



**Regular Board of Education Meeting
September 8, 2025 at 6:00 p.m.
Piedmont Learning Center and Administration Office
Board Room/Conference Room
615 Edmond Road NW
Piedmont, Oklahoma 73078
Minutes**

I. PROCEDURAL ITEMS

A. Layne Jones called the meeting to order at 6:00 p.m.

B. Neal Cast called roll:

Name:	Present	Absent
Matt Nelson	X	
Derek Jones	X	
Neal Cast	X	
Jerrold Moser	X	
Layne Jones	X	

C. Flag salute and prayer - Neal Cast

Additional Admin/others present:

Patricia Balenseifen, Brenda Davis, Lisa Campbell, Eddie Wright, Tommy Buckner, Mark Melton, Mashon Edge, Scott Farley, Jennifer Fuller, Erin Pruitt, Jennifer Warner, Brandi Skokowski, Jenny Jewell, Scott Ballard, Scott McCall, Stephanie Palen, Joshua Critchfield, Matt Shellenberger, Kara King, Darnell Zook

II. PUBLIC PARTICIPATION

Pursuant to Board Policy BED-R, members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on every regular board meeting agenda that affords citizens the right to speak. Any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. The president of the board will then acknowledge only those individuals whose names are listed to address the board. The board will set a maximum time of twenty-one minutes at each regular meeting for public comment. Those wishing

to speak will be limited to three minutes. Speakers will be allowed to address the board in the order they signed in with the board minutes clerk. The president of the board may extend the time limits if necessary.

There was none.

III. PRESENTATIONS

A. Operations Update - Eddie Wright - Executive Director of Operations

Eddie Wright gave a brief overview of the Maintenance, Transportation and Athletics. Maintenance is currently focusing on cleaning and inspecting HVAC systems. Also diagnosing and setting humidity levels on existing units. They are creating an inventory list for district standard analysis. Testing fire alarms and inspecting extinguishers and sprinkler systems are also a high priority. Door locks and security cameras are currently being tested. Water and plumbing systems and boilers are being inspected. A new water line and meter has been installed at the high school. Other priorities include the electrical systems and facilities audits.

Transportation is currently running 36 routes with 43 staff members. 14 new buses were purchased in fiscal year 25 and 9 buses were returned from lease agreements. There are 3,100 registered student bus riders. StopFinder bus tracking app is being utilized by 1,300 families. To assist with activity and athletics transportation, there are 33 coaches/directors who are CDL certified.

Fall sports are underway with strong performances from softball, football and volleyball teams. The Weekly Cat Report is available to showcase athletics and athletes.

Board members appreciated the report and asked if the new schools will be automated. They are working toward automating those buildings and said our new HVAC specialist is experienced in automation.

IV. BUSINESS ITEMS

A. Discuss and take possible action regarding FY26 Estimate of Needs

Layne Jones made a motion to approve the FY26 Estimate of Needs. Jerrod Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

Chief Financial Officer, Jennifer Fuller provided a brief overview of budget carryover as reported on the FY26 Estimate of Needs. The General Fund carryover is \$6.2 million which is \$800,000 better than the previous year's carryover. The Building Fund carryover is \$3.2 million. Child Nutrition carryover was \$70,000 less than the previous year. The Publication Sheet included in the Estimate of Needs gives detailed information broken down into the different function categories.

- B. Discuss and take possible action regarding Elementary and Secondary mentor teacher assignments ~~as listed on Attachment B~~

Matt Nelson made a motion to approve the Elementary and Secondary mentor teacher assignments. Layne Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger said districts are required to have mentor teachers for first year teachers. Board members discussed the quality of applicants and Dr. Eichelberger said that Piedmont is attracting quality teachers. There is a shortage of teachers throughout the state but Piedmont was able to fill our vacancies by June.

- C. Discuss and take possible action regarding FY26 Rates of Pay

Neal Cast made a motion to approve the FY26 Rates of Pay. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger explained that the Rates of Pay are the same as the previous year with the exception of a \$.25 cent incremental increase per year for the hourly IT intern position.

D. Discuss and take possible action regarding Memorandum of Understanding with PAE - Master's Step

Jerrod Moser made a motion to approve the Memorandum of Understanding with PAE - Master's Step. Neal Cast seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger explained that with virtual programs, Master's graduations are occurring throughout the year. This agreement allows those graduating with a Master's degree after the start of the school year to receive prorated master's salary from the date the degree is conferred. This will allow the first graduates from the SNU cohort program to begin receiving Master's pay from the conferment date instead of waiting until the next school year.

