BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807
Tuesday, October 14, 2025, 7:00 P.M.

A G E N D A

I. Call to Order – Daniel S. Chubb, President

II. Pledge of Allegiance – Jennifer Goldhahn, Secretary

III. Roll Call – Jennifer Goldhahn, Secretary

IV. Reception of Visitors – Jennifer Goldhahn, Secretary

V. Hearing of Scheduled Delegations or Individuals

VI. Public Comment

VII. Discussion

A. Preliminary Audit Results
B. 2026-2027 Act 1 Index

VIII. Approval of Minutes

A. September 9, 2025 – Regular Meeting (pages 1-5)

IX. Financial Reports

A. Bills Payable
   1. General Fund - (pages 6-11)
   2. Cafeteria Fund - (page 12)
B. General Fund - (pages 12-25)
C. Cafeteria Fund - (pages 26-27)
D. Capital Reserve Fund - (page 28)
E. Scholarship Fund - (page 29)
F. Activity Fund - (page 30-33)
G. Budget Transfers - (page 34-53)

X. Correspondence

A. Anette Reinert (page 54)

XI. Reports and Related Action (pages 55-67)

A. Solicitor's Report
B. Superintendent's Report
C. Assistant Superintendent's Report

XII. Old Business

XIII. New Business

A. Personnel

1. Please approve the resignation from Anette Reinert, an Elementary School Kindergarten Teacher, effective October 24, 2025. (see page 54)

2. Please approve the following Medical Sabbatical Leave for Mariele Miller, Grade 8 Math Teacher, from October 13, 2025, through April 13, 2026.

3. The Administration is requesting approval of the five (5) year Assistant Superintendent Employment Agreement with Dr. Shannon Myers. This agreement will be effective from October 14, 2025, through June 30, 2030.

4. The Administration is requesting approval for the following to be employed as support staff:

   a. Transfer Terry Shaw from an Elementary School Food Service employee to an Elementary School Building 2 Secretary, replacing Heaven Rivera who resigned. Mr. Shaw will work 261 days at seven and a half (7.5) hours per day at an hourly rate of $17.20, effective October 15, 2025.
   b. Patricia Brandt, in the capacity of a High School Food Service employee, replacing Bernadette Crouse who resigned. Mrs. Brandt will be working 174 days at three and a half (3.5) hours per day at an hourly rate of $15.20, effective October 20, 2025. Employment is pending all necessary clearances and employment background checks.

5. The Administration is requesting approval for the following extracurricular contracts for the 2025-2026 school year:

   a. Anna Hohf, Varsity Assistant Girls' Basketball Coach - $3,075.00
   b. David Morning, HS Musical Light Crew Advisor - $ 700.00

6. The Administration is requesting approval of the list of volunteer coaches attached to page 68, for the 2025-2026 school year.

B. ACTI Operating Budget Addendum

The Administration is requesting approval for the increase of the Adams County Technical Institute Operating Budget by $127,326.00, bringing the total budget to $2,106,789.00 for the 2025-2026 school year. The total is split between five participating school districts. A copy of the budget is attached to pages 69-72.

C. Agreement, Waiver, and Stipulation for Expulsion

1. The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with student no. 101, dated September 22, 2025.
2. The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with student no. 102, dated September 30, 2025.
3. The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with student no. 103 dated October 1, 2025.

D. Real Estate Tax Refund

The Administration is requesting approval of a real estate tax refund for Ronald P. and Linda Williams, 586 Lake Meade Dr., East Berlin, PA, in the amount of $279.25 for Parcel #36108-0043---000, in Reading Township, due to a revised assessment.

E. Sunday Activity Approval

1. The Administration is requesting approval to host an FFA Alumni event on March 22, 2026, from 8:00 am until 5:00 pm.
2. The Administration is requesting approval for girls' wrestling to stay overnight, if necessary, to create competition opportunities for the 2025-2026 school year.
3. The Administration is requesting approval for Sheila Foster and the Student Council to attend the PASC State Leadership Convention at the Union Area High School, from November 6-9, 2025.

F. Second Read: New and Revised Board Policies

1. The Policy Committee is requesting approval of the following set of new and revised board policies. The policies were posted for review at last month's meeting. Copies of these policies are attached to pages 73-106.

    a. Policy No. 000 – Board Policy/Procedure/Administrative Regulations
    b. Policy No. 001 – Name and Classification
    c. Policy No. 002 – Authority and Powers
    d. Policy No. 003 – Functions
    e. Policy No. 004 – Membership
    f. Policy No. 005 – Organization
    g. Policy No. 006 – Meetings
    h. Policy No. 006.1 – (NEW) Attendance at Meetings Via Electronic Communications
    i. Policy No. 007 – Policy Manual Access
    j. Policy No. 011 – Principles for Governance and Leadership

2. The Policy Committee is requesting approval of the following set of new and revised board policies. The policies were posted for review at the board meeting on May 13, 2025. Copies of these policies are attached to pages 107-132.

   a. Policy No. 335 – Family and Medical Leaves
   b. Policy No. 336 – Personal Necessity Leave
   c. Policy No. 337 – Vacation
   d. Policy No. 338 – Sabbatical Leave
   e. Policy No. 338.1 – Compensated Professional Leave
   f. Policy No. 339 – Uncompensated Leave
   g. Policy No. 340 – Responsibility for Student Welfare
   h. Policy No. 341 – Benefits for Part-Time Employees
   i. Policy No. 342 – Jury Duty
   j. Policy No. 343 – Paid Holidays
   k. Policy No. 346 – Workers' Compensation
   l. Policy No. 351 – Drug and Substance Abuse
   m. Policy No. 827 – Conflict of Interest

XIV. Other Business

XV. Adjournment

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

The regular meeting of the Bermudian Springs School Board was called to order at 7:00 p.m. on Tuesday, September 9, 2025, in the Middle School Learning Commons A Room and via remote connection. President Daniel S. Chubb presided.

The Pledge of Allegiance was recited.

ROLL CALL -

Members Present:	Dianna L. Canapp, Daniel S. Chubb, Brian A. Davis, Jennifer Goldhahn, Ruth E. Griffie, Mary R. Kemper, Chad M. Mowery, Matthew P. Nelson and Neil R. Tate
Members Absent:	None
Administration:	Dr. Brad Sterner, Dr. Shannon Myers, and Justin Peart
Others:	Leigh Dalton, Solicitor
Visitors:	None

HEARING OF SCHEDULED DELICATES OR INDIVIDUALS – None

PUBLIC COMMENT – None

APPROVAL OF MINUTES –

Upon the motion of Ruth Griffie seconded by Mary Kemper, the Board approved the following minutes:

1. Minutes of the Regular Meeting on August 12, 2025.

Roll call vote: All members present voted Yea. Motion carried.

FINANCIAL REPORTS –

General Fund bills in the amount of $1,382,155.92 (copies attached) were approved for payment following a motion by Matthew Nelson, seconded by Chad Mowery. Roll call vote: All members present voted Yea. Motion carried.

Cafeteria Fund bills in the amount of $68,406.44 (copies attached) were approved for payment following a motion by Matthew Nelson, seconded by Chad Mowery. Roll call vote: All members present voted Yea. Motion carried.

Capital Reserve bills in the amount of $25,831.00 (copies attached) were approved for payment following a motion by Matthew Nelson, seconded by Chad Mowery. Roll call vote: All members present voted Yea. Motion carried.

The General Fund Report (copy attached) was approved on a Matthew Nelson, Chad Mowery motion. Roll call vote: All members present voted Yea. Motion carried.

The Cafeteria Fund Report (copy attached) was approved on a Matthew Nelson, Chad Mowery motion. Roll call vote: All members present voted Yea. Motion carried.

The Capital Reserve Fund Report (copy attached) was approved on a Matthew Nelson, Chad Mowery motion. Roll call vote: All members present voted Yea. Motion carried.

The Scholarship Funds Report (copy attached) was approved on a Matthew Nelson, Chad Mowery motion. Roll call vote: All members present voted Yea. Motion carried.

REPORTS AND RELATED ACTION – Presentation - New Teacher Introductions by Dr. Shannon Myers

OLD BUSINESS – None

NEW BUSINESS –

Personnel

The Board, on a Matthew Nelson, Mary Kemper motion, approved the following resignations:

1. From Bernadette Crouse, High School Food Services, effective August 26, 2025.
2. From Heaven Rivera, Elementary School Building 2 Secretary, effective August 24, 2025.

Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Matthew Nelson, Mary Kemper motion, approved the following revised contracts for the 2025-2026 school year:

1. Olivia Dyksterhouse, a High School Math Teacher, from 113 days to 127.76 days.
2. Phillip Plank, a Middle School Physical Education Teacher, from 99.67 days to 106 days.

Roll call vote: All members present voted Yea. Motion carried.

The Board, on Ruth Griffie, Dianna Canapp motion, approved the employment of the following support staff employees:

1. Amanda Moore, 85 Miller Road, New Oxford, PA, in the capacity of an Elementary and Middle School ESL Aide, replacing Hope Jones who resigned. Mrs. Moore will work 176 days at six and a half (6.5) hours per day at an hourly rate of $15.00, effective September 10, 2025. Employment is pending all necessary clearances and employment background checks.
2. Terry Shaw, 1324 N Browns Dam Drive, New Oxford, PA, in the capacity of an Elementary School Food Service employee, replacing Amanda Liller who transferred. Mr. Shaw will work 174 days at three (3) hours per day at an hourly rate of $15.10, effective September 10, 2025. Employment is pending all necessary clearances and employment background checks.

Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Matthew Nelson, Chad Mowery motion, approved to rescind the extracurricular contract from Jason Eckenrode, Jr. High Assistant Girls' Volleyball Coach. Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Mary Kemper, Ruth Griffie motion, approved the following extracurricular contracts:

1.	Sheila Foster, E-Sports Advisor	-	$1,400.00
2.	Trisha Rapp, FCS/Health/PE Content Lead	-	$1,000.00
3.	Megan Walck, Middle School Musical Assistant Director	-	$1,175.00

Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Mary Kemper, Dianna Canapp motion, approved for the following to be employed as District Athletic Game Help for the 2025-2026 school year:

1. Jason Eckenrode
2. Cassandra Ramos-Estrada
3. Craig West

Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Matthew Nelson, Mary Kemper motion, approved for the following to Volunteer Coaches for the 2025-2026 school year:

1. Nicole Cookerly, Assistant Basketball Coach
2. Rich Feeser, Assistant Soccer Coach
3. Seth Smith, Robotics
4. Cameron Sanders, Assistant Soccer Coach

Roll call vote: All members present voted Yea. Motion carried.

Bus & Van Driver Approval

The Board, on a Dianna Canapp, Chad Mowery motion, approved for Stacy Starner and Alyssa Waddell to be employed by E & B Transportation for the 2025-2026 school year. Roll call vote: All members present voted Yea. Motion carried.

Sunday Activity Approval

The Board, on a Ruth Griffie, Mary Kemper motion, approved to enter/register our girls' wrestling team in Sunday tournaments if needed, to create competition opportunities for the 2025-2026 school year. Roll call vote: All members present voted Yea. Motion carried.

