Jefferson 14J website.	Not applicable
581-022-2515 Menstrual Dignity for Students	In compliance	Policy IGAI – The district has met all of the requirements for this rule.	Not applicable

Category: Committed and Supportive Staff

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	In compliance	All personnel policies are located on the Jefferson School District website in Section G.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	Jefferson School District's evaluation processes for teachers and principals are aligned to the requirements in the Oregon Framework for Teacher Evaluation and Support.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable

2025-26 Jefferson School District Superintendent Evaluation - Process & Timeline

Date	Activity
Sept. 8	Public Meeting <ul style="list-style-type: none"> Board and superintendent will receive overview of superintendent evaluation criteria, process, and timeline. Board approves/adopt evaluation criteria.
Oct. 16	Public Meeting <ul style="list-style-type: none"> Board approves/adopts evaluation process and timeline, ensuring the superintendent’s contract and district policy for any applicable deadlines.
Nov. 20	Executive Session* - Check – in Meeting Board and superintendent meet to discuss progress of criteria established for evaluation, <i>share concerns, feedback and establish if further guidance and or corrections are needed.</i>
Jan. 15	Executive Session* <ul style="list-style-type: none"> Superintendent self-evaluation and artifacts presented. Superintendent exits executive session. Individual board member standard/ratings completed on your own, bring to the Feb 5th mtg.
Feb. 5	Executive Session* - Finalize Evaluation <ul style="list-style-type: none"> Superintendent not present Board members discuss superintendent's performance standards and goals (if applicable), reaching consensus on ratings. Draft summative evaluation report. Board <i>discusses</i> whether to extend the current contract for one additional year or to non-extend the current contract. Board chair informs board that the draft summative evaluation report will be shared with the superintendent on February 20th and closes executive session.
Feb. 20	Executive Session* - Evaluation Results Discussion <ul style="list-style-type: none"> Board meets with the superintendent to review the evaluation results. Superintendent exits executive session. Board discusses evaluation further, if needed. Board exits executive session and opens public meeting to approve final summative evaluation report; reads public evaluation summary. Board notifies the Superintendent of contract extension or non-extension. A copy of the adopted summative evaluation report is placed in the superintendent’s personnel file.
April 16	Public Meeting <ul style="list-style-type: none"> The board and superintendent discuss the process, including superintendent goal setting for the next evaluation cycle.

**Evaluation meetings may be held in executive session unless otherwise requested by the superintendent to be done in open session ORS 192.660(2)(i). This adopted process and timeline shall serve as notice to the superintendent of the pending stated executive sessions within this document.*