

REQUEST FOR PROPOSAL

General Maintenance Van

February 2025



Prepared for
Frank Janvrin
Director of Facilities
30 Greenough Rd.
Plaistow, NH 03865

Timberlane Regional School District (hereafter the "District") is soliciting proposals from contractors (hereafter the "Carrier") to provide sealed proposals for a New 2024 or 2025 ¾ Ton Maintenance Van with Tow Package. The Van should be outfitted with a rotation roof mounted rotation ladder rack and “General Maintenance” tool racks inside. Van will be new and come with a full manufacturer’s warranty.

Acceptable models are GMC Savana, Ram ProMaster, Ford Transit, Chevy Express, or Mercedes Sprinter.

The winning proposal must be able to deliver the van within 20 days of award of bid.

The District will receive sealed proposals for general maintenance van in accordance with the specifications, terms and conditions. Failure to quote on all items may disqualify the proposal.

Any questions or inquires shall be directed to the Director of Facilities, Frank Janvrin, (frank.janvrin@timberlane.net) no later than February 24, 2025, at 3:00 PM.

The submission of the proposal shall be conclusive evidence that the Proposer has read and understands the information contained in the specifications.

The RFP for General Maintenance Van is located at www.timberlane.net/rfp or call 603-382-6119.

One (1) copy and one (1) signed proposal must be submitted in a sealed envelope, plainly marked:

"General Maintenance Van"

Attention: Superintendent of Schools

TIMBERLANE REGIONAL SCHOOL DISTRICT, SAU 106

30 Greenough Road Plaistow, New Hampshire 03865

The District is not responsible for proposals not properly marked. Proposals submitted by fax or electronic mail will not be considered. All proposals must be typed. Handwritten proposals will not be considered.

Proposals must be received no later than 3:00pm on February 24, 2025, from interested contractors, to be eligible for consideration by the District and will be opened immediately from the time prescribed herein.

Proposals received after the time so indicated shall be unopened and available to be retrieved at the Superintendent’s office, 30 Greenough Rd. Plaistow, NH 03865.

Proposals may be withdrawn by written notice only provided such notice is received by the Director of Facilities, Frank Janvrin, prior to the date/time set as the closing time for receiving proposals.

The submission of the proposal shall be conclusive evidence that the Proposer has read and understands the information contained in the specifications.

GENERAL CONDITIONS:

1. The District reserves the right to reject any or all proposals, wholly or in part, to waive any informality therein, to accept any proposal even though it may not be the lowest proposal, and to make award which in its sole and absolute judgment will best serve the District's interest.
2. The District may make such an investigation as deemed necessary to determine the ability of the Proposer to discharge this contract. The Proposer shall furnish the District with all such information and data as may be required for this purpose.
3. All bids must be submitted on the forms provided and conform to all conditions contained therein. Failure to comply may result in the rejection of the proposal by the District.
4. Proposers **MAY NOT** withdraw their proposal for a period of thirty (30) days from the date of proposal opening.
5. The District reserves the right to cancel or alter this service because of budget consideration or unforeseen circumstances which require a change.
6. All proposal respondents will be responsible for the costs associated with the preparation of the requested proposals, and the District will in no way be held liable for these costs.
7. No bid shall be accepted from any contractor who, in the past five (5) years, has had a contract terminated for cause and/or been declared in default.

CERTIFICATION

The undersigned certifies under penalties of perjury that this proposal is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section, the word "person" means any natural person, joint venture, partnership, corporation or other business or legal entity.

The undersigned certifies that there is no conflict of interest in the preparation of this proposal or possible administration of a contract resulting from this proposal between employees, officers or agents of the proposing entity and employees, officers or agents of the Timberlane Regional School District, School Administrative Unit #106, either direct or indirect through family members. The undersigned further certifies that no employee, officer or agent who is in a position to affect the award of this proposal or administration of a contract is about to become, nor any family member about to become, an employee, officer or agent of the proposing entity.

ORGANIZATION SUBMITTING PROPOSAL: _____

ADDRESS: _____

TITLE: _____

NAME:

SIGNATURE OF AUTHORIZED INDIVIDUAL:

DATE: _____