High School Activity Account

The Board, on a Ruth Griffie, Mary Kemper motion, approved for a BSHS News Account to be established within the High School Student Activity Fund. Roll call vote: All members present voted Yea. Motion carried.

Memorandum of Understanding

The Board, on a Dianna Canapp, Ruth Griffie motion, approved the Memorandum of Understanding between the District and Big Brothers Big Sisters of South-Central PA to initiate evidence based 1:1 mentoring relationships within the District for the 2025-2026 school year. A copy of the memorandum is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

Frist Read: New and Revised Board Policies

The Board, on a Ruth Griffie, Dianna Canapp motion, approved to adopt, as a first read, the following set of new and revised board policies. Copies of these policies are attached to these minutes.

1. Policy No. 000 – Board Policy/Procedure/Administrative Regulations
2. Policy No. 001 – Name and Classification
3. Policy No. 002 – Authority and Powers
4. Policy No. 003 – Functions
5. Policy No. 004 – Membership
6. Policy No. 005 – Organization
7. Policy No. 006 – Meetings
8. Policy No. 006.1 – (NEW) Attendance at Meetings Via Electronic Communications
9. Policy No. 007 – Policy Manual Access
10. Policy No. 011 – Principles for Governance and Leadership

Roll call vote: All members present voted Yea. Motion carried.

Retired Board Policy

The Board, on a Brian Davis, Dianna Canapp motion, approved to retire Policy No. 008 – Organization Chart. The policy is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

OTHER BUSINESS – Ruth Griffie resigned from the CIRA Committee.

ADJOURNMENT – The Board meeting was adjourned at 7:46 p.m. by the President.

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Secretary

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/10/2025 - 10/14/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024615	09/11/2025	BRIGHTSPEED	25/26 MONTHLY LOCAL TELEPHONE SERVICE		350.68
0000024616	09/11/2025	DIRECT ENERGY BUSINESS	25/26 MONTHLY ELECTRIC GENERATION		0.00 #
0000024617	09/11/2025	G-FORCE SECURITY SOLUTIONS LLC	SERVICE		3,435.00
0000024618	09/11/2025	GUERNSEY INC	QUOTE		4,894.46
0000024619	09/11/2025	LABORATORY ANALYTICAL &	25/26 WATER TESTING SERVICE		619.00
0000024620	09/11/2025	MASON'S PROPANE SERVICE LLC	PROPANE		1,516.22
0000024621	09/11/2025	MET-ED	25/26 MONTHLY ELECTRIC SERVICE		9,369.19
0000024622	09/11/2025	PROCARE THERAPY	SERVICE		2,415.00
0000024623	09/11/2025	SCHOOL EXPRESS INC.	CONTRACTED CARRIERS DISTRICT		25,249.09
0000024624	09/11/2025	TELESYSTEM	PHONE SYSTEM		413.99
0000024625	09/11/2025	WAGEWORKS INC.	PURCH PROFESS/TECH SERVICES		166.75
0000024626	09/11/2025	WM CORPORATE SERVICES INC	GARBAGE/RECYCLE		1,655.39
0000024627	09/12/2025	DIRECT ENERGY BUSINESS	25/26 MONTHLY ELECTRIC GENERATION		33,767.69
0000024628	09/18/2025	BELMONT BEHAVIORAL HOSPITAL	SERVICE		2,550.00
0000024629	09/18/2025	SCHOOL EXPRESS INC.	CONTRACTED CARRIERS DISTRICT		514.75
0000024630	09/22/2025	AMAZON CAPITAL SERVICES	6TH GRADE CLASSROOM SUPPLIES	SUPPLIES	21,991.86
0000024631	09/25/2025	MEMBERS 1ST FCU	CREDIT CARD CHARGES		9,136.33
0000024632	10/01/2025	A.P.R. SUPPLY COMPANY	SUPPLIES		29.86
0000024633	10/01/2025	ACCELERATE EDUCATION	WORKBOOKS		2,223.00
0000024634	10/01/2025	ACIA	FILTERS FOR MS		1,795.08

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024635	10/01/2025	ADAMS COUNTY AUTO SUPPLY INC.	SUPPLIES		181.73
0000024636	10/01/2025	ADAMS COUNTY TECHNICAL INSTITUTE	TECH PREP		56,650.00
0000024637	10/01/2025	AMERICHEM INTERNATIONAL	SUPPLIES		356.38
0000024638	10/01/2025	APPALACHIA TECHNOLOGIES LLC	OTHER PROFESSIONAL SERVICES		24,255.00
0000024639	10/01/2025	APPLE FINANCIAL SERV	LEASE		95,000.00
0000024640	10/01/2025	AQUAFIX	WASTE WTR PLANT SUPP		552.79
0000024641	10/01/2025	BERKSHIRE SYSTEMS GROUP INC.	SERVICE		317.00
0000024642	10/01/2025	BRIGHTSPEED	25/26 MONTHLY LOCAL TELEPHONE SERVICE		1,667.02
0000024643	10/01/2025	CAPITAL AREA INTERMEDIATE UNIT	SERVICE		4,189.93
0000024644	10/01/2025	CAPITAL BLUE CROSS	25/26 MONTHLY EMPLOYEE MEDICAL INSURANCE		417,277.13
0000024645	10/01/2025	CAPITAL ELECTRIC	SUPPLIES		1,876.00
0000024646	10/01/2025	CAPITAL ONE	SUPPLIES		200.79
0000024647	10/01/2025	CASHMAN'S ACE HARDWARE	SUPPLIES		378.22
0000024648	10/01/2025	CCIU SPECIAL EVENTS	SERVICE		1,437.39
0000024649	10/01/2025	COLT PLUMBING COMPANY	SUPPLIES		102.76
0000024650	10/01/2025	COUNTY OF ADAMS	SERVICE		1,354.86
0000024651	10/01/2025	DANIELLE FULMER	CONTRACTED CARRIERS DISTRICT		313.60
0000024652	10/01/2025	DRS PRINTING SERVICES INC	SERVICE		3,750.00
0000024653	10/01/2025	E & B TRANSPORTATION CO.	25/26 PUBLIC TRANSPORTATION CONTRACT	TRANSPORTATION	156,561.46
0000024654	10/01/2025	EB MULCH & SOILS	SUPPLIES		84.00

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024655	10/01/2025	EPLUS TECHNOLOGY INC	EQUIP ORIG & ADD'NL DISTRICT		796.31
0000024656	10/01/2025	FITNESS CONNECTION	SERVICE		560.00
0000024657	10/01/2025	FULLBLAST PRESSURE WASHING	SERVICE		2,488.50
0000024658	10/01/2025	G-FORCE SECURITY SOLUTIONS LLC	SERVICE		4,501.25
0000024659	10/01/2025	INDEPENDENT EDUCATIONAL EVALUATORS OF AMERICA LLC	SERVICE		5,500.00
0000024660	10/01/2025	JOHNSON CONTROLS FIRE PROTECTION LP	SERVICE		1,393.87
0000024661	10/01/2025	LINCOLN INTERMEDIATE UNIT	SERVICE	REGISTRATION	2,213.13
0000024662	10/01/2025	M&M HEATING & COOLING LLC	SERVICE		8,075.00
0000024663	10/01/2025	MARCO	CONTRACT		6,416.91
0000024664	10/01/2025	MARCO TECHNOLOGIES LLC	SERVICE		78.46
0000024665	10/01/2025	MASON'S PROPANE SERVICE LLC	PROPANE		3,362.25
0000024666	10/01/2025	MCCLURE COMPANY	SERVICE		543.00
0000024667	10/01/2025	MELISSA TRUMP	SERVICE		1,157.72
0000024668	10/01/2025	MID ATLANTIC COOPERATIVE SOLUTIONS INC	FUEL OIL		453.80
0000024669	10/01/2025	NAVIGATE360, LLC	SERVICE		4,585.50
0000024670	10/01/2025	NEW STORY LLC	SERVICE		13,079.00
0000024671	10/01/2025	PASBO	REGISTRATION		170.00
0000024672	10/01/2025	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	RENTALS DISTRICT		519.72
0000024673	10/01/2025	PROCARE THERAPY	SERVICE		6,930.00
0000024674	10/01/2025	RIVER ROCK ACADEMY LLC	TUITION - PRIVATE SCHOOLS	SERVICE	12,987.00
0000024675	10/01/2025	RONALD P. & LINDA WILLIAMS	NON-CATEGORICAL DISTRICTWIDE		279.25

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024676	10/01/2025	ROY M WILLIAMS & SONS INC	SERVICE		2,565.00
0000024677	10/01/2025	SALISBURY TOWNSHIP SCHOOL DIST	SERVICE		2,294.76
0000024678	10/01/2025	SAXTON & STUMP LLC	25/26 SOLICITOR SERVICES RENDERED		24,586.24
0000024679	10/01/2025	SCHAEDLER/YESCO DISTRIBUTION	SUPPLIES		278.63
0000024680	10/01/2025	SCHOOL EXPRESS INC.	CONTRACTED CARRIERS DISTRICT		68,855.42
0000024681	10/01/2025	THERABILITIES INC	SERVICE		13,873.00
0000024682	10/01/2025	TK ELEVATOR CORP	25/26 ANNUAL MAINT CONTRACT - HS GYM ELEVATOR		1,376.02
0000024683	10/01/2025	T-MOBILE	SERVICE		600.00
0000024684	10/01/2025	TRANSFINDER	CONTRACT		1,995.00
0000024685	10/01/2025	TRIANGLE COMMUNICATIONS INC.	SERVICE		246.00
0000024686	10/01/2025	UNIFIED DOOR AND HARDWARE GROUP LLC	SUPPLIES		3,485.00
0000024687	10/01/2025	UNIFIRST CORP	SERVICE		1,222.95
0000024688	10/01/2025	UPS	SERVICE		65.22
0000024689	10/01/2025	USABLE LIFE	25/26 EMPLOYEE LIFE INSURANCE	INSURANCE	1,456.98
0000024690	10/01/2025	UTICA NATIONAL INSURANCE GROUP	INSURANCE		12,763.00
0000024691	10/01/2025	VERITIV OPERATING COMPANY	SUPPLIES		3,537.88
0000024692	10/01/2025	VERIZON WIRELESS	25/26 MONTHLY CELLULAR PHONE SERVICE	25/26 MONTHLY CELLULAR SERVICE	991.97
0000024693	10/01/2025	WALTERS SERVICES INC.	OTHER PROF SERVICES HIGH		392.00
0000024694	10/01/2025	WELLSPAN OCCUPATIONAL HEALTH	SERVICE		312.00
0000024695	10/01/2025	WM CORPORATE SERVICES INC	GARBAGE/RECYCLE		1,600.82

