

# GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

## Regular Meeting

October 15, 2025

Time: 7:00 p.m.

Place: Green Hills School - Library

### I. CALL TO ORDER

#### A. FLAG SALUTE

#### B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

#### C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2025	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

#### D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

**E.     2025-2026 District Goals**

Goal 1: Bolster student performance in Mathematics through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 2: Bolster student performance in English Language Arts through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 3: Amplify the good through connectivity and belonging for all students by focusing attention on positive attributes, understanding challenges through the student lens, and empowering student voices and perspectives.

Goal 4: Analyze current and projected trajectory of fixed and known budget related data and develop a strategic plan to address short term financial stability in the district and longitudinal analysis to generate a financial forecast.

**II.    PUBLIC HEARING-Superintendent Contract**

Public hearing on the rescission and adoption of a new contract for Dr. Cenatiempo, Superintendent, Green Township School District. The current contract from July, 2023 through July 1, 2027 is to be rescinded and replaced with a new contract for the period July 1, 2025 through June 30, 2030.

**PUBLIC COMMENT - HEARING:**

When recognized by the President, please state your name and address prior to commenting. All meetings at which the Board transacts official business must be public (18A:10-6). Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public. Once the President closes oral communication, no other questions or comments will be permitted. At this time only the public hearing item of Dr. Cenatiempo’s contract may be discussed.

- A.       Motion to rescind Dr. Cenatiempo’s contract from July, 2023 through July 1, 2027 and adopt her new five year contract for the period July 1, 2025 through June 30, 2030.

Motion..... Second.....  
/Roll Call/

**III.   PRESENTATIONS**

Presentation by CP Engineers regarding the Septic System Project

Presentation of the Spring 2025 NJSLA Scores by Dr. Cenatiempo and Mr. Bollette

Presentation on the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act by Mr. Bollette

**IV. CORRESPONDENCE**

**V. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**VI. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. SCESC UPDATE-Mrs. Bilik

D. LEGISLATIVE UPDATE-Mrs. Eisner

E. BOARD PRESIDENT'S REPORT - Mrs. Bilik

F. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: There is 1 founded HIB to report since the last BOE meeting.  
Drills: Security Drill - 10/14/25

G. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT - Mrs. Constantino

VII. DISCUSSION ACTION ITEMS

VIII. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

- 1. Regular Meeting of September 17, 2025. (Attachment)

Motion..... Second.....  
/Roll Call/

- 2. Executive Meeting of September 17, 2025.

Motion..... Second.....  
/Roll Call/

- 3. Board Retreat of September 10, 2025 (Attachment)

Motion..... Second.....  
/Roll Call/

B. Motion to approve the following:

**WHEREAS**, the Green Township Board of Education (“Board”) currently maintains a send/receive relationship with the Newton School District for the education of certain grade levels of Green Township students; and

**WHEREAS**, pursuant to **N.J.S.A. 18A:38-13** and applicable New Jersey Department of Education regulations, a feasibility study conducted by an independent consultant is a prerequisite for the Board to petition the Commissioner of Education to alter, modify, or sever an existing send/receive relationship; and

**WHEREAS**, the Board wishes to explore all available educational and financial options for the students and taxpayers of the District, including but not limited to:

- 1. Continuation of the current send/receive relationship with the Newton School District;
- 2. Establishing a new send/receive relationship with another school district or districts;
- 3. Development of alternative educational arrangements; and

4. The potential severance of the existing send/receive relationship with the Newton School District; and

**WHEREAS**, the Board has determined that it is in the best interests of the District to solicit proposals from qualified consultants to conduct a feasibility study in accordance with New Jersey law and Department of Education requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the Green Township Board of Education hereby authorizes the Business Administrator/Board Secretary to prepare and issue a Request for Proposals (“RFP”) from qualified consultants to conduct a feasibility study analyzing the District’s current and alternative send/receive options, including the potential severance of the existing send/receive relationship with the Newton School District; and

**BE IT FURTHER RESOLVED**, that the RFP shall be prepared and advertised in compliance with applicable statutes and regulations, and that responses shall be reviewed and evaluated in accordance with the law; and

**BE IT FURTHER RESOLVED**, that the results of the feasibility study shall be reported to the Board for consideration and determination of next steps, including whether to petition the Commissioner of Education regarding the send/receive relationship.

