
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, SEPTEMBER 22, 2025

The Millville Area School Board held their regular business meeting on Monday, September 22, 2025 in the Millville Jr./Sr. High School Library beginning 7:05 pm. Prior to the meeting, the Board held an executive session for a number of legal and safety related matters.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Susan Farr, Greg Hemsarth, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent of Schools; Danielle Fritz, Director of Student Services; Matthew Mills, Secondary Principal; Alexa Longacre, Director of Interventional Support; Matthew McWilliams, Supervisor of Buildings and Grounds; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Wendy Faatz, Gwen Utt, Kim Coleman, Rachael Musser, Nicole Hall, Alex Cavallini, Christopher Sassaman, Rick Riera-Gomez, Betsy Riera-Gomez, Maryanne Cordts, Victoria Fry, Mark Boyer, and Jill Berger Stancik were present but no one requested to speak.

3. SUPERINTENDENT'S REPORT

3.1 District Updates

- Dr. Rasmus began his report by sharing that the school and community of Millville are mourning the passing of a beloved student, Carter Conklin. He shared his condolences with the family and expressed the efforts undertaken by administration to ensure the safety and welfare of students, including mental health professionals and increased safety protocols. Dr. Rasmus explained that the district is committed to the safety and welfare of our students, faculty, and staff and that there was not a threat to the school at any point, as the incident was an isolated one outside of school district property. He thanked Hemlock Township for their partnership throughout the process and investigation. He shared that the school has created a phone line for individuals to share any concerns.
- Finally, Dr. Rasmus did confirm that an 11th grade student was arraigned and charged with criminal homicide earlier that day. Being that the student is entitled to due process rights, he explained that the school's comments will remain limited, in accordance with what can be shared from the Pennsylvania State Police. In closing, he stated that the school would continue to provide counseling services as needed and thanked the CSIU, CMSU, counselors, administration, and our amazing staff for their tremendous efforts throughout this situation.

4. ADMINISTRATIVE REPORTS

- The monthly administrative reports were submitted to the Board for consideration, and there was nothing further to add.

5. REPRESENTATIVE REPORTS

CMAVTS – Mr. Greg Hemsarth

- Mr. Hemsarth shared that he was not at the most recent meeting but was at the Committee of the Whole meeting with some routine policy updates. Additionally, there were a number of individuals in attendance regarding the discussion on a study for consideration of a hybrid model. Mr. Hemsarth explained that this is still only in the beginning stages and that they are just putting together the requirements for a study.
- Dr. Rasmus reiterated that this study is truly only in its infancy and that they are looking for the details to put together towards a request for proposals.

CSTU – Mrs. Jessica Whitmoyer

- Mrs. Whitmoyer shared that the meeting was all routine business.

6. APPROVAL OF BOARD MINUTES

6.1 September 8, 2025 - Board Meeting Minutes

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board approve the September 8, 2025 Millville Area School District Board meeting minutes. The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

7. BUDGET AND FINANCE

7.1 Expenditures

A motion by Greg Hemsarth and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve September 22, 2025 general fund expenditures in the amount of \$245,495.72, athletic expenditures in the amount of \$1,122.00, and cafeteria expenditures in the amount of \$23,992.76.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7.3 Accept Capital Blue Cross Live Healthy Grant

A motion by Heather Mausteller and seconded by Jessica Whitmoyer that the Millville Area School Board accept the 2025 Live Healthy School Grant in the amount of \$2,500 from Capital Blue Cross for the purpose of purchasing AED's.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8. POLICY & GOVERNANCE

8.1 First Reading MASD Board Policy 918 Title I Parent and Family Engagement

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the first reading of the revised MASD Board Policy 918 Title I Parent and Family Engagement.

- Ms. Maize asked if the updates were routine.
- Dr. Rasmus answered that yes, this is required to be updated every so often.
- Ms. Rosenberger added that these requirements were due to changes to the federal guidance for procurement and were required as a result of those changes.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9. ADMINISTRATIVE ITEMS

9.1 Approval of Accredited Before/After School Care Facility

A motion by Greg Hemsarh and seconded by Gena Maize that the Millville Area School Board consider and approve placing the following before and after school care facilities on the approved list for transportation, as per the updated Transportation Guidelines: THE LEARNING TREE (Millville location).

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10. CURRICULUM / EDUCATIONAL

Combined Consent – (10.1 – 10.3)

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- 10.1 Curricular Excursions & Field Trips
 - A motion to consider and approve the curricular excursions and trips as presented. District will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.
 - 10.1 A - County Chorus Auditions - Sweeney - September 29, 2025
 - 10.1 B - Safety Training at Sekisui Kydex - Martone - October 1, 2025
 - 10.1 C - BTE Theater Workshop - Rosenberger - October 8, 2025
 - 10.1 D - Northern Region Leadership Conference - Hall - October 15, 2025
 - 10.1 E - District Chorus Auditions - Sweeney - October 19, 2025
 - 10.1 F - Youth In Philanthropy Fall Kickoff - Uranko - October 22, 2025
 - 10.1 G - Benton Halloween Parade - Sweeney - October 28, 2025
 - 10.1 H - Diversity Conference - Uranko - November 13, 2025
- 10.2 Agriculture OAC Report 2024-2025
 - A motion to consider and approve the 2024-2025 Agriculture Occupational Advisory Committee report as presented.
- 10.3 Agriculture Occupational Advisory Committee 2025-2026
 - A motion to consider and approve the membership of the Agriculture Occupational Advisory Committee (OAC) for the 2025-2026 school year as presented.
 - 2025-2026 Millville Agriculture OAC Members:
 - Michelle Shearer (Center for Dairy Excellence) - Chair
 - Greg Hemsarh (Hemsarh Dairy LLC, MASD School Board)-Vice Chair
 - Abby Frey (Columbia Co. Conservation District) - Secretary
 - Sam Faus (Agriculture Program Alumnus)
 - Marissa Crames (Montour Preserve/Vernal School)
 - Pat Porter (Master Gardeners)
 - Todd Rush (Scattered Acres Farm)
 - Juneil Ritter/Brian Campbell (Brian Campbell Farms)
 - Jesus Espada (The Wenger Group)
 - Cody Lehman (Nutrien)
 - Thomas Speakman (upcoming retirement)/Delaware Valley University Representative (Delaware Valley University)