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024696	10/01/2025	ZAMINSKI HOME IMPROVEMENTS LLC	SERVICE		8,014.00
0000024697	10/02/2025	2 THE T	Ahrens / PBIS Student		126.00
0000024698	10/02/2025	ABARTA COCA-COLA BEVERAGES LLC	DRINKS		443.68
0000024699	10/02/2025	AGSALT PROCESSING LLC	SALT		6,734.80
0000024700	10/02/2025	AHOLD DELHAIZE USA	CLASSROOM SUPPLIES		86.26
0000024701	10/02/2025	BAND SHOPPE	Walck-Band		226.75
0000024702	10/02/2025	BLICK ART MATERIALS	Kline		395.65
0000024703	10/02/2025	BRAIN BUSTERS	S Miller		125.00
0000024704	10/02/2025	BULK BOOKSTORE	CLASSROOM SUPPLIES		878.75
0000024705	10/02/2025	CARDIO PARTNERS INC	SUPPLIES		150.30
0000024706	10/02/2025	CARDIO PARTNERS INC	QUOTE		2,283.55
0000024707	10/02/2025	CAROLINA BIOLOGICAL SUPPLY COMPANY	Piechowicz	CLASSROOM SUPPLIES	3,106.20
0000024708	10/02/2025	CDW GOVERNMENT INC.	EQUIPMENT - REPLACEMENT DIST		3,710.50
0000024709	10/02/2025	DANIELLE CURZI	TRAVEL ELEMENTARY		99.20
0000024710	10/02/2025	DISTRICT III ATHLETIC DIRECTORS ASSOC	MEMBERSHIP DUES		25.00
0000024711	10/02/2025	EASTERN YORK HIGH SCHOOL	JV CROSS COUNTRY CHALLENGE		25.00
0000024712	10/02/2025	EPIC SPORTS	FIELD HOCKEY SUPPLIES		116.57
0000024713	10/02/2025	EPLUS TECHNOLOGY INC	QUOTE		15,559.11
0000024714	10/02/2025	ERIN KIRKPATRICK	CONTRACTED CARRIERS DISTRICT		162.40
0000024715	10/02/2025	EVAN MOOR	QUOTE		649.95
0000024716	10/02/2025	FOLLETT CONTENT SOLUTIONS LLC	Ahrens / J. Smith		9,099.21

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024717	10/02/2025	G-FORCE SECURITY SOLUTIONS LLC	ATHLETIC EVENT SECURITY	ATHLETIC EVENT SECUIRITY	2,920.38
0000024718	10/02/2025	GRIZZLY INDUSTRIAL INC.	Weigle		302.03
0000024719	10/02/2025	GUERNSEY INC	EQUIP ORIG & ADD'NL DISTRICT	FURNITURE QUOTE	10,143.94
0000024720	10/02/2025	HORN HOSPITAL LLC	CLASSROOM SUPPLIES		37.75
0000024721	10/02/2025	IMAGINE LEARNING LLC	REGISTRATION	QUOTE	1,327.50
0000024722	10/02/2025	J.W. PEPPER & SON INC.	Walck-Band		522.49
0000024723	10/02/2025	JON DEFOE	TRAVEL DISTRICT		71.10
0000024724	10/02/2025	KURTZ BROS.	CLASSROOM SUPPLIES		489.96
0000024725	10/02/2025	LABORATORY ANALYTICAL &	25/26 WATER TESTING SERVICE		1,399.00
0000024726	10/02/2025	LEARNING WITHOUT TEARS	QUOTE		200.00
0000024727	10/02/2025	MAKERBOT INDUSTRIES LLC	CLASSROOM SUPPLIES		127.50
0000024728	10/02/2025	MENCHEY MUSIC SERVICE	CLASSROOM SUPPLIES		1,185.59
0000024729	10/02/2025	METCO SUPPLY INC.	CLASSROOM SUPPLIES		356.47
0000024730	10/02/2025	MHS INC.	SUPPLIES		370.00
0000024731	10/02/2025	PASCO SCIENTIFIC	George		7,093.00
0000024732	10/02/2025	PERMANENT SIGN & DISPLAY/PERM AWARD	AWARD BANNER ADDITIONS	AWARDS PLAQUE	777.38
0000024733	10/02/2025	PICKUP PATROL LLC	Ahrens / Office		1,179.47
0000024734	10/02/2025	PMEA	SUBSCRIPTION/MEMBERSHIP		150.00
0000024735	10/02/2025	PSFCA - BIG 33	PFFCA MEMBERSHIP		450.00
0000024736	10/02/2025	QUILL CORPORATION	CLASSROOM SUPPLIES		11,183.36
0000024737	10/02/2025	QUIZIZZ INC	CLASSROOM SUBSCRIPTION		3,100.00
0000024738	10/02/2025	ROXEY SAUBLE	GENERAL SUPPLIES DISTRICT		323.68

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/10/2025 - 10/14/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024739	10/02/2025	RYAN MURPHY	GENERAL SUPPLIES ELEMENTARY		100.00
0000024740	10/02/2025	SAUVE BROS. ATHLETIC EXPRESS	COACHING SHIRTS		2,260.00
0000024741	10/02/2025	SCHOOL HEALTH CORPORATION	Ahrens / Nurse	ATHLETIC SUPPLIES	1,667.41
0000024742	10/02/2025	SELECT SPORT AMERICA INC	SUPPLIES		376.53
0000024743	10/02/2025	SPIRIT MONKEY LLC	Ahrens / PBIS		700.00
0000024744	10/02/2025	SPORTS ENDEAVORS LLC	BOYS SOCCER SUPPLIES		399.79
0000024745	10/02/2025	STAPLES	DeRiggs		84.99
0000024746	10/02/2025	SWEETWATER	Walck-Band		47.97
0000024747	10/02/2025	SWEETWATER	Walck-Band		1,004.19
0000024748	10/02/2025	TEACHER GEEK INC	CLASSROOM SUPPLIES		170.70
0000024749	10/02/2025	TENNIS WAREHOUSE	BOYS TENNIS EQUIPMENT		164.12
0000024750	10/02/2025	TFD UNLIMITED LLC	Ahrens / Office		1,515.00
0000024751	10/02/2025	UNIVERSITY OF OREGON	Ahrens / Office		675.00
0000024752	10/02/2025	VEX ROBOTICS INC	George		1,855.59
0000024753	10/02/2025	WEIS MARKETS INC	Firestone - Culinary I		211.05
0000024754	10/02/2025	WIPEBOOK CORPORATION	Dyksterhouse		180.53
0000024755	10/02/2025	WISEHAVEN TENNIS INC	TENNIS COURT RENTAL		456.00
0000024756	10/02/2025	WORLD FUEL SERVICES INC	FUEL		20,984.18
0000024757	10/02/2025	WPS	SUPPLIES		368.80
0000024758	10/02/2025	YORK ADAMS QUIZ BOWL LEAGUE	S Miller - Quiz Bowl		100.00
0000024759	10/06/2025	AGORA CYBER CHARTER SCHOOL	CYBER CHARTER		3,892.17
0000024760	10/06/2025	BUCKS COUNTY IU #22	SERVICE		66,266.71

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/10/2025 - 10/14/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000024761	10/06/2025	CATHOLIC CHARITIES OF THE DIOCESE	SERVICE		675.00
0000024762	10/06/2025	COMMONWEALTH CHARTER ACADEMY	CYBER CHARTER		303,648.11
0000024763	10/06/2025	E & B TRANSPORTATION CO.	TRANSPORTATION		14,986.11
0000024764	10/06/2025	ERIN KIRKPATRICK	CONTRACTED CARRIERS DISTRICT		406.00
0000024765	10/06/2025	GAIL ELWOOD	CONTRACTED CARRIERS DISTRICT		529.20
0000024766	10/06/2025	GETTYSBURG MONTESSORI CHARTER SCHOOL	CYBER CHARTER		56,239.29
0000024767	10/06/2025	G-FORCE SECURITY SOLUTIONS LLC	SERVICE		4,241.25
0000024768	10/06/2025	LANCASTER-LEBANON IU 13	SERVICE		811.56
0000024769	10/06/2025	LINCOLN INTERMEDIATE UNIT	25-26 MONTHLY SCHEDULE A		56,428.71
0000024770	10/06/2025	PA CYBER CHARTER SCHOOL	CYBER CHARTER		53,979.29
0000024771	10/06/2025	REACH CYBER CHARTER SCHOOL	RECON		72.40
0000024772	10/06/2025	SCHOOL DISTRICT OF LANCASTER	SERVICE		5,956.61
0000024773	10/06/2025	TELESYSTEM	PHONE SYSTEM		409.16
0000024774	10/06/2025	VIDA CHARTER SCHOOL	CYBER CHARTER		35,960.49
0000024775	10/06/2025	LEARNING A-Z	CLASSROOM SUBSCRIPTION		496.00
* 00MS100125	10/01/2025	MAZZITTI & SULLIVAN EAP SERVICES	PURCH PROFESS/TECH SERVICES		1,080.00
* 0HSA091225	09/12/2025	MEMBERS 1ST FEDERAL CREDIT UNION	OTHER BENEFITS		1,666.60
* 0HSA100725	10/07/2025	MEMBERS 1ST FEDERAL CREDIT UNION	OTHER BENEFITS		74,608.27
* 0RET092225	09/22/2025	PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM	2ND QUARTER '25 RETIREMENT		1,294,887.69

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 09/10/2025 - 10/14/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 0RET100225	10/02/2025	PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM	RETIREMENT CONTRIBUTIONS		809.06
* 0STS091925	09/19/2025	SUBSTITUTE TEACHER SERVICE INC	SUB TCHR		20,929.65
* 0STS100325	10/03/2025	SUBSTITUTE TEACHER SERVICE INC	SUB TCHR		25,313.13
* AC09112025	09/11/2025	COUNTY OF ADAMS	A.C.TAX CLAIM BUREAU - AUGUST 2025 COMMISSION		3,440.27
* KH09222025	09/22/2025	KAREN HEFLIN - RECORDER OF DEEDS	K.HEFLIN - AUGUST TRANSFER TAX COMMISSION		613.65
* YA09222025	09/22/2025	YORK ADAMS TAX BUREAU	YATB - 1.75% COLLECTION FEES		9,011.87

10 - GENERAL FUND	**3,273,596.54**
Grand Total All Funds	**3,273,596.54**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**(33,767.69)**
Grand Total Other Disbursement Non-negotiables	**1,432,360.19**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**1,875,004.04**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**3,273,596.54**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GP - PSDLAF - GF **Payment Dates:** 09/10/2025 - 10/14/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00DD093025	09/30/2025	DELTA DENTAL OF PA	INSURANCE		628.54
* 0UCC093025	09/30/2025	UNITED CONCORDIA DENTAL CO INC	25/26 MONTHLY EMPLOYEE DENTAL INSURANCE		14,394.94