E. Discuss and take possible action regarding agreement with Capturing Kid's Heart Professional Development - \$24,500 General Fund

Jerrod Moser made a motion to approve the agreement with Capturing Kid's Heart Professional Development - \$24,500 General Fund. Matt Nelson seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

Dr. Eichelberger said the district from Capturing Kid's Heart Foundation for \$4,500 and the Piedmont Foundation and Service Ministries has also pledged grants to lower the cost of this Professional Development. The district is committed to reaching out to organizations to stretch the PD dollars. This session is for staff at Piedmont Elementary School. Board members mentioned that they received positive feedback from Piedmont Intermediate who received the training in August. One educator likened it to "giving teachers the skills to affect change". There have even been comments from parents noticing a difference in their children.

- F. Discuss and take possible action regarding the addition of all Esports games supported and regulated by the following organizations: Oklahoma Secondary School Activities Association (OSSAA), Oklahoma Scholastic Esports (OKSE) and Oklahoma ESports League (OESL)

Layne Jones made a motion to approve the addition of all Esports games supported and regulated by the following organizations: Oklahoma Secondary School Activities Association (OSSAA), Oklahoma Scholastic Esports (OKSE) and Oklahoma ESports League (OESL) Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Executive Director of Operations, Eddie Wright explained that this gives the district opportunity to compete in other ESports tournaments by expanding to include the other 2 organizations. This also expands the games in which our ESports students can compete and affords them more opportunities for scholarships.

- G. Discuss and take possible action regarding agreement with Instructure Inc. for Parchment Transcript services - \$5,587.35 General Fund

Neal Cast made a motion to approve the agreement with Instructure Inc. for Parchment Transcript services - \$5,587.35 General Fund. Jerrod Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

Executive Director of Secondary Education, Mark Melton said the State Department of Education formerly funded electronic transcripts via Parchment but they are no longer doing so. The district is now absorbing the cost to provide electronic transcripts. Many colleges only accept digital transcripts so this will be beneficial to students and parents.

H. Discuss and take possible action regarding Memorandum of Understanding with Oklahoma City Police for school surveillance camera system access

Jerrod Moser made a motion to approve the Memorandum of Understanding with Oklahoma City Police for school surveillance camera system access. Neal Cast seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

There was discussion regarding rationale and logistics of granting limited access to the OKC Police Department in the occurrence of a catastrophic event or incident. The district would control and customize what OKCPD would be able to access. Security Coordinator Scott Ballard said several other metro districts are already working with OKCPD to allow real time access in case of an incident or a threat. Board members expressed this was a step in the right direction to ensure safety for students and staff.

I. Discuss and take possible action regarding adoptions and revisions of the following District Policies:

1. Revision - DAA Nondiscrimination

Layne Jones made a motion to approve adoptions and revisions of the following District Policies: Revision - DAA Nondiscrimination. Derek Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

The revisions update the point of contact for inquiries as well as language to be in compliance with SB 942 which is a requirement for Accreditation.

V. **CONSENT AGENDA**

Discuss then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.

- A. August 11, 2025 regular board meeting minutes
- B. Treasurer's report
- C. Encumbrance report FY26
- D. Encumbrances – Attachment A
- E. Activity fund report
- F. FY26 Memorandum of Understanding with OU Red Rock Mental Health for counseling services for students renewal
- G. Student Transfer Capacities
- H. Activity Fund Account - HS - BBQ Competition
- I. Fundraiser purposes & expenditures - Attachment E
- J. Overnight trip requests - Attachment F

Neal Cast made a motion to approve Consent Agenda Items A-J. Jerrold Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes

Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

Board members inquired about the Student Transfer Capacities. Dr. Eichelberger said the numbers include virtual students and transfer capacities have to be reported quarterly. Capacity was increased at the High School while all other sites are above capacities.

VI. FINANCIAL REPORT

Jennifer Fuller reviewed the financial graphs. The district started receiving State Aid in August so that is the biggest change from the previous month. She said the General Fund included more revenue from the interest sweeps account since it ended up being significantly more than what was budgeted. The Building Fund didn't change much since the previous month. The only difference was a small amount of tax collections. There was not much change in Child Nutrition as claims have not been filed yet. There was no change in the Bond Fund. And the Sinking Fund had a small change due to tax revenue.