Adopted this 15th day of October, 2025, by the Green Township Board of Education.

Motion..... Second.....  
/Roll Call/

- C. Motion to approve the 2024-2025 Program for Determining Grades Under the Anti-Bullying Bill of Rights Act Self-Assessment Rating and submission to the NJDOE.

Motion..... Second.....  
/Roll Call/

- D. Motion to approve the board goals for the 25/26 school year.

**2025-2026 Board of Education Goals**

Goal 1: Provide additional training opportunities for board members for the 2025-2026 school year.

Goal 2: Increase the number of student centered presentations and acknowledgements at board meetings for the 2025-2026 school year.

Motion..... Second.....  
/Roll Call/

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. COMMITTEE REPORTS**

**A. CURRICULUM - Mrs. Maureen McGuire, Chairperson**

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Jeff Shotwell	Responding to School Bomb Threats	NJDOE Office of School Preparedness and Emergency Planning Virtual	11/3/25	No Cost to the BOE
Kyle Mirena	Fall Leadership Conference Middle School Drones Competition	NJ Skills USA FEA Conference Center Monroe, NJ	10/22/25	Registration fee: \$40.00 Mileage: <u>\$59.94</u> Total Cost: \$99.94
Kyle Mirena Kimberly Pennington	49th Annual NJ Science Convention	NJDOE Science Convention 12 Simpson Road Somerset, NJ	10/21/25	Registration fee \$205.00pp \$410.00 Mileage: <u>\$ 53.94</u> Total Cost: \$463.94
Meganne Secola	Small Steps to Learning II: Food, Fitness and Fun	Sussex County Fairgrounds37 Plains Road Agusta, NJ	10/28/25	Mileage: \$12.03
Stephanie Kilpatrick	IMSE Orton Gillingham Plus Lift Virtual Course	Virtual	TBD	\$1,750 to be paid out of Title II A Grant Funds
Kerstin Martinka	IMSE Morphology Plus Virtual Course	Virtual	TBD	\$1,500 to be paid out of Title IIA Grant Funds

Motion..... Second.....  
/Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Kristen Grzymko	8th	Washington DC Trip	Washington DC	6/2/26 - 6/4-26	No Cost to the BOE
Marybeth Styles Kristen Grzymko	8th	NHS 8th Grade Visitation Day	Newton High School 44 Ryerson Ave Newton, NJ	11/14/25	Transportation \$225.00

Motion..... Second.....  
/Roll Call/

3. Motion to approve the Cardiac Emergency Response Plan and Protocol training at our In-Service on October 13, 2025, as part of the CPR training.

Motion..... Second.....  
/Roll Call/

4. Motion to approve the 2nd Annual Green Hills school field of flags. Flags will be sold for \$1 each and will be placed outside to honor of a military loved one the week of Veterans Day, (active duty, veteran and in memory). Names of loved ones will be mentioned at the Veterans Day program. All flag profits will be donated to our local heroes: the Green Twp. Fire Department

Motion..... Second.....  
/Roll Call/

5. Motion to approve the following fundraisers for grades 5-8 for the 2025-2026 school year:

- Pie & Coffee Fundraisers
- Flower Sales
- Preapproved Concession Sales
- Gertrude Hawk Fundraisers
  - Caramel Apple Sales
  - Holiday
  - Spring
- Krispy Kreme Fundraiser
- Pasta Sale
- Tournaments/Games/Sporting Events (playing & selling Tickets/ Refreshments/Snacks)
  - Dodgeball Tournament
  - Floor Hockey Tournament
  - 4-Square Tournament
  - Basketball

- Volleyball
- Coupon Books
- Clothing Drives
- Penny Races
  - Grades 5-8 during lunch
- Personalized Holiday Grams
- Movie & Ice Cream Social Afternoon
- Ice Cream Float Fundraiser
- Activity Nights
- Playground/Activities Afternoon w/ Elementary
- Graduation Yard Signs
- Green Twp. Clean Community Days
- Green Twp. Day Beverage Concession
- Dine to Donate (Cliff's, Tranquility Farms, Applebee's, Stonewood, etc.)
- Green Township Tree Lighting event
- Halloween Costume Donations for Breast Cancer Awareness

Motion..... Second.....  
/Roll Call/

6. Motion to approve the Green Township Fire Department's Fire Prevention Assembly on October 23, 2025.

Motion..... Second.....  
/Roll Call/

7. Motion to approve the 100th Day of School Hygiene Fundraiser, where students purchase items for no more than one dollar (one hundred pennies) to benefit the Weekend Bag Program.

Motion..... Second.....  
/Roll Call/

8. Motion to approve the annual Nursing Services Plan for the 2025/2026 School year.

Motion..... Second.....  
/Roll Call/

9. Motion to approve the revised ELA Curriculum for grades K-8 as attached.

Motion..... Second.....  
/Roll Call/



**B. FINANCE - Mrs. Kristin Post, Chairperson**

**September 2025 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for September 18, 2025 through October 15, 2025 for a total of \$1,392,736.59 (attachment)

Motion..... Second.....  
/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of September 30, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2025 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September, 2025.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for September, 2025.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from September 18, 2025 through October 15, 2025 for the Student Activities Account in the amount of \$5,095.00 Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$22.35. (Attachment)

Motion..... Second.....  
/Roll Call/

7. Motion to approve the school physician agreement for the 25-26 school year with Dr. Joseph Casella. Responsibilities of the school physician include multiple functions but are not limited to the following:
- Provide consultation to the school nurse as needed.
  - Review and approve school health policies, procedures and standing orders.
  - Ensure the school health policies and procedures are carried out by the school nurse.
  - Review sports physical performed at the student’s medical home.
  - Perform sports physicals and/or other assessment for those students who have no medical home due to financial hardship.
  - Reviewing and approving emergency plans of action for typical health school emergencies
  - Reviewing and approving “home instruction” requests by other physicians for students who need due to health matters.
  - Addressing any other health needs or concerns as they relate to the health and well-being of the students.

Annual compensation for the 2025-2026 school year is \$6,000

Motion..... Second.....  
/Roll Call/

8. Motion to approve the Agreement for Discretionary Police Services between Green Hills Elementary School and the New Jersey State Police for the 25-26SY, at an hourly rate of \$114.27 with a minimum of six hours per member assigned, for any events where it is deemed necessary but specifically for the following events:

Veteran’s Day  
Winter Concert  
Spring Concert  
Graduation  
Back to School Night

Motion..... Second.....  
/Roll Call/

9. Motion to retroactively approve the tuition contract for Student ID#2553 to attend Frankford Township School from April 29, 2025 through June 30, 2025 with the following costs:

Tuition	\$9,482.36
One to One Paraprofessional	\$5,993.63
Speech Therapy	\$370.74
Occupational Therapy	\$486.55
Total Cost	\$16,333.28

Motion..... Second.....  
/Roll Call/

10. Motion to approve the tuition contract for Student ID#2553 to attend Frankford Township School commencing on July 1, 2025 through June 30, 2026 with the following costs:

ESY-Tuition (7/1/25-7/31/25)	\$1,643.00
Tuition (180 Days) (9/1/25-6/30/26)	\$50,261.00
One-to-One Paraprofessional	\$31,598.00
Speech Therapy	\$3,899.00
Occupational Therapy	\$6,110.00
Total Cost	\$93,511.00

Motion..... Second.....  
/Roll Call/

11. Motion to approve the tuition contract for Student ID#2527 to attend Lakeland Andover school for 90 billable days at the following rates, commencing September 2, 2025:

Daily Tuition Rate	\$200/Day
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Extraordinary Services	\$160/Day
Total Daily Rate	\$360/Day
Total Cost	\$32,400

Motion..... Second.....  
/Roll Call/

12. Motion to approve E-Z Wheels Driving School, Inc. 1518 Summit Avenue, Union City, NJ to provide their CDL Class-C School Bus Course at a cost of \$2,500 per person, not including permit, DOT physical and drug test or fingerprinting costs. This course will consist of approximately 4 weeks of classroom instruction, training videos, 20 hours yard and road instruction, 2 road test opportunities and will prepare participants to obtain a CDL license with passenger and school bus.