10 - GENERAL FUND	**15,023.48**
Grand Total All Funds	**15,023.48**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**15,023.48**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**0.00**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**15,023.48**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND **Payment Dates:** 09/10/2025 - 10/14/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003315	10/06/2025	AHOLD DELHAIZE USA	SUPPLIES		48.54
0000003316	10/06/2025	B.S.S.D. GENERAL FUND	CAFE GROSS PAYROLL - SEPT 2025	CAFE RETIREMENT - SEPT 2025	43,726.37
0000003317	10/06/2025	FEESER'S FOOD DISTRIBUTORS	SEPT INVOICES		49,807.56
0000003318	10/06/2025	GOLD STAR FOODS - PENN	SEPTEMBER INVOICES		54.00
0000003319	10/06/2025	HERSHEY CREAMERY CO	FOOD MIDDLE SCHOOL		919.22
0000003320	10/06/2025	KINT	SEPT INVOICES		4,329.50
0000003321	10/06/2025	MORABITO BAKING	SEPT INVOICES		2,296.85
0000003322	10/06/2025	NEIMAN REFRIGERATION	SERVICE		789.00
0000003323	10/06/2025	PENN METALWORKS LLC	QUOTE		55.02
0000003324	10/06/2025	SAUVE BROS. ATHLETIC EXPRESS	SEPTEMBER INVOICES		90.00
0000003325	10/06/2025	SERENA A KIRCHNER INC	SEPT INVOICES		519.15
0000003326	10/06/2025	SINGER EQUIPMENT CO INC	SEPT INVOICES		4,840.72
0000003327	10/06/2025	SWISS PREMIUM DAIRY	SEPT INVOICES		7,337.49
0000003328	10/06/2025	SYSCO	SEPT INVOICES		33,601.50
0000003329	10/06/2025	WELLSPAN OCCUPATIONAL HEALTH	SERVICE		104.00
* 00HC091725	09/17/2025	HARLAND CLARKE	DEPOSIT SLIPS		158.50

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CF - CAFETERIA FUND **Payment Dates:** 09/10/2025 - 10/14/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

50 - ENTERPRISE FUND	**148,677.42**
Grand Total All Funds	**148,677.42**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**158.50**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**148,518.92**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**148,677.42**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

Financial Summary of General Fund

BALANCE REVIEW - GENERAL FUND:

Previous Undesignated Balance - September 9, 2025	$8,829,899.17
Previous Designated Balance - September 9, 2025	$0.00
Revenue - September 10, 2025 - October 14, 2025	$8,415,477.00
Transfer from General Fund to Cafeteria Fund	$0.00
Expenditures - September 10, 2025 - October 14, 2025	$3,288,620.02
Expenditures - Payroll	$1,207,025.93
CURRENT BALANCE - October 14, 2025	$12,749,730.22

DISTRIBUTION OF CASH ASSETS:

ACNB Checking	$6,856,306.48
ACNB Money Market	$42,179.84
Payroll Checking (Interest Rec.)	$43.12
PSDLAF Investments	$3,473,271.90
PSDMAX Series	$2,377,928.88
PSDLAF Overnight Account	$0.00
	$12,749,730.22

COMPARISON OF REVENUE VS. EXPENDITURES 2025-2026

	7/1/25-9/9/25	CURRENT	ACCUM TOTAL
Revenue	$7,414,179.13	$8,415,477.00	$15,829,656.13
Expenditures	$6,533,457.94	$4,495,645.95	$11,029,103.89
		$3,919,831.05	$4,800,552.24

CURRENT INVESTMENT STATUS:

	AMOUNT	PERCENT	TERM	DUE
ACNB Classic Money Market	$42,179.84	0.15%	***	
PSDLAF (MAX Account)	$2,377,928.88	4.107%	***	9/30/2025
PSDLAF (CD)	$3,473,271.90	3.950%	***	9/30/2025
	$5,893,380.62		*** 30 Day Yield	

INTEREST EARNED:

	Current:	To Date:
ACNB Money Market	$5.20	$15.94
ACNB General Fund Checking	$741.47	$1,015.37
ACNB Payroll Checking	$12.42	$43.12
PSDLAF CD/Pool Investments	$11,608.49	$36,173.20
PSDLAF MAX Series	$7,935.50	$24,414.44
	$20,303.08	$61,662.07

PAYROLL ACCOUNT:

7/1/25-9/9/25	CURRENT	ACCUM TOTAL
$2,736,795.56	$1,207,025.93	$3,943,821.49

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
BERM - BERMUDIAN SPRINGS SCHOOL DIST.			10-6943-000-000-00-000-000-000-0000	69005	D14		0.00	(550.00)
RV3527900001	09/10/2025							
Desc: ADULT ED REGISTRATIONS								
RV	RV3527900001							
0209 - COMMONWEALTH OF PA			10-2380-610-000-30-800-000-000-0000	23102	D14		0.00	(36.42)
RV3527900002	09/10/2025							
Desc: COMM OF PA - DISABILITY DETERMINATION								
RV	RV3527900002							
BSATH - BERMUDIAN SPRINGS HIGH SCHOOL			10-6910-000-000-00-000-000-000-0000	69001	D14		0.00	(4,400.00)
RV3527900003	09/10/2025							
Desc: KEYSTONE SOCCER - USE OF FACILITIES								
RV	RV3527900003							
0904 - DEBRA TATE TAX COLLECTOR			10-6111-000-000-00-000-000-115-0000	61039	D14		0.00	(276,041.39)
RV3527900004	09/10/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3527900004							
0904 - DEBRA TATE TAX COLLECTOR			10-6120-000-000-00-000-000-115-0000	61051	D14		0.00	(529.20)
RV3527900005	09/10/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3527900005							
0904 - DEBRA TATE TAX COLLECTOR			10-6141-000-000-00-000-000-115-0000	61057	D14		0.00	(529.20)
RV3527900006	09/10/2025							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
Desc: EAST BERLIN BORO TAXES								
RV	RV3527900006							
0904 - DEBRA TATE TAX COLLECTOR			10-6112-000-000-00-000-000-115-0000	61045	D14		0.00	(38.56)
RV3527900007	09/10/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3527900007							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6111-000-000-00-000-000-112-0000	61067	D14		0.00	(191,961.86)
RV3527900008	09/10/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3527900008							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6120-000-000-00-000-000-112-0000	61048	D14		0.00	(254.80)
RV3527900009	09/10/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3527900009							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6141-000-000-00-000-000-112-0000	61054	D14		0.00	(254.80)
RV3527900010	09/10/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3527900010							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6112-000-000-00-000-000-112-0000	61042	D14		0.00	(20.85)
RV3527900011	09/10/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3527900011							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
1671 - SUSAN GRAGG TAX COLLECTOR			10-6111-000-000-00-000-000-113-0000	61037	D14		0.00	(311,594.72)
RV3527900012	09/10/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3527900012							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6120-000-000-00-000-000-113-0000	61049	D14		0.00	(921.20)
RV3527900013	09/10/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3527900013							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6141-000-000-00-000-000-113-0000	61055	D14		0.00	(921.20)
RV3527900014	09/10/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3527900014							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6112-000-000-00-000-000-113-0000	61043	D14		0.00	(52.79)
RV3527900015	09/10/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3527900015							
3585 - HUNTINGTON TOWNSHIP			10-6111-000-000-00-000-000-116-0000	61040	D14		0.00	(779,152.37)
RV3527900016	09/10/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3527900016							
3585 - HUNTINGTON TOWNSHIP			10-6120-000-000-00-000-000-116-0000	61052	D14		0.00	(1,254.40)
RV3527900017	09/10/2025							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3527900017							
3585 - HUNTINGTON TOWNSHIP			10-6141-000-000-00-000-000-116-0000	61058	D14		0.00	(1,254.40)
RV3527900018	09/10/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3527900018							
3585 - HUNTINGTON TOWNSHIP			10-6112-000-000-00-000-000-116-0000	61046	D14		0.00	(60.72)
RV3527900019	09/10/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3527900019							
Number of Transactions: 19								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(1,569,792.46)**
			Fund 10 - GENERAL FUND		**EXP**		**0.00**	**(36.42)**
BSMS - BERMUDIAN SPRINGS MIDDLE			10-6740-000-000-00-000-000-000-IPAD		D15		0.00	(515.00)
RV3528600001	09/10/2025							
Desc: IPAD PROTECTION FEE								
RV	RV3528600001							
1048 - ADAMS COUNTY MAGISTRATE DISTRICT COURT 51-3-03			10-6990-000-000-00-000-000-000-0000	69003	D15		0.00	(35.97)
RV3528600002	09/10/2025							
Desc: ADAMS COUNTY MAGISTRATE - FINES								
RV	RV3528600002							
0150 - CAPITAL BLUE CROSS			10-2400-750-000-10-200-000-000-0000		D15		0.00	(2,286.00)

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV3528600003	09/10/2025							
Desc: CAPITAL BLUE CROSS - 2025 HEALTHY LIVING SCHOOL GRANT								
RV	RV3528600003							
3306 - HAMILTON TOWNSHIP			10-6111-000-000-00-000-000-111-0000	61035	D15		0.00	(23,771.84)
RV3528600004	09/10/2025							
Desc: HAMILTON TOWNSHIP TAXES								
RV	RV3528600004							
3306 - HAMILTON TOWNSHIP			10-6120-000-000-00-000-000-111-0000	61047	D15		0.00	(44.10)
RV3528600005	09/10/2025							
Desc: HAMILTON TOWNSHIP TAXES								
RV	RV3528600005							
3306 - HAMILTON TOWNSHIP			10-6141-000-000-00-000-000-111-0000	61053	D15		0.00	(44.10)
RV3528600006	09/10/2025							
Desc: HAMILTON TOWNSHIP TAXES								
RV	RV3528600006							
0904 - DEBRA TATE TAX COLLECTOR			10-6111-000-000-00-000-000-115-0000	61039	D15		0.00	(387,469.51)
RV3528600007	09/10/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3528600007							
0904 - DEBRA TATE TAX COLLECTOR			10-6120-000-000-00-000-000-115-0000	61051	D15		0.00	(156.80)
RV3528600008	09/10/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3528600008							
0904 - DEBRA TATE TAX COLLECTOR			10-6141-000-000-00-000-000-115-0000	61057	D15		0.00	(156.80)

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV3528600009	09/10/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3528600009							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-0402-000-000-00-000-000-000-0000		D15		0.00	(5,100.62)
RV3528600010	09/10/2025							
Desc: BSSD CAFE - GROSS PAYROLL/AUGUST 2025								
RV	RV3528600010							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-0462-211-000-00-000-000-000-0000	04006	D15		0.00	(6,428.10)
RV3528600011	09/10/2025							
Desc: BSSD CAFE - HEALTH INS/AUGUST 2025								
RV	RV3528600011							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-0462-212-000-00-000-000-000-0000	04007	D15		0.00	(326.25)
RV3528600012	09/10/2025							
Desc: BSSD CAFE - DENTAL INS/AUGUST 2025								
RV	RV3528600012							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-0462-213-000-00-000-000-000-0000		D15		0.00	(13.30)
RV3528600013	09/10/2025							
Desc: BSSD CAFE - LIFE INS/AUGUST 2025								
RV	RV3528600013							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-0462-215-000-00-000-000-000-0000		D15		0.00	(50.66)
RV3528600014	09/10/2025							
Desc: BSSD CAFE - VISION INS/AUGUST 2025								
RV	RV3528600014							