VII. EXECUTIVE SESSION

A. Vote to convene or not to convene into executive session to:

1. Discuss employment as listed on Attachment C pursuant to 25 O.S. § 307(B)(1)
2. Conduct an ongoing evaluation of the Superintendent pursuant to 25 O.S. § 307(B)(1)

Neal Cast made a motion at 6:48 p.m. to convene into executive session to:

1. Discuss employment as listed on Attachment C pursuant to 25 O.S. § 307(B)(1)
2. Conduct an ongoing evaluation of the Superintendent pursuant to 25 O.S. § 307(B)(1)

Layne Jones seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrold Moser	Yes
Layne Jones	Yes

Motion passed.

B. Acknowledge the board's return to open session.

The board returned to open session at 7:38 p.m.

C. Executive session minutes compliance announcement.

The board entered into executive session at 6:48 p.m. to:

1. Discuss employment as listed on Attachment C pursuant to 25 O.S. § 307(B)(1)
2. Conduct an ongoing evaluation of the Superintendent pursuant to 25 O.S. § 307(B)(1)

Those present in executive session were: Layne Jones, Jerrod Moser, Neal Cast, Derek Jones, Matt Nelson, Dr. Drew Eichelberger.

No action was taken.

VIII. ACTION ITEM

A. Discuss and take possible action on employment as listed on Attachment C.

Derek Jones made a motion to approve employment as listed on Attachment C. Jerrod Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.

IX. NEW BUSINESS

Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

There was none.

X. SUPERINTENDENT'S REPORT

Dr. Eichelberger reported that enrollment is at 5,497 which is 85 more than last year. He shared that 60 Piedmont Intermediate staff members participated in 2 days of Capturing Kids Hearts training in August. Those attending shared positive feedback. The next CKH training will be for Piedmont Elementary staff members in November. Transportation staff members participated in 3 days of training in August focusing on safety reviews to keep students safe. He thanked parents for their patience as the High School traffic pattern has been rerouted and also thanked the Piedmont Police Department for their assistance. The transition to bell-to-bell no cell phone policy has been smooth. Dr. Eichelberger expressed appreciation to all the staff for their hard work in making the start of the school year so successful. He thanked administrators and board members for their dedication to making the district great.

XI. ADJOURNMENT

At 7:43 p.m., Neal Cast made a motion to adjourn. Jerrod Moser seconded the motion. The votes were recorded as follows:

Matt Nelson	Yes
Derek Jones	Yes
Neal Cast	Yes
Jerrod Moser	Yes
Layne Jones	Yes

Motion passed.


Board Minutes Clerk


Board President

I, the undersigned, Minutes Clerk of the Board of Education of Piedmont Independent School District No. Twenty-Two of Canadian County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Canadian County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday and holidays, notice of the time, place and agenda of this meeting was posted on the Piedmont Public Schools website and also in prominent public view at the location of the meeting.



Witness my hand and seal of this school district on this 8th day of September 2025.

[SEAL]

Sandra H. Lemaster
Board Minutes Clerk

**Attachment A
Encumbrances
FY2026**

Accounts Payable				Payroll			
Fund		PO #s	Amount	Fund		PO #s	Amount
11	General Fund	235-326	\$203,672.75	11	General Fund	70001-70808	\$37,768,083.79
21	Building Fund	29	\$2,350.00	21	Building Fund	70002-70009	\$447,987.41
22	Child Nutrition	4	\$6,104.14	22	Child Nutrition		\$
32	Bond 32		\$				
33	Bond 33		\$				
Accounts Payable Change Orders				Payroll Change Orders			
11	General Fund	45,173,175 ,195	\$ 5,376.00	11	General Fund		\$
21	Building Fund		\$				
22	Child Nutrition		\$	22	Child Nutrition		\$
TOTAL			\$ 217,502.89	PAYROLL TOTAL			\$38,216,071.20
GRAND TOTAL \$ 38,433,574.09							

Attachment D
Activity Fund or Extra Duty Stipends
FY26

Employee	Date	Amount
Beale, Brian	08/20/2025	\$100 per game
Bousquet, Nolan	07/01/2025	\$3,000
Carter, Durell	8/11/2025	\$2,500
Garrett, Dayton	08/20/2025	\$100 per game
Heath, Kristen	07/01/2025	\$600 mileage
Logan, Kaylyn	07/01/2025	\$1200 mileage
Macom, Janelle	07/01/2025	\$1200 mileage
Major, Elizabeth	07/01/2025	\$600 mileage
Nance, Trey	08/20/2025	\$100 per game
Reed, Holly	07/01/2025	\$1200 mileage
Roop, Tiffany	07/01/225	\$600 mileage
Weaver, Eric	08/20/2025	\$100 per game
Woods, Amber	07/01/2025	\$600 mileage
Wright, Eric	08/20/2025	\$100 per game
Zeno, Jessica	07/01/2025	\$1200 mileage

Attachment E
Fundraisers
FY26

Site	Activity Account Name	Activity Account #	Fundraiser
District	Athletics	801	Gate Money
HS	Touchdown Club	811	Golf Tournament - The Greens
HS	Boys/Girls Golf	815	Adrenaline Fundraising
HS	Boys Soccer	822	Personal Donations
HS	Boys Soccer	822	Spirit Wear/Items
HS	Boys Soccer	822	Business Sponsorships
HS	Boys Soccer	822	Camp Entry Fees
HS	Boys Soccer	822	Tournament Entry Fees
HS	Boys & Girls Swim	825 & 828	T-Shirt Sales
HS	Boys & Girls Cross Country	833 & 825	Host XC Tournament
HS	Boys & Girls Cross Country	833 & 825	Holiday Yard Decorations
HS	Boys & Girls Cross Country	833 & 825	Restaurant Night Out
HS	Boys & Girls Cross Country	833 & 825	Sponsorships
HS	Boys & Girls Cross Country	833 & 825	Paycom/OKC Thunder Concession Workers
HS	Boys & Girls Cross Country	833 & 825	SNAP Donations
PI	Principal	951	Josten's Yearbook Sales
PI	Principal	951	Wild Dues

PI	Principal	951	Spirit Bags & Apparel Sales
PES	Principal	962	Club Fees
ECC	Principal	992	Nothing Bundt Cakes Sales
HS	Principal	920	Parking Space Auction
HS	Culinary BBQ Competition	TBD	Food Sales
HS	Culinary BBQ Competition	TBD	Personal Donations
HS	Culinary BBQ Competition	TBD	Business Sponsorships

Attachment F
Overnight Trip Requests
FY26

Site	Group/Club	Destination	Event	Dates of Travel	Staff/Chaperones Traveling
Admin	HR Staff	Nashville, TN	AASPA National Convention	October 7 thru October 10, 2025	Patricia Balenseifen, Sandra Lemaster
HS	Girls Basketball	Lake Texhoma	Retreat	October 17 thru October 19, 2025	Joe Crawford, Larry Weaver, Cedar Minter, Kim Crawford, Lance Yanda, Traci Weaver
HS	FFA	Indianapolis, IN	National FFA Conventional	October 24 thru November 2, 2025	Julie Horton, Amie Shackleford, Kristeen Westbrook, Lisa Nunes, Blake Lippert
HS	STUCO	Ponca City, OK	STUCO State Convention	November 1 thru November 3, 2025	Rebecca Bruno, Charity Cain
MS/HS	Cross Country	Huntsville, AL	Running Lane HS Cross Country Nationals	December 3 thru December 7, 2025	Billy Miller Bailey Briscoe, James Johnson, John Miller + parents
HS	FFA	Meeker, OK	Lead 360 Conference	December 6 thru December 7, 2025	Julie Horton, Amie Shackleford
HS	Pom	Orlando, FL	National Competition	February 11 thru February 16, 2026	Cassie Gust, Maci Avidas, Chris Alsobrooks, Laura Pope, Moriah Werner

HS	FFA	Tulsa, OK	State FFA Convention	May 4 thru May 7, 2026	Julie Horton, Sonya Scott, Amie Shackleford, Blake Lippert, Jayne Husdon, Lisa Nunes, Christen Hannegar, Kristeen Westbrook, LouAnne Trammel
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**Attachment C
Employment**

