



STEILACOOM HISTORICAL SCHOOL DISTRICT

Regular Board Meeting Agenda

Wednesday, October 15, 2025 at 6:00 PM

Steilacoom Historical School District Professional Development Center

<https://steilacoom-k12-wa-us.zoom.us/j/81321836682>

1. OPENING ITEMS

Page

- 1.1 Call the Meeting to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Agenda Review
- 1.5 Approval of Agenda
Vote

2. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board of Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

- 2.1 Comments from the Audience

3. REPORTS

- 3.1 Budget Status Report 5 - 17
[Budget Status Report](#) 
Sarah Jahn
- 3.2 Legislative Assembly Report
Loujanna Rohrer
- 3.3 SHS AP Exam Data 18 - 27
[SHS AP Exam Data October 2025](#) 

- 3.4 School Improvement Plans 28 - 42
[SIP Presentation October 2025](#) 
Laurie Vallieres

4. **CONSENT AGENDA**

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- 4.1 Approval of September and October 2025 Accounts Payable and September 2025 Payroll 43 - 93
[September and October 2025 Accounts Payable and September 2025 Payroll](#) 
- 4.2 Approval of September 17 2025 Regular Board Meeting Minutes 94 - 102
[September 17 2025 Regular Board Meeting Minutes](#) 
- 4.3 Approval of Personnel Reports 103 - 104
[Classified Personnel Report October 15 2025](#) 
[Co-Curricular Personnel Report October 15 2025](#) 
- 4.4 Approval of SIP Plans 105 - 112
[Continuous School Improvement Plans 2025-26](#) 
- 4.5 Approval of Instructional Materials Committee Members 113 - 114
[Instructional Materials Committee October 2025](#) 
- 4.6 Vote to Approve Consent Agenda
Vote

5. **NEW BUSINESS**

- 5.1 Revised 2025-26 School Year Student Fee Schedule 115 - 118
[Revised 2025-26 School Year Student Fee Schedule](#) 
Sarah Jahn

Vote

- 5.2 First Reading of Policy 1005 Key Functions of the Board 119 - 122
[Policy 1005 Key Functions of the Board](#) 
Dr. Weight
Vote
- 5.3 First Reading of Policy 1210 Annual Organization Meeting 123 - 125
[Policy 1210 Annual Organization Meeting](#) 
Dr. Weight
Vote
- 5.4 First Reading of Policy 1630 Evaluation of the Superintendent 126 - 127
[Policy 1630 Evaluation of the Superintendent](#) 
Dr. Weight
Vote
- 5.5 First Reading of Policy 1810 Annual Governance Goals and Objectives 128 - 129
[Policy 1810 Annual Governance Goals and Objectives](#) 
Dr. Weight
Vote
- 5.6 First Reading of Policy 1820 Board Self-Assessment 130 - 131
[Policy 1820 Board Self-Assessment](#) 
Dr. Weight
Vote
- 5.7 First Reading of Policy 1821 Standards for Individual School Directors 132 - 134
[Policy 1821 Standards for Individual School Directors](#) 
Dr. Weight
Vote
- 5.8 First Reading of Policy 2170 Career and Technical Education 135 - 137
[Policy 2170 Career and Technical Education](#) 
Laurie Vallieres

Vote

- 5.9 First Reading of Policy 4260 Use of School Facilities 138 - 142
[Policy 4260 Use of School Facilities](#) 

Dr. Weight

Vote

- 5.10 First Reading of Policy 5000 Recruitment, Selection, and Evaluation of Staff 143 - 146
[Policy 5000 Recruitment, Selection, and Evaluation of Staff](#) 

Susanne Beauchaine

Vote

- 5.11 Board Goal - 5000 Series Policy Review 147 - 151
[5000 Series Policy Review October 15 2025](#) 

Sam Scott/Susanne Beauchaine

6. CLOSING ITEMS

- 6.1 Board Communication

- 6.2 Announcements

- 6.3 Adjourn Meeting

Vote

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.



October 2025

To: Dr. Kathi Weight, Superintendent

From: Sarah Jahn

Subject: Financial Update for September 30, 2025

Attached are the Budget Status Reports for all funds as of September 30, 2025, along with charts and data showing general fund balance, general fund cash balance, and October enrollment.

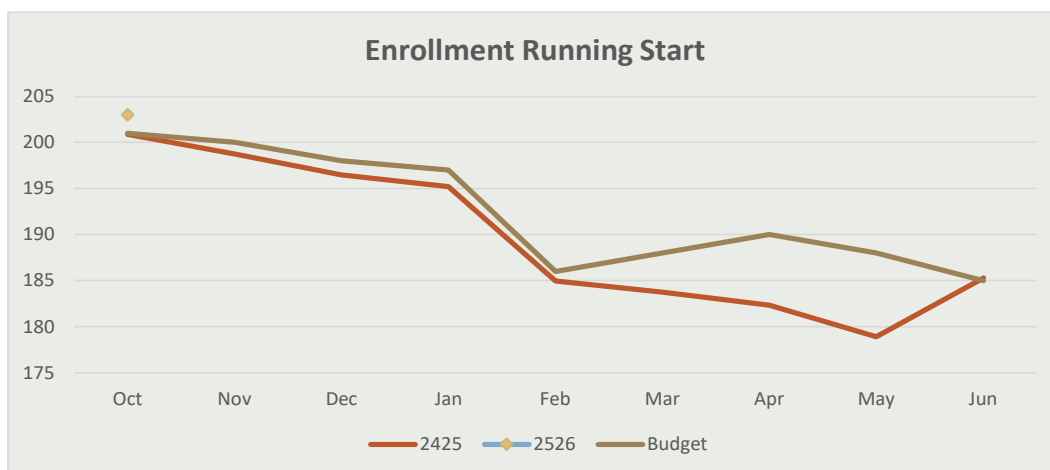
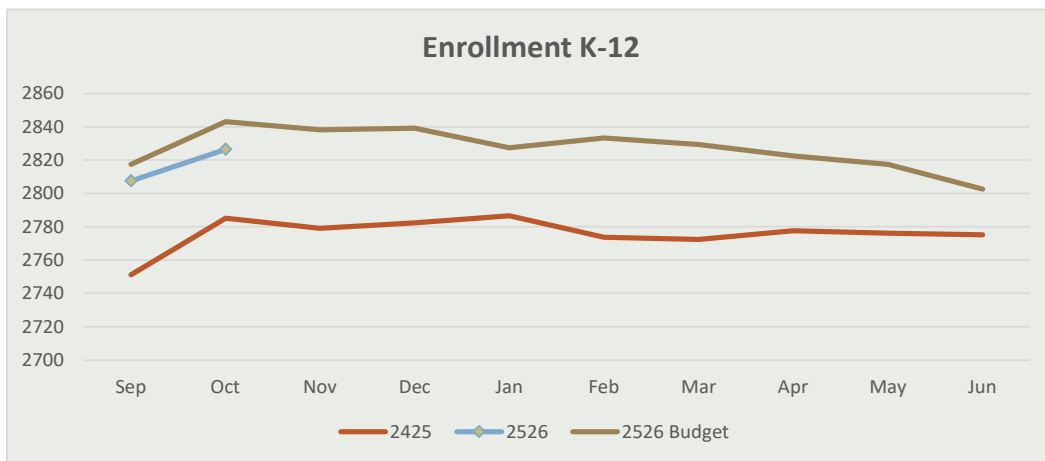
General Fund balance as of the end of September was \$6,739,752. Overall cash flow remains stable. September revenues and expenditures were slightly below budget for the month.

September fund balance is subject to change as we finalize FY2425 year end activities.

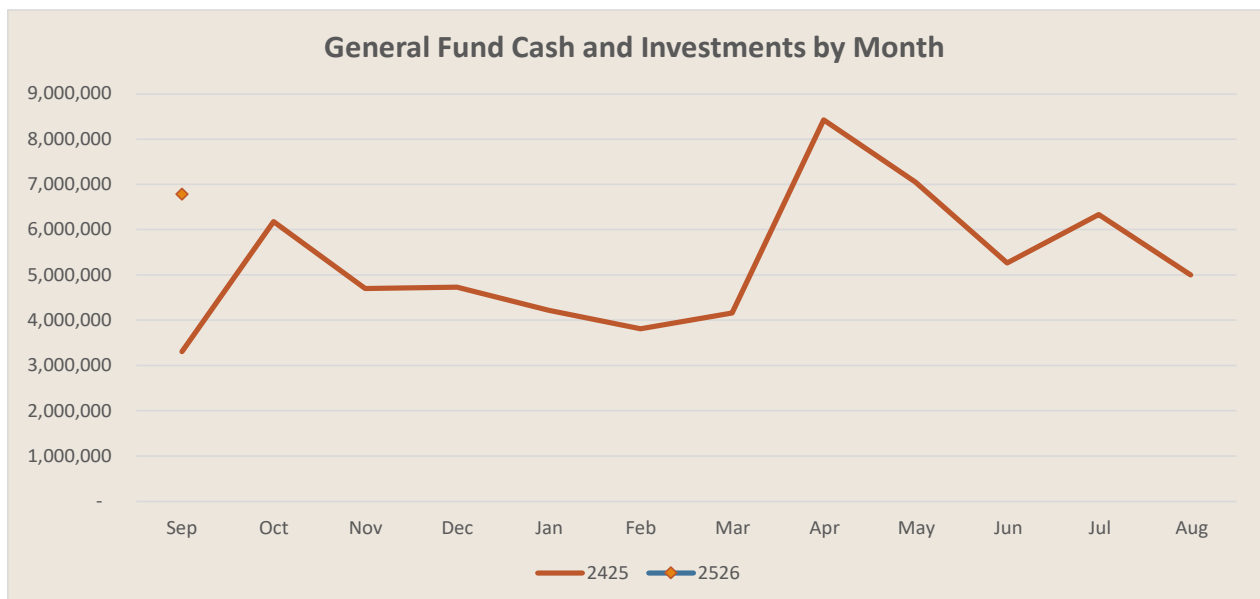
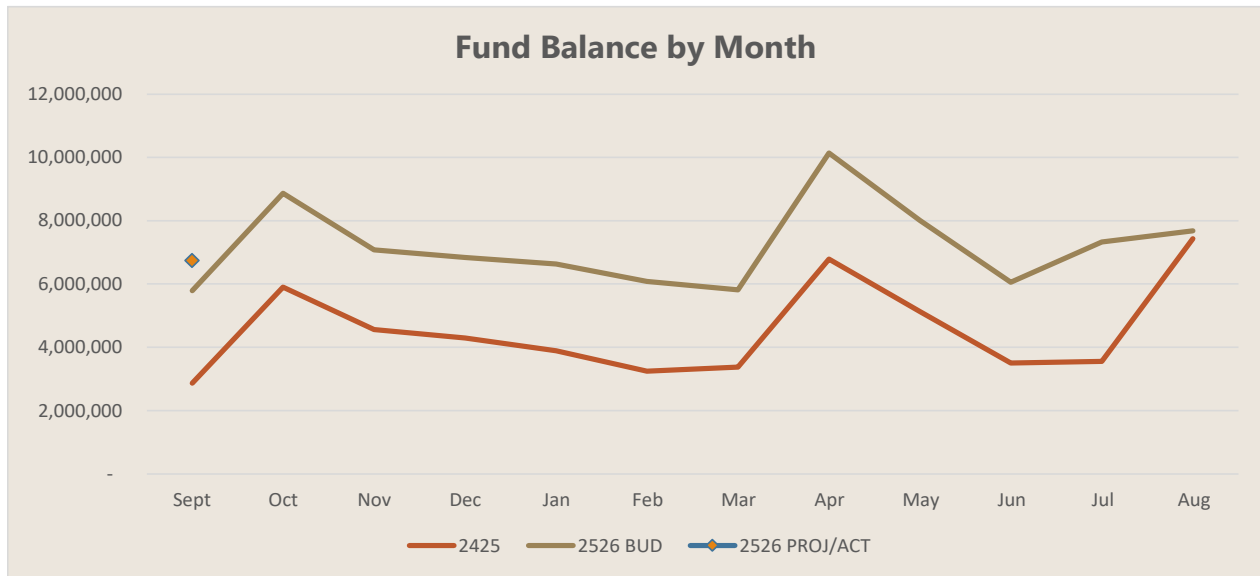


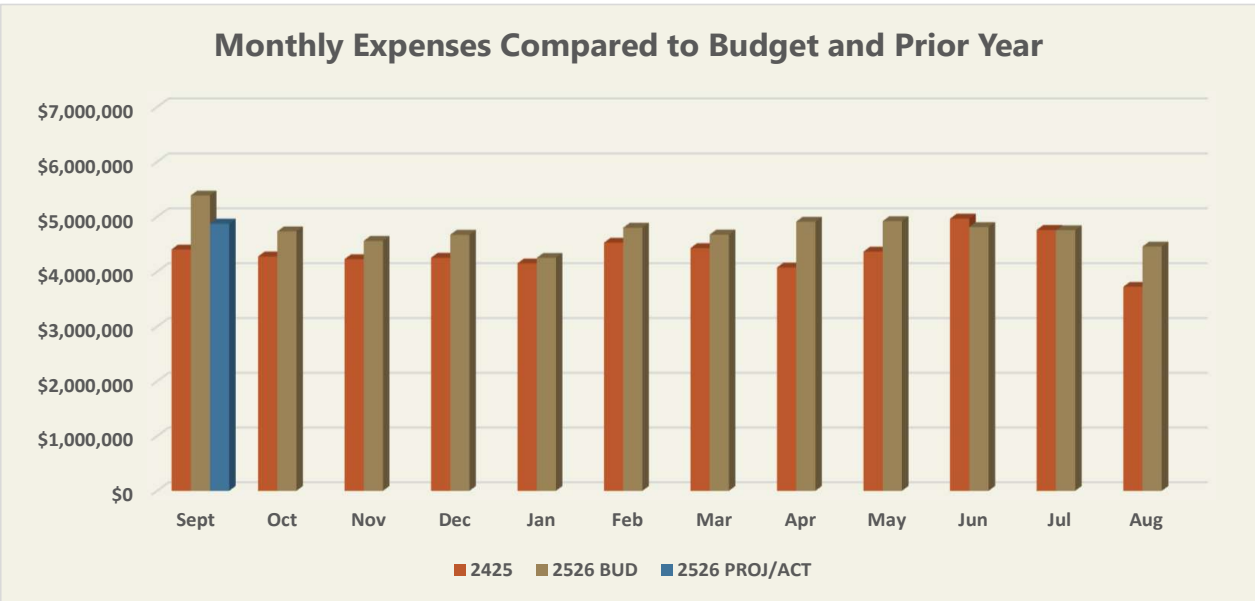
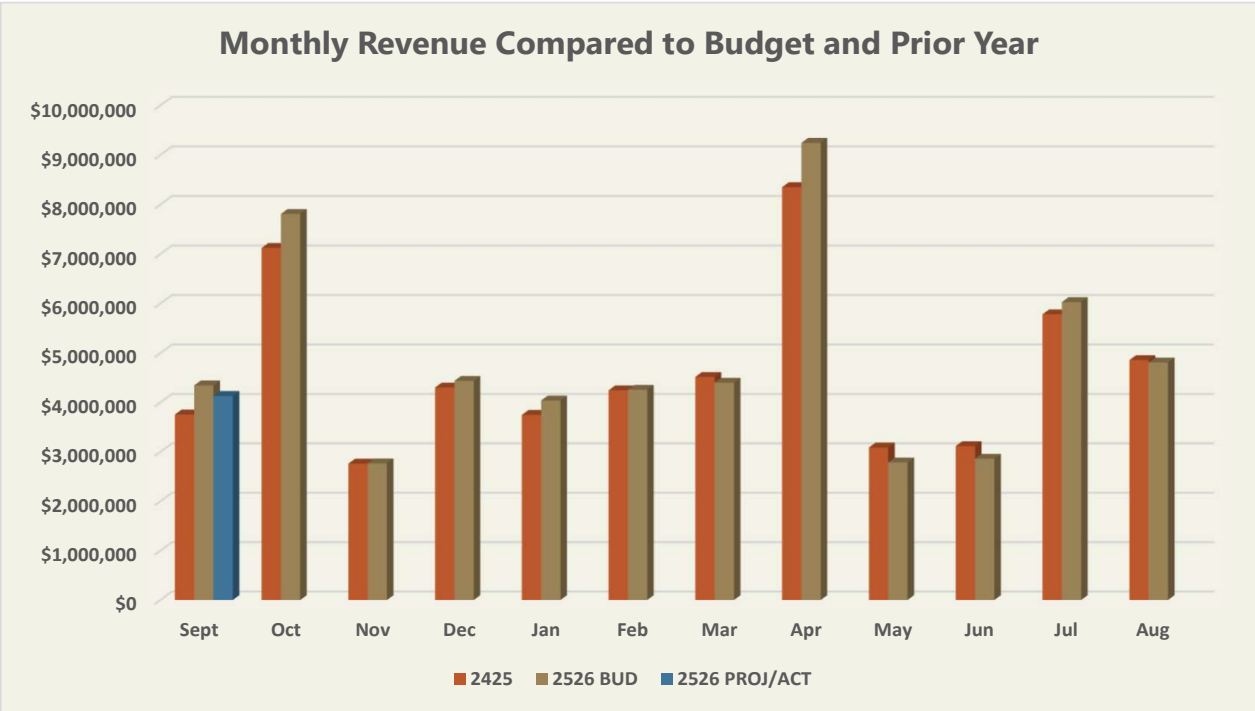
Budget Status Report
2025-26 Executive Summary
September 30, 2025

Enrollment		Current Month
Budgeted FTE (K-12 w/RS)		2,843.13
Actual Average Annual FTE	estimated RS	2,918.54
FTE Over/Under Budget		75.41
AVG TK:		4.00



General Fund	Fund Balance	Cash
Prev Month End	7,435,803	4,414,779
Curr Month End	6,739,752	6,791,438
Inc/(Dec)	(696,051)	2,376,659
FB as a % of Exp	13.20%	





10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of September, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	9,959,223	160,614.23	160,614.23		9,798,608.77	1.61
2000 LOCAL SUPPORT NONTAX	1,090,000	110,425.60	110,425.60		979,574.40	10.13
3000 STATE, GENERAL PURPOSE	32,400,400	2,915,687.67	2,915,687.67		29,484,712.33	9.00
4000 STATE, SPECIAL PURPOSE	10,904,800	938,650.36	938,650.36		9,966,149.64	8.61
5000 FEDERAL, GENERAL PURPOSE	245,000	.00	.00		245,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	3,181,000	5,657.28	5,657.28		3,175,342.72	0.18
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	57,780,423	4,131,035.14	4,131,035.14		53,649,387.86	7.15
B. EXPENDITURES						
00 Regular Instruction	29,924,187	2,530,788.15	2,530,788.15	22,967,618.57	4,425,780.28	85.21
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	8,778,309	658,251.40	658,251.40	7,252,517.86	867,539.74	90.12
30 Voc. Ed Instruction	2,947,644	199,996.62	199,996.62	2,029,153.23	718,494.15	75.62
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,578,631	84,097.42	84,097.42	961,400.64	533,132.94	66.23
70 Other Instructional Pgms	1,212,283	70,881.43	70,881.43	180,936.36	960,465.21	20.77
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	12,500,878	1,330,988.32	1,330,988.32	5,598,583.10	5,571,306.58	55.43
Total EXPENDITURES	56,941,932	4,875,003.34	4,875,003.34	38,990,209.76	13,076,718.90	77.03
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	838,491	743,968.20-	743,968.20-		1,582,459.20-	188.73-
F. TOTAL BEGINNING FUND BALANCE	5,183,400		7,483,720.09			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	6,021,891		6,739,751.89			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	320,700	320,732.93
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	77,000	77,028.32
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	300,500	300,543.20
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	2,302,491	3,020,239.92
G/L 891 Unassigned Min Fnd Bal Policy	3,021,200	3,021,207.52
<u>TOTAL</u>	6,021,891	6,739,751.89

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of September, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	6,533,088	99,129.99	99,129.99		6,433,958.01	1.52
2000 Local Support Nontax	0	9,413.61	9,413.61		9,413.61-	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr 0th Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 6,533,088	 108,543.60	 108,543.60		 6,424,544.40	 1.66
 <u>B. EXPENDITURES</u>						
10 Sites	620,000	.00	.00	0.00	620,000.00	0.00
20 Buildings	2,005,000	.00	.00	0.00	2,005,000.00	0.00
30 Equipment	1,285,000	57,409.21	57,409.21	21,423.27	1,206,167.52	6.13
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 3,910,000	 57,409.21	 57,409.21	 21,423.27	 3,831,167.52	 2.02
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 2,623,088	 51,134.39	 51,134.39		 2,571,953.61-	 98.05-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,969,000		 2,324,397.36			
 <u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 6,592,088		 2,375,531.75			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	85,000	84,434.40
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	3,810,000-	1,920,224.42-
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	84,000	144,580.01
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	10,233,088	4,066,741.76
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	6,592,088	2,375,531.75

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of September, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	494.97-	494.97-		494.97	0.00
2000 Local Support Nontax	50,000	2,808.87	2,808.87		47,191.13	5.62
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	50,000	2,313.90	2,313.90		47,686.10	4.63
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	0	.00	.00	0.00	.00	0.00
Interest On Bonds	0	.00	.00	0.00	.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	50,000	2,313.90	2,313.90		47,686.10-	95.37-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	900,000		914,652.81			
<u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	950,000		916,966.71			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	950,000		916,966.71			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	950,000		916,966.71			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of September, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	244,000	70,976.26	70,976.26		173,023.74	29.09
2000 Athletics	262,000	6,309.97	6,309.97		255,690.03	2.41
3000 Classes	69,700	1,351.50	1,351.50		68,348.50	1.94
4000 Clubs	866,500	8,604.26	8,604.26		857,895.74	0.99
6000 Private Moneys	7,000	339.96	339.96		6,660.04	4.86
Total REVENUES	1,449,200	87,581.95	87,581.95		1,361,618.05	6.04
B. EXPENDITURES						
1000 General Student Body	245,100	2,175.00	2,175.00	1,938.01	240,986.99	1.68
2000 Athletics	316,600	21,718.89	21,718.89	0.00	294,881.11	6.86
3000 Classes	63,700	.00	.00	6,457.37	57,242.63	10.14
4000 Clubs	782,700	.00	.00	1,800.00	780,900.00	0.23
6000 Private Moneys	8,700	.00	.00	0.00	8,700.00	0.00
Total EXPENDITURES	1,416,800	23,893.89	23,893.89	10,195.38	1,382,710.73	2.41
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	32,400	63,688.06	63,688.06		31,288.06	96.57
D. TOTAL BEGINNING FUND BALANCE	400,000		266,074.33			
E. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	432,400		329,762.39			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	432,400		329,762.39			
G/L 840 Nonspd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	432,400		329,762.39			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of September, 2025