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-0462-220-000-00-000-000-000-0000		D15		0.00	(387.88)
RV3528600015 09/10/2025								
Desc: BSSD CAFE - SOCIAL SECURITY/AUGUST 2025								
RV	RV3528600015							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-7810-000-000-00-000-000-000-0000	78002	D15		0.00	193.94
RV3528600016 09/10/2025								
Desc: BSSD CAFE - SOCIAL SECURITY/AUGUST 2025								
RV	RV3528600016							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-0462-230-000-00-000-000-000-0000		D15		0.00	(1,734.22)
RV3528600017 09/10/2025								
Desc: BSSD CAFE - RETIREMENT/AUGUST 2025								
RV	RV3528600017							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-7820-000-000-00-000-000-000-0000	78003	D15		0.00	867.11
RV3528600018 09/10/2025								
Desc: BSSD CAFE - RETIREMENT/AUGUST 2025								
RV	RV3528600018							
0078 - BERMUDIAN SPRINGS S.D. CAFETERIA FUND			10-2360-530-000-00-000-000-000-0000	23178	D15		0.00	(42.01)
RV3528600019 09/10/2025								
Desc: BSSD CAFE - CELL PHONE/AUGUST 2025								

TRANSACTION LEDGER
Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10
Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV	RV3528600019							
Number of Transactions: 19								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(411,133.07)**
			Fund 10 - GENERAL FUND		**EXP**		**0.00**	**(2,328.01)**
			Fund 10 - GENERAL FUND		**GEN**		**0.00**	**(14,041.03)**
1040 - ADAMS COUNTY TAX CLAIM BUREAU			10-6400-000-000-00-000-000-000-0000	64001	D16		0.00	(68,805.51)
RV3529200001 09/11/2025								
Desc: ADAMS COUNTY TAX CLAIM BUREAU - AUGUST 2025								
RV	RV3529200001							
3585 - HUNTINGTON TOWNSHIP			10-6111-000-000-00-000-000-116-0000	61040	D16		0.00	(441,041.99)
RV3529200002 09/11/2025								
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3529200002							
3585 - HUNTINGTON TOWNSHIP			10-6120-000-000-00-000-000-116-0000	61052	D16		0.00	(343.10)
RV3529200003 09/11/2025								
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3529200003							
3585 - HUNTINGTON TOWNSHIP			10-6141-000-000-00-000-000-116-0000	61058	D16		0.00	(343.10)
RV3529200004 09/11/2025								
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3529200004							
3585 - HUNTINGTON TOWNSHIP			10-6112-000-000-00-000-000-116-0000	61046	D16		0.00	(19.12)

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV3529200005	09/11/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3529200005							
Number of Transactions: 5								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(510,552.82)**
BERM - BERMUDIAN SPRINGS SCHOOL DIST.			10-0462-271-000-00-000-000-000-0000		D17		0.00	(15,417.03)
RV3531300001	09/12/2025							
Desc: HEALTH INS PAYMENTS - SEPTEMBER/RET/PT								
RV	RV3531300001							
BERM - BERMUDIAN SPRINGS SCHOOL DIST.			10-0462-272-000-00-000-000-000-0000		D17		0.00	(1,541.25)
RV3531300002	09/12/2025							
Desc: DENTAL INS PAYMENTS - SEPTEMBER/RET/PT								
RV	RV3531300002							
BERM - BERMUDIAN SPRINGS SCHOOL DIST.			10-0462-275-000-00-000-000-000-0000		D17		0.00	(120.28)
RV3531300003	09/12/2025							
Desc: VISION INS PAYMENTS - SEPTEMBER/RET/PT								
RV	RV3531300003							
Number of Transactions: 3								
			Fund 10 - GENERAL FUND		**GEN**		**0.00**	**(17,078.56)**
1695 - JENNIFER MILLER TAX COLLECTOR			10-6111-000-000-00-000-000-112-0000	61067	D18		0.00	(59,888.66)
RV3531400001	09/12/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3531400001							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
1695 - JENNIFER MILLER TAX COLLECTOR			10-6120-000-000-00-000-000-112-0000	61048	D18		0.00	(166.60)
RV3531400002	09/12/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3531400002							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6141-000-000-00-000-000-112-0000	61054	D18		0.00	(166.60)
RV3531400003	09/12/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3531400003							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6112-000-000-00-000-000-112-0000	61042	D18		0.00	(866.84)
RV3531400004	09/12/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3531400004							
0904 - DEBRA TATE TAX COLLECTOR			10-6111-000-000-00-000-000-115-0000	61039	D18		0.00	(117,264.10)
RV3531400005	09/12/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3531400005							
0904 - DEBRA TATE TAX COLLECTOR			10-6120-000-000-00-000-000-115-0000	61051	D18		0.00	(45.00)
RV3531400006	09/12/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3531400006							
0904 - DEBRA TATE TAX COLLECTOR			10-6141-000-000-00-000-000-115-0000	61057	D18		0.00	(45.00)
RV3531400007	09/12/2025							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	**Trans Date**	**Invoice #**	**Invoice Date**			**Pymt Date**		
Desc: EAST BERLIN BORO TAXES								
RV	RV3531400007							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6111-000-000-00-000-000-114-0000	61038	D18		0.00	(4,234,378.44)
RV3531400008	09/12/2025							
Desc: READING TOWNSHIP TAXES								
RV	RV3531400008							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6120-000-000-00-000-000-114-0000	61050	D18		0.00	(4,909.80)
RV3531400009	09/12/2025							
Desc: READING TOWNSHIP TAXES								
RV	RV3531400009							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6141-000-000-00-000-000-114-0000	61056	D18		0.00	(4,909.80)
RV3531400010	09/12/2025							
Desc: READING TOWNSHIP TAXES								
RV	RV3531400010							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6112-000-000-00-000-000-114-0000	61044	D18		0.00	(3,960.80)
RV3531400011	09/12/2025							
Desc: READING TOWNSHIP TAXES								
RV	RV3531400011							
Number of Transactions: 11								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(4,426,601.64)**
0209 - COMMONWEALTH OF PA			10-8521-000-000-00-000-000-000-0000	85002	R14		0.00	(2,803.70)
RV3531500001	09/12/2025							
Desc: COMM PA WIRE - 24/25 PERKINS (380-250077)								

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	**Trans Date**	**Invoice #**	**Invoice Date**			**Pymt Date**		
RV	RV3531500001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(2,803.70)**
0209 - COMMONWEALTH OF PA			10-2360-300-360-00-000-000-000-0000		R15		0.00	(68,655.81)
RV3531600001	09/12/2025							
Desc: COMM PA WIRE - 24/25 PCCD GRANT								
RV	RV3531600001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**EXP**		**0.00**	**(68,655.81)**
BERM - BERMUDIAN SPRINGS SCHOOL DIST.			10-6943-000-000-00-000-000-000-0000	69005	D19		0.00	(30.00)
RV3531700001	09/22/2025							
Desc: ADULT ED REGISTRATIONS								
RV	RV3531700001							
0209 - COMMONWEALTH OF PA			10-2380-610-000-30-800-000-000-0000	23102	D19		0.00	(36.42)
RV3531700002	09/22/2025							
Desc: COMM OF PA - DISABILITY DETERMINATION								
RV	RV3531700002							
2010 - KAREN HEFLIN - RECORDER OF DEEDS			10-6153-000-000-00-000-000-000-0000	61033	D19		0.00	(30,682.47)
RV3531700003	09/22/2025							
Desc: K.HEFLIN - AUGUST TRANSFER TAX								
RV	RV3531700003							
3585 - HUNTINGTON TOWNSHIP			10-6111-000-000-00-000-000-116-0000	61040	D19		0.00	(49,881.96)

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV3531700004	09/22/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3531700004							
3585 - HUNTINGTON TOWNSHIP			10-6120-000-000-00-000-000-116-0000	61052	D19		0.00	(195.00)
RV3531700005	09/22/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3531700005							
3585 - HUNTINGTON TOWNSHIP			10-6141-000-000-00-000-000-116-0000	61058	D19		0.00	(195.00)
RV3531700006	09/22/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3531700006							
PAYROLL - BERMUDIAN SPRINGS SCHOOL DISTRICT			10-0462-271-000-00-000-000-000-0000		D19		0.00	(54,971.68)
RV3531700007	09/22/2025							
Desc: BSSD-EMPLOYEE COST SHARE/SPOUSAL SURCHARGE MEDICAL								
RV	RV3531700007							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6111-000-000-00-000-000-113-0000	61037	D19		0.00	(158,177.81)
RV3531700008	09/22/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3531700008							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6120-000-000-00-000-000-113-0000	61049	D19		0.00	(552.10)
RV3531700009	09/22/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3531700009							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
1671 - SUSAN GRAGG TAX COLLECTOR			10-6141-000-000-00-000-000-113-0000	61055	D19		0.00	(552.10)
RV3531700010	09/22/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3531700010							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6112-000-000-00-000-000-113-0000	61043	D19		0.00	(1,047.70)
RV3531700011	09/22/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3531700011							
Number of Transactions: 11								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(241,314.14)**
			Fund 10 - GENERAL FUND		**EXP**		**0.00**	**(36.42)**
			Fund 10 - GENERAL FUND		**GEN**		**0.00**	**(54,971.68)**
1011 - YORK ADAMS TAX BUREAU			10-6151-000-000-00-000-000-000-0000	61026	R16		0.00	(493,670.46)
RV3531900001	09/22/2025							
Desc: YATB - AUGUST 2025 DISTRIBUTION								
RV	RV3531900001							
1011 - YORK ADAMS TAX BUREAU			10-6151-000-000-00-000-000-000-0000	61026	R16		0.00	(21,293.13)
RV3531900002	09/22/2025							
Desc: YATB - PRIOR YEAR'S TAX COLLECTED								
RV	RV3531900002							
Number of Transactions: 2								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(514,963.59)**

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
BSHS - BERMUDIAN SPRINGS HIGH SCHOOL			10-6740-000-000-00-000-000-000-IPAD		R20		0.00	(1,035.00)
RV3534700001	09/30/2025							
Desc: IPAD PROTECTION FEE								
RV	RV3534700001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(1,035.00)**
0945 - UPPER ADAMS SCHOOL DISTRICT			10-2360-610-000-00-000-000-000-0000	23028	D21		0.00	(167.00)
RV3535100001	09/30/2025							
Desc: UPPER ADAMS SD - INDUCTION LUNCHEON REIMBURSEMENT								
RV	RV3535100001							
BERM - BERMUDIAN SPRINGS SCHOOL DIST.			10-0462-271-000-00-000-000-000-0000		D21		0.00	(521.58)
RV3535100002	09/30/2025							
Desc: BSSD-EMPLOYEE COST SHARE/SPOUSAL SURCHARGE MEDICAL-E.BRUBAKER								
RV	RV3535100002							
0394 - J.P. HARRIS ASSOCIATES LLC.			10-6400-000-000-00-000-000-000-0000	64001	D21		0.00	(286.00)
RV3535100003	09/30/2025							
Desc: J.P.HARRIS - DELINQUENT TAX								
RV	RV3535100003							
4013 - ADAMS COUNTY HEAD START			10-6990-000-000-00-000-000-000-0000	69003	D21		0.00	(3,675.34)
RV3535100004	09/30/2025							
Desc: ADAMS COUNTY HEAD START - EXPENSE REIMBURSEMENT								
RV	RV3535100004							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
0945 - UPPER ADAMS SCHOOL DISTRICT			10-6944-000-000-00-000-000-000-0000	60001	D21		0.00	(10,000.00)
RV3535100005	09/30/2025							
Desc: UPPER ADAMS SD - 24/25 CONSORTIUM TUITION								
RV	RV3535100005							
0904 - DEBRA TATE TAX COLLECTOR			10-6111-000-000-00-000-000-115-0000	61039	D21		0.00	(10,782.75)
RV3535100006	09/30/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3535100006							
0904 - DEBRA TATE TAX COLLECTOR			10-6120-000-000-00-000-000-115-0000	61051	D21		0.00	(75.00)
RV3535100007	09/30/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3535100007							
0904 - DEBRA TATE TAX COLLECTOR			10-6141-000-000-00-000-000-115-0000	61057	D21		0.00	(75.00)
RV3535100008	09/30/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3535100008							
3585 - HUNTINGTON TOWNSHIP			10-6111-000-000-00-000-000-116-0000	61040	D21		0.00	(16,087.05)
RV3535100009	09/30/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3535100009							
3585 - HUNTINGTON TOWNSHIP			10-6120-000-000-00-000-000-116-0000	61052	D21		0.00	(84.50)
RV3535100010	09/30/2025							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3535100010							
3585 - HUNTINGTON TOWNSHIP			10-6141-000-000-00-000-000-116-0000	61058	D21		0.00	(84.50)
RV3535100011	09/30/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3535100011							
Number of Transactions: 11								
			Fund 10 - GENERAL FUND		**EXP**		**0.00**	**(167.00)**
			Fund 10 - GENERAL FUND		**GEN**		**0.00**	**(521.58)**
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(41,150.14)**
BSHS - BERMUDIAN SPRINGS HIGH SCHOOL			10-6740-000-000-00-000-000-000-IPAD		D22		0.00	(950.00)
RV3535200001	09/30/2025							
Desc: IPAD PROTECTION FEE								
RV	RV3535200001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(950.00)**
1043 - ACNB			10-6510-000-000-00-000-000-000-0000	65001	PR06		0.00	(12.42)
RV3540600001	09/30/2025							
Desc: ACNB PAYROLL INTEREST - SEPTEMBER								
RV	RV3540600001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(12.42)**
1043 - ACNB			10-6510-000-000-00-000-000-000-0000	65001	R17		0.00	(741.47)

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Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV3540700001	09/30/2025							
Desc: ACNB CHECKING INTEREST - SEPTEMBER								
RV	RV3540700001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(741.47)**
1043 - ACNB			10-6510-000-000-00-000-000-000-0000	65001	R18		0.00	(5.20)
RV3540800001	09/30/2025							
Desc: ACNB MONEY MARKET INTEREST - SEPTEMBER								
RV	RV3540800001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(5.20)**
1044 - PSDLAF			10-6510-000-000-00-000-000-000-0000	65001	R19		0.00	(7,935.50)
RV3540900001	09/30/2025							
Desc: PSDMAX INTEREST - SEPTEMBER								
RV	RV3540900001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(7,935.50)**
1044 - PSDLAF			10-6510-000-000-00-000-000-000-0000	65001	R20		0.00	(11,608.49)
RV3541000001	09/30/2025							
Desc: PSDLAF FLEX INTEREST								
RV	RV3541000001							
Number of Transactions: 1								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(11,608.49)**
BSMS - BERMUDIAN SPRINGS MIDDLE			10-6740-000-000-00-000-000-000-IPAD		D23		0.00	(370.00)

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV3541100001	10/06/2025							
Desc: IPAD PROTECTION FEE								
RV	RV3541100001							
0508 - LINCOLN INTERMEDIATE UNIT #12			10-2360-800-000-00-000-000-000-0000	23032	D23		0.00	(297.00)
RV3541100002	10/06/2025							
Desc: LIU #12 - PO #26ADM00639 CONFERENCE REFUND								
RV	RV3541100002							
0904 - DEBRA TATE TAX COLLECTOR			10-6111-000-000-00-000-000-115-0000	61039	D23		0.00	(6,982.82)
RV3541100003	10/06/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3541100003							
0904 - DEBRA TATE TAX COLLECTOR			10-6120-000-000-00-000-000-115-0000	61051	D23		0.00	(70.00)
RV3541100004	10/06/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3541100004							
0904 - DEBRA TATE TAX COLLECTOR			10-6141-000-000-00-000-000-115-0000	61057	D23		0.00	(70.00)
RV3541100005	10/06/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3541100005							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6111-000-000-00-000-000-113-0000	61037	D23		0.00	(31,490.23)
RV3541100006	10/06/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3541100006							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
1671 - SUSAN GRAGG TAX COLLECTOR			10-6120-000-000-00-000-000-113-0000	61049	D23		0.00	(148.00)
RV3541100007	10/06/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3541100007							
1671 - SUSAN GRAGG TAX COLLECTOR			10-6141-000-000-00-000-000-113-0000	61055	D23		0.00	(148.00)
RV3541100008	10/06/2025							
Desc: LATIMORE TOWNSHIP TAXES								
RV	RV3541100008							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6111-000-000-00-000-000-114-0000	61038	D23		0.00	(408,505.87)
RV3541100009	10/06/2025							
Desc: READING TOWNSHIP TAXES								
RV	RV3541100009							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6120-000-000-00-000-000-114-0000	61050	D23		0.00	(1,662.40)
RV3541100010	10/06/2025							
Desc: READING TOWNSHIP TAXES								
RV	RV3541100010							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6141-000-000-00-000-000-114-0000	61056	D23		0.00	(1,662.40)
RV3541100011	10/06/2025							
Desc: READING TOWNSHIP TAXES								
RV	RV3541100011							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6112-000-000-00-000-000-114-0000	61044	D23		0.00	(1,267.06)
RV3541100012	10/06/2025							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	**Trans Date**	**Invoice #**	**Invoice Date**			**Pymt Date**		
Desc: READING TOWNSHIP TAXES								
RV	RV3541100012							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6111-000-000-00-000-000-112-0000	61067	D23		0.00	(20,715.72)
RV3541100013	10/06/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3541100013							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6120-000-000-00-000-000-112-0000	61048	D23		0.00	(74.20)
RV3541100014	10/06/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3541100014							
1695 - JENNIFER MILLER TAX COLLECTOR			10-6141-000-000-00-000-000-112-0000	61054	D23		0.00	(74.20)
RV3541100015	10/06/2025							
Desc: YORK SPRINGS BORO TAXES								
RV	RV3541100015							
Number of Transactions: 15								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(473,240.90)**
			Fund 10 - GENERAL FUND		**EXP**		**0.00**	**(297.00)**
4020 - ANGELA L BISH			10-1110-150-000-10-200-000-000-0000	11006	D24		0.00	(9.00)
RV3541200001	10/07/2025							
Desc: JURY DUTY REIMBURSEMENT - A.BISH								
RV	RV3541200001							
0209 - COMMONWEALTH OF PA			10-6113-000-000-00-000-000-000-0000	61012	D24		0.00	(17,996.04)
RV3541200002	10/07/2025							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	**Trans Date**	**Invoice #**	**Invoice Date**			**Pymt Date**		
Desc: COMM OF PA - 2024 PURTA								
RV	RV3541200002							
Number of Transactions: 2								
			Fund 10 - GENERAL FUND		**EXP**		**0.00**	**(9.00)**
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(17,996.04)**
0904 - DEBRA TATE TAX COLLECTOR			10-6111-000-000-00-000-000-115-0000	61039	D25		0.00	(915.62)
RV3541600001	10/07/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3541600001							
0904 - DEBRA TATE TAX COLLECTOR			10-6120-000-000-00-000-000-115-0000	61051	D25		0.00	(15.00)
RV3541600002	10/07/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3541600002							
0904 - DEBRA TATE TAX COLLECTOR			10-6141-000-000-00-000-000-115-0000	61057	D25		0.00	(15.00)
RV3541600003	10/07/2025							
Desc: EAST BERLIN BORO TAXES								
RV	RV3541600003							
3306 - HAMILTON TOWNSHIP			10-6111-000-000-00-000-000-111-0000	61035	D25		0.00	(5,723.22)
RV3541600004	10/07/2025							
Desc: HAMILTON TOWNSHIP TAXES								
RV	RV3541600004							
3306 - HAMILTON TOWNSHIP			10-6120-000-000-00-000-000-111-0000	61047	D25		0.00	(14.70)
RV3541600005	10/07/2025							

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
Desc: HAMILTON TOWNSHIP TAXES								
RV	RV3541600005							
3306 - HAMILTON TOWNSHIP			10-6141-000-000-00-000-000-111-0000	61053	D25		0.00	(14.70)
RV3541600006	10/07/2025							
Desc: HAMILTON TOWNSHIP TAXES								
RV	RV3541600006							
3585 - HUNTINGTON TOWNSHIP			10-6111-000-000-00-000-000-116-0000	61040	D25		0.00	(14,430.78)
RV3541600007	10/07/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3541600007							
3585 - HUNTINGTON TOWNSHIP			10-6120-000-000-00-000-000-116-0000	61052	D25		0.00	(46.00)
RV3541600008	10/07/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3541600008							
3585 - HUNTINGTON TOWNSHIP			10-6141-000-000-00-000-000-116-0000	61058	D25		0.00	(46.00)
RV3541600009	10/07/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								
RV	RV3541600009							
3585 - HUNTINGTON TOWNSHIP			10-6112-000-000-00-000-000-116-0000	61046	D25		0.00	(4,276.89)
RV3541600010	10/07/2025							
Desc: HUNTINGTON TOWNSHIP TAXES								

TRANSACTION LEDGER

Year: 26 From 9/10/2025 to 10/14/2025 Funds: 10

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	Trans Date	Invoice #	Invoice Date			Pymt Date		
RV	RV3541600010							
Number of Transactions: 10								
			Fund 10 - GENERAL FUND		**REV**		**0.00**	**(25,497.91)**
Transaction Type RV Totals: 117							**0.00**	**(8,415,477.00)**

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807
Financial Summary of Cafeteria Fund

BALANCE REVIEW - CAFETERIA FUND:

Previous Balance - August 31, 2025	$831.23
Revenue - September 1, 2025 - September 30, 2025	$44,164.38
Transfer from General Fund to Cafeteria Fund	$0.00
Expenditures - Payroll for September 2025	$43,726.37
Expenditures - September 1, 2025 - September 30, 2025	$104,951.05
CURRENT BALANCE September 30, 2025	($103,681.81)