Employment FY26					
Last Name	First Name	Certified Professional Support Adjunct Hourly/Daily	Site/Assignment	New/Existing	Effective Date
Bigelow	Kinzie	Support	PES/ Library Media Assistant	Existing	08/11/2025
Burdick	Jenna	Support	Transportation/ Bus Driver	New	TBD
Burke	Robert	Certified	PI/Lang Arts-Social Studies	Existing	08/12/2025
Jaras Munguia	Jaqueline	Hourly	SR/ Recess Monitor	Existing	08/14/2025
Marsh	Jillian	Support	PI/ Paraprofessional	New	08/25/2025
McDermott	Courtney	Hourly	PES/Cafeteria Monitor	Existing	08/14/2025
Mcgee	Christopher	Support	D/ Security Officer	Existing	08/25/2025
Patton	Steffi	Per Route	Transportation/sub driver	New	09/08/2025
Pennock	Bryan	Per Route	Transportation/sub driver	New	09/08/2025
Price	Sophie	Hourly	CCC/Childcare Worker	Existing	08/14/2025
Smith	Sawyer	Hourly	CCC/Childcare Worker	Existing	08/28/2025
Weaver	Larry	Per Route	Transportation/sub driver	New	09/08/2025
Witte	Jennifer	Hourly	ECC/ Cafeteria Monitor	Existing	08/25/2025
Resignations//Retirements/Terminations/Leave of Absence					
Last Name	First Name	Certified Professional Support Adjunct	Site/Assignment		Effective Date
Fredrickson	Julia	Certified	ECC/Art		09/26/25
Hunt	Janet	Support	ECC/Paraprofessional		09/12/25
Marsh	Jillian	Support	PI/ Paraprofessional		08/29/25
Slater	Jaymi	Support	PI/ Paraprofessional		05/23/25
Trent	Ashley	Support	CCC/ Teacher Assistant		09/17/25

Wildcat Clubhouse Childcare					
Last Name	First Name	Hourly	Assignment	New/Existing	Effective Date
Corcoran	Lily	Hourly	SR/Clubhouse	Existing	09/08/2025
Hunt	Megan	Hourly	ECC/ClubHouse Supervisor	New	09/04/2025
Hunt	Victoria	Hourly	ECC/ClubHouse	New	09/04/2025
Landry	Sophie	Hourly	SR/ClubHouse	Existing	08/27/2025
Lawson	Jennifer	Hourly	NW/ ClubHouse	Existing	08/21/2025
Link	Emma	Hourly	SR/ClubHouse	Existing	08/14/2025
McDermott	Courtney	Hourly	SR/ClubHouse	Existing	08/27/25
Samarripas	Olivia	Hourly	ECC/ClubHouse	Existing	08/14/2025
Shannon	Jackson	Hourly	ECC/ClubHouse	Existing	08/14/2025
Steinhoff	Ellie	Hourly	PI/ClubHouse	Substitute	08/27/2025

Substitute Teachers			
Last Name	First Name	Substitute	Effective Date
Baker	Erica	Returning	9/8/2025
Beachler	Audriana	New	9/8/2025
Chard	Max	New	9/8/2025
Chase	Jessica	Returning	8/11/2025
Chatmon	Adrian	Returning	9/8/2025
Cox	Kitty	New	9/8/2025
Dahlgren	Cynthia	New	9/8/2025
Dobson	Thad	Returning	9/8/2025
Edwards	Jessica	New	9/8/2025
Gilliland	Gracie	New	9/8/2025
Hays	Brad	Returning	8/11/2025
Hoar	Melissa	New	9/8/2025
Hollands	Kelsey	New	9/8/2025
Humphries	Ava	Returning	9/8/2025
Jarolim	Chelsea	Returning	9/8/2025
Johnson Runion	Mary	New	8/11/2025
Lowder	Morgan	New	9/8/2025
Lusk	Winfred	New	9/8/2025
Mason	Madeline	Returning	9/8/2025
Mier	Aileen	New	9/8/2025
Minter	Cedar	New	9/8/2025
Murillo	Jacob	New	8/11/2025
Nardia	Jennifer	New	9/8/2025
Pennington	Stefni	Returning	9/8/2025
Price	Sophie	New	9/8/2025
Rigdon	Jennifer	Returning	8/11/2025
Roberts	Lainie	New	9/8/2025
Russell	Riley	New	9/8/2025
Schmidt	Mary	New	9/8/2025
Socket	Ashley	New	9/8/2025
Solis	Israel	New	9/8/2025
Stone	Nasya	Returning	9/8/2025
Weaver	Mackinsey	Returning	9/8/2025
Wise	Julie	New	9/8/2025