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,000	495.15	495.15		4,504.85	9.90
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>5,000</u>	<u>495.15</u>	<u>495.15</u>		<u>4,504.85</u>	<u>9.90</u>
 <u>B. 9900 TRANSFERS IN FROM GF</u>	 <u>0</u>	 <u>.00</u>	 <u>.00</u>		 <u>.00</u>	 <u>0.00</u>
 <u>C. Total REV./OTHER FIN. SOURCES</u>	 <u>5,000</u>	 <u>495.15</u>	 <u>495.15</u>		 <u>4,504.85</u>	 <u>9.90</u>
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	0	.00	.00	0.00	.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 <u>0</u>	 <u>.00</u>	 <u>.00</u>	 <u>0.00</u>	 <u>.00</u>	 <u>0.00</u>
 <u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 <u>0</u>	 <u>.00</u>	 <u>.00</u>			
 <u>F. OTHER FINANCING USES (GL 535)</u>	 <u>0</u>	 <u>.00</u>	 <u>.00</u>			
 <u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	 <u>5,000</u>	 <u>495.15</u>	 <u>495.15</u>		 <u>4,504.85-</u>	 <u>90.10-</u>
 <u>H. TOTAL BEGINNING FUND BALANCE</u>	 <u>180,000</u>		 <u>232,176.26</u>			
 <u>I. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	 <u>XXXXXXXXX</u>		 <u>.00</u>			
 <u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	 <u>185,000</u>		 <u>232,671.41</u>			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	185,000	232,671.41
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	185,000	232,671.41

***** End of report *****



Steilacoom High School

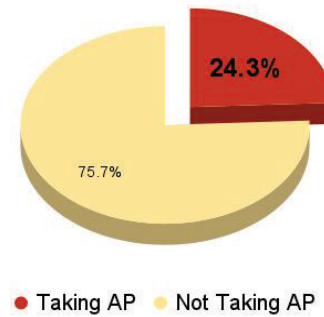
AP Exam Data
2024-25
School Year
October 15, 2025



Classes - Students Enrolled

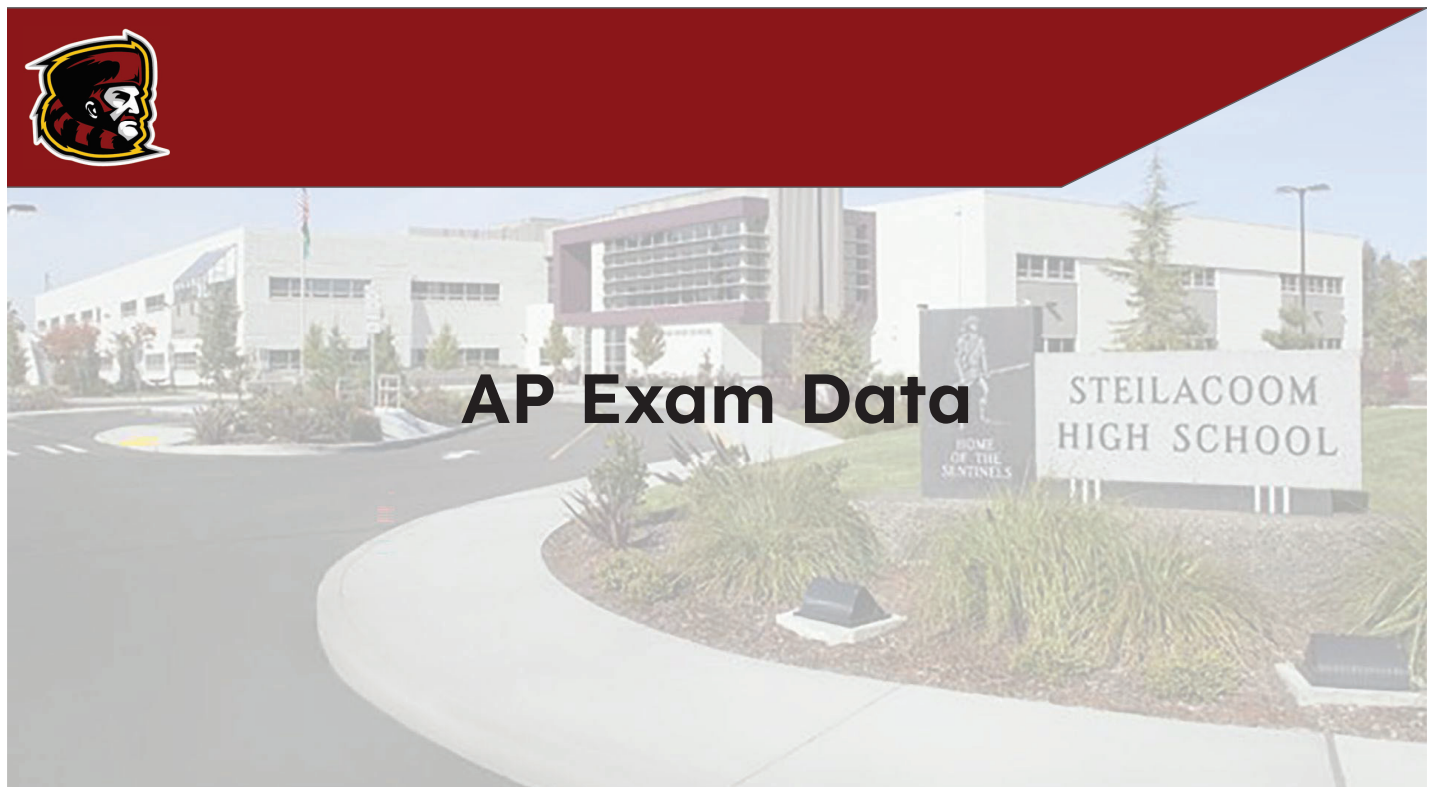
AP	2023-2024	2024-2025	2025-2026
Students	247	253	241
Total Seats Occupied	348	369	478
Classes	21	22	21

% of Students taking AP Classes





AP Exam Data





AP Exam - Race/ Ethnicity

	2020	2021	2022	2023	2024	2025
American Indian or Alaska Native	2	0	0	1	0	1
Asian	39	33	17	21	38	36
Black or African American	16	10	7	10	10	16
Hispanic or Latino	41	32	26	30	44	43
Native Hawaiian/ Pacific Islander	5	1	1	1	1	1
White	111	90	67	98	94	104
Two or more races, non-Hispanic	44	32	20	18	34	32
No response	12	7	10	18	8	12



AP Exams

	2020	2021	2022	2023	2024	2025
Total Students who Took Exam	270	205	148	197	229	245
Number of Exams	460	325	235	337	368	415
AP Students with Scores 3+	184	127	108	141	173	189
% of Total AP Students with Scores 3+	68.15%	61.95%	72.97%	71.57%	75.57%	77.14%



Exams by Course

Total Exams	415
Average Score	3.26
3+	77.14%

Course	Number of Exams	Average Score	3+ Scores
2-D Art and Design	8	3.75	100%
3-D Art and Design	4	3.5	100%
Chemistry	22	2.95	68%
Computer Science Principles	14	2.36	43%
Drawing	2	3.5	100%
English Language and Composition	22	3.32	77%
English Literature and Composition	21	3.43	81%
Environmental Science	10	3.60	100%
French Language and Culture	1	5	100%
Human Geography	43	3	63%
Japanese Language and Culture	1	2.00	0%



Exams by Course

Total Exams	415
Average Score	3.26
3+	77.14%

Course	Number of Exams	Average Score	3+ Scores
Psychology	10	3.2	82%
Seminar	57	3.14	86%
Spanish Language and Culture	10	4.67	80%
Statistics	23	3.17	74%
United States Government and Politics	28	4.29	93%
United States History	42	3.29	69%
World History: Modern	64	3.17	64%



Key Highlights

36% of AP students took 2 or more Exams.

75.4% of AP students scored a 3 or higher = College Credit

41.2% of AP students scored a 4 or 5

13.5% of AP students earned a 5

The number of AP students, number of exams and number of students who scored a 3+ ALL increased.

**2024 AP School Honor Roll
(Bronze to Silver)**

The AP School Honor Roll recognizes schools whose AP programs are delivering results for students while broadening access. Schools can earn this recognition annually based on criteria that reflect a commitment to increasing college-going culture, providing opportunities for students to earn college credit, and maximizing college readiness.



AP School Honor Roll

2024



AP School Honor Roll

2024



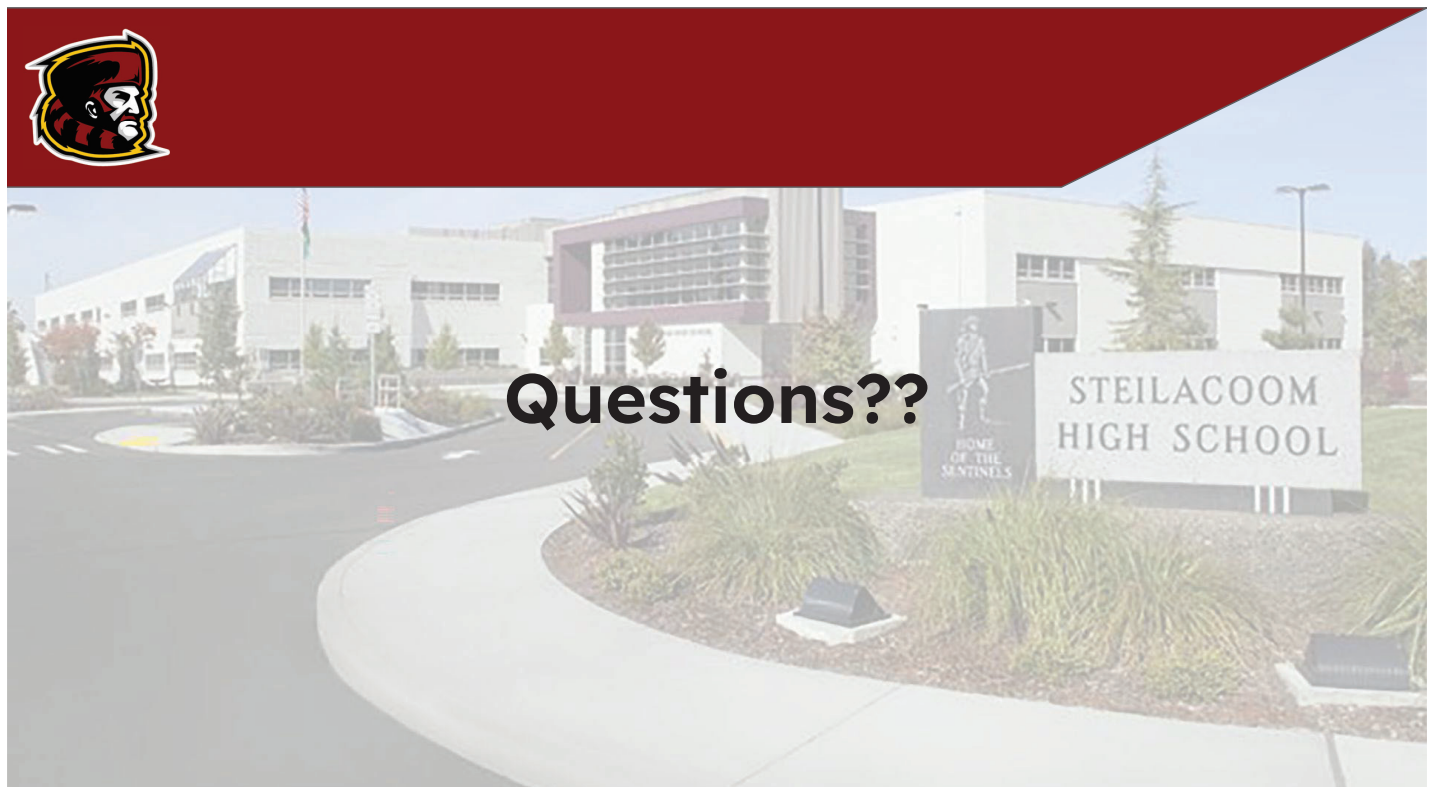


AP Scholars

		Number of Scholars
AP Scholar	3 or higher on three or more AP Exams.	36
AP Scholar with Honor	Average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams.	10
AP Scholar with Distinction	Average score of at least 3.5 on all AP Exams taken and scores of 3 or higher on five or more of these exams.	22
AP Capstone Diploma	Granted to students who earn scores of 3 or higher in AP Seminar and AP Research and on 4 additional AP Exams of their choosing	5
AP Seminar and Research Certificate	Granted to students who earn scores of 3 or higher in both AP Seminar and AP Research.	9



Questions??



A sepia-toned photograph of a large, two-story brick school building with a prominent central bell tower. The building is surrounded by trees and shrubs. The image is overlaid with a semi-transparent red filter.

STEILACOOM HISTORICAL SCHOOL DISTRICT SIP PRESENTATION

*October 2025
Celebrating Success*

TK-5 Celebrations

- SHSD welcomed it's first class of TK students at Anderson Island, Cherrydale, and Chloe Clark in the 24-25 school year. We are excited to welcome the new class of 2039 in the 25-26 school year
- Kindergarten readiness in the 24-25 school year as measured by the WaKIDS assessment increased by 8.3%
- Overall K-4 literacy scores have improved over the last two years by 8%
 - Cherrydale scores have improved by an impressive 10%
- 40% of the MLL students at Saltar's Point met the WIDA exit criteria in the 24-25 school year
- Saltar's Point 5th grade ELA scores increased by a notable 10.1% and their math scores rose by 7.9%

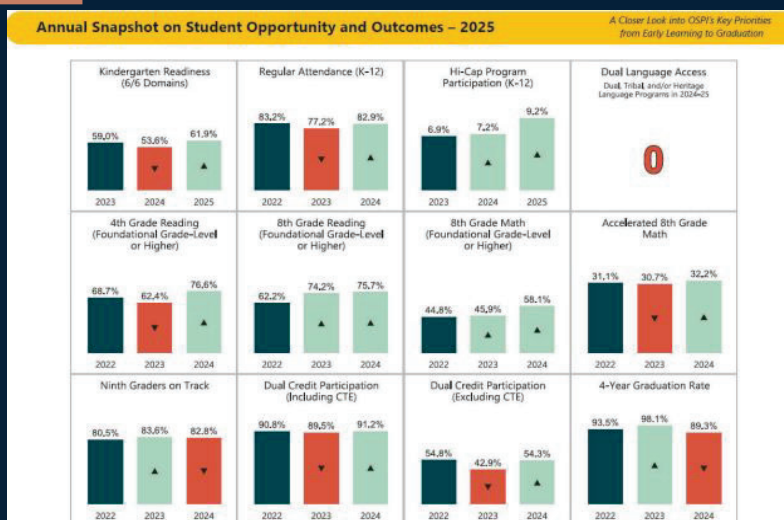
2

6-12 Celebrations

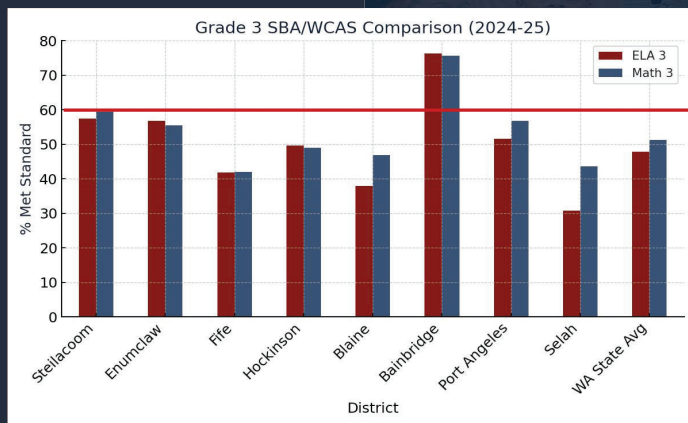
- 11th grade WCAS (Science) scores increased by 10.3%
- 8th grade WCAS scores increased by 4.6%
- 8th grade foundational math scores increased by 12.2%
- 265 College in the High School courses were taken by students at Steilacoom High School
- 415 AP exams were taken with a 75% passing rate (most schools average around 60%)
- SHS is named AWSP School on the Rise

3

PK-12 Celebrations

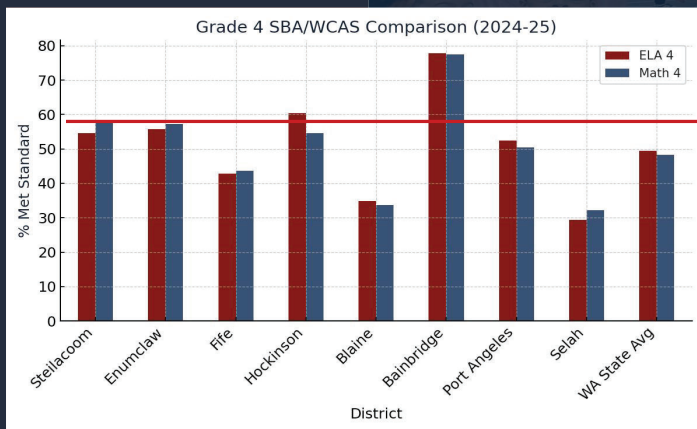


How Does SHSD Compare?



- ELA (57.4%) and Math (59.6%) are above state (ELA 47.8%, Math 51.2%)
- Strong early literacy and numeracy foundation vs. peers

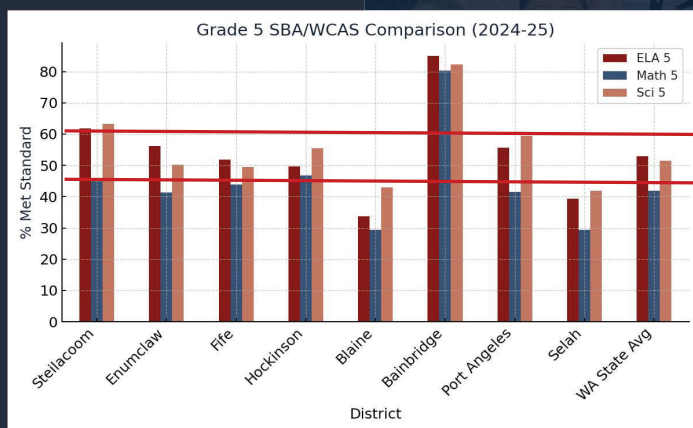
How Does SHSD Compare?



- ELA (54.5%) and Math (57.7%) exceed state (49.4%, 48.3%)

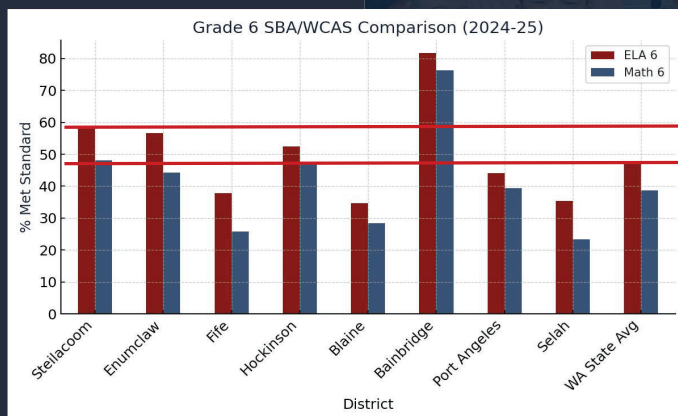
- Lower-elementary performance remains strong and steady

How Does SHSD Compare?



- ELA (61.8%) and Science (63.2%) above state (52.9%, 51.4%)
- Math (45.0%) slightly above state (41.9%) and majority of peers

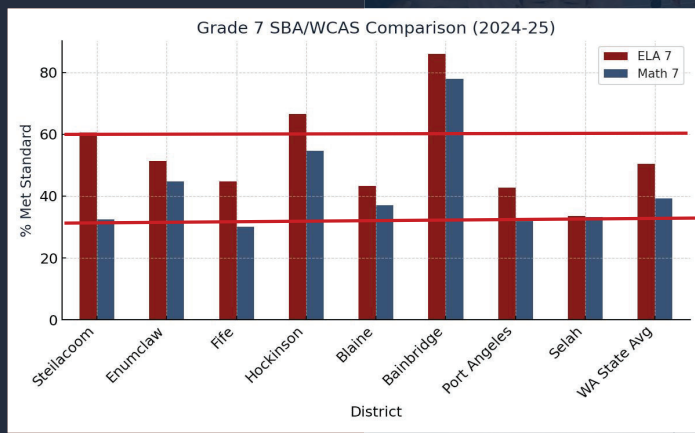
How Does SHSD Compare?



- ELA (58.2%) well above state (47.7%)

- Math (48.1%) above state (38.6%) and is above most peers

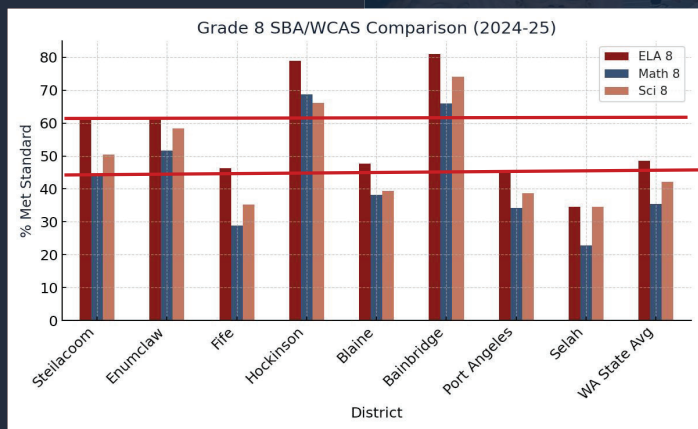
How Does SHSD Compare?



- ELA (60.6%) above state (50.4%)

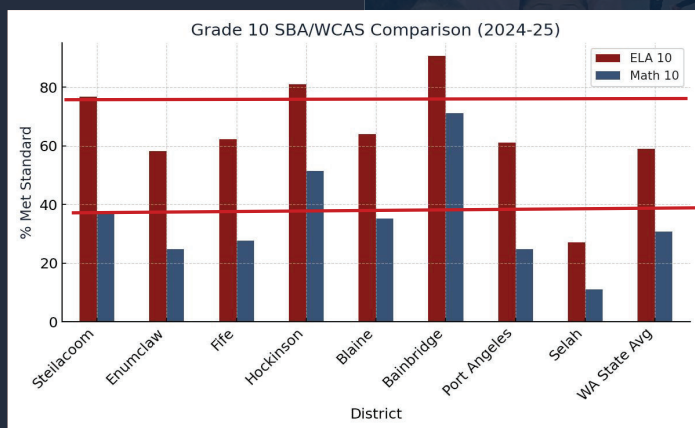
- Math (32.5%) dips below state (39.2%)

How Does SHSD Compare?