DISTRIBUTION OF CASH ASSETS:

NOW Checking Account	($103,681.81)
PSDMAX Series	$0.00
	($103,681.81)

COMPARISON OF REVENUES VS EXPENDITURES 2025-2026

	7/1/25-9/30/25	CURRENT	ACCUM TOTAL
Revenues	$5,782.53	$44,164.38	$49,946.91
Expenditures	$90,860.64	$148,677.42	$239,538.06
		($104,513.04)	($189,591.15)

INTEREST EARNED:

	Current	To Date
NOW Checking Account	$3.35	$4.35
	$3.35	$4.35

FUND BALANCE ESTIMATE: September 1, 2025 - September 30, 2025

Cash and Investments on Hand	($103,681.81)
Fed/State Reimbursement (September) -	$105,957.58
Total Revenue Estimate.....	**$2,275.77**
Total Expense Estimate.....	$0.00
TOTAL ESTIMATED FUND BALANCE (LESS BENEFITS DUE)	**$2,275.77**

TRANSACTION LEDGER

Year: 26 From 9/1/2025 to 9/30/2025 Funds: 50

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	**Trans Date**	**Invoice #**	**Invoice Date**			**Pymt Date**		
			50-7600-000-000-00-000-000-000-0000	76001	R770		0.00	(660.52)
RV3532900001	09/24/2025							
Desc: NON-CATEGORICAL DISTRICTWIDE								
RV	RV3532900001							
			50-7600-000-720-00-000-000-000-0000	76002	R770		0.00	(3,267.42)
RV3532900002	09/24/2025							
Desc: NON-CATEGORICAL DISTRICTWIDE								
RV	RV3532900002							
			50-8531-000-000-00-000-000-000-0000	85001	R770		0.00	(13,724.22)
RV3532900003	09/24/2025							
Desc: NON-CATEGORICAL DISTRICTWIDE								
RV	RV3532900003							
			50-8531-000-720-00-000-000-000-0000	85003	R770		0.00	(5,101.70)
RV3532900004	09/24/2025							
Desc: NON-CATEGORICAL DISTRICTWIDE								
RV	RV3532900004							
Number of Transactions: 4								
			Fund 50 - ENTERPRISE FUND		**REV**		**0.00**	**(22,753.86)**
			50-6510-000-000-00-000-000-000-0000		R774		0.00	(3.35)
RV3542900001	09/30/2025							
Desc: ACNB BANK INTEREST - SEPT 2025								
RV	RV3542900001							
Number of Transactions: 1								
			Fund 50 - ENTERPRISE FUND		**REV**		**0.00**	**(3.35)**
			50-0480-000-000-00-000-000-000-0000		R775		0.00	(15,479.71)

TRANSACTION LEDGER

Year: 26 From 9/1/2025 to 9/30/2025 Funds: 50

Sort: Transaction Type, Batch, Batch Count

Vendor	Transaction Number	PO #	Account Code	ASN	Jrnl/Rev Ctrl #	Pymt #	Enc/Liq	Expd/Rcvd
Trans #	**Trans Date**	**Invoice #**	**Invoice Date**			**Pymt Date**		
RV3543000001	09/30/2025							
Desc: SCHOOLCAFE ONLINE PYMT								
RV	RV3543000001							
Number of Transactions: 1								
			Fund 50 - ENTERPRISE FUND		**GEN**		**0.00**	**(15,479.71)**
			50-0480-000-000-00-000-000-000-0000		R776		0.00	(5,927.46)
RV3543100001	09/30/2025							
Desc: ACNB CAFE DEP - SEPT 2025								
RV	RV3543100001							
Number of Transactions: 1								
			Fund 50 - ENTERPRISE FUND		**GEN**		**0.00**	**(5,927.46)**
Transaction Type RV Totals: 7							**0.00**	**(44,164.38)**

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

Financial Summary of Capital Reserve Fund

BALANCE REVIEW - CAPITAL RESERVE FUND:

Previous Balance - September 9, 2025	$947,771.51
Revenue - September 10, 2025 - October 14, 2025	$467.01
Expenditures - September 10, 2025 - October 14, 2025	$0.00
CURRENT BALANCE - October 14, 2025	$948,238.52

DISTRIBUTION OF CASH ASSETS:

ACNB Super NOW Checking Account	$829,694.35
PSDLAF Investments	$0.00
PSDMAX Series	$118,544.17
PSDLAF Overnight Account	$0.00
	$948,238.52

CURRENT INVESTMENT STATUS:

	AMOUNT	PERCENT	TERM	DUE
PSDLAF CD Pool Investment				
PSDLAF (MAX Account)	$118,544.17	4.107%	***	
PSDLAF (Overnight Account)	$0.00	0.000%	***	

*** 30 Day Yield

INTEREST EARNED:

	Current:	To Date:
Checking Super Now Account	$68.19	$213.01
PSDLAF MAX Series	$398.82	$1,230.55
PSDLAF Overnight Account	$0.00	$0.00
PSDLAF Investment	$0.00	$0.00
	$467.01	$1,443.56

CAPITAL RESERVE FUND REVENUES:

ACNB Checking Interest	$68.19
PSDLAF/MAX Investment	$398.82
Fund Transfers (General)	$0.00
	$467.01

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

Financial Summary of Scholarship Fund

BALANCE REVIEW - SCHOLARSHIP FUND:

Previous Balance - September 9, 2025	$18,488.70
Revenue	$1.58
Expenditures	$0.00
CURRENT BALANCE - October 14, 2025	$18,490.28

DISTRIBUTION OF CASH ASSETS:

ACNB Checking	$18,490.28
	$18,490.28

INTEREST EARNED:

	Current:	Accum Total
Checking Account	$1.58	$4.83
		$4.83

SCHOLARSHIP FUND REVENUES:

ACNB Checking	$1.58
	$1.58

SCHOLARSHIP FUND EXPENDITURES:

SCHOLARSHIP ACCOUNT BALANCE SUMMARY:

Bermudian Alumni Award	$1,271.11
Max Kaufman	$691.37
Jordan C. Selfe	$0.00
William E. Smith	$0.00
W. Roy Starry	$6,535.19
Lloyd W. Wagener	$2,749.28
Jessica D. Webb	$5,646.44
Taylor Zimmerman	$1,596.89
	$18,490.28

Bermudian Springs Elementary School

Activities Account

July 1, 2025 to September 30, 2025

Catagories	Opening Balance	Credits	SubTotal	Expenses	Balance
Office Account	$ 12,685.72	$ 31.11	$ 12,716.83	$ -	$12,716.83
Library Account	$ 15,565.57		$ 15,565.57		$15,565.57
Music Account			$ -		$ -
Field Trips Account	$ 1,278.62		$ 1,278.62		$ 1,278.62
Guidance Account	$ 258.34	$ -	$ 258.34	$ -	$ 258.34
Social Club Account	$ 357.53	$ -	$ 357.53		$ 357.53
Grand Total	$ 30,145.78	$ 31.11	$ 30,176.89	$ -	$30,176.89

Bermudian Springs Middle School
York Springs, Pennsylvania 17372

QUARTERLY ACTIVITY FUND REPORT

July 1, 2025 - September 30, 2025

	Account Number	Previous Balance	Receipts	Expenses	Balance
Peer Helpers Account	101	$7,396.41	$0	$0	$7,396.41
Clearing Account	102	$0.00	$9.16	$0	$9.16
Band & Chorus Account	103	$1,583.78	$0	$0	$1,583.78
Library Account	104	$3,320.25	$0	$0	$3,320.25
Memory Book Account	105	$3,979.45	$0	$0	$3,979.45
Student Council Account	106	$592.58	$0	$0	$592.58
Performing Arts Account	107	$11,845.43	$0	$0	$11,845.43
Office Account	108	$4,861.67	$1,445.05	$0	$6,306.72
Gym Uniform Account	109	$753.19	$0	$0	$753.19
Art Account	110	$1,139.97	$0	$0	$1,139.97
Totals of Accounts		$35,472.73	$1,454.21	$0	$36,926.94

BERMUDIAN SPRINGS HIGH SCHOOL

Activity Account 2024-2025

ACTIVITY ACCOUNT		Quarterly July 1, 2025 to September 30, 2025		
ACCOUNT NAME	PREVIOUS BALANCE	EXPENSES	INCOME	BALANCE
ART HONOR SOCIETY (Nat'l)	$4,357.38			$4,357.38
BAND	$6,485.48	$60.38		$6,425.10
BASEBALL	$2,618.82			$2,618.82
BERM BREW	$1,484.81			$1,484.81
BIBLE CLUB	$187.85			$187.85
BOYS BASKETBALL	$753.35	$458.03	$540.00	$835.32
BOYS SOCCER	$1,477.74		$651.00	$2,128.74
BSHS NEWS	$0.00			$0.00
CALLIGRAPHY CLUB	$71.53			$71.53
CHEERLEADERS	$977.74			$977.74
CHOIR CLUB	-$197.09		$54.75	-$142.34
CLASS OF 2023	$0.00			$0.00
CLASS OF 2024	$2,107.63			$2,107.63
CLASS OF 2025	$1,996.43		$354.00	$2,350.43
CLASS OF 2026	$13,190.90	$400.00		$12,790.90
CLASS OF 2027	$6,459.75			$6,459.75
CLASS OF 2028	$4,685.55	$2,430.00	$5,894.00	$8,149.55
CLEARING ACCT	$948.51	$198.04	$198.04	$948.51
CROSS COUNTRY	$911.87	$181.75	$222.75	$952.87
ESPORTS	$2,842.70			$2,842.70
FBLA	-$205.28	$405.00		-$610.28
FCCLA	-$102.11			-$102.11
FFA	$13,476.55	$653.57	$600.00	$13,422.98
FIELD HOCKEY	$4,499.41	$1,645.13	$1,710.00	$4,564.28
FOOTBALL CLUB	$4,572.26	$9,775.00	$11,690.00	$6,487.26
FRENCH CLUB	$416.40			$416.40
GIRLS BASKETBALL	$1,945.42		$6,675.00	$8,620.42
GIRLS SOCCER	$326.80			$326.80
GIRLS WRESTLING	$140.74	$100.00	$3,010.00	$3,050.74
GOLF	$327.60			$327.60
GREENHOUSE	$2,942.99	$1,002.01	$225.00	$2,165.98
LEO/ INTERACT CLUB	$2,191.27		$125.00	$2,316.27
METAL SHOP	$0.00		$277.00	$277.00
MODEL UN CLUB	$0.00			$0.00
MUSICAL (Student)	$8,994.41	$4,493.24		$4,501.17
NAT'L HONOR SOC	$2,363.83	$884.63		$1,479.20
PEER MEDIATORS	$8,176.33	$808.13	$846.36	$8,214.56
PRESS CLUB	$1,087.36			$1,087.36
QUIZ BOWL CLUB	$2,175.60			$2,175.60
RECYCLE CLUB	$1,197.35			$1,197.35
ROBOTICS CLUB	$5,070.77			$5,070.77
S.A.F.E	$539.14			$539.14
SCIENCE CLUB	$0.00			$0.00
SOFTBALL CLUB	$916.01			$916.01
SPANISH CLUB	$651.94			$651.94
STUDENT COUNCIL	$6,893.26	$3,458.24	$489.36	$3,924.38
STUDENT TRAINERS	$235.95			$235.95
TECH & GRAPHICS	$13,045.93	$1,140.59	$840.00	$12,745.34
TENNIS CLUB - BOYS	$751.84			$751.84
TENNIS CLUB - GIRLS	$697.63	$354.44		$343.19
TRACK CLUB	$521.73			$521.73
TRY	$597.66			$597.66
WOODWORKING	$170.65			$170.65
VARSITY CLUB	$0.00			$0.00
VOLLEYBALL CLUB	$6,316.79	$501.97		$5,814.82
WRESTLING	$4,072.81	$90.00		$3,982.81
YEARBOOK	$4,302.54	$38.01	$280.00	$4,544.53
YOUTH COALITION	$10,064.29			$10,064.29
TOTALS	$160,736.82	$29,078.16	$34,682.26	$166,340.92

$5,604.10

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, PA 17372-8807
Athletic Account

QUARTERLY REPORT
July 1, 2025 thru September 30, 2025

Previous Balance	Expenses	Receipts	Balance
$107,496.02	$11,355.91	$28,292.00	124,432.11

BUDGETARY TRANSFER LISTING

Year: 2024-2025 Fiscal Yr.

