San Bernardino County Superintendent of Schools
Transforming lives through education

Ted Alejandre
County Superintendent

Apportionment Bulletin

Date: 10/13/2025 Bulletin No. 26-100A

TO: San Bernardino County School Districts
Chief Business Official and Directors of Accounting

SUBJECT: California Community Schools Partnership Program: Planning Grant - Cohort 2

Enclosed are the following documents for your district:

1. Letter from the California Department of Education dated 09/25/2025.
2. Distribution Schedule

The income from this apportionment **WILL BE** deposited into the following account:

Fiscal Year	22-23
Resource	6331
Fund	01
Revenue Account	8590
PCA	25568
District	SOAR Charter Academy

Please forward this information to the appropriate district staff. Notification will be sent to the district once funds are released for posting.

Apportionment Bulletins and back up documentation are posted at:
http://www.sbcss.k12.ca.us/index.php/business-services/business-advisory-services/apportionment-bulletins.

The Apportionment Summary, which is updated monthly as of the 10th working day of every month, is posted at: http://www.sbcss.k12.ca.us/index.php/business-services/business-advisory-services/apportionments. (Includes revenue deposited as of the last working day of the previous months).

If you have any questions, please contact Tamika Murray at (909) 386-9682 or tamika.murray@sbcss.net.

Sincerely,
Signed by Tamika Murray
Accountant
Business Advisory Services

cc: Tamika Murray, Accountant
Business Advisory Services

California Department of Education
Fiscal and Administrative Services Division
AO-401 (REV. 02/2013)

Request for Payment of a Non-Formula Grant

Date:
September 25, 2025

1. **SEND AN ORIGINAL AND TWO COPIES OF THIS COMPLETED REQUEST TO:**
   Accounting Office
   1430 N Street Suite 2213

   (Check unit below according to source of funds.)
   ☒ State Funds 445-5787
   ☐ Federal Funds-USDOE 323-2246
   ☐ State Operations 323-4798
   ☐ Federal Funds-USDA & USDHHS 322-3020

2. Program Title:
   California Community Schools Partnership Program: Planning Grant - Cohort 2

3. Fiscal Year:	4. Index Code:	5. PCA Code:
2022-25	0615	25568

6. School (SACS) Accounting Codes: Revenue Object Code: 8590
   Resource Code: 6331

7. Total of This Request:
   $200,000

8. Program Contact For Questions Regarding This Request:

Name:	Title:
Janet Morrison	AGPA

Unit:	Phone:
Community Schools Office	916-323-0763

9. CERTIFICATION OF AUTHORIZING AGENT: *I hereby certify that to the best of my knowledge and belief: (a) the information entered on this request and the attached payment schedule is accurate and I hereby authorize payment of funds, and (b) the program unit responsible for this request has received appropriate assurances indicating that each grantee will abide by the terms of the grant.*

Name: (Print or Type)	Title:
Mindi Parsons	Division Director

Signature:	Date:
Mindi Parsons Digitally signed by Mindi Parsons Date: 2025.10.05 07:11:42 -07'00'	

10. **Attach a schedule of payments with sub-totals by county and district.**

11. **Send an electronic file of this request to the "payments" mailbox.**

12. **COE'S and program contacts will be notified by e-mail once claim schedules are sent to SCO.**

CCSPP Planning Grant, Cohort 2
Fiscal Year 2022–23
Payment 2d

County Treasurer	County Code	FI$Cal Supplier ID	FI$Cal Address Sequence ID	PCA	Service Location	Suffix	Grantee	Final Payment
San Bernardino	36	0000011839	4	25568	C0982	00	SOAR Charter Academy	$ 20,000
							Total	**$ 20,000**

CCSPP Planning Grant, Cohort 2
Fiscal Year 2022–23
Payment 2d

County Code	County Treasurer	Payment Amount	Voucher ID
36	San Bernardino	$ 20,000	00490431
	Total	**$ 20,000**	