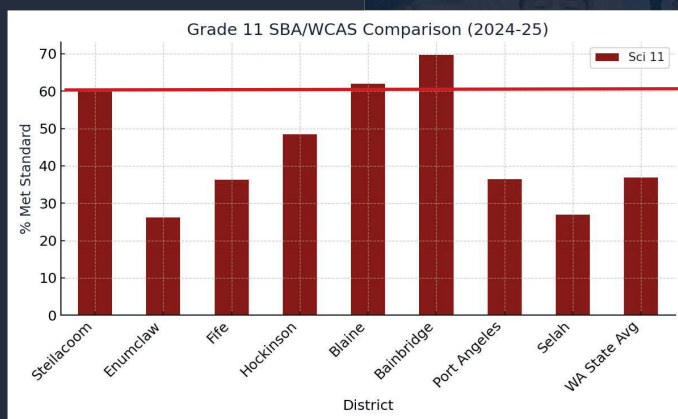
- ELA (61.8%) outpaces state (48.5%)
- Math (44.3%) well above state (35.5%) and most peers

How Does SHSD Compare?



- ELA (76.7%) far above state (58.9%)
- Math (36.7%) above state (30.8%) and above most peers

How Does SHSD Compare?

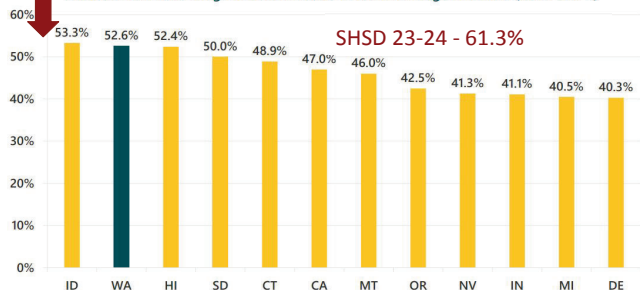


- Science (60.3%) above the state (36.9%)
- Consistent science growth into high school

Statewide information

ELA Smarter Balanced Scores in the 2023–24 School Year

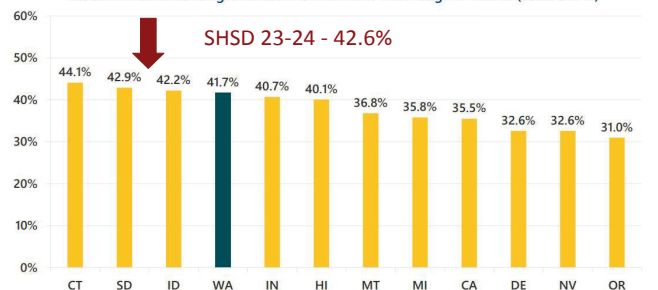
Students Demonstrating Consistent Grade-Level Knowledge or Above (Level 3 or 4)



Source: Individual Report Cards of States Who Administer the Smarter Balanced Assessment

Math Smarter Balanced Scores in the 2023–24 School Year

Students Demonstrating Consistent Grade-Level Knowledge or Above (Level 3 or 4)



Source: Individual Report Cards of States Who Administer the Smarter Balanced Assessment

Statewide Information

Students Who Attend School More Often Perform Better on State Assessments

Performance on Assessment in 2024	Regular Attendance in 2023–24 School Year ELA	Regular Attendance in 2023–24 School Year Math
Advanced Grade-Level Knowledge (Level 4)	87%	89%
Consistent Grade-Level Knowledge (Level 3)	80%	83%
Foundational Grade-Level Knowledge (Level 2)	74%	77%
Below Grade-Level Knowledge (Level 1)	67%	66%

SHSD 24-25 - 92.16%

SHSD 23-24 - 82.9%

Reads as: Among students who performed at Level 4 on the ELA state assessment, 87% were regular attenders.

THANK YOU!

Questions?



Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: October 15, 2025

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Sarah Jahn, Chief Financial Officer

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800981	to	800982	\$ 4,371.27
	Payroll A/P	136037	to	136050	\$ 581,410.46
	Payroll ACH Payments				\$ 520,930.29
	Payroll Taxes				\$ 730,234.55
	Direct Deposit				\$ 1,944,523.27
September 12, 2025	Accounts Payable	136035	to	136036	\$ 152.25
September 30, 2025	Accounts Payable	136051	to	136058	\$ 3,941.10
September 30, 2025	Accounts Payable	136059	to	136060	\$ 288.75
September 30, 2025	Accounts Payable	136061	to	136086	\$ 844,174.85
October 1, 2025	Accounts Payable	136087	to	136104	\$ 53,542.53
October 3, 2025	Accounts Payable	136105	to	136105	\$ 715.40
October 1, 2025	Accounts Payable ACH	20250006	to	20250006	\$ 34,777.79
TOTAL GENERAL FUND:					\$ 4,719,062.51
<u>CAPITAL PROJECTS FUND:</u>					
September 12, 2025	Accounts Payable	200666	to	200669	\$ 840,554.07
September 30, 2025	Accounts Payable	200670	to	200673	\$ 49,164.86
October 1, 2025	Accounts Payable	200674	to	200676	\$ 12,800.12
October 1, 2025	Accounts Payable ACH	202500007	to	202500007	\$ 120.00
TOTAL CAPITAL PROJECTS FUND:					\$ 902,639.05
<u>ASSOCIATED STUDENT BODY FUND:</u>					
September 30, 2025	Accounts Payable	405716	to	405720	\$ 23,893.89
October 1, 2025	Accounts Payable	405721	to	405728	\$ 10,841.31
October 1, 2025	Accounts Payable ACH	202500008	to	202500008	\$ 5,353.11
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 40,088.31

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$581,410.46. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136037 through 136050, totaling \$581,410.46

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136037	*CSIDENTITY CORPORATION	09/30/2025	20250930ADNWEXP	Payroll accrual	0	25.50	25.50
136038	*DVM INSURANCE AGENCY - DBA NA	09/30/2025	20250930ADNWFI	Payroll accrual	0	216.20	216.20
136039	*EMPLOY SEC DEPTS - WA LTC	09/30/2025	20250930AD1WLTC	Payroll accrual	0	13,979.46	13,979.46
136040	*EMPLOYMENT SECURITY DEPARTMEN	09/30/2025	20250930AD1PFML	Payroll accrual	0	18,740.20	26,202.05
			20250930AF1PFML	Payroll accrual	0	7,461.85	
136041	*ESD UNEMPLOYMENT POOL	09/30/2025	20250930AF1UC	Payroll accrual	0	6,735.66	6,735.66
136042	*LEGAL ACCESS CONSULTING LLC -	09/30/2025	20250930ADNWLE	Payroll accrual	0	97.72	97.72
136043	*PUGET SOUND WORKERS COMP TRUS	09/30/2025	20250930AD1WC	Payroll accrual	0	4,256.21	26,616.62
			20250930AF1WC	Payroll accrual	0	22,360.41	
136044	*TRANSWORLD SYSTEMS INC	09/30/2025	20250930ADZ1011	Payroll accrual	0	533.02	533.02
136045	*WEA PAYROLL DEDUCTIONS	09/30/2025	20250930ADC0UA	Payroll accrual	0	19,899.88	24,756.85
			20250930ADC0UB	Payroll accrual	0	101.99	
			20250930ADC0UC	Payroll accrual	0	66.56	
			20250930ADC1UB	Payroll accrual	0	1,271.36	
			20250930ADC1UC	Payroll accrual	0	742.50	
			20250930ADC1UD	Payroll accrual	0	1,087.38	
			20250930ADC1UE	Payroll accrual	0	1,219.68	
			20250930ADC3UB	Payroll accrual	0	46.00	
			20250930ADC4UC	Payroll accrual	0	321.50	
136046	HCA-SEBB BENEFITS	09/30/2025	20250930AFSEBB	Payroll accrual	0	426,082.00	426,082.00
136047	HCA-SEBB BENEFITS	09/30/2025	20250930ADKP1CR	Payroll accrual	0	140.00	43,983.00
			20250930ADKP1ER	Payroll accrual	0	40.00	
			20250930ADKP2CR	Payroll accrual	0	600.00	
			20250930ADKP2ER	Payroll accrual	0	570.00	
			20250930ADKP2FR	Payroll accrual	0	684.00	
			20250930ADKP3ER	Payroll accrual	0	810.00	
			20250930ADKP3FR	Payroll accrual	0	1,720.00	
			20250930ADKW1ER	Payroll accrual	0	138.00	
			20250930ADKW2CR	Payroll accrual	0	288.00	
			20250930ADKW2ER	Payroll accrual	0	385.00	
			20250930ADKW2FR	Payroll accrual	0	495.00	
			20250930ADKWSCR	Payroll accrual	0	1,712.00	
			20250930ADKWSER	Payroll accrual	0	2,831.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20250930ADKWSFR	Payroll accrual	0	2,612.00	
			20250930ADKWSSR	Payroll accrual	0	513.00	
			20250930ADPHCR	Payroll accrual	0	1,180.00	
			20250930ADPHER	Payroll accrual	0	1,130.00	
			20250930ADPHFR	Payroll accrual	0	2,075.00	
			20250930ADPHSR	Payroll accrual	0	1,890.00	
			20250930ADPMCR	Payroll accrual	0	120.00	
			20250930ADPMER	Payroll accrual	0	34.00	
			20250930ADPMFR	Payroll accrual	0	102.00	
			20250930ADPMSR	Payroll accrual	0	34.00	
			20250930ADPSCR	Payroll accrual	0	966.00	
			20250930ADPSER	Payroll accrual	0	1,659.00	
			20250930ADPSFR	Payroll accrual	0	2,395.00	
			20250930ADPSSR	Payroll accrual	0	948.00	
			20250930ADV1CR	Payroll accrual	0	364.00	
			20250930ADV1FR	Payroll accrual	0	624.00	
			20250930ADV2ER	Payroll accrual	0	624.00	
			20250930ADV2FR	Payroll accrual	0	1,248.00	
			20250930ADV2SR	Payroll accrual	0	624.00	
			20250930ADVACR	Payroll accrual	0	3,066.00	
			20250930ADVAER	Payroll accrual	0	1,875.00	
			20250930ADVAFR	Payroll accrual	0	3,425.00	
			20250930ADVASR	Payroll accrual	0	3,025.00	
			20250930ADVHSAC	Payroll accrual	0	37.00	
			20250930ADVHSAE	Payroll accrual	0	84.00	
			20250930ADVHSAF	Payroll accrual	0	189.00	
			20250930ADVHSAS	Payroll accrual	0	42.00	
			20250930ADVUCR	Payroll accrual	0	445.00	
			20250930ADVUER	Payroll accrual	0	975.00	
			20250930ADVUFR	Payroll accrual	0	1,105.00	
			20250930ADVUSR	Payroll accrual	0	160.00	
136048	HCA-SEBB FLEX SPEND	09/30/2025	20250930ADDCFS	Payroll accrual	0	1,600.01	6,610.46
			20250930ADHCFSA	Payroll accrual	0	5,010.45	
136049	IDAHO CHILD SUPPORT RECEIPTING	09/30/2025	20250930ADCSIDS	Payroll accrual	0	295.00	295.00
136050	The Standard Insurance Company	09/30/2025	20250930ADLTD50	Payroll accrual	0	1,055.28	5,276.92
			20250930ADLTD60	Payroll accrual	0	4,221.64	

14 Computer Check(s) For a Total of 581,410.46

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
14	Computer	Checks For a Total of	581,410.46
Total For 14	Manual, Wire Tran, ACH & Computer	Checks	581,410.46
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	581,410.46

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$1,251,164.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202500001 through 202500005, totaling \$1,251,164.84

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500001	KEYBANK NATIONAL ASSOCIATION	09/30/2025	20250930AD1FIC	Payroll accrual	0	171,518.99	730,234.55
			20250930AD1FIT	Payroll accrual	0	289,944.21	
			20250930AD1FIT+	Payroll accrual	0	16,000.14	
			20250930AD1Med	Payroll accrual	0	40,717.85	
			20250930AF1FIC	Payroll accrual	0	171,518.99	
			20250930AF1Med	Payroll accrual	0	40,534.37	
202500002	*KEYBANK NA - OMNI	09/30/2025	20250930ADA101	Payroll accrual	0	1,400.00	22,150.40
			20250930ADA104	Payroll accrual	0	3,137.50	
			20250930ADA104R	Payroll accrual	0	78.90	
			20250930ADA105	Payroll accrual	0	1,538.00	
			20250930ADA105R	Payroll accrual	0	4,413.00	
			20250930ADA106	Payroll accrual	0	200.00	
			20250930ADA107	Payroll accrual	0	500.00	
			20250930ADA108	Payroll accrual	0	2,500.00	
			20250930ADA108R	Payroll accrual	0	3,365.00	
			20250930ADA109	Payroll accrual	0	4,668.00	
			20250930ADA109R	Payroll accrual	0	350.00	
202500003	*KEYBANK NA - DSHS	09/30/2025	20250930ADCS%50	Payroll accrual	0	1,657.44	1,657.44
202500004	*KEYBANK NA - DRS	09/30/2025	20250930AD1ReE0	Payroll accrual	0	0.00	
			20250930AD1ReE2	Payroll accrual	0	27,231.93	
			20250930AD1ReE3	Payroll accrual	0	18,111.90	
			20250930AD1ReT0	Payroll accrual	0	0.00	
			20250930AD1ReT2	Payroll accrual	0	56,816.36	
			20250930AD1ReT3	Payroll accrual	0	109,421.22	
			20250930ADA81%3	Payroll accrual	0	2,247.77	
			20250930ADA8103	Payroll accrual	0	18,480.00	
			20250930ADA8113	Payroll accrual	0	2,195.00	
			20250930ADDCP R	Payroll accrual	0	3,900.00	
			20250930ADDCP%R	Payroll accrual	0	240.51	
			20250930AF1ReE0	Payroll accrual	0	0.00	
			20250930AF1ReE2	Payroll accrual	0	29,649.90	
			20250930AF1ReE3	Payroll accrual	0	18,314.17	
			20250930AF1ReT0	Payroll accrual	0	0.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20250930AF1ReT2	Payroll accrual	0	61,085.40	
			20250930AF1ReT3	Payroll accrual	0	120,026.33	
202500005	*KEYBANK NA - VEBA	09/30/2025	20250930ADV1119	Payroll accrual	0	3,000.00	29,401.96
			20250930ADV2119	Payroll accrual	0	5,000.00	
			20250930ADV3119	Payroll accrual	0	18,321.34	
			20250930ADV3ps	Payroll accrual	0	1,280.62	
			20250930ADV4119	Payroll accrual	0	1,500.00	
			20250930ADV4ps	Payroll accrual	0	300.00	
			5	Wire Transfer Check(s) For a Total of			1,251,164.84

0	Manual	Checks For a Total of	0.00
5	Wire Transfer	Checks For a Total of	1,251,164.84
0	ACH	Checks For a Total of	0.00
0	Computer	Checks For a Total of	0.00
Total For	5	Manual, Wire Tran, ACH & Computer Checks	1,251,164.84
Less	0	Voided	Checks For a Total of
		Net Amount	1,251,164.84

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$152.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136035 through 136036, totaling \$152.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136035	GRANDBERRY-WARREN, SAVANNAH L	09/12/2025	Reim_8.21.25_\$60.00	CHERRYDALE PRIMARY FOOD BALANCE REFUND	0	60.00	60.00
136036	WILBUR, SHANNON	09/12/2025	Reim_9.4.25_\$92.25	SCHOOL FOOD BALANCE REFUND: GAVIN \$46.25, AND CHARLOTTE \$46.00	0	92.25	92.25
				2 Computer	Check(s) For a Total of	152.25	

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
2	Computer	Checks For a Total of	152.25
Total For 2	Manual, Wire Tran, ACH & Computer Checks		152.25
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		152.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$3,941.10. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136051 through 136058, totaling \$3,941.10

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136051	AGPARTS WORLDWIDE, INC.	09/30/2025	AR022520	AG Parts Open PO for Incidental Tech Purchases 32-5650	272526038	92.71	92.71
136052	HAYDEN, CHRISTINA MARIE	09/30/2025	Mreim_8.11.25_\$82.60	WA-ACTE SUMMER CONFERENCE MILEAGE REIMBURSEMENT (01AUG2025 - 06AUG2025)	0	82.60	82.60
136053	KAY, HOLLY ANN	09/30/2025	Reim_9.8.25_\$175.00	CHLOE CLARK ELEMENTARY SCHOOL: TEACHING MATERIALS PURCHASE REIMBURSEMENT	0	175.00	175.00
136054	MORITZ, SHELLEY MARIE	09/30/2025	Reim_9.19.25_\$56.34	CHLOE CLARK ELEMENTARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	56.34	56.34
136055	SAIKI, NICOLE MASAKO	09/30/2025	Reim_9.4.25_\$299.13	SALTAR'S POINT ELEMENTARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	299.13	299.13
136056	SCHOLASTIC INC	09/30/2025	M7605066 5	CHERRYDALE PRIMARY SCHOOL: Scholastic Magazines K-3 2025-26	1462526006	2,835.32	2,835.32
136057	SODEXO INC & AFFILIATES	09/30/2025	262418	MAIL COURIER SERVICES FOR 3	0	225.00	225.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136058	WSPA	09/30/2025	Inv_82669_2526_\$175.	DAYS ANNUAL MEMBERSHIP 2025-2026: S. BEAUCHAINE	0	175.00	175.00
				8 Computer	Check(s) For a Total of		3,941.10

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	8	Computer	Checks For a Total of	3,941.10
Total For	8	Manual, Wire Tran, ACH & Computer Checks		3,941.10
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,941.10

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$288.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136059 through 136060, totaling \$288.75

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136059	BURTON, ERIN	09/30/2025	Reim_9.25.25_\$130.00	STELLACOOM HIGH SCHOOL FOOD	0	130.00	130.00
				BALANCE REFUND			
136060	SCAGGS, DAWN	09/30/2025	Reim_9.10.25_\$158.75	SALTAR'S POINT ELEMENTARY SCHOOL FOOD BALANCE	0	158.75	158.75
				REFUND			
		2	Computer	Check(s) For a Total of			288.75

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
2	Computer	Checks For a Total of	288.75
Total For 2	Manual, Wire Tran, ACH & Computer Checks		288.75
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		288.75

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$844,174.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136061 through 136086, totaling \$844,174.85

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136061	AMERGIS HEALTHCARE STAFFING SV	09/30/2025	E17144430294	Eddie Ware 1:1 Para Medical Support (GK) Contract 25-26 SY	92526002	650.00	7,203.12
			E17144730294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	768.50	
			E17250030294	Jessica Young, LPN 1:1 SP Student Contract 25-26SY	92526009	2,124.12	
			E17250050294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	1,674.00	
			E17250420294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,986.50	
136062	AUSTIN, GREGORY J	09/30/2025	Reim_9.8.25_\$159.27	SALTAR'S POINT ELEMENTARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	159.27	159.27
136063	BRIGHT STAR CHILDREN'S THEATER	09/30/2025	INV-8431	BRIGHT STAR CHILDREN'S THEATRE LLC MLK Assembly	2372526016	1,920.00	1,920.00
136064	CAPITAL BUSINESS MACHINES INC	09/30/2025	INV288198	SALTAR'S POINT ELEMENTARY SCHOOL TONER SUPPLY	0	481.68	481.68
136065	CITY OF TACOMA - TACOMA PUBLIC	09/30/2025	100683154_9.15.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electric - SHS	102526020	46.10	46.10

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136066	CRUZ, REBEKAH MORRIS CARGILL	09/30/2025	Reim_9.8.25_\$56.11	Reader Board ONLY SALTAR'S POINT ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	56.11	56.11
136067	DURHAM SCHOOL SERVICES	09/30/2025	00005029	STUDENT TRANSPORTATION: AUGUST 2025	0	26,505.38	26,505.38
136068	DYER, KATELIN	09/30/2025	Reim_9.9.25_\$44.07	CHERRYDALE PRIMARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	44.07	44.07
136069	GAFFEY, SCOTT MICHAEL	09/30/2025	Reim_9.8.25_\$49.45	SALTAR'S POINT ELEMENTARY SCHOOL TEACHING MATERIALS PURCHASE REIMBURSEMENT	0	49.55	49.55
136070	JAHN, SARAH ELIZABETH	09/30/2025	Reim_8.26.25_\$173.00	CERTIFIED FOOD PROTECTION MANAGER COURSE (09/24/2025) FEE REIMBURSEMENT	0	173.00	173.00
136071	JSTOR/ITHAKA	09/30/2025	IN0242181	STEILACOOM HIGH SCHOOL: Ithaka/Jstor Fee	4312526009	1,560.00	1,560.00
136072	JUNIOR LIBRARY GUILD	09/30/2025	729241	STEILACOOM HIGH SCHOOL JLG FEE (1OCT25 - 1SEP26)	4312526008	1,994.40	1,994.40
136073	LAKE JOSEPHINE RIVIERA WATER	09/30/2025	100811_9.1.25	ANDERSON ISLAND ELEMENTARY SCHOOL: LOC 99-0260	102526031	45.34	919.09
			100812_9.1.25	ANDERSON ISLAND ELEMENTARY SCHOOL: LOC 99-0260	102526031	873.75	
136074	LANGUAGE LINK	09/30/2025	311503	Language Link Interpretation Service Fees	272526017	18.52	18.52
136075	MICROK12	09/30/2025	0589415	Adobe Creative Cloud for Enterprise All Apps	272526026	2,752.50	2,752.50
136076	NEFF, GABRIELA ELENA VALDIVIA	09/30/2025	Reim_9.15.25_\$137.54	SALTAR'S POINT ELEMENTARY SCHOOL TEACHING SUPPLIES	0	137.54	317.81

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				PURCHASE			
				REIMBURSEMENT			
			Reim_9.8.25_\$180.27	SALTAR'S POINT	0	180.27	
				ELEMENTARY SCHOOL			
				TEACHING SUPPLIES			
				PURCHASE			
				REIMBURSEMENT			
136077	PROJECT LEAD THE WAY	09/30/2025	497293	STELLACOOM HIGH	142526004	3,200.00	3,200.00
				SCHOOL: CTE PLTW			
				Engineering			
136078	ROBINFORM, LLC	09/30/2025	XFD2JZH5-0002	Robinform 1 year	182526005	1,694.00	1,694.00
				subscription			
				(replacing Ethics			
				Data)			
136079	SARCO SUPPLY	09/30/2025	1164396	SHS OPEN PURCHASE	102526001	1,610.87	1,610.87
				ORDER 2025-2026			
				for CUSTODIAL			
				SUPPLIES			
136080	SCHADE DUNCAN, LORETTA A	09/30/2025	Reim_9.1.25_\$21.68	CHLOE CLARK	0	21.68	21.68
				ELEMENTARY SCHOOL			
				PRINCIPAL'S			
				SUPPLY PURCHASE			
				REIMBURSEMENT			
136081	SMITH, KYLE ELLIOTT	09/30/2025	Reim_8.29.25_\$300.00	STELLACOOM HIGH	0	300.00	300.00
				SCHOOL TEACHING			
				SUPPLIES PURCHASE			
				REIMBURSEMENT			
136082	TATE, MICHELLE	09/30/2025	Reim_9.8.25_\$254.74	SALTAR'S POINT	0	254.74	254.74
				ELEMENTARY SCHOOL			
				TEACHING SUPPLIES			
				PURCHASE			
				REIMBURSEMENT			
136083	WINNING SEASONS	09/30/2025	D2025569	STELLACOOM HIGH	4312526001	1,462.13	1,462.13
				SCHOOL: Winning			
				Seasons Staff			
				Shirts 25-26			
136084	WSIPC	09/30/2025	1002500124	New Student	182526006	308.83	308.83
				Online Enrollment			
136085	WSRA, INC.	09/30/2025	1850	WSRA Open PO for	272526024	3,750.00	3,750.00
				Evaluation			
				Services for			
				DoDEA 2022 for			
				School Year 25-26			
136086	WSRMP	09/30/2025	INV-004278	Annual risk pool	182526004	787,372.00	787,372.00
				contribution			
				26 Computer	Check(s) For a Total of		844,174.85

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	26	Computer	Checks For a Total of	844,174.85
Total For	26	Manual, Wire Tran, ACH & Computer	Checks	844,174.85
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	844,174.85

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$53,542.53. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136087 through 136104, totaling \$53,542.53

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136087	BROCK'S ACADEMY, LLC	10/01/2025	9807	Compensatory Tutoring for LK at \$125/hr	92425008	750.00	750.00
136088	CAPITAL BUSINESS MACHINES INC	10/01/2025	INV284682	SHSD COPIER USAGE FY 2024-25:ADMIN BLDG 511	82425005	698.78	2,073.27
			INV284683	SHSD COPIER USAGE FY 2024-25: CHERRYDALE PRIMARY SCHOOL	82425005	209.13	
			INV284684	SHSD COPIER USAGE FY 2024-25: PIONEER MIDDLE SCHOOL	82425005	322.51	
			INV284685	SHSD COPIER USAGE FY 2024-25: STEILACOOM HIGH SCHOOL	82425005	248.40	
			INV284686	SHSD COPIER USAGE FY 2024-25: SALTAR'S POINT ELEMENTARY SCHOOL	82425005	127.35	
			INV284687	SHSD COPIER USAGE FY 2024-25: CHLOE CLARK ELEMENTARY SCHOOL	82425005	395.01	
			INV284688	SHSD COPIER USAGE FY 2024-25: ADMIN BLDG 510	82425005	29.98	
			INV284689	SHSD COPIER USAGE FY 2024-25: MAINTENANCE CENTER	82425005	23.66	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INV284690	SHSD COPIER USAGE	82425005	18.45	
				FY 2024-25:			
				ANDERSON ISLAND			
				ELEMENTARY SCHOOL			
136089	DURHAM SCHOOL SERVICES	10/01/2025	00005030	STUDENT	0	1,144.06	1,144.06
				TRANSPORTATION:			
				AUGUST 2025			
136090	ELEVATOR SUPPORT COMPANY	10/01/2025	08193516ST SHUNT	Annual Elevator	102425112	1,789.61	1,789.61
				Shunt Trip			
				Testing at SHS &			
				PIO			
136091	FISERV/CARDCONNECT LLC	10/01/2025	92352593	FY 2024-2025	82425029	2,493.87	2,493.87
				MONTHLY FEES:			
				AUGUST 2025			
136092	HORIZON DISTRIBUTORS INC	10/01/2025	3N192807	OPEN PURCHASE	102425087	189.04	189.04
				ORDER 2024-2025			
				for GROUNDS			
				SUPPLIES			
136093	INTEGRATED REGISTER SYSTEMS IN	10/01/2025	377062	ANNUAL CREDIT	82425059	6,288.91	6,288.91
				CARD TRANSACTION			
				BILLING FOR LIVE			
				& STUDENT			
				STORE (09/01/2024-			
				08/31/2025)			
136094	J&I POWER EQUIPMENT INC	10/01/2025	831082	OPEN PURCHASE	102425014	97.71	97.71
				ORDER 2024-2025			
				for GROUNDS			
				SUPPLIES/REPAIRS			
136095	JOHNSTONE SUPPLY	10/01/2025	11-S101131053.001	OPEN PURCHASE	102425015	184.64	184.64
				ORDER 2024-2025			
				for SUPPLIES			
136096	LES SCHWAB TIRES	10/01/2025	30500898579	OPEN PURCHASE	102425040	846.14	846.14
				ORDER 2024-2025			
				for VEHICLE			
				SUPPLIES/REPAIRS			
136097	ODP SOLUTIONS, LLC	10/01/2025	438404085001	SHSD Workroom	82425058	255.30	295.57
				Supplies			
			438404086001	SHSD Workroom	82425058	24.32	
				Supplies			
			438404087001	SHSD Workroom	82425058	15.95	
				Supplies			
136098	RED HAWK FIRE PROTECTION, LLC	10/01/2025	12470945	5-yr Service of	102425107	3,191.80	3,191.80
				Wet Pipe Fire			
				Sprinkler @ SP			
136099	SEATTLE PUBLIC SCHOOLS	10/01/2025	1800035092	MCKINNEY VENTO	82425060	6,825.47	9,281.30
				TRANSPORTATION			
				(JAN, MAR, APR,			
				MAY, JUN 2025)			
			1800035137	MCKINNEY VENTO	82425060	2,455.83	
				TRANSPORTATION			

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STELLACOOM SCHOOL DISTRICT #1
Check Summary

10:25 AM 10/01/25
PAGE: 3

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136100	SODEXO INC & AFFILIATES	10/01/2025	1002904208	(JAN, MAR, APR, MAY, JUN 2025) FOOD SERVICE MANAGEMENT SPRING SEMESTER FY 2024-25 (JAN - MAY)	82425031	9,326.57	9,326.57
136101	SOUND HARDWOOD SOLUTIONS LLC	10/01/2025	82025	Annual GYM Floor Maintenance @ SHS and PIO	102425111	9,485.12	9,485.12
136102	TACOMA COMMUNITY COLLEGE	10/01/2025	PC-0000004094	RUNNING START: JULY 2025	0	694.95	1,389.90
			PC-0000004108	RUNNING START: AUGUST 2025	0	694.95	
136103	WEX BANK	10/01/2025	107351113	MOTOR VEHICLE FUEL SUPPLY FY 2024-2025	82425035	2,015.02	2,015.02
136104	AMERICAN E-RATE SOLUTIONS	10/01/2025	000177	CATEGORY 2 e-RATE SERVICE FEE FY 2024-25	0	2,700.00	2,700.00
18	Computer	Check(s) For a Total of					53,542.53

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
18	Computer	Checks For a Total of	53,542.53
Total For 18	Manual, Wire Tran, ACH & Computer Checks		53,542.53
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	53,542.53

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 15, 2025, the board, by a _____ vote, approves payments, totaling \$715.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136105 through 136105, totaling \$715.40

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136105	STEILACOOM HIST SCHOOL DIST #1	10/03/2025	CTAX11 20251003AAA	Comp Tax owed for Cash Account 11 through 09/30/2025	0	486.88	715.40
			CTAXCTW 20251003AAA	Comp Tax owed for Cash Account CTW through 09/30/2025	0	228.52	
1	Computer			Check(s) For a Total of			715.40

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	715.40
Total For 1	Manual, Wire Tran, ACH & Computer Checks		715.40
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		715.40

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$34,777.79. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500006 through 202500006, totaling \$34,777.79

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500006	BMO FINANCIAL GROUP	10/06/2025		CREDIT CARD PAYMENT CHECK			34,777.79
	BACKBLAZE, INC.		GFC250900030	Credit Card Payment AP Invoice.	0	0.51	
	BESTDAY IMAGE		GFC250900018	Credit Card Payment AP Invoice.	0	192.68	
	BMO FINANCIAL GROUP		GFC250900002	Credit Card Payment AP Invoice.	0	9,558.07	
	BMO FINANCIAL GROUP		GFC250900013	Credit Card Payment AP Invoice.	0	988.89	
	BMO FINANCIAL GROUP		GFC250900028	Credit Card Payment AP Invoice.	0	39.96	
	BYU INDEPENDENT STUDY		GFC250900034	Credit Card Payment AP Invoice.	0	507.08	
	CDW-G		GFC250900024	Credit Card Payment AP Invoice.	272526056	268.26	
	CENTURYLINK-PORTAL		GFC250900027	Credit Card Payment AP Invoice.	272526047	262.67	
	CENTURYLINK-PORTAL		GFC250900033	Credit Card Payment AP Invoice.	272526047	1,324.51	
	CLAY ART CENTER		GFC250900022	Credit Card Payment AP Invoice.	0	805.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	COMCAST		GFC250900031	Credit Card Payment AP Invoice.	272526046	8,364.33	
	COSTCO BUSINESS CENTER - PCARD		GFC250900021	Credit Card Payment AP Invoice.	0	1,386.94	
	COSTCO MEMBERSHIP		GFC250900011	Credit Card Payment AP Invoice.	0	130.00	
	DEMCO INC		GFC250900009	Credit Card Payment AP Invoice.	0	604.02	
	ESGI, LLC		GFC250900017	Credit Card Payment AP Invoice.	0	1,631.00	
	JW PEPPER & SON INC		GFC250900015	Credit Card Payment AP Invoice.	0	612.93	
	KCDA		GFC250900010	Credit Card Payment AP Invoice.	0	847.61	
	MCGRAW HILL LLC		GFC250900020	Credit Card Payment AP Invoice.	0	398.18	
	MOMENTUM TELECOM, INC		GFC250900029	Credit Card Payment AP Invoice.	272526048	793.91	
	ODP SOLUTIONS, LLC		GFC250900012	Credit Card Payment AP Invoice.	0	827.78	
	PIERCE COUNTY FERRY		GFC250900000	Credit Card Payment AP Invoice.	102526002	23.75	
	PIERCE COUNTY FERRY		GFC250900001	Credit Card Payment AP Invoice.	102526002	32.25	
	PIERCE COUNTY FERRY		GFC250900003	Credit Card Payment AP Invoice.	1402526001	23.75	
	PIERCE COUNTY FERRY		GFC250900004	Credit Card Payment AP Invoice.	1402526001	32.25	
	PIERCE COUNTY FERRY		GFC250900005	Credit Card Payment AP Invoice.	0	415.00	
	PLANK ROAD PUBLISHING, INC.		GFC250900019	Credit Card Payment AP Invoice.	0	140.23	
	PROJECT LEAD THE WAY		GFC250900035	Credit Card	0	503.71	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP Invoice.			
	RIVERSIDE INSIGHTS		GFC250900025	Credit Card	0	137.90	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC250900023	Credit Card	0	489.77	
				Payment AP Invoice.			
	SCHOLASTIC INC		GFC250900008	Credit Card	0	92.76	
				Payment AP Invoice.			
	SCHOLASTIC TESTING SERVICE		GFC250900026	Credit Card	0	159.98	
				Payment AP Invoice.			
	SCHOOL DATEBOOKS		GFC250900007	Credit Card	1272526001	1,621.78	
				Payment AP Invoice.			
	SERVICE ALTERNATIVES, INC.		GFC250900006	Credit Card	0	705.76	
				Payment AP Invoice.			
	STARFALL EDUCATION FOUNDATION		GFC250900016	Credit Card	0	65.40	
				Payment AP Invoice.			
	VERIZON WIRELESS		GFC250900032	Credit Card	272526049	718.23	
				Payment AP Invoice.			
	VISTAPRINT NETHERLANDS B.V.		GFC250900014	Credit Card	0	70.01	
				Payment AP Invoice.			

1 Wire Transfer Check(s) For a Total of 34,777.79

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	34,777.79
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	34,777.79
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	34,777.79

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$840,554.07. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200666 through 200669, totaling \$840,554.07

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200666	CONSOLIDATED ELECTRICAL DISTRI	09/12/2025	8541-1087946	Saltar's Point LED Lighting Projects	2002425053	16,765.34	25,138.68
			8541-1088204	Saltar's Point LED Lighting Projects	2002425053	2,265.07	
			8541-1088205	Cherrydale LED Lighting Projects	2002425052	1,766.76	
			8541-1088289	Saltar's Point LED Lighting Projects	2002425053	4,536.97	
			8541-1089255	CREDIT MEMO: Saltar's Point LED Lighting Projects	2002425053	-195.46	
200667	KCDA	09/12/2025	300854930	STEILACOOM HIGH SCHOOL FIELD TURF REPLACEMENT PROJECT CAPITAL PROJECTS WORKING WITH 3RD PARTY VENDOR FIELD TURF USA	2002425047	370,207.38	691,272.49
			300861814	SHSD, KCDA (STATE CONTRACT) HERMANSON (3RD PARTY) CONTRACT #23-270 HVAC BUILDING SYSTEMS AND INSTALLATION CONTRACT FOR HVAC REPLACEMENT FOR CHLOE CLARK	2002425040	321,065.11	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200668	LONG BUILDING TECHNOLOGIES INC	09/12/2025	JC024552	ELEMENTARY SCHOOL DUPONT, WASHINGTON 98327 CHERRYDALE PRIMARY CONTROLS UPGRADE CAPITAL PROJECTS	2002425045	88,074.79	88,074.79
200669	PERFORMANCE SYSTEMS INTEGRATIO	09/12/2025	12703811	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	274.89	36,068.11
			12705200	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	468.93	
			12705288	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	262.50	
			12705523	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	923.88	
			12706793	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	448.93	
			12707601	OPEN PURCHASE ORDER for 2024-2025 Fire	2002425027	4,745.65	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			MI-0003816	Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	1,502.83	
			MI-0003817	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	3,149.58	
			MI-0003818	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	2,087.02	
			MI-0003819	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	440.04	
			MI-0003820	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	10,003.15	
			MI-0003821	OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers	2002425027	4,230.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			MI-0003822	Inspections, Maintenance and Service Repairs OPEN PURCHASE ORDER for 2024-2025 Fire Alarm, Sprinklers and Extinguishers Inspections, Maintenance and Service Repairs	2002425027	7,530.21	
4	Computer			Check(s) For a Total of		840,554.07	

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
4	Computer	Checks For a Total of	840,554.07
Total For 4	Manual, Wire Tran, ACH & Computer Checks		840,554.07
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		840,554.07

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$49,164.86. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200670 through 200673, totaling \$49,164.86

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200670	BRIGHTLY SOFTWARE, INC	09/30/2025	INV-284188	2025/2026 SY Annual Operating Services for FS Direct, Trip Direct, and Community Use	2002526008	5,704.38	5,704.38
200671	CDW-G	09/30/2025	AF7BX5B	CDW-G KnowBe4 Annual Phishing Awareness Training School Year 25-26	2002526004	7,321.65	26,119.18
			AF8323G	CDW-G Threatdown Advanced (Malwarebytes)	2002526002	18,797.53	
200672	EDNETICS INC	09/30/2025	INV-137479	Ednetics CISCO SMARTNET FY 2025-26	2002526006	9,841.30	9,841.30
200673	OSPI-AGENCY ACCOUNTING	09/30/2025	FY26-230	OSPI K-20 NETWORK CO-PAY (2025-2026)	2002526005	7,500.00	7,500.00
4	Computer			Check(s) For a Total of			49,164.86

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
4	Computer	Checks For a Total of	49,164.86
Total For 4	Manual, Wire Tran, ACH & Computer Checks		49,164.86
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	49,164.86

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$12,800.12. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200674 through 200676, totaling \$12,800.12

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200674	CDW-G	10/01/2025	AF9A28N	Update and subscription for ThreatDown Malwarebytes protection	2002425056	1,530.39	1,530.39
200675	LANDSCAPE STRUCTURES, INC.	10/01/2025	INV-168381	Cherrydale Playground Equipment	2002425055	10,585.73	10,585.73
200676	SONITROL PACIFIC	10/01/2025	6825833	OPEN PURCHASE ORDER 2024-2025 for BURGLARY, FIRE & ELEVATOR MONITORING/Maintenance District Wide	2002425025	684.00	684.00
				3 Computer	Check(s) For a Total of		12,800.12

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
3	Computer	Checks For a Total of	12,800.12
Total For 3	Manual, Wire Tran, ACH & Computer Checks		12,800.12
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		12,800.12

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$120.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500007 through 202500007, totaling \$120.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500007	BMO FINANCIAL GROUP	10/06/2025	CPFC250900000	Credit Card Payment AP Invoice.	0	120.00	120.00

1 Wire Transfer Check(s) For a Total of 120.00

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	120.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	120.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	120.00

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$23,893.89. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405716 through 405720, totaling \$23,893.89

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405716	BSN SPORTS, LLC	09/30/2025	931064614	STEILACOOM HIGH SCHOOL: GAME FOOTBALLS	0	1,309.64	1,309.64
405717	CMC NEPTUNE LLC	09/30/2025	22570	STEILACOOM HIGH SCHOOL: 1000 Gen ASB game day music service	4062526001	2,175.00	2,175.00
405718	FINALFORMS	09/30/2025	0151811CC	STEILACOOM HIGH SCHOOL: 2000 Athletics registration software	4062526003	3,339.25	3,339.25
405719	WASHINGTON OFFICIALS ASSN	09/30/2025	16863	STEILACOOM HIGH SCHOOL: 2000 Athletics WA Officials fall fees	4062526004	12,410.00	12,410.00
405720	WIAA	09/30/2025	46072	STEILACOOM HIGH SCHOOL: 2000 Athletics WIAA membership fees	4062526002	4,660.00	4,660.00
				5 Computer	Check(s) For a Total of		23,893.89

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	23,893.89
Total For	5	Manual, Wire Tran, ACH & Computer Checks		23,893.89
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	23,893.89

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$10,841.31. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405721 through 405728, totaling \$10,841.31

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405721	BRADBURY JR, THOMAS A	10/01/2025	Mreim_8.20.25_\$25.06	STEILACOOM HIGH SCHOOL AD MILEAGE REIMBURSEMENT FOR SPSL MEETING 08/22/2025	0	25.06	25.06
405722	BSN SPORTS, LLC	10/01/2025	931120047	STEILACOOM HIGH SCHOOL: 2008 Golf and 2000 Athletics golf gear	4062425070	2,461.84	2,461.84
405723	KCDA	10/01/2025	300849964	STEILACOOM HIGH SCHOOL: 1000 Gen ASB supplies	4062425062	1,359.22	1,359.22
405724	LAKES HIGH SCHOOL	10/01/2025	EntryFee_SHS2025	STEILACOOM HIGH SCHOOL TRACK: FT STEILACOOM INVITATIONAL COMBINED ENTRY FEE	0	175.00	175.00
405725	PUYALLUP HIGH SCHOOL	10/01/2025	EntryFee_SHS_\$350.00	STEILACOOM HIGH SCHOOL: WILFONG CLASSIC 2024 ENTRY FEE	0	350.00	350.00
405726	STEILACOOM HIST SCHOOL DIST #1	10/01/2025	CCASB_\$1357.08	CC ASB TO REIMBURSE GF FOR TACOMA RAINIERS (\$907.84), AND SALTAR'S PT ELEMENTARY (\$449.24) TRIPS	0	1,357.08	3,917.39
			SHSASB2GF_\$1129.21	SHS ASB TO REIMBURSE GF FOR FOOTBALL	0	1,129.21	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				TRANSPORTATION TO LINFIELD COLLEGE			
			SHSASB2GF_\$349.69	SHS ASB TO REIMBURSE GF FOR CHOIR STATE CAPITOL TRIP	0	349.69	
			SHSASB2GF_\$758.94	SHS ASB TO REIMBURSE GF FOR CHOIR TRIP TO CWU	0	758.94	
			SPASB2GF_\$322.47	SP ASB TO REIMBURSE GF FOR SUNNYSIDE BEACH FIELD TRIP	0	322.47	
405727	WIAA	10/01/2025	27443	STEILACOOM HIGH SCHOOL ATHLETICS & STATE MUSIC ENTRY FEES	0	800.00	800.00
405728	WINNING SEASONS	10/01/2025	D2025551	PIONEER MIDDLE SCHOOL SPIRIT WEAR	0	424.99	1,752.80
			D2025561	STEILACOOM HIGH SCHOOL T-SHIRTS	0	1,327.81	
			8	Computer	Check(s) For a Total of		10,841.31

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
8	Computer	Checks For a Total of	10,841.31
Total For 8	Manual, Wire Tran, ACH & Computer Checks		10,841.31
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	10,841.31

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of October 15, 2025, the board, by a _____ vote, approves payments, totaling \$5,353.11. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500008 through 202500008, totaling \$5,353.11

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500008	BMO FINANCIAL GROUP	10/06/2025		CREDIT CARD PAYMENT CHECK			5,353.11
	BMO FINANCIAL GROUP		ASBC250900001	Credit Card Payment AP Invoice.	0	897.86	
	COSTCO BUSINESS CENTER - PCARD		ASBC250900006	Credit Card Payment AP Invoice.	0	563.74	
	HOME DEPOT CREDIT SERVICES		ASBC250900013	Credit Card Payment AP Invoice.	0	615.68	
	L.O.S. EMBROIDERY		ASBC250900011	Credit Card Payment AP Invoice.	0	660.60	
	PIERCE COLLEGE		ASBC250900003	Credit Card Payment AP Invoice.	4022526002	120.00	
	RADIO PARTIES		ASBC250900012	Credit Card Payment AP Invoice.	0	397.50	
	SAFEWAY, INC		ASBC250900010	Credit Card Payment AP Invoice.	0	59.37	
	SCHILTER FAMILY FARM, INC		ASBC250900002	Credit Card Payment AP Invoice.	0	541.50	
	STEILACOOM HIST SCHOOL DIST #1		ASBC250900008	Credit Card Payment AP Invoice.	0	162.50	
	SWIMOUTLET.COM		ASBC250900005	Credit Card Payment AP Invoice.	0	171.50	

3apckp08.p

STEILACOOM SCHOOL DISTRICT #1

4:14 PM 10/01/25

05.25.06.00-010034

Check Summary

PAGE: 2

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	TACOMA TROPHY		ASBC250900007	Credit Card Payment AP Invoice.	0	60.56	
	WALMART - PCARD		ASBC250900004	Credit Card Payment AP Invoice.	0	330.30	
	WASBO		ASBC250900000	Credit Card Payment AP Invoice.	0	590.00	
	WSSAAA		ASBC250900009	Credit Card Payment AP Invoice.	0	182.00	

1 Wire Transfer Check(s) For a Total of 5,353.11

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	5,353.11
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	5,353.11
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		5,353.11



STEILACOOM HISTORICAL SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, September 17, 2025

Steilacoom Historical School District Professional Development Center

1. OPENING ITEMS

- 1.1 Call the Meeting to Order
Chair Scott called the meeting to order at 6:00 p.m.
- 1.2 Pledge of Allegiance
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
- 1.3 Roll Call
Motion to excuse Director McDonald
Moved by: Melanie Tinsley
Seconded by: Loujanna Rohrer
The motion to excuse Director McDonald passed 4/0.
- 1.4 Agenda Review
Chair Scott asked if anyone had any questions about the agenda. No questions.
- 1.5 Approval of Agenda
Motion to approve the agenda as published
Moved by: Loujanna Rohrer
Seconded by: Patrick Lewis
The motion to approve the agenda passed 4/0.

2. PRESENTATIONS

2.1 School Opening Update

[Back to School Update September 2025](#) 

Superintendent Weight

Dr. Weight shared a Back to School Update for the 2025-26 school year. She shared enrollment information for each school, as well as district data. Looking ahead, Dr. Weight shared student achievement goals, school improvement planning information, and information regarding the Capital Projects and EP&O levy proposals on the November 4 ballot.

Director Lewis shared the additional College in the High School offerings at SHS are really great to see.

Director Rohrer appreciated the new OSPI data, showing all the growth the district has seen thanks to district initiatives.

Director Tinsley asked why there were so many late kindergarten registrations. Dr. Weight shared she is unsure why there were so many late registrations this year, but while it makes planning difficult, the district is happy to have new enrollment. Director Tinsley asked about enrollment trends. Dr. Weight shared enrollment is up from last year, but it is still nowhere near pre-COVID enrollment. The district will be studying trends in planning for the 2026-27 school year.

Chair Scott asked about enrollment for PSCS classes. Dr. Weight shared enrollment is similar to last year. Chair Scott also commented that SHS is ranked 26th in the state for public (not including private) high schools.

3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board of Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

3.1 Comments from the Audience

No comments.

4. REPORTS

4.1 Budget Status Report
Sarah Jahn

Ms. Jahn, Chief Financial Officer, shared budget status reports for all funds as of the end of August 2025, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

No questions from directors.

4.2 Legislative Assembly Report
Director Rohrer

Director Rohrer shared the WSSDA General Assembly is this weekend, and she will attend.

5. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

5.1 Consent Agenda Item 1
[August and September 2025 Accounts Payable and August 2025 Payroll](#)

5.2 Approval of August 20 2025 Regular Board Meeting Minutes
[August 20 2025 Regular Board Meeting Minutes](#)

5.3 Approval of Personnel Reports
[Classified Personnel Report September 17 2025](#)
[Co-Curricular Personnel Report September 17 2025](#)

5.4 Approval of SHS Cross Country Field Trip to Portland
[SHS Cross Country Field Trip to Portland](#)

- 5.5 Approval of SHS Band and Choir Field Trip to Orlando

[SHS Band and Choir Field Trip to Orlando](#) 

- 5.6 Vote to Approve Consent Agenda

Motion to approve the Consent Agenda

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve the Consent Agenda passed 4/0.

6. NEW BUSINESS

- 6.1 First Reading of Policy 2420 Grading and Progress Reports

[Policy 2420 Grading and Progress Reports](#) 

Laurie Vallieres

Dr. Vallieres, Executive Director of Teaching & Learning, shared Policy 2420 Grading and Progress Reports has been updated to reflect current state laws and strengthen communication between schools and families.

No questions from directors.

Motion to approve Policy 2420 Grading and Progress Reports

Moved by: Melanie Tinsley

Seconded by: Loujanna Rohrer

The motion to approve Policy 2420 Grading and Progress Reports passed 4/0.

- 6.2 First Reading of Policy 3241 Student Discipline

[Policy 3241 Student Discipline](#) 

Susanne Beauchaine

Susanne Beauchaine, Executive Director for Human Resources, shared Policy 3241 was previously revised in September 2024 to align with emergency rules published by OSPI. These rules were formally adopted by OSPI and take effect for this school year.

These revisions align with Washington state law. The accompanying procedure will also be revised.

No questions from directors.

Motion to approve Policy 3241 Student Discipline

Moved by: Patrick Lewis

Seconded by: Loujanna Rohrer

The motion to approve Policy 3241 Student Discipline passed 4/0.

- 6.3 First Reading of Policy 5011 Sexual Harassment of District Staff Prohibited

[Policy 5011 Sexual Harassment of District Staff Prohibited](#) 

Susanne Beauchaine

Ms. Beauchaine shared Policy 5011 is revised to include additional protected classes to comply with law.

No questions from directors.

Motion to approve Policy 5011 Sexual Harassment of District Staff Prohibited

Moved by: Loujanna Rohrer

Seconded by: Patrick Lewis

The motion to approve Policy 5011 Sexual Harassment of District Staff Prohibited passed 4/0.

- 6.4 First Reading of Policy 5260 Personnel Records

[Policy 5260 Personnel Records](#) 

Susanne Beauchaine

Ms. Beauchaine shared Policy 5260 is revised to clarify that any staff member will have access to their personnel records, rather than listing staff as certificated or classified.

No questions from directors.

NOTE - Agenda items 6.4 through 6.9 were combined into one board vote covering all items

Motion to approve Policy 5260 Personnel Records

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve Policy 5260 Personnel Records passed 4/0.

- 6.5 First Reading of Policy 5280 Separation from Employment

[Policy 5280 Separation from Employment](#) 

Susanne Beauchaine

Ms. Beauchaine shared Policy 5280 has been updated with minor changes to reorganize content regarding “Certificated” and “Classified” Staff, and is now in alignment with WSSDA Model Policy.

No questions from directors.

Motion to approve Policy 5280 Separation from Employment

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve Policy 5280 Separation from Employment passed 4/0.

6.6 First Reading of Policy 5310 Compensation

[Policy 5310 Compensation](#) 

Susanne Beauchaine

Ms. Beauchaine shared Policy 5310 Compensation has been updated to reorganize salary schedule content into “represented employees” and “non-represented employees” and is now in alignment with WSSDA Model Policy.

No questions from directors.

Motion to approve Policy 5310 Compensation

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve Policy 5310 Compensation passed 4/0.

6.7 First Reading of Policy 5400 Personnel Leaves

[Policy 5400 Personnel Leaves](#) 

Susanne Beauchaine

Ms. Beauchaine shared Policy 5400 has been revised to include current practice and is now in alignment with WSSDA Model Policy.

No questions from directors.

Motion to approve Policy 5400 Personnel Leaves

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve Policy 5400 Personnel Leaves passed 4/0.

6.8 First Reading of Policy 5406 Leave Sharing

[Policy 5406 Leave Sharing](#)

Susanne Beauchaine

Ms. Beauchaine shared Policy 5406 has been revised to include language about additional eligibility reasons for leave sharing requests and usage and is now in alignment with WSSDA Model Policy.

No questions from directors.

Motion to approve Policy 5406 Leave Sharing

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve Policy 5406 Leave Sharing passed 4/0.

6.9 First Reading of Policy 5510 Retirement Programs

[Policy 5510 Retirement Programs](#)

Susanne Beauchaine

Ms. Beauchaine shared Policy 5510 has been updated to remove language regarding “location pay” and is now aligned with current practice and WSSDA Model Policy.

No questions from directors.

Motion to approve Policy 5510 Retirement Programs

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve Policy 5510 Retirement Programs passed 4/0.

6.10 Approval of Resolution 942-09-17-25 WSSDA Conference Registration for Newly Elected Board Director(s)

[Resolution 942-09-17-25 Approval of WSSDA Conference Registration for Newly Elected Board Director\(s\)](#)

Chair Scott

Chair Scott shared The WSSDA Annual Conference takes place November 20-22, 2025. In an effort to be transparent, school boards can consider passing a resolution stating that the board has designated its newly elected board directors to attend the WSSDA Annual Conference. This is helpful in the circumstance of a school district audit.

There is no definitive legal requirement for school districts to adopt such a resolution, but SHSD has done this in the past because the Board recognizes the value in sending newly elected Board members to the annual conference. By adopting this resolution, we are able to register new Board members at the “early-bird” conference rate.

No questions from directors.

Motion to approve Resolution 942-09-17-25 Approval of WSSDA Conference Registration for Newly Elected Board Director(s)

Moved by: Melanie Tinsley

Seconded by: Loujanna Rohrer

The motion to approve Resolution 942-09-17-25 Approval of WSSDA Conference Registration for Newly Elected Board Director(s) passed 4/0.

7. CLOSING ITEMS

7.1 Board Communication

No communication received by all board members.

7.2 Announcements

Director Tinsley shared the Pioneer Advanced Choir and the SHS Advanced Treble Choir were selected to perform at the NW American Choral Directors Association Conference at the Pantages Theater on March 5. These choirs were the only two K-12 choirs selected in the state of Washington. Directory Tinsley also shared there is a home SHS Football game tomorrow (Thursday) evening.

Chair Scott shared that a levy presentation will be given at tomorrow morning's Kiwanis meeting.

7.3 Adjourn Meeting

Motion to adjourn the meeting at 6:32 p.m.

Moved by: Loujanna Rohrer

Seconded by: Melanie Tinsley

The motion to adjourn the meeting passed 4/0.

(Chair)

(Secretary/Superintendent)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - OCTOBER 15, 2025

Name	Position	Hours	Location	Effective Date	Action	Comment
HELMS JANICE	PARAPROFESSIONAL	6.50	CHLOE CLARK	10/15/2025	NEW HIRE	
MEDINA JANICE	PARAPROFESSIONAL	3.25	SALTAR'S POINT	10/15/2025	NEW HIRE	Temporary through 6/12/2026
SCHIMLING MICHAEL	PARAPROFESSIONAL	6.50	HIGH SCHOOL	10/20/2025	NEW HIRE	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - OCTOBER 15, 2025

Name	Position	Location	Effective Date	Amount	Comment
HANKS BENJAMIN	MATH CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
HAYDEN CHRISTINA	COLLEGE AND CAREER ADVISOR	HIGH SCHOOL	09/01/2025	\$ 10,000.00	
HOLYFIELD AUBREY	BUILDERS CLUB ADVISOR	PIONEER	10/01/2025	\$ 2,400.00	
HAUSER NOBLE	ENVIRONMENTAL STEWARDSHIP	HIGH SCHOOL	09/01/2025	\$ 1,200.00	Split Stipend
STUTZ MIGUEL	ENVIRONMENTAL STEWARDSHIP	HIGH SCHOOL	09/01/2025	\$ 1,200.00	Split Stipend
NORRIS LAURIE	KEY CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	Split Stipend
ALBERT ROYCE	KEY CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	Split Stipend
CRAWFORD ROBERT	BOYS HEAD BASKETBALL COACH	HIGH SCHOOL	11/17/2025	\$ 6,750.00	
NOLTING NATE	BOYS ASSISTANT BASKETBALL COACH	HIGH SCHOOL	11/17/2025	\$ 5,625.00	
IVY RUSSELL	GIRLS HEAD BASKETBALL COACH	HIGH SCHOOL	11/17/2025	\$ 7,500.00	
COLLAZO RENE	GIRLS ASSISTANT BASKETBALL COACH	HIGH SCHOOL	11/17/2025	\$ 5,625.00	
EASTMAN KATHY	BOYS HEAD SWIM COACH	HIGH SCHOOL	11/17/2025	\$ 5,400.00	
BARKHURST RANDY	WRESTLING HEAD COACH	HIGH SCHOOL	11/17/2025	\$ 7,500.00	
MILLER CAMERON	WRESTLING ASSISTANT COACH	HIGH SCHOOL	11/17/2025	\$ 5,625.00	
FORD JAMES	GIRLS BOWLING HEAD COACH	HIGH SCHOOL	11/03/2025	\$ 6,000.00	
ELLINGTON HUGH	GIRLS BOWLING ASSISTANT COACH	HIGH SCHOOL	11/03/2025	\$ 4,500.00	
MCCLAIN JESSIE	BOYS HEAD SOCCER COACH	PIONEER	11/10/2025	\$ 4,235.00	
BIDDINGER JOSH	BOYS ASSISTANT SOCCER COACH	PIONEER	11/10/2025	\$ 3,176.25	
RUFFIN ARMAND	BOYS ASSISTANT SOCCER COACH	PIONEER	11/10/2025	\$ 3,176.25	
GIDLEY AMANDA	GIRLS HEAD BASKETBALL COACH	PIONEER	11/10/2025	\$ 4,235.00	
SWIFT TRINA	GIRLS ASSISTANT BASKETBALL COACH	PIONEER	11/10/2025	\$ 3,176.25	
HOGAN MITCHELL	WRESTLING HEAD COACH	PIONEER	11/10/2025	\$ 4,235.00	
MCAVOY ROB	WRESTLING ASSISTANT COACH	PIONEER	11/10/2025	\$ 3,176.25	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 10/15/2025

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

The 2023-2026 Continuous School Improvement Plans (CSIP) were adopted on October 18, 2023, and through our monitoring process, school teams have completed a thorough review and analysis of multiple data points, including the spring Washington School Improvement Framework (WSIF) and Smarter Balanced (SBA) data. This process led to an update and revision of school goals, ensuring they reflect the most recent data. School teams have developed new action steps to replace those that were successfully completed in the 24-25 school year, and they are excited to continue making progress toward achieving these goals.

Each Continuous School Improvement Plan continues to serve as a central hub for school data, outlining clear, measurable objectives for student outcomes and detailing the collaborative efforts required to achieve them. The CSIPs provide families and community members with a transparent view of the schools' commitment to continuous improvement, fostering a shared understanding of our long-term goals.

Schools designated as Title I or identified under the Washington School Improvement Framework (WSIF) have conducted comprehensive needs assessments, as required. The results of these assessments were shared during a Board Briefing in the fall of 2023 and have played a key role in shaping the updated goals and action steps in their respective plans.

Each plan is designed with three focused goals, supported by actionable steps that can be completed within the school year. As steps are accomplished, they will be replaced with new actions to ensure ongoing progress until the overarching goals are met.

RECOMMENDED ACTION:

I recommend that the Board reaffirm approval of the updated 2023-2026 School Improvement Plans for:

- Anderson Island Elementary
- Cherrydale Primary
- Chloe Clark Elementary
- Saltar's Point Elementary
- Pioneer Middle School
- Steilacoom High School

Report prepared by: Laurie Vallieres, Executive Director of Teaching & Learning

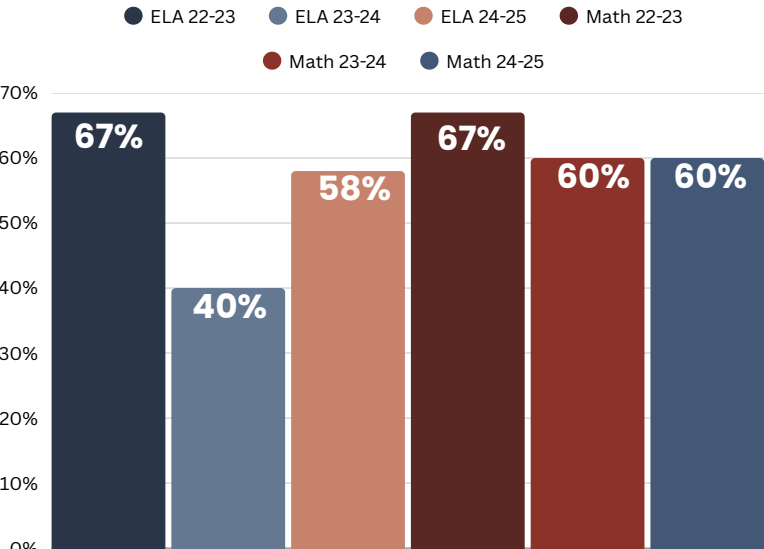


ANDERSON ISLAND ELEMENTARY CONTINUOUS SCHOOL IMPROVEMENT PLAN
2023-2026

Purpose

The Continuous School Improvement Plan offers a comprehensive look at school data, its objectives for student outcomes, and a concise action plan of how the school aims to work together to achieve these goals in the long term. Its purpose is to provide families and community members with an overview of the school's improvement efforts.

22-25 Smarter Balanced Assessment Scores



2024-2025 Attendance Rate

93.8%

2023-2024 Attendance Rate

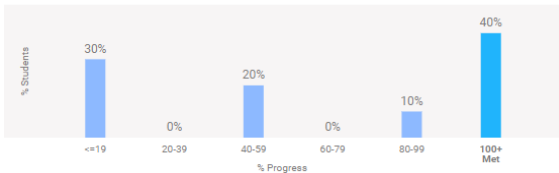
89.6%

2022-2023 Attendance Rate

88.2%

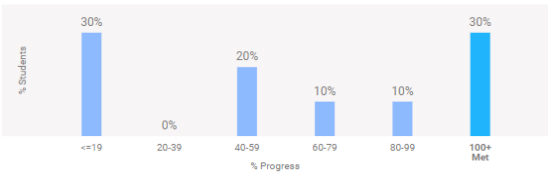
i-Ready ELA Assessment 22-23

Distribution of Progress to Annual Typical Growth



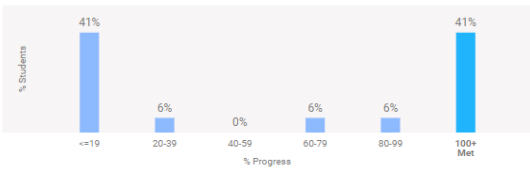
i-Ready Math ELA Assessment 22-23

Distribution of Progress to Annual Typical Growth



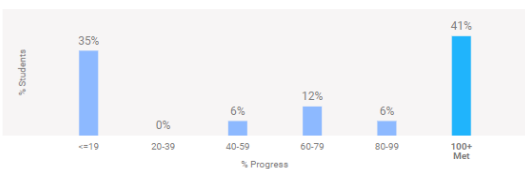
i-Ready ELA Assessment 23-24

Distribution of Progress to Annual Typical Growth



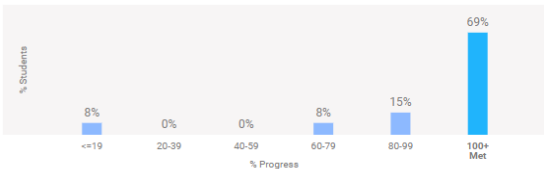
i-Ready Math ELA Assessment 23-24

Distribution of Progress to Annual Typical Growth



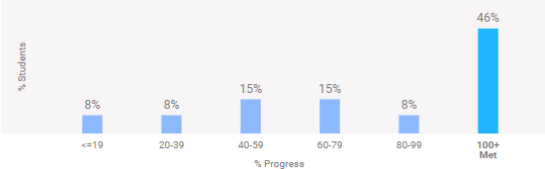
i-Ready ELA Assessment 24-25

Distribution of Progress to Annual Typical Growth



i-Ready Math ELA Assessment 24-25

Distribution of Progress to Annual Typical Growth



Goal 1

80% of K-3 students will demonstrate individual growth in the areas of Phonological Awareness, Phonics and High-Frequency Words as demonstrated on i-Ready assessments

Action Steps:

- Staff will engage in Professional Development opportunities in Literacy, focused on UFLI to support students' academic growth in phonics and phonemic awareness
- Staff will deliver instruction through various settings, including whole group, small group, one-on-one, and i-Ready Individual Learning Paths, to meet students' instructional needs

Goal 2

80% of K-3 students will demonstrate individual growth in the areas of Numbers & Operations, and Algebra & Algebraic Equations as demonstrated on i-Ready assessments

Action Steps:

- Students will work on a weekly basis on i-ready lessons that are individualized for each students current level
- Staff will deliver instruction through diverse formats, including whole group, small group, one-on-one, and i-Ready Individual Learning Paths, to address students' instructional needs
- All our staff will participate in ongoing, specially designed professional development from Ready Math throughout the year to enhance instructional strategies and better support student learning

Goal 3

Students will work toward more consistent attendance

Action Steps:

- All Staff will work to create positive relationships with their students and their families
- AIE will send home monthly attendance snapshots to families of their student's attendance
- AIE will implement a positive reinforcement program where students with improved or perfect attendance each month receive recognition and rewards, such as certificates, small prizes, or special privileges (e.g., extra recess time or a 'student of the month' highlight). Staff will track attendance improvements and celebrate students' efforts during classroom meetings

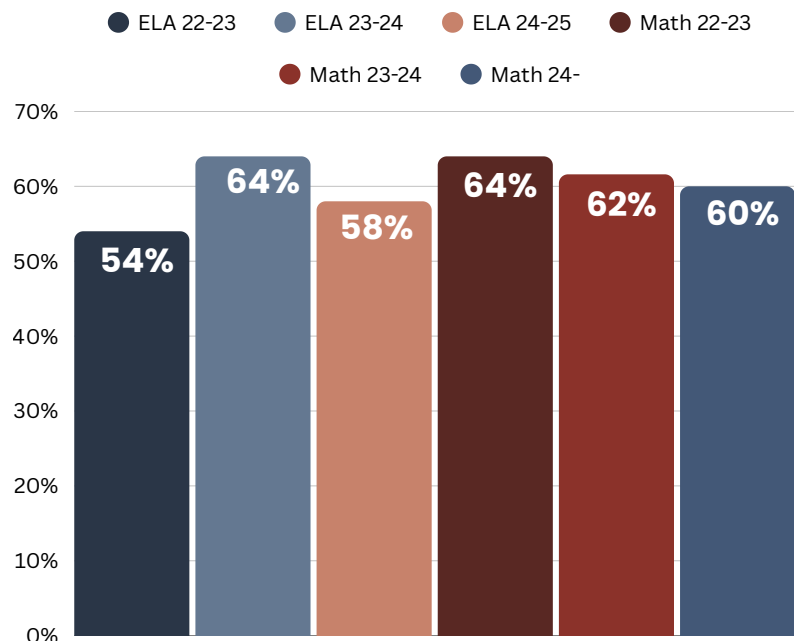


CHERRYDALE PRIMARY CONTINUOUS SCHOOL IMPROVEMENT PLAN 2023–2026

Purpose

The Continuous School Improvement Plan offers a comprehensive look at school data, its objectives for student outcomes, and a concise action plan of how the school aims to work together to achieve these goals in the long term. Its purpose is to provide families and community members with an overview of the school's improvement efforts.

22–25 Smarter Balanced Assessment Scores



2024–2025 Attendance Rate

94%

2023–2024 Attendance Rate

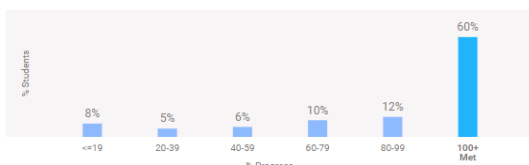
94%

2022–2023 Attendance Rate

89.7%

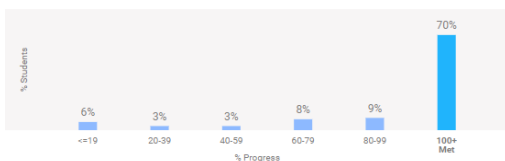
i-Ready ELA Assessment 22–23

Distribution of Progress to Annual
Typical Growth



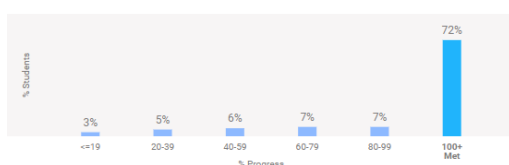
i-Ready ELA Assessment 23–24

Distribution of Progress to Annual
Typical Growth



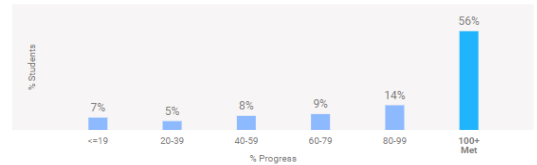
i-Ready ELA Assessment 24–25

Distribution of Progress to Annual
Typical Growth



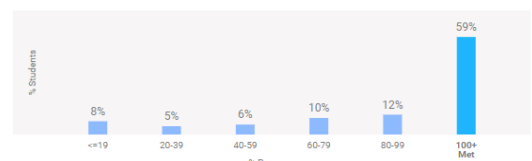
i-Ready Math ELA Assessment 22–23

Distribution of Progress to Annual
Typical Growth



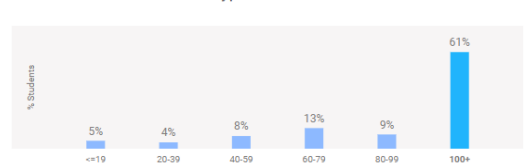
i-Ready Math ELA Assessment 23–24

Distribution of Progress to Annual
Typical Growth



i-Ready Math ELA Assessment 24–25

Distribution of Progress to Annual
Typical Growth



Goal 1

Students will meet or exceed their typical growth goal in Math as measured by Spring i-Ready diagnostic.

Action Steps:

- Staff will provide instruction in a variety of settings (whole group, small group, 1:1, i-Ready Individual Learning Paths) to meet students instructional needs
- Staff will participate in professional development focused on incorporating hands-on, conceptual math strategies to support students' acquisition of basic math facts and strengthen foundational math understanding

Goal 2

Students will meet or exceed their typical growth goal in Reading as measured by Spring i-Ready diagnostic.

Action Steps:

- Staff will provide instruction in a variety of settings (whole group, small group, 1:1, i-Ready Individual Learning Paths) to meet students instructional needs
- Staff will participate in targeted professional development on GLAD strategies to support students' academic vocabulary development
- Staff will be provided ongoing training and support on lesson structure, pacing, and instructional routines in order to implement UFLI with fidelity

Goal 3

Students will demonstrate increased ownership of their learning environment and personal growth by actively engaging in classroom and schoolwide routines that support self-awareness, collaboration, and shared responsibility

Action Steps:

- Our school will implement regular student reflection practices to support self-awareness and agency
- Our school will provide professional learning on culturally responsive routines that include building relationships through intentional connections, promoting agency and voice with collaborative structures, affirming cultural and linguistic assets by linking instruction to students' lived experiences, and normalizing academic rigor with scaffolds that ensure access for all learners

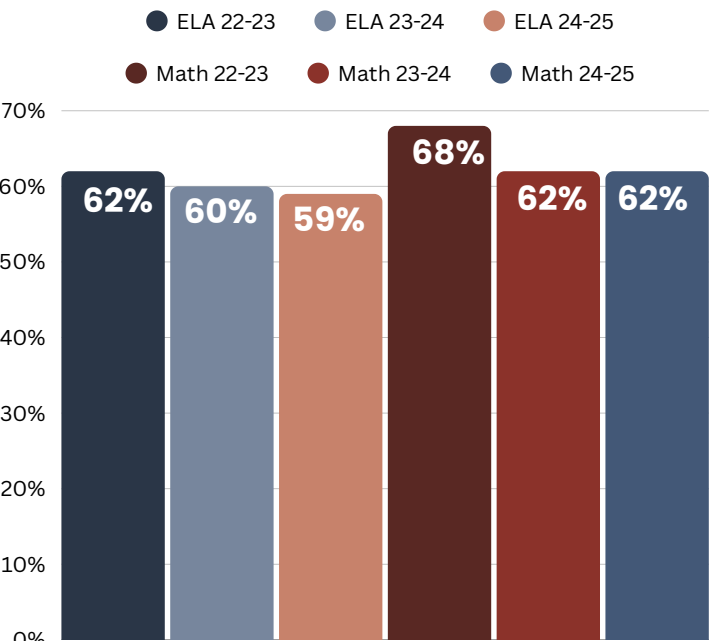


CHLOE CLARK ELEMENTARY CONTINUOUS SCHOOL IMPROVEMENT PLAN
2023–2026

Purpose

The Continuous School Improvement Plan offers a comprehensive look at school data, its objectives for student outcomes, and a concise action plan of how the school aims to work together to achieve these goals in the long term. Its purpose is to provide families and community members with an overview of the school's improvement efforts.

22–25 Smarter Balanced Assessment Scores



2024–2025 Attendance Rate

93.2%

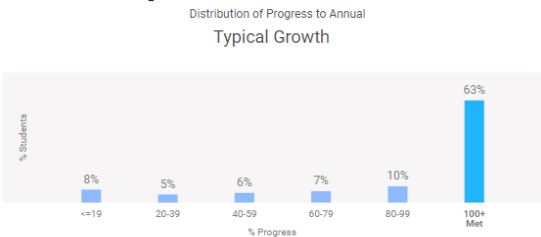
2023–2024 Attendance Rate

93.8%

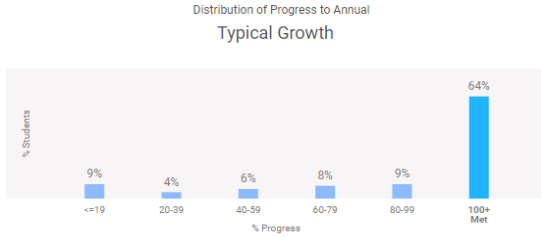
2022–2023 Attendance Rate

92.5%

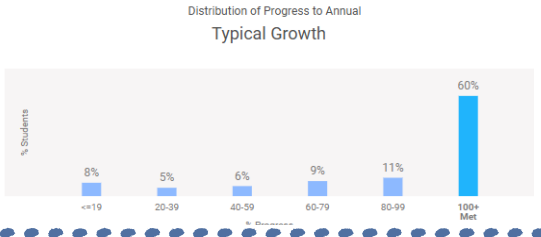
i-Ready ELA Assessment 22–23



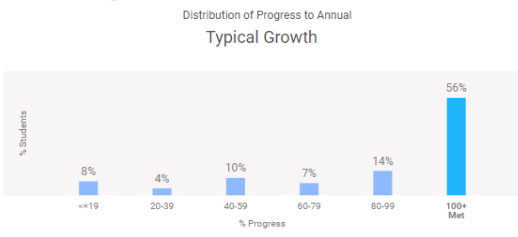
i-Ready ELA Assessment 23–24



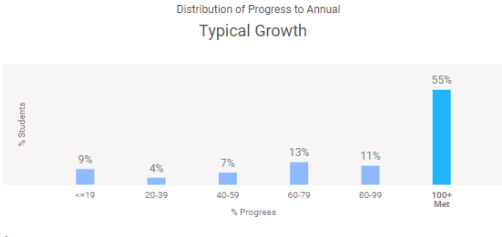
i-Ready ELA Assessment 24–25



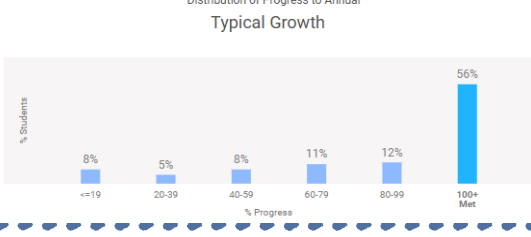
i-Ready Math ELA Assessment 22–23



i-Ready Math ELA Assessment 23–24



i-Ready Math ELA Assessment 24–25



Goal 1

Chloe Students will meet their typical growth in Math as measured by Spring i-Ready diagnostic.

Action Steps:

- All students will engage in 20 minutes a week of individualized lessons in math for 25–26 school year
- First grade students will strengthen math skills by engaging in i-Ready lessons targeted to areas of growth identified through diagnostic data, and by participating in daily counting practice with a focus on counting, addition and subtraction, and place value
- Second grade students will strengthen math proficiency by engaging in weekly i-Ready lessons, with instructional focus areas determined by data, including fact fluency within 20, one-step word problems within 100, and error analysis activities
- Third grade students will demonstrate understanding of math concepts through exit tickets after each lesson, with results used to identify students who need additional instruction or support

Goal 2

Chloe students will meet their typical growth in Reading as measured by the Spring i-Ready diagnostic

Action Steps:

- Kindergarten and first grade students will strengthen early literacy skills through daily UFLI and Heggerty lessons aligned to the kindergarten scope and sequence, and will engage in weekly i-Ready reading lessons targeted to areas of growth identified by diagnostic data
- Second grade students will strengthen literacy skills through daily Wonders vocabulary activities, including turn-and-talk with prompts, generating and matching definitions, using vocabulary in sentences, and applying vocabulary in context within reading passages
- Third grade students will strengthen literacy skills through regular fluency passage practice, daily Heggerty instruction, and targeted UFLI lessons aligned to identified areas of need
- Specialist classes (Music, PE, and STEAM) will integrate reading, vocabulary, and math concepts that connect to their individual disciplines to support cross-curricular learning

Goal 3

Students with disabilities will improve their ELA proficiency rate on the i-Ready Fall to Spring assessment.

Action Steps:

- Special education and grade-level teachers will collaborate to provide students with disabilities targeted instruction at their instructional level, aligned to grade-level standards, in order to increase ELA proficiency as measured by growth from the fall to spring i-Ready assessment.
- Special education teachers will provide explicit instruction in vocabulary, phonics, and phonemic awareness to strengthen foundational literacy skills for students with disabilities



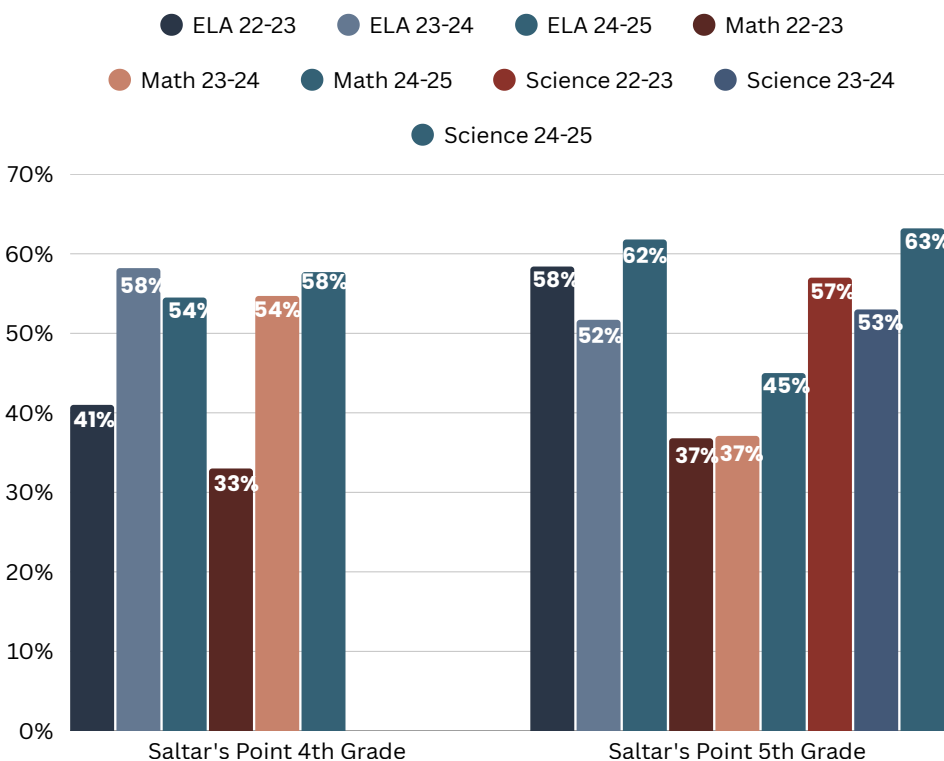
STEILACOOM
Historical School District No. 1

**SALTAR’S POINT ELEMENTARY CONTINUOUS SCHOOL IMPROVEMENT
PLAN
2023–2026**

Purpose

The Continuous School Improvement Plan offers a comprehensive look at school data, its objectives for student outcomes, and a concise action plan of how the school aims to work together to achieve these goals in the long term. Its purpose is to provide families and community members with an overview of the school's improvement efforts.

22–25 Smarter Balanced Assessment Scores



**2024–2025
Attendance
Rate**

94.3%

**2023–2024
Attendance
Rate**

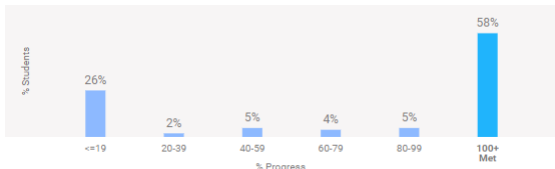
94.5%

**2022–2023
Attendance
Rate**

91.6%

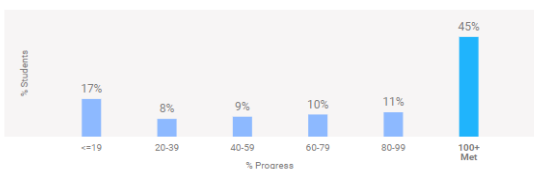
i-Ready ELA Assessment 22–23

Distribution of Progress to Annual
Typical Growth



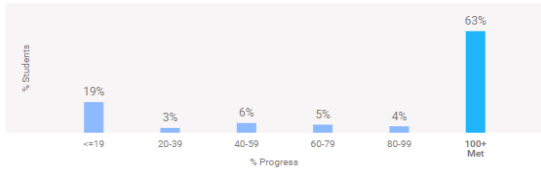
i-Ready Math ELA Assessment 22–23

Distribution of Progress to Annual
Typical Growth



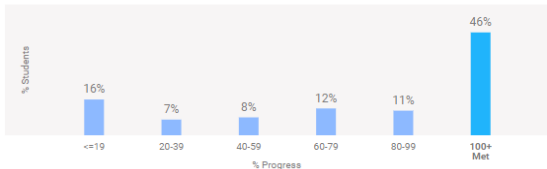
i-Ready ELA Assessment 23–24

Distribution of Progress to Annual
Typical Growth



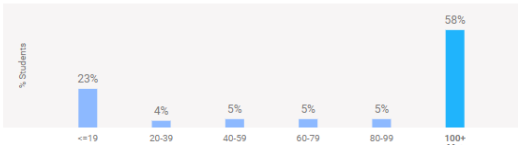
i-Ready Math ELA Assessment 23–24

Distribution of Progress to Annual
Typical Growth



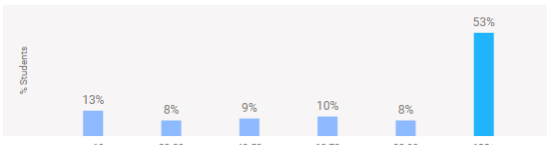
i-Ready ELA Assessment 24–25

Distribution of Progress to Annual
Typical Growth



i-Ready Math ELA Assessment 24–25

Distribution of Progress to Annual
Typical Growth



Goal 1

Students will meet or exceed their typical growth goal in Math as measured by i-Ready Spring Diagnostic data.

Action Steps:

- Students will participate in data chats with their teachers to review their personal data and create goals for the year.
- MLL students will be placed in cohort groups with instruction provided within the general education classroom.
- Students with disabilities will begin to be instructed in an inclusive classroom with teachers co-teaching when possible.
- Teachers will work with small groups of students to meet students where they are and move them forward.

Goal 2

Students will meet or exceed their typical growth goal in Reading as measured by i-Ready Spring Diagnostic data.

Action Steps:

- Students will participate in data chats with their teachers to review their personal data and create goals for the year.
- MLL students will be placed in cohort groups with instruction provided within the general education classroom.
- Teachers will participate in Literacy Professional Development opportunities in order to support students academic growth.
- Students with disabilities will begin to be instructed in an inclusive classroom with teachers co-teaching when possible.

Goal 3

By June 2026, the percentage of students reporting a strong sense of belonging at school will increase by at least 10% (as measured by the annual student survey), and the percentage of students attending school 90% or more of the time will increase by 5%.

Action Steps:

- Our school will increase our communication to families in regards to attendance with a focus on our MLL students and students with disabilities as indicated in our WSIF data.
- Teachers will welcome students into their classroom by name and hold Morning Meetings for SEL checks.

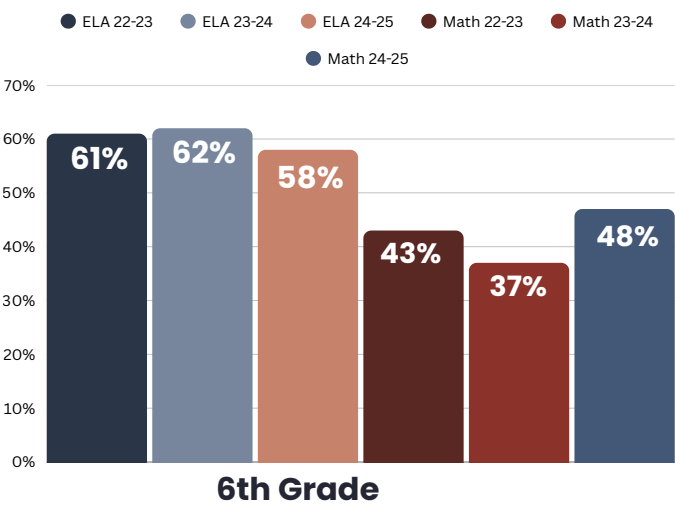


PIONEER MIDDLE SCHOOL CONTINUOUS SCHOOL IMPROVEMENT PLAN 2023–2026

Purpose

The Continuous School Improvement Plan offers a comprehensive look at school data, its objectives for student outcomes, and a concise action plan of how the school aims to work together to achieve these goals in the long term. Its purpose is to provide families and community members with an overview of the school's improvement efforts.

22–25 Smarter Balanced Assessment Scores



2024–2025 Attendance Rate

92.3%

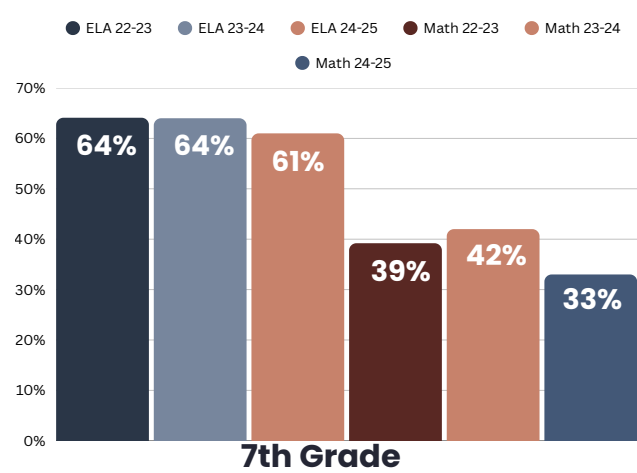
2023–2024 Attendance Rate

93.4%

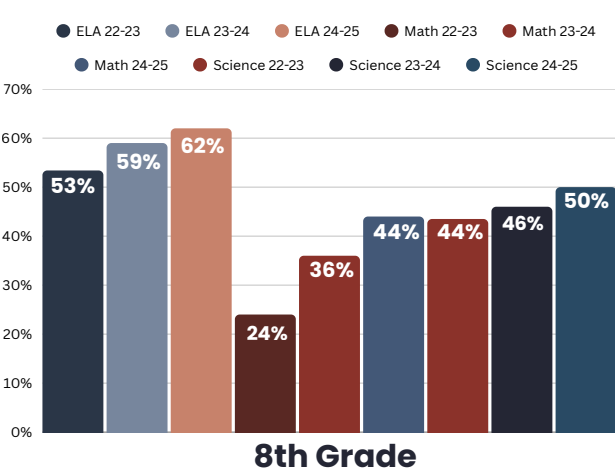
Washington School Improvement Framework 3 Year 2020–2023 Attendance Rate

88.7%

22–24 Smarter Balanced Assessment Scores



22–24 Smarter Balanced Assessment Scores



Goal 1

As noted in the Washington School Improvement Framework (WSIF), the 3 year average attendance for all students from 2020–2023 was 88.7%. For students with disabilities, the 3 year average attendance rate was 77.7%. Therefore, Pioneer aims to increase the 3 year WSIF attendance average for all students to 95% and the 3 year average attendance rate for students with disabilities to 90%.

Action Steps:

- Monitor attendance and follow up on students with weak attendance. Monitor & Respond with Data Attendance Team: Meet biweekly to review data by grade, classroom, subgroup, and individual student. Tiered Response System:
 - Tier 1: Universal campaigns and recognition.
 - Tier 2: Mentoring, small group supports for students with 5–9 absences.
 - Tier 3: Individualized attendance plans with family, counselor, and admin involvement.
- Continue a Digital Detox so that students do not use their phones during school hours to increase overall engagement.
- Consider alternatives to suspension.
- Teachers will utilize school-created lessons using Common Sense Media and Civil Discourse resources for Advisory Lessons

Goal 2

The 3 year average English Language Arts (ELA) Proficiency Rate for students with disabilities is 15.1% according to the WSIF. Pioneer is committed to increasing the 3 year WSIF average by 10% in this category.

Action Steps:

- Pioneer Middle School ELA teachers will collaborate with Steilacoom High School ELA teachers to vertically align instruction with the newly adopted ELA standards. Teams will engage in joint planning sessions to identify priority standards, map the progression of skills across grade levels, and develop shared instructional practices.
- Advisory classes will use time for Lexia Power Up the first Wednesday of the month. ELA teachers will continue to use it regularly in class as well.

Goal 3

The 3 year average Math Proficiency Rate for students with disabilities is 8.6% according to the WSIF. Pioneer is committed to increasing the 3 year WSIF average by 10% in this category.

Action Steps:

- Pioneer Middle School Math teachers will actively participate in the University of Washington Math Studio professional learning series by engaging in collaborative lesson study cycles with their Steilacoom High School colleagues, observing model classrooms, and implementing research-based instructional practices. Teachers will gather and incorporate student voice and feedback through focus groups and classroom discussions to inform instructional adjustments.

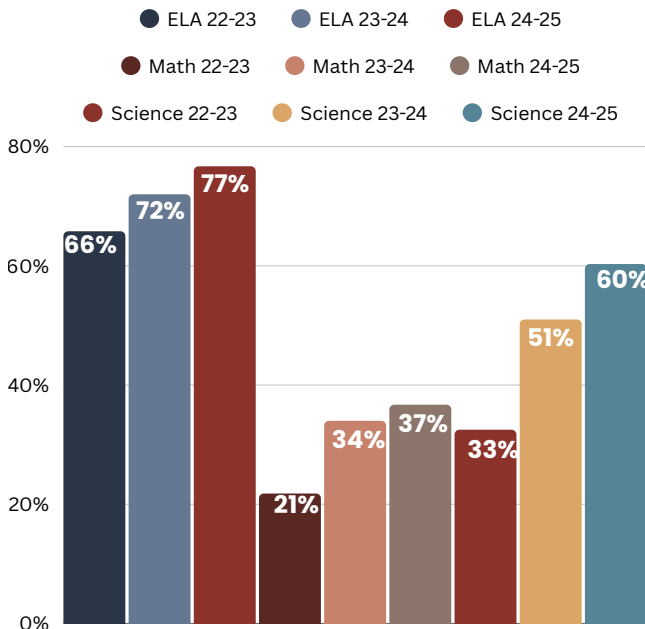


STEILACOOM HIGH SCHOOL CONTINUOUS SCHOOL IMPROVEMENT PLAN
2023–2026

Purpose

The Continuous School Improvement Plan offers a comprehensive look at school data, its objectives for student outcomes, and a concise action plan of how the school aims to work together to achieve these goals in the long term. Its purpose is to provide families and community members with an overview of the school's improvement efforts.

22–24 Smarter Balanced Assessment Scores



2024–2025 Attendance Rate
90.6%

2023–2024 Attendance Rate
90.1%

2022–2023 Attendance Rate
89.2%

2024–2025 Graduation Rate
90.5%

2023–2024 9th Grade On Track Rate
82.8%

2022–2023 9th Grade On Track Rate
83.6%

2021–2022 9th Grade On Track Rate
80.9%

2023–2024 Dual Credit Rate
91.2%

2022–2023 Dual Credit Rate
95.3%

2021–2022 Dual Credit Rate
95.3%

Goal 1

Increase the average student and staff self-reported data regarding sense of belonging by one statistical measure between October 2025 and June 2026.

Action Steps:

- Create a Tier 3 Review team which meets bi-weekly to track students that are identifying themselves as in need in SEL, academic, attendance, and/or behavior ways.
- Continue to partner with our CTE classes to highlight the culture of our students in public spaces.
- Focus on intentional instructional alignment with the revised Danielson Framework by strengthening literacy through GLAD strategies and integrating Stenhouse’s engagement traps to ensure culturally responsive and engaging learning for all students.

Goal 2

Increase the proficiency rate for Black and Hispanic students in Math and ELA by two statistical measures on our year-end Washington State School Improvement Factors (WSIF) score.

Action Steps:

- Building upon the work that worked last year, we have decided to make the building 8.1 Growth Goal for all teachers in all subject areas about mathematical practices and habits of mind.
- The school leadership team will participate in the a book study of “Mathematics for Human Flourishing” by Francis Su.
- Steilacoom High School Math teachers will actively participate in the University of Washington Math Studio professional learning series by engaging in collaborative lesson study cycles with their Pioneer Middle School colleagues, observing model classrooms, and implementing research-based instructional practices. Teachers will gather and incorporate student voice and feedback through focus groups and classroom discussions to inform instructional adjustments.
- SHS ELA teachers will collaborate with Pioneer Middle School ELA teachers to vertically align instruction with the newly adopted ELA standards. Teams will engage in joint planning sessions to identify priority standards, map the progression of skills across grade levels, and develop shared instructional practices.

Goal 3

Redesign our student discipline systems to proactively address behavior and decrease recidivism while ensuring that our students furthest from educational justice are not disproportionately excluded from a learning environment.

Action Steps:

- SHS will collect, review, and discuss low and high level discipline entries as they are disaggregated by age, gender, demographic, academics, and cross-referenced with entries in attendance and academic categories as well
- The administration will work with teacher leaders, counselors, and campus security in order to create, manage, and review systems that allow for the most clear and actionable data to be presented.
- Develop a return to campus procedure.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 10/15/25

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

The Instructional Materials Committee (IMC) is the body that makes core instructional materials adoption recommendations to the School Board based on superintendent-established procedures. The IMC plays a crucial role in the selection and evaluation of instructional materials, ensuring that our students have access to high-quality educational resources that align with the district mission, vision, and state standards. Together, the IMC members work to evaluate and recommend instructional materials, ensuring that our students receive a high-quality education that prepares them for success.

Chairperson - The Chairperson leads committee meetings, facilitates discussions, and ensures that the IMC's work aligns with the district's goals.

- Dr. Laurie Vallieres, Executive Director of Teaching & Learning

Administrative Assistant – The Administrative Assistant provides essential administrative support, including scheduling meetings, maintaining records, and assisting with communications.

- Sue Cabigting

Teachers - Representing various grade levels, teachers bring their classroom experience to the committee, helping assess the practicality and effectiveness of instructional materials.

- **Shelley Crossen (4-5)
- Katelin Dyer (K-3)
- Sean Wood (9-12)

Classified Staff – The classified staff member provides unique insights into instructional material practicality and effectiveness often for students with diverse learning needs.

- Stefani James (9-12)

Parent and Community Representatives - Parent and community representatives offer valuable perspectives from the community and ensure that materials are accessible and appropriate for diverse student backgrounds.

- Lauren Peterson
- Andrea Vonderscheer
- Ashley Waltrip

District Librarian - The District Librarian provides insights into the role of libraries and digital resources in education

- Vacant

Administrator Representative - The Administrator Representative ensures that the committee's recommendations align with school-level needs and priorities.

- Christine Firth

**Indicates new member needing approval for three-year term

RECOMMENDED ACTION:

I recommend that the Board approve the new Instructional Materials Committee Members for a three year term as permitted in Board policy 2020P.

Report prepared by: Laurie Vallieres

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Agenda Item: Revised Fines and Fees Schedule

Board Meeting Date: October 15, 2025

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

A revised 2025-2026 School Year Student Fee Schedule is attached for board consideration and approval. Steilacoom High School added two new activities.

RECOMMENDED ACTION:

The superintendent recommends approval of the revised 2025-2026 fee schedule.

Report prepared by:

Sarah Jahn, Chief Finance Officer



Steilacoom High School

Proposal & Context for Additional Fees

30 September 2025

Board,

Thank you for considering the addition of two fees for Steilacoom High School not presently on the approved list.

1. Girls Flag Football

- a. This sport was officially adopted by the WIAA in the spring of 2025, and subsequently added to the South Puget Sound League 2A as a winter season sport. We are requesting that the board allow us to add a fee for Girls Flag Football, thus approving the addition of the sport to our offerings. Your approval would address our finding from the 2023 Program Review which indicated that female student-athletes were participating in sports less frequently than their male peers. Additionally, the operating costs of this sport are fairly low when compared to other highly requested girls sports (for example, gymnastics). The school's ASB account has offered to pay for the coaching stipend for this school year, with hopes that it would be incorporated into subsequent district budgets alongside the other sports we offer. **The user fee proposed for Girls Flag Football is \$75.**

2. Dance

- a. The WIAA recognizes three activities: cheerleading, speech & debate, and dance. The distinction is important because activities exist throughout the entire school year, while sports are limited to a specific season. SHS previously had a speech and debate team, however participation has been declining over the last three years. Last spring, I decided to shift the existing stipend from speech & debate to create a dance team. The handful of students interested in debate still meet on Wednesday during our WIN Time period. They do not compete, but we were not competing when we had a formal team either. Having a dance team at SHS allows our students who participate in dance at Pioneer to continue that pursuit for four more years. **The user fee proposed for Dance is \$50.**

If there are more questions or concerns that I may address for you, please feel free to contact me via email at your convenience.

Warmly,

Jake Tyrrell
Principal, Steilacoom High School

Steilacoom Historical School District 2025-2026 Student Fee Schedule

DISTRICTWIDE			
School Field Trips	Price Varies	Lost or Damaged Equipment	Replacement or Repair Cost
NSF Check Fee	25.00	Lost or Damaged Library or Textbook	Replacement Cost
		Chromebook fees	Next Page
MEAL PRICES			
Breakfast (K-5)	3.00	Breakfast (6-12)	3.50
Lunch (K-5)	4.25	Lunch (6-12)	4.50
PIONEER MIDDLE SCHOOL			
Yearbook (subject to vendor pricing)	approx. 35.00		
ASB Fees and Extracurricular Participation (Fee Waiver Eligible)			
ASB Card with ASB sticker/logo required for all ASB activities	15.00	Athletic Fee	45.00
ASB Clubs (except Builder's Club - no cost)	15.00	Baseball Uniform (1st Year)	36.00
ASB Sponsored Field Trip	Price Varies	Choir Fee	15.00
Dance Team Uniform (vendor pricing)	Price Varies	Choir Uniform Rental	25.00
STEILACOOM HIGH SCHOOL			
Yearbook (subject to vendor pricing)	approx. 70.00	BYU Credit Recovery	Varies by class
Athletic Event Prices (Non-Playoff Games Free for SHS Students with an ASB Card)			
Online ticket sales - \$1.00 per ticket service charge			
Gate Ticket - Adults and SHS Students w/o ASB Card	7.00	Gate Ticket - Seniors (62+)	3.00
Gate Ticket - Visiting Students w/ASB Card, Military w/ID, All Students Grades 6-8	5.00	Family Pass (Limit 4 People)	20.00
Gate Ticket - All Students Grades K-5	3.00	Steilly Pass (Season Pass, 1 per Adult)	Varies per season/sport
ASB Fees and Extracurricular Participation (Fee Waiver Eligible)			
ASB Card with ASB sticker/logo required for all clubs and sports	50.00		
Club Fees / ASB Card Also Required			
Anime Club	10.00	HOSA	25.00
Band	25.00	Key Club	15.00
Band Uniform Rental	25.00	Leadership	15.00
Choir	25.00	Math Team	5.00
Choir Uniform Rental	25.00	National Honor Society (first year)	10.00
DECA	25.00	National Honor Society (subsequent years)	5.00
Digital Gaming	5.00	All other Clubs	0.00
FCCLA	25.00		
Athletic Fees & WIAA Activities / ASB Card Also Required			
Baseball/Fastpitch	100.00	Golf	75.00
Basketball	100.00	Soccer	75.00
Bowling	75.00	Tennis	75.00
Cross Country	75.00	Track	75.00
Dance	50.00	Volleyball	100.00
Flag Football	75.00	Wrestling	100.00
Football	150.00		
ASB Fee Waiver Eligibility			
Available for any student who qualifies for free or reduced lunch through the National School Lunch Program <u>AND</u> the family consents to share the eligibility with the ASB program for the waivers.			

CHROMEBOOK FEES			
Repairs or Theft (Police report required for theft)			
First Incident (unless intentional)	Lesser of \$25 or repair cost	Second Incident	Repair Cost or 275.00 to Replace
Repair/Replacement Costs			
Bezel (Screen frame)	65.00	Keyboard	95.00
Camera Lens	75.00	Key (Individual)	25.00
Case (Top or Bottom)	85.00	Power Cord	25.00
Touchpad	75.00	Protective Case	25.00
Hinge	25.00	Screen - Non-touch	75.00
Note: Repairs of Charging Ports and Headphone Jacks are not possible		Screen - Touch	150.00

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Policy 1005 – Key Functions of the Board

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA revised Policy 1005 to include the research-based WA School Board Standards in a bulleted format, instead of narrative format. The revision includes a hyperlink to the standards.

RECOMMENDED ACTION:

I recommend approval of Policy 1005 – Key Functions of the Board.

Report prepared by:

Dr. Kathi Weight, Superintendent

KEY FUNCTIONS OF THE BOARD

~~Acting on behalf of the people of each community, the school board will fulfill the following functions:~~ The research-based WA School Board standards outline the primary functions of the school board. These standards are linked to higher student achievement and more effective governance practices:

Responsible Governance:

~~The board, with participation by the community, will envision the future of the school district's educational program and formulate goals, define outcomes and set the course for the school district. This will be done within the context of racial, ethnic and religious diversity and with a commitment to education excellence and equity for all students.~~

Provide responsible school district governance by:

- Conducting board and district business in a fair, respectful, and responsible manner.
- Ensuring the board is accountable and open to the public, including seeking divergent and diverse perspectives in its decision-making process.
- Respecting and advocating mutual understanding of the roles and responsibilities of board members and the superintendent.
- Adopting policies based on well-researched practices that emphasize a belief that all students can achieve at high levels and that support continuous improvement of student achievement.
- Promoting healthy relationships by communicating supportively; inspiring, motivating, and empowering others; and exercising influence in a positive manner.
- Working as an effective and collaborative team.

Creating Conditions for Student and Staff Success:

~~To achieve the vision, the board will establish a structure which reflects local circumstances and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework. This includes employing a superintendent, developing and approving policies, formulating budgets, setting high instructional and learning goals for staff and students, and nurturing a climate conducive to continuous improvement.~~

Create conditions district-wide for student and staff success by:

- Providing for the safety and wellness of all students and staff;
- Employing and supporting quality teachers, administrators and other staff and providing for their professional development;
- Providing for learning essentials, including rigorous curriculum, technology and high-quality facilities;

- Ensuring management of the organization, operations, and resources for an efficient and effective learning environment; and
- Adopting and monitoring an annual budget that allocates resources based on the district's vision, goals and priorities for student learning.

Communication of and Commitment to High Expectations for Student Learning:

~~The board will continuously articulate the belief that all students can learn and that each student's learning can improve regardless of existing circumstances or resources. The board will act as leaders of a vision of shared learning that is supported by individual schools and the community.~~

Set and communicate high expectations for student learning with clear goals and plans for meeting those expectations by:

- Articulating the conviction that each and every student can learn and the belief that student learning can improve regardless of existing circumstances or resources;
- Leading the development, articulation, and stewardship of a vision of learning that is shared and supported by schools and the community;
- Adopting a collaboratively developed district strategic plan focused on learning and achievement outcomes for each and every student; and
- Ensuring non-negotiable goals for student achievement are established and aligned with the district's strategic plan.

Holding the District Accountable~~ility~~ for Student Learning:

~~The board's accountability for student learning will include adopting a system of continuous assessment of all conditions affecting education, including assessments for measuring staff and student progress towards goals. The public will be kept informed about programs and progress. Staff and board training will~~ Hold school district accountable for meeting student learning expectations by:

- Committing to continuous improvement in student achievement at each school and throughout the district;
- Evaluating the superintendent on clear and focused expectations; and
- Measuring student academic progress and needs based on valid and reliable assessments.

-

~~be provided to ensure continuous improvement of student achievement.~~

Community Engagement~~Engagement of the Community in Education:~~

~~The board will serve as education's key advocate on behalf of students and their schools. The board will work to advance the community's vision for its schools, pursue the district's goals, encourage progress and energize systemic change and ensure that students are treated as whole persons in a diversified society.~~

Engage the local community and represent the values and expectations they hold for their schools by:

- Collaborating with families and community members, responding to diverse interests and needs, and mobilizing community resources;
- Ensuring school board and district transparency through a process that is open and accountable;
- Ensuring district information and decisions are communicated community-wide; and
- Soliciting input from staff and a wide spectrum of the community so that a diverse range of interests and perspectives on issues is considered.

Annually the board will reflect on the degree to which it has operated according to its key functions by conducting a board self-assessment and engaging in board development activities where needed.

For more information, visit the WSSDA School Board Standards.

Cross References: Policy 1310 Policy Adoption, Manuals and Administrative Procedures
 Policy 1810 Annual Goals and Objectives
 Policy 1820 Evaluation of the Board

Management Resources: Policy News, 2012 – February Issue

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 4.23.08; 5.25.11; 1.27.16; 10.15.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Policy 1210- Annual Organization Meeting

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA revised Policy 1210 with minor grammatical changes.

RECOMMENDED ACTION:

I recommend approval of Policy 1210- Annual Organization Meeting.

Report prepared by:

Dr. Kathi Weight, Superintendent

ANNUAL ORGANIZATION MEETING

At the first regular meeting ~~when-at which~~ newly- elected board members are seated in election years and at the first regular meeting in December ~~for-in~~ non-election years, the board will elect from among its members a chair and a vice chair to serve one-year terms. A newly elected or appointed (less than one year) board member will not be eligible to serve as an officer unless a majority of the board ~~has-been~~ is newly appointed or elected.

If a board member is unable to continue to serve as an officer, a replacement will be elected immediately. In the absence of both the chair and the vice chair, the board will elect a chair pro tempore who will perform the functions of the chair during the latter's absence.

The superintendent will act as board secretary and perform all the duties as outlined by law. In order to provide a record of the proceedings of each meeting of the board, the superintendent will appoint a recording secretary of the board.

In even-numbered years, a~~A~~ WSSDA legislative representative will be elected to serve a two-year term.

The normal order of business ~~will~~shall be modified for the annual organizational meeting by considering the following matters, after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly elected board members by the chair.
- B. Call for nominations for chair to serve during the ensuing year.
- C. Election of a chair (roll call vote).
- D. Assumption of office by the new chair.
- E. Call for nominations for vice chair to serve during the ensuing year.
- F. Election of a vice chair (roll call vote).
- G. *(If applicable)* Call for nominations for *WSSDA legislative representative* to serve for the next two years; and
- H. Election of a *WSSDA legislative representative*.

Policies will continue from year to year and board to board until and unless the board changes them.

Cross References: Policy 1225 School Director Legislative Program

Policy No. 1210
Board of Directors

Legal References:	RCW 28A.330.010	Board president, vice-president — Secretary
	RCW 28A.330.020	Certain board elections, manner and vote required Selection of personnel, manner
	RCW 28A.330.050	Duties of superintendent as secretary
	RCW 28A.400.030	Superintendent Duties
	RCW 29.A.60.280	Local elected officials, commencement of term of office

Management Resources: 2017 – April Issue

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 4.23.08, 12.1.10, 5.25.11; 8.24.17, 10.15.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Policy 1630 – Evaluation of the Superintendent

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA revised Policy 1630 to add a reference to RCW 28a.150.230.

RECOMMENDED ACTION:

I recommend approval of Policy 1630 – Evaluation of the Superintendent.

Report prepared by:

Dr. Kathi Weight, Superintendent

EVALUATION OF THE SUPERINTENDENT

The board will establish evaluative criteria and will be responsible for evaluating the performance of the superintendent.

The superintendent will have the opportunity for confidential conferences with the board members on no less than three occasions in each year, for the purpose of aiding the superintendent in his/her performance. The board, on the basis of the evaluation, may terminate, renew or extend the superintendent's contract for periods not to exceed three years.

Pursuant to state law, RCW 28a.150.230, names the school board as responsible "to adopt policies to: (a) Establish performance criteria and an evaluation process for its superintendent..." and through RCW 42.30.110(g) dictates the use of executive sessions for evaluating the performance of public employees.

Legal References: [RCW 28A.400.010](#) Employment of superintendent – Superintendent's Qualifications, general powers, term, contract renewal

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 8.28.08, 5.25.11; 4.27.16; 10.15.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Policy 1810 – Annual Governance Goals and Objectives

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA has retired Policy 1810 – Annual Governance Goals and Objectives. This policy language has been added to Policy 1820 – Board Self-Assessment.

RECOMMENDED ACTION:

I recommend retirement of Policy 1810 –Annual Governance Goals and Objectives.

Report prepared by:

Dr. Kathi Weight, Superintendent

~~ANNUAL GOVERNANCE GOALS AND OBJECTIVES~~

~~Each year the board will formulate goals and objectives. The goals and objectives may include but are not limited to the board functions of:~~

- ~~A. Responsible school district governance;~~
 -
- ~~B. Communication of and commitment to high expectations for student learning;~~
 -
- ~~C. Creating conditions district wide for student and staff success;~~
 -
- ~~D. Holding the district accountable for student learning; and~~
 -
- ~~E. Engagement of the community in education.~~

~~At the conclusion of the year the board will reflect on the degree to which it has met its goals and objectives by conducting a board self-assessment and engaging in board development activities where needed.~~

Cross-References: Policy 1005 Key Functions of the Board
 Policy 1820 Evaluation of the Board
 Policy 1822 Training and Development

Management Resources: 2012—February Issue

~~Adoption Date: 2.27.08~~
~~Steilacoom Historical School District No. 1~~
~~Revised: 8.28.08; 4.27.16~~
~~Reviewed: 4.30.11; 9.1.19~~

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Policy 1820 – Board Self-Assessment

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA revised Policy 1820 to list the “key functions” of the school board, aligned to the annual self-assessment process.

RECOMMENDED ACTION:

I recommend approval of Policy 1820 – Board Self-Assessment.

Report prepared by:

Dr. Kathi Weight, Superintendent

BOARD SELF-ASSESSMENT

~~At the conclusion of each year~~Annually, the board will assess its own performance in terms of ~~generally accepted~~research-based principles of successful board operations, ~~and~~ in relation to its annual goals and objectives, and Washington State School Board Standards. The board self-assessment will address performance in the key functions of school boards:

A. Responsible school district governance;

B. Communication of and commitment to high expectations for student learning;

C. Creating conditions district-wide for student and staff success;

D. Holding the district accountable for student learning; and

E. Engagement of the community in education.

The results of the self-assessment will be reviewed and discussed by the board-superintendent team used in setting goals for the subsequent year.