- Nicole Hall (MASD - Ex-Officio)
- Matt Mills (MASD - Ex-Officio)
- Amber Uranko (MASD - Ex-Officio)
- Matt Martone, Co-Op Coordinator (MASD - Ex-Officio)

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

11. BUILDINGS AND GROUNDS

Combined Consent (11.1 – 11.3)

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- 11.1 Child Evangelism Fellowship Facility Use 25/25
 - A motion to consider and approve Child Evangelism Fellowship using the Elementary library to provide Good News Club, Tuesdays beginning October 7, 2025, from 3:00 - 4:30 p.m. Pending receipt of \$100 refundable deposit, as per Administrative Regulation 707 AR-3. Certificate of Liability Insurance on file.
- 11.2 The Learning Tree "Trunk or Treat" Facility Use - 10.29.25
 - A motion to consider and approve allowing The Learning Tree to host a Trunk or Treat event at the stadium parking lot on October 29, 2025 from 6:00 to 8:00 pm, with a usage fee of \$100. Pending receipt of \$100 refundable deposit as per Administrative Regulation 707-AR-3.
- 11.3 "Anastasia" Performances
 - A motion to approve the "Anastasia" musical performance dates and times as Friday, March 20, 2026 and Saturday, March 21, 2026 at 7:00 p.m. and Sunday, March 22, 2026, at 2:00 p.m.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

12. PERSONNEL AND ACTIVITIES

Combined Consent (12.1 - 12.2; 12.4 - 12.8)

A motion by Greg Hemsarth and seconded by William Berger that the Millville Area School Board consider and approve the combined recommended action as presented.

- 12.1 MASD Safety and Security Coordinator Appointment 25/26
 - A motion to appoint JOSEPH RASMUS, as the Millville Area School District Safety and Security Coordinator for the 2025-2026 school year.
- 12.2 Title IX Coordinator
 - A motion to appoint ALEXA LONGACRE, as the Millville Area School District Title IX Coordinator for the 2025-2026 school year.
- 12.4 Additional Co-Curricular Personnel 2025-2026
 - A motion to consider and approve the Co-Curricular Personnel recommendations for the 2025-2026 school year as presented.
 - 12.4 A - Secondary Co-Curricular Advisors
 - Aavidum Club - Amber Uranko & Laura Cashner
 - Weight Room - Ken Marshman
- 12.5 Substitute Personnel
 - A motion to consider and approve the substitute personnel recommendations as presented.
 - Support Staff Substitutes

- 12.5 A - Approve APRIL KARNS as Nurse Substitute at the hourly rate of \$14.67.
 - Professional Substitutes
 - 12.5 B - Appoint ELIZABETH ISENBURG and BRIANNA STRICKLAND as Designated Building Substitutes for the 2025-2026 school year. Pending receipt of all necessary documentation.
 - CSIU Guest Teacher Substitutes
 - 12.5 C - Approve KRISTIE MAROTTO as a CSIU Guest Teacher Substitute for the 2025-2026 school year.
 - Act 91 Student Teacher Substitute
 - 12.5 C - Approve LORENA MARQUARDT as a Student Teacher Substitute, under PA Act 91, for the 2025-2026 school year. Pending receipt of necessary documentation.
 - 12.6 Additional Transportation Driver Approval
 - A motion to consider and approve Rhinard Transportation driver, RAYMOND SWANK, pending receipt of all clearances and necessary documentation.
 - 12.7 Commonwealth University Nursing Student Practicum Placement
 - A motion to consider and approve the Commonwealth University Nursing Student Practicum observation hours of SHANNON KANE with co-op School Nurse KARA FERRO, beginning October 6, 2025. Clearances on file.
 - 12.8 Volunteer Personnel
 - A motion to consider and approve the list of Volunteer Personnel for the 2025-2026 school year as presented. Current clearances and Volunteer Forms on file.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

12.3 Support Personnel

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve the support personnel recommendations as presented.

- Unpaid Leave
 - 12.3 A - A motion to consider and approve September 16 - 19, 2025 (4 days) as unpaid leave for employee 1098.
- Resignation
 - 12.3 B - A motion to accept the resignation notice from APRIL KARNS as Health Room Assistant/LPN, effective September 18, 2025.
- Support Staff Appointments
 - 12.3 C - A motion to appoint BOBBIE PARKS as Full Time Second Shift Custodian at the rate of \$12.40 per hour (including the differential for second shift).
 - 12.3 D - A motion to appoint VICTORIA FRY as Elementary Attendance Secretary/Paraprofessional at the rate of \$17.31 per hour, with an additional stipend of \$1.60 per hour for every hour worked as a paraprofessional.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Closing Discussion

- Mrs. Betsy Riera-Gomez asked for clarification on a supposed "hit list" and if it was investigated by the school.

- Dr. Rasmus answered that yes, a few different concerns were broached about supposed hit lists. However, he shared that after investigation into each one, none could be corroborated.

13. ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 7:33 pm.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary