KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION

October 13, 2025

CALL TO ORDER

--The regular meeting was called to order by Mr. Price at 8:09 p.m.

APPROVAL OF MINUTES

--Approved minutes of the September 8, 2025, regular meeting, as submitted.

STUDENT REPRESENTATIVE

--No Report.

PUBLIC TO BE HEARD

Mr. Brian Hobaugh, former President of UAA Youth Baseball and Mr. Erich Myers, current President of UAA presented to the board a proposal to bridge the long term gap between the current playing fields for the baseball program and possible future fields. Two proposals were presented. One for the current Fairview Township field that is used by the high school baseball program and one for the Sugarcreek Township fields which could be used by more than one team at a time. UAA has committed to year-long maintenance of the fields if the school district can make the decision to invest in the upgrades. Currently the district maintains the Fairview field. This opportunity would give the baseball team the ability to be able to play on the fields sooner since the upgrades would level the fields and fix the water run-off that occurs during the spring season. It would also bring the junior high and junior varsity baseball program back to the local community.

BOARD LIAISONS

--No Report.

CAFETERIA

--Approved Cafeteria Financial Statement, as submitted.
--Approved Cafeteria Bills, as submitted.

ATHLETICS

--No Report.

TRANSPORTATION

--Approved the addition(s)/deletion(s) to the bus driver listed as submitted by Shriver Bus Contracting Services for the 2025-2026 school year, pending successful completion and receipt of all required clearances and forms.

- Add: Melissa Little, bus driver

BUILDING & GROUNDS

--Approved requests for Use of School Facilities, as submitted.

STUDENT ACTIVITIES

--Approved field trip(s), as submitted.
--Approved Debate Team participation in Pittsburgh District Events, as submitted.
--Approved Student Activities/Organization, Faculty Advisors, and Student Officers for the 2025-2026 school year, as submitted.

CURRICULUM AND TEXTBOOKS

--No Report.

POLICY

--Approved the second read of revised Policy 102 – Academic Standards, as submitted.
--Approved the second read of revised Policy 105 - Curriculum, as submitted.
--Approved the second read of revised Policy 122 – Extracurricular Activities, as submitted.
--Approved the second read of revised Policy 122.1 – Nonschool-Sponsored Student Groups, as submitted.
--Approved the second read of revised Policy 123 – Interscholastic Athletics, as submitted.
--Approved the second read of revised Policy 209.2 – Diabetes Management, as submitted.

FINANCE

--Approved General Fund Bills, as submitted.
--Approved Treasurer's Report, as submitted.
--Approved Student Activity Fund Report, as submitted.

PERSONNEL

--Approved rescinding the resignation of Mrs. Penny Dunmire, Paraprofessional with a rehire date of September 15, 2025.
--Approved the resignation of Mr. Kenneth Markilinski, School Police Officer, for the purpose of retirement effective August 22, 2025 and be added to the substitute list.
-- Hired Ms. Samantha Schaeffer for the position of Part-Time Paraprofessional at a rate of $14.00 per hour, per the current support staff collective bargaining agreement, effective upon a mutually agreeable start date, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168.
--Accepted the resignation of Ms. Kelly Bowser, Cafeteria Worker, effective September 12, 2025, as submitted.
--Hired Mrs. Chelsy Stimac for the position of Elementary Secretary at a rate of $16.50 per hour, per the current support staff collective bargaining agreement, effective upon a mutually agreeable start date, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168.
--Approved the addition(s)/deletion(s) to the substitute list for the 2025-2026 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168 and results of a current tuberculosis test, as submitted.

- Add: Mr. Kenneth Markilinski, School Police Officer
- Add: Ms. Taylor Callihan, Elementary Substitute Teacher
- Add: Ms. Barb Hanlon, Cafeteria Worker
- Add: Mr. Bryan Ripple, School Police Officer

--Motion to approve travel request(s), as submitted.
--Approved addition(s)/deletion(s) to the Karns City Area School District’s Driver List, as submitted.

- Add: Alison Perry

--Accepted the resignation of Mrs. Mary Crawford, Custodian for the purpose of retirement effective December 31, 2025, as submitted.
--Approved the unpaid leave request for Mrs. Farrah McKinney, part-time Cafeteria Worker, effective October 14, 2025 and return date to be determined, exhausting all available sick and personal time, with additional days as unpaid leave, as submitted.
--Authorized the Administrative to post/advertise the following support staff positions, as submitted.

- Custodian

--Approved the addition(s)/deletion(s) to the volunteer list, as submitted for the 2025-2026 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.

- Add: Jenna Rupert - Elementary

--Approved the unpaid leave request for Ms. Cindy Matunis, part-time Cafeteria Worker, effective December 9, 2025 and return date to be determined, exhausting all available sick and personal time, with additional days as unpaid leave, as submitted.
--Approved the addition(2)/deletion(s) to supplemental position(s) for the 2025-2026 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act114, Act 151, & Act 168, as submitted.

- Hire: Hunter Karenbauer, Marching Band Second Assistant

--Accepted the resignation of Mrs. Brenda Knoll, High School Principal, effective June 30, 2026 for the purpose of retirement, as submitted.
--Accepted the resignation of Ms. Barb Hanlon, part-time Cafeteria Worker, effective October 13, 2025 and be added to the substitute list.

CAPITAL RESERVE

--Approved Capital Projects Bill(s), as submitted.
--Approved Capital Fund Bill(s), as submitted.
--Approved the General Contractor Change Order 73 for the Chicora Project, with an increase of $4,028.00, as submitted.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

--Motion to declare the list of items submitted by Mr. Greg King of no value to the District and authorize the Administration to donate or dispose of items, as submitted.
--Motion to declare the list of items submitted by Mrs. Jen Jamison of no value to the District and authorize the Administration to donate or dispose of items, as submitted.
--Motion to recommend authorizing the Administration to publish and post a Request for Proposal (RFP) for Architectural/Engineering Services to provide professional services to the district for the design, bidding and construction administration services for improvements to the existing Karns City Area Junior/Senior High School, subject to solicitor's review and approval.
--Motion to recommend authorizing the Administration to prepare documents, advertise, and seek bids for the asbestos abatement and razing of the former Sugarcreek Elementary School building, subject to the solicitor's review and approval. (AIA Documents A701-2018 Instructions to Bidders and AIA A105-2017 Razing of Building.)
--Motion to declare the list of items submitted by Mr. Shane Spack of no value to the District and authorize the Administration to donate or dispose of items, as submitted.

ADJOURNMENT

--The meeting adjourned at 8:38 p.m.