Cross References: Policy 1005 Key Functions of the Board
 Policy 1810 Annual Goals and Objectives
 Policy 1822 Training and Development for Board Members

Management Resources: 2012 – February Issue

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 8.28.08, 5.25.11; 4.27.16; 10.15.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Policy 1821 – Standards for Individual Directors

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA created a new policy – Policy 1821 – Standards for Individual School Directors, based on the WSSDA School Board Standards.

RECOMMENDED ACTION:

I recommend approval of Policy 1821 – Standards for Individual School Directors.

Report prepared by:

Dr. Kathi Weight, Superintendent

STANDARDS FOR INDIVIDUAL SCHOOL DIRECTORS

Each individual board member will annually review the WSSDA *Individual School Director Standards* as a basis for assessing their own conduct as an elected school director. Collectively, the board will assess its performance in terms of its six major functions:

1. Values and Ethical Behavior

Individual school directors model ethical behavior and are guided by values that:

- a. Place students' needs first.
- b. Demonstrate commitment to equity and high standards of achievement for each student.
- c. Commit to treating each individual with dignity and respect.
- d. Model high ethical standards.
- e. Advocate for public education.

2. Leadership

Individual school directors serve as educational leaders in their communities and state by:

- a. Contributing to thoughtful governance discussions and decisions by being well informed, open-minded and deliberative.
- b. Understanding that authority rests with the board as a whole and not with individual directors.
- c. Articulating and modeling appropriate school director roles and responsibilities.
- d. Actively participating in school director duties and responsibilities.
- e. Demonstrating group membership and leadership skills, working within the board structure.
- f. Respecting the board's role in policy making and supporting all adopted board policies.

3. Communication

Individual school directors engage in ethical, transparent and inclusive communications by:

- a. Building and maintaining positive connections with the community and staff.
- b. Communicating accurately and honestly, with awareness of the impact of their words and actions.
- c. Listening carefully and with an open mind.
- d. Maintaining civility and treating all people with respect and dignity.
- e. Maintaining confidentiality of appropriate matters.
- f. Referring people with needs or concerns to appropriate staff.
- g. Welcoming family, student, staff and community input.

4. Professional Development

Individual school directors seek continuous growth in their own skills and knowledge by:

- a. Committing the time and energy necessary to be informed and competent.
- b. Keeping abreast of current issues, research, applicable laws, regulations, and policies that affect public education.
- c. Participating in professional development, individually and with the board/superintendent team.

5. Accountability

Individual school directors are accountable in their governance role to their students, families, staff, and community by:

- a. Contributing to a functioning and effective board-superintendent team.
- b. Taking personal responsibility for their own words and actions and the impact they have on others.
- c. Respecting and abiding by board decisions.
- d. Meeting expectations for transparency, including disclosing potential conflicts of interest and refraining from discussing or voting on those issues.
- e. Complying with board policies and all laws.

6. Commitment to Education Equity

Individual school directors prioritize the success of each and every student in their district by:

- a. Engaging in ongoing learning about educational equity, diversity, inclusion and cultural competency as it relates to the role of the board.
- b. Seeking to understand their own culture and how it may differ from others'.
- c. Honoring the diverse experiences, strengths and barriers to success of students, staff and families.
- d. Collaboratively and proactively working to remove barriers for students, staff and families.
- e. Ensuring multiple perspectives are heard and honored by providing equitable opportunities for input.
- f. Fostering a culture of dignity and belonging by example and through policy.

Legal References: WSSDA School Board Standards

Adoption Date: 10.15.25
Steilacoom Historical School District No. 1

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 10/15/2025

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☐ Connect
- ☐ Plan

BACKGROUND INFORMATION

Revisions to Policy 2170, Career and Technical Education, include general language cleanup and updates to the nondiscrimination section. These changes align with recent legislative changes requiring school districts to revise policies to reflect expanded protections for newly recognized protected classes.

RECOMMENDED ACTION:

The Superintendent recommends the Board approve Policy 2170, Career and Technical Education.

Report prepared by: Laurie Vallieres, Executive Director of Teaching and Learning

CAREER AND TECHNICAL EDUCATION

The district will provide a program of ~~C~~career and ~~Technical Education~~technical education to assist students in making ~~of~~ informed and meaningful educational and career choices, and to prepare students for post-secondary options. The district's ~~C~~career and ~~Technical Education~~technical education is a planned program of courses and learning experiences that begins with exploration of career options. Additionally, the district's ~~C~~career and ~~Technical Education~~technical education program supports basic academic and life skills, enables achievement of high academic standards, incorporates leadership training, provides options for high skill development and high-wage employment preparation, and includes advanced and continuing education courses. The district will include the program and its courses ~~will be included~~ as part of the regular curriculum of the district.

The district will establish local ~~C~~career and ~~Technical Advisory Committee~~technical advisory committees to assist in the design and delivery of the district's ~~C~~career and ~~Technical Education~~technical education program. Committees will advise the district on current labor market needs and the programs necessary to meet those needs. The ~~district's Career~~district will relate its career and ~~Technical Education~~technical education program ~~will be related to~~ employment demands, current and future, and to the needs and interests of students.

The board will annually review and approve the district plan for the design and delivery of its career and technical education program. The plan will ensure academic rigor, align with education reform, establish program performance targets, address the skill gaps of Washington's economy, and provide opportunities for dual credit.

The superintendent or designee will develop procedures ~~which will to~~ ensure that the district operates all programs and courses ~~are operated~~ in conformity with the district's plan for ~~C~~career and ~~Technical Education~~technical education. Further, the associated procedures will conform to all federal and with all Federal and State state laws prohibiting discrimination based on race, ethnicity, creed, color, national origin, ~~disability, gender,~~ sex, sexual orientation ~~including~~ gender expression ~~or, gender~~ identity, , homelessness, immigration or citizenship status, the presence of ~~any~~ sensory, mental, or physical disability ~~or, neurodivergence,~~ the use of a trained dog guide or service animal, religion, and honorably discharged veteran or military status. Additionally, the superintendent or designee will seek and utilize all available state and federal sources of revenue for the financial support of ~~C~~career and ~~Technical Education~~technical education in the district.

If the district receives funds through the work-integrated learning initiative to provide experiences for its students, it will comply with the conditions of receiving such funds.

Cross References:

Policy 2413 Equivalency Credit for Career and Technical Education Courses

Policy 2140 Guidance and Counseling

Legal References:

RCW 28A.150.500	Educational agencies offering vocational educational programs — Local advisory committees — Advice on current job needs
RCW 28A.230.130	Program to help students meet minimum entrance requirements at baccalaureate-granting institutions or to pursue career or other opportunities — High school course offerings for postsecondary credit
Chapter 28A.700 RCW	Secondary career and technical education
20 U.S.C. 2301 et seq.	Carl D. Perkins Career and Technical Education Act of 2006

Management Resources:	2018 – May Policy Issue
	2011 - June Issue
	2009 - February Issue

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 9.28.16; 10.15.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 4260 Use of School District Facilities

Policy 4260 is revised to include additional nondiscrimination language to align with HB 1296.

RECOMMENDED ACTION:

The superintendent recommends approval of Policy 4260 Use of School District Facilities.

Report prepared by:
Shae Emery, Director of Operations

USE OF SCHOOL DISTRICT FACILITIES

The board believes public schools are owned and operated by and for the community. The public is encouraged to use school district facilities when such use is not in conflict with school operations. The public will be expected to reimburse the district for such use to ensure funds intended for education are not used for other purposes.

The superintendent is authorized to establish procedures for use of school district facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school district facilities will maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization, list the Steilacoom Historical School District #1 as an additional insured, and provide a certificate of valid and current insurance prior to use.

The district does not discriminate based on race, ethnicity, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, ~~including~~ gender expression, ~~gender or~~ identity, homelessness, immigration or citizenship status, marital status, the presence of any sensory, mental or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

Community athletics programs ~~that use~~ district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, using organizations will be charged to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statements of compliance with the policies for the management of concussion and head injury and sudden cardiac arrest awareness in youth sports for each individual athlete as required by RCW 28A.600.190 commonly known as the Zackery Lystedt Law.

Organizations that desire to use district facilities for purposes of displaying or performing copyrighted works, such as by hosting "movie nights" or performing community theater, an authorized representative of the organization will first submit to the building administrator written documentation declaring that the organization has received authorization from the copyright owner for the display or performance. The organization will submit copies of any supporting documents, including license agreements. Such documentation must be submitted prior to the first display or performance. The building administrator will consult with the district's copyright compliance officer regarding questions about the validity of written documentation. Organizations that fail to comply with this procedure will not be allowed to display or perform copyrighted works in district facilities.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization. The district reserves the right to

deny or cancel any application for use when such use, in the sole opinion of the district, is determined to be detrimental to the district's best interests.

For rental rate purposes, organizations seeking the use of school district facilities have been divided into three categories:

School or Child-Related Groups or Other Government Agencies

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. -The district will provide official recruiting representatives of the state and United States military ~~armed~~ forces, Job Corps, Peace Corps and AmeriCorps with access to school district facilities (including number of days and type of presentation space) equal to the access provided to other post-secondary occupational or educational representatives.

Non-Profit Groups

Nonprofit groups and organizations may use school district facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau, be registered with the Washington State Charities through the Washington State Office of the Secretary of State, and provide the district with documentation of their non-profit status and Washington State Charities registration.

Professional fund raisers representing charities must provide evidence they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district.

Commercial Enterprises

Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

Cross References:	Policy 3422	Student Sports Concussion, Head Injury and Sudden Cardiac Arrest
	Policy 2025	Copyright Compliance
Legal References:	RCW 4.24.660	Liability of school districts under contracts with youth programs
	RCW 28A.230.180	Access to campus and student information directories by official recruiting representatives —
		Informing students of educational and career opportunities
	RCW 28A.320.510	Night schools, summer schools, meetings, use of facilities for
	RCW 28A.335.150	Permitting use and rental of playgrounds, athletic fields, or athletic facilities
	RCW 28A.335.155	Use of buildings for youth programs Limited immunity
	RCW 28A.600.190	Youth sports – Concussion and head injury guidelines – Injured athlete restrictions
	20 USC Sec. 7905	Boys Scout of America Equal Access Act
	34 CFR Sec. 108.6	Equal Access to Public School Facilities For The Boy Scouts of America and Other Designated Youth Groups
	AGO 1973 No. 26	School districts — Use of school facilities for presentation of programs — Legislature — Elections
Management Resources:	<i>Policy and Legal News</i> , June 2015	Sudden Cardiac Arrest in Youth Athletes
	<i>Policy and Legal News</i> , February 2014	Other updates/corrections
	<i>Policy and Legal News</i> , July, 2013	Equal access to K-12 campuses law goes into effect
	<i>Policy and Legal News</i> , June 2013	Use of School Facilities policy clarification

Policy News, December
2011

Changes in WSSDA's *Policy
Reference Manual*

Policy News, August
2009

Concussion and Head Injuries
Legislation

Adoption Date: 2.27.08

Steilacoom Historical School District No. 1

Revised: 12.2.09, 3.9.11, 3.12.14; 9.9.15; 6.28.18; [10.15.25](#)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Policy 5000- Recruitment, Selection, and Evaluation of Staff

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

WSSDA revised Policy 5000 to align with the Washington School Board Standards.

RECOMMENDED ACTION:

The superintendent recommends approval of Policy 5000 – Recruitment, Selection and Evaluation of Staff.

Report prepared by:

Susanne Beauchaine, Executive Director for Human Resources

RECRUITMENT ~~AND~~ SELECTION, AND EVALUATION OF STAFF

The board of directors delegates most or all recruitment and selection of school district staff to the superintendent and/or their designee(s).

Staff are recruited and selected to ensure that all staff members are highly effective and have the necessary skills and experience to meet the learning needs of all students.

Staff positions are established by the board based on recommendations of the superintendent according to the needs and financial constraints of the district. The superintendent or their designee establishes the necessary skills, competencies, qualifications, education, experience, and past performance levels required for each position and to contribute toward the goal of continued improvement in student learning. Selection of staff is based on which candidate is the most qualified for the position, and is made pursuant to the district's standard screening, interview, reference check process, and other requirements.

Positions are created and filled with consideration of salary and budget parameters, strategic goals, student enrollment, and legal requirements. Part of the district's strategic and short-term planning processes analyze current and projected staffing requirements. The superintendent or their designee(s) regularly evaluates the effectiveness of the district's staff recruitment and selection processes and reports the findings and recommendations from the evaluation to the board.

~~RESPONSIBLE GOVERNANCE~~

~~Staff are recruited and selected to assure that students grow and meet their full potential in district programs. Staff are highly effective, and have the necessary skills and experience to meet the learning needs of all students. The district works with teacher preparation programs, communicating the teaching skills, competencies, and experiences it considers of primary importance in its staff, and providing field experiences designed to train teachers to be able to improve student learning. Decisions about hiring, assigning, or transferring staff are based on maximizing the effectiveness of that staff member within the district's programs.~~

~~CREATING CONDITIONS FOR STUDENT AND STAFF SUCCESS~~

~~Staff positions are established by the board to provide the district's comprehensive program of education. New positions are established by the board as needed. The superintendent or designee establishes the necessary skills, competencies, qualifications, education, experience, and past performance levels for each position, as it relates to the district's comprehensive program of education, and the goal of continued improvement in student learning.~~

~~Selection of staff is based on which candidate is the most qualified for the position, and is made pursuant to the district's standard screening, interview, and reference check process, and equity requirements. Recruiting and hiring of staff shall be under the direction of the superintendent. The board shall have the final authority to approve individuals recommended for hire by the Superintendent.~~

~~HIGH EXPECTATIONS FOR STUDENT LEARNING~~

~~Positions are created within budget parameters, and legal requirements. Part of the district's strategic and short-term planning processes analyze current and projected staffing requirements. The filling of individual positions is done with consideration to salary issues, budget parameters, and legal requirements. The superintendent regularly evaluates the effectiveness of the district's staff recruitment and selection processes, and reports the findings and recommendations from the evaluation to the board.~~

~~COMMUNITY ENGAGEMENT AND OUTREACH IN RECRUITMENT~~

~~The board and district supports communications to staff, professional associations, employee bargaining units, teacher and professional preparation programs in higher education, students, parents, and the larger community to inform them of the district's hiring needs, particularly for difficult-to-staff positions. The district is committed to hiring those people best prepared and able to improve student achievement and ensure the best education for every student.~~

~~The superintendent will develop procedures that clarify the district's regular efforts for communications and actions to connect and involve these groups in the recruitment and selection process.~~

Cross References:	Policy 5005	Employment: Disclosures, Certification Requirements, Assurances and Approval
	Policy 5610	Substitute Employment
Legal References:	RCW 28A.400.300	Hiring and discharging employees — Leaves for employees — Seniority and leave benefits, retention upon transfers between schools
	RCW 28A.405.210	Conditions and contracts of employment — Determination of probable cause for non-renewal of contracts — Notice — Opportunity for hearing
	RCW 43.43.830	Background checks — Access to children or vulnerable persons
	RCW 43.43.832	Background checks — Disclosure of child abuse
	RCW 49.44.200	Personal social networking accounts - Restrictions on employer access - Definitions

[RCW 49.44.205](#)

[Violations of RCW 49.44.200 - Civil
action - Remedies](#)

[WAC 162-12](#)

Preemployment Inquiry Guide
(Human Rights Commission)

[~~AGO 62155.00 - No.
155~~](#)

[1961-62 Expenses of Applicants](#)

[P.L. 99-603](#)

(IRCA) Immigration Reform and
Control Act of 1986

[Title 8 USC, Ch. 12
§1324a and §1324b](#)

[WAC 392-190-0591](#)

[Public school employment and
contract practices -
Nondiscrimination](#)

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 8.25.11; 12.20.23; [10.15.25](#)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: October 15, 2025

Board Governance Goal – 5000 Policy Series

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

For the review of the 5000 series, we are providing the following policies for the Board to review this month:

Policy 5050 – [Contracts](#) (last review/edit in 4/19)

Policy 5240 – [Evaluation of Staff](#) (last review/edit in 8/17)

Both current policies are aligned with current WSSDA model policy.

RECOMMENDED ACTION:

No action required.

Report prepared by:

Susanne Beauchaine, Executive Director of Human Resources

CONTRACTS

A. Certificated Staff Contracts

The district will write contracts for certificated staff for a period not to exceed one year. Upon recommendation of the superintendent and approval by a majority of the board of directors, the district will offer a certificated staff contract to the recommended and approved applicant. Such contract will state the salary to be paid based upon the applicable salary schedule, the number of days of service, effective date and term of the contract.

The district will issue a “provisional contract” to first, second and third year certificated teaching staff and other non-supervisory certificated staff who are “provisional employees,” subject to non-renewal of employment as provided by law.

Contracts with retire-rehires and persons preplacing certificated staff on leave are not subject to the continuing contract law, and will include the following rider: “It is understood and agreed that the staff member is employed pursuant to the provisions of [RCW28A.405.900](#). In accordance with the provisions of [RCW 28A.405.900](#), this contract expires automatically at the end of contract terms set forth herein and is not subject to the provisions of [RCW28A.405.210](#).”

B. Classified Staff Contracts

Upon the recommendation of the superintendent, contracts for selected classified staff may be in writing and/or for a specific period of time not to exceed one year. Otherwise, the employment of classified staff will be on a month-to-month basis commencing from the first day of work.

C. Supplemental Contracts

The district may separate supplemental contracts, which are not subject to the continuing contract statute, for services to be rendered in addition to a staff member’s normal “full-time” assignment. Supplemental contracts will not exceed one year and, if not renewed, will not constitute an adverse change in contract status.

D. Consultants

The district may obtain staff consultant services when unique knowledge or technical skills are needed. A description of desired services and an estimate of time and costs will be submitted to the superintendent or designee for action. The superintendent or designee will determine compensation, but normally, compensation may not exceed that paid to a regular staff member with comparable duties. The superintendent or designee determines the honorarium paid to a consultant, taking into account cost incurred and benefits derived therefrom. The district will determine compensation classification of a consultant on a personal services contract or payroll in compliance with the guidelines of the Internal Revenue Service.

E. Paraeducators

All paraeducators must be 18 years of age, must hold a high school diploma or a recognized equivalent and must have done one of the following:

1. Earned 72 quarter credits or 48 semester credits at an institution of higher learning;
2. Obtained at least an associate’s degree; or
3. Received a passing grade on the education testing service paraeducator assessment; or
4. Completed a registered apprenticeship program.

Cross References:	Policy 5280	Separationg from Employment
Legal References:	RCW 28A.330.100	Additional powers of the board
	28A.400.300	Hiring and discharging employees — Written leave policies — Seniority and leave benefits for employees transferring between school districts and other educational employer
	28A.400.315	Employment contracts
	28A.405.210	Conditions and contracts of employment Determination of probable cause for non-renewal of contracts — Notice — Opportunity for hearing
	28A.405.220	Conditions and contracts of employment — Non-renewal of provisional employees — Procedure
	28A.405.240	Conditions and contracts of employment Supplemental contracts, when — Continuing contract provisions, not applicable to
	28A.405.900	Certain certificated employees exempt from chapter provisions
	20 U.S.C. 6319	Qualifications for teachers and paraprofessionals
Management Resources:	<i>Policy News</i> , October 2010	Employment Disclosures
	<i>Policy News</i> , August 2003	No Child Left Behind Update
	<i>Policy News</i> , August 2001	Legislature Authorizes “Retire-Rehire”

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 2.13.13; 4.24.19

EVALUATION OF STAFF

The board recognizes that the professional growth and evaluation of individual employees is important to improve the effectiveness and efficiency of the school district. Staff are expected to perform the duties identified in their contracts and/or job descriptions, in addition to any other reasonable responsibilities that may be assigned or directed by their supervisor.

Certificated Teachers and Principals

Evaluations for certificated teachers and principals will be in compliance with the requirements of chapter [28A.405 RCW](#) and applicable collective bargaining agreements or memoranda negotiated pursuant to chapter [41.59 RCW](#). The primary purpose of such evaluations will be to enhance and improve an employee's performance so as to improve student learning.

Certificated Support Personnel

"Certificated support personnel" and "certificated support person" mean a certificated employee who provides services to students and holds one or more of the education staff associate (ESA) certificates pursuant to [WAC 181-79A-140\(5\)](#). ESA certification includes: school speech pathologists or audiologists, school counselors, school nurses, school occupational therapists, school physical therapists, school psychologists, and school social workers.

Certificated support personnel are considered non-classroom teachers for purposes of the Professional Growth and Evaluation System, and are not subject to the four-level rating system. The performance of certificated support personnel will be evaluated consistent with state law and applicable collectively bargained processes. The purpose of such evaluations will be to improve the employee's performance and alert the employee to any performance deficits or concerns.

Other Administrative Staff

The performance of administrative staff other than certificated principals and assistant principals as referenced in the section above will be evaluated at least once per year. The purpose of such evaluations will be to improve the employee's performance and alert the employee to any performance deficits or concerns.

Classified Staff

The performance of classified staff will be annually evaluated by his/her supervisor consistent with applicable collectively bargained processes. The purpose of such evaluations will be to improve the employee's performance and alert the employee to any performance deficits or concerns.

Policy No. 5240
Personnel

Cross References:	Board Policy 5280	Separation of Employment
	Board Policy 5520	Staff Development
Legal References:	RCW 28A.400.100	Principals and vice principals –Employment of— Qualifications—Duties.
	RCW 28A.405.100	Minimum criteria for the evaluation of certificated employees– Revised four level evaluation systems for classroom teachers and for principals-Procedures-Steering committee- Models-Implementation-Reports
	RCW 28A.405.220	Conditions and contracts of employment – Nonrenewal of provisional employees –Notice - Procedure
	RCW 28A.405.300	Adverse change in contract status of certificated employee –Determination of probable cause – Notice—Opportunity for hearing
	RCW 28A.405.110	Evaluations — Legislative findings
	RCW 28A.405.120	Training for evaluators
	RCW 28A.405.130	Training in evaluation procedures required
	WAC 181-79A-140	Types of certificates
	WAC 392-191A	Professional Growth and Evaluation of School Personnel
Management Resources:	SHB 1346	Nurses in Schools - Authority - Supervision
		2017 – July Issue
		2015- December Issue
		2013 – April Issue
		2013- February Issue

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 4.25.13; 2.10.16; 08.1.17