Motion..... Second.....  
/Roll Call/

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

1. Motion to approve the Health and Safety Evaluation of School Buildings Checklist for the 2025-2026 School Year.

Motion..... Second.....  
/Roll Call/

2. Motion to approve the adult volleyball program, to take place in the Green gymnasium starting Friday, September 19, 2025, running every Friday night through June 30, 2026, with the exception of Friday evenings where the school has a scheduled event, which will always take precedence.

Motion..... Second.....  
/Roll Call/

**D. PERSONNEL - Dr. Melissa Vela, Chairperson**

1. Motion to rescind the September 17, 2025 motion to approve ASL Interpreter Referral Service, Inc., to provide sign language interpreters as needed during the 2025-2026 school year, at a cost of \$115.00 per hour (8am - 5pm) and \$117.00 per hour (5pm - 8am/24 hours for weeknights/weekends), with a 2 hour minimum. Travel / Mileage to be reimbursed at the NJ state regulated rate of \$0.47 per mile, OR a portal to portal charge. Parking, tolls, public transportation, etc may also be applicable.

Motion..... Second.....  
/Roll Call/

2. Motion to approve ASL Interpreter Referral Service, Inc., to provide sign language interpreters as needed during the 2025-2026 school year, at a cost of \$125.00 per hour (8am - 5pm) and \$130.00 per hour (5pm - 8am/24 hours for weeknights/weekends), with a 2 hour minimum. Travel / Mileage to be reimbursed at the NJ state regulated rate of \$0.47 per mile, OR a portal to portal charge. Parking, tolls, public transportation, etc may also be applicable. Two full days notice for cancellation is required. (Attachment)

Motion..... Second.....  
/Roll Call/

3. Motion to appoint the following staff members for stipend positions:

Athletic Director	Kyle Mosner
5th and 6th Grade Advisor	Alison Weatherwalks
Running Club	Ashley Van Haste

Motion..... Second.....  
/Roll Call/

4. Motion to accept, with regrets, the resignation of Sean Hardy, effective October 17, 2025.

Motion..... Second.....  
/Roll Call/

5. Motion to approve the following parent(s) to be chaperones for the 6th Grade Camp Mason Outdoor Educational Trip on October 28 - 30, 2025, pending Criminal History Background Checks:

Stanoski, Allen	Smith, Matthew
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Motion..... Second.....  
/Roll Call/

6. Motion to approve the unpaid leave request of employee ID#1132 , from 1/30/26 through 5/31/26. Use of NJFLA leave from 2/18/26-5//19/2026. Estimated return-to-work date is 6/1/2026.

Motion..... Second.....  
/Roll Call/

7. Motion to approve JP Bollette to attend the Camp Mason field trip on October 28, 29, and 30, 2024 as an administrator.

Motion . . . . . Second . . . . .  
/Roll Call/

8. Motion to approve the following staff members to attend the Camp Mason field trip on October 28, 29, and 30, 2025 at the stipend rate for overnight trips, per the collective bargaining agreement:

Kerry Burneyko (nurse)  
Alison Weatherwalks (trip coordinator and chaperone)  
Catherine Nowaczyk (chaperone)  
Amy Cole (chaperone)  
Lori Homentosky (chaperone)  
Justin Wynne (chaperone)  
Kimberly Pennington (chaperone)

Motion . . . . . Second . . . . .  
/Roll Call/

9. Motion to approve an unpaid leave of absence for employee #1168 starting on October 1, 2025 through December 1, 2025, at the recommendation of the Superintendent.

Motion . . . . . Second . . . . .

/Roll Call/

**E. POLICY - Mrs. Heather Ellersick, Chairperson**

1. Motion to approve the second reading of the following policies.

P 6111	Special Education Medicaid Initiative (SEMI) Program
P 6220	Budget Preparation
R 1570	Internal Controls
R 6111	Special Education Medicaid Initiative (SEMI) Program
R 6220	Budget Preparation

Motion . . . . . Second . . . . .  
/Roll Call/

**F. NEWTON TUITION COMMITTEE**

**XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on non- agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XIII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....

Roll Call/

#### **XIV. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

#### **XV. BOARD COMMENTS**

#### **XVI. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

#### **Next Meeting Date:**

November 19, 2025



**Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.