Sort: Transfer ID

Transfer ID / Description	Transfer Date	Batch	Dt Posted / Entered By
BUDGET TR 24/25	06/30/2025	35401	10/06/2025
BUDGET TRANSFERS 2024-2025			jwolf

From Account Code / ASN / Description	From Amount	To Account Code	To Amount
10-1110-211-000-10-200-000-000-0000 11086 MEDICAL INSURANCE ELEM	(333,835.00)		
10-2360-300-360-00-000-000-000-0000 PURCHASED PROF & TECH	(93,991.00)		
10-2720-513-000-00-000-000-000-0000 CONTRACTED CARRIERS	(72,987.00)		
10-1110-330-000-20-500-000-000-0000 11261 OTHER PROFESSIONAL SERVICES	(70,872.00)		
10-1241-120-000-20-500-000-000-0000 12154 PROFESSIONAL-EDUCATION MIDDLE	(70,069.00)		
10-1231-211-000-10-200-000-000-0000 MEDICAL INSURANCE	(63,659.00)		
10-1290-322-000-00-000-000-000-0000 12191 PROF EDU SERVICES - I.U.'S DIS	(57,953.00)		
10-1233-330-000-10-200-000-000-0000 OTHER PROFESSIONAL SVC	(46,000.00)		
10-2360-110-000-00-000-000-000-0000	(43,570.00)		

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23019 OFFICIAL/ADMINISTRATION DIST			
10-1110-212-000-10-200-000-000-0000 11082 DENTAL INSURANCE ELEM	(41,343.00)		
10-1233-120-000-10-200-000-000-0000 PROFESSIONAL-EDUCATION	(36,334.00)		
10-1241-211-000-20-500-000-000-0000 12159 MEDICAL INSURANCE MIDDLE	(33,746.00)		
10-1241-568-000-10-200-000-000-0000 TUITION - PRIVATE SCHOOLS	(32,310.00)		
10-1340-120-000-30-800-000-000-0000 13024 PROFESSIONAL-EDUCATION HIGH	(30,907.00)		
10-1231-120-000-10-200-000-000-0000 PROFESSIONAL-EDUCATION	(29,165.00)		
10-2240-610-000-00-000-000-402-0000 20201 GENERAL SUPPLIES DISTRICT	(27,802.00)		
10-1110-220-000-20-500-000-000-0000 11068 SOCIAL SECURITY MIDDLE	(27,620.00)		
10-2380-110-000-30-800-000-000-0000 20077 OFFICIAL/ADMINISTRATION HIGH	(26,814.00)		
10-1110-580-000-30-800-000-000-0000	(26,788.00)		

11127 TRAVEL REIMBURSEMENT HIGH	
10-2140-120-000-20-500-000-000-0000	(22,667.00)
20333 PROFESSIONAL-EDUCATION MIDDLE	
10-1190-120-440-10-200-000-000-0000	(22,301.00)
11104 PROFESSIONAL-ED ELEM (TITLE I)	
10-3200-230-000-00-000-000-000-0000	(20,583.00)
32004 RETIREMENT CONTRIBUTIONS	
10-1190-211-440-10-200-000-000-0000	(19,515.00)
MEDICAL INS ELEM (TITLE I)	
10-1110-290-000-20-500-000-000-0000	(17,838.00)
11170 OTHER EMPLOYEE BENEFITS MIDDLE	
10-2360-230-000-00-000-000-000-0000	(17,089.00)
23023 RETIREMENT CONTRIBUTIONS	
10-2140-211-000-30-800-000-000-0000	(16,974.00)
MEDICAL INSURANCE HIGH	
10-1190-150-471-10-200-000-000-0000	(16,877.00)
OFFICE/CLER ELEM (TITLE III)	
10-1241-230-000-20-500-000-000-0000	(16,691.00)
12167 RETIREMENT MIDDLE	
10-2380-610-000-30-800-000-000-0000	(16,337.00)

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23102 GENERAL SUPPLIES HIGH	
10-2120-211-000-10-200-000-000-0000	(15,790.00)
21038 MEDICAL INSURANCE ELEMENTARY	
10-2250-211-000-20-500-000-000-0000	(15,118.00)
22065 MEDICAL INSURANCE MIDDLE	
10-1110-430-000-30-800-000-000-0000	(14,119.00)
11120 REPAIRS & MAINT SVCS HIGH	
10-1233-230-000-10-200-000-000-0000	(13,833.00)
RETIREMENT CONTRIB	
10-2511-300-000-00-000-000-000-0000	(13,474.00)
25006 PURCH PROFESS/TECH SERVICES	
10-1190-230-440-10-200-000-000-0000	(13,281.00)
RETIREMENT ELEM (TITLE I)	
10-1110-260-000-30-800-000-000-0000	(13,219.00)
10412 WORKMEN'S COMP HIGH	
10-1110-760-000-10-200-000-000-0000	(12,841.00)
11155 EQUIPMENT - REPLACEMENT ELEM	
10-2380-800-000-30-800-000-000-0000	(12,295.00)
23120 OTHER OBJECTS HIGH	

10-3200-430-000-00-000-000-000-0000 32008 REPAIRS & MAINTENANCE SERVICES	(11,338.00)
10-2380-750-000-30-800-000-000-0000 23112 EQUIP ORIG & ADD'NL HIGH	(11,061.00)
10-1233-211-000-10-200-000-000-0000 MEDICAL INSURANCE	(10,669.00)
10-2600-330-000-30-800-000-000-0000 OTHER PROFESSIONAL SERVICES	(10,561.00)
10-1340-230-000-30-800-000-000-0000 13027 RETIREMENT HIGH	(10,449.00)
10-1110-640-000-10-200-000-000-0000 11134 INSTRUCTIONAL MATERIALS/ELEM	(10,409.00)
10-2120-610-000-10-200-000-000-0000 21048 GENERAL SUPPLIES ELEMENTARY	(10,241.00)
10-2120-120-000-10-200-000-000-0000 21001 PROFESSIONAL-EDUCATION ELEM	(10,127.00)
10-1110-321-000-30-800-000-000-0000 PROF EDU SERVICES - PUBLIC SCH	(10,000.00)
10-2600-750-000-00-300-000-000-0000 20272 EQUIP ORIG & ADD'NL DISTRICT	(10,000.00)

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10-2600-411-000-30-800-000-000-0000 DISPOSAL SERVICES - HIGH	(9,967.00)
10-2600-182-000-00-000-000-000-0000 26084 SUMMER PAINTING DISTRICT	(9,841.00)
10-2380-230-000-30-800-000-000-0000 20182 RETIREMENT HIGH	(9,184.00)
10-1241-220-000-20-500-000-000-0000 12165 SOCIAL SECURITY MIDDLE	(7,688.00)
10-2140-230-000-20-500-000-000-0000 20343 RETIREMENT MIDDLE	(7,684.00)
10-2250-120-000-20-500-000-000-0000 22050 PROFESSIONAL-EDUCATION MIDDLE	(7,646.00)
10-1110-610-000-10-200-000-000-0000 11128 CLASSROOM SUPPLIES/ELEM	(7,485.00)
10-2400-610-000-10-200-000-000-0000 20133 GENERAL SUPPLIES ELEMENTARY	(7,228.00)
10-2330-610-000-00-000-000-000-0000 23017 GENERAL SUPPLIES DISTRICT	(6,752.00)
10-2400-211-000-30-800-000-000-0000	(6,331.00)

20107 MEDICAL INSURANCE HIGH	
10-1110-750-000-10-200-000-000-0000 11139 EQUIP ORIG & ADD'NL ELEM	(6,251.00)
10-1320-120-000-30-800-000-000-0000 13015 PROFESSIONAL-EDUCATION HIGH	(6,240.00)
10-1310-580-000-30-800-000-000-0000 13093 TRAVEL HIGH	(6,100.00)
10-1231-230-000-10-200-000-000-0000 RETIREMENT CONTRIB	(6,027.00)
10-2240-240-000-00-000-000-402-0000 20196 TUITION RMBRS - TECH	(5,785.00)
10-2240-530-000-00-000-000-402-0000 20292 COMMUNICATIONS DISTRICT	(5,680.00)
10-1360-211-000-30-800-000-000-0000 13081 MEDICAL INSURANCE HIGH	(5,600.00)
10-1231-610-000-10-200-000-000-0000 GENERAL SUPPLIES	(5,487.00)
10-2711-522-000-00-000-000-000-0000 27013 AUTOMOTIVE LIABILITY INSURANCE	(5,250.00)

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10-2711-610-000-00-000-000-000-0000 27016 GENERAL SUPPLIES DISTRICT	(5,164.00)
10-1310-800-000-30-800-000-000-0000 13151 OTHER OBJECTS HIGH	(5,017.00)
10-2360-540-000-00-000-000-000-0000 23026 ADVERTISING DISTRICT	(5,000.00)
10-3200-580-000-30-800-000-000-0000 TRAVEL DISTRICT	(4,826.00)
10-2380-220-000-30-800-000-000-0000 20178 SOCIAL SECURITY HIGH	(4,734.00)
10-2120-230-000-10-200-000-000-0000 21030 RETIREMENT ELEM	(4,708.00)
10-1310-620-000-30-800-000-000-0000 ENERGY - FUEL HIGH	(4,548.00)
10-1233-150-000-10-200-000-000-0000 OFFICE/CLERICAL	(4,470.00)
10-1190-220-440-10-200-000-000-0000 SOCIAL SECURITY ELEM (TITLE I)	(4,302.00)
10-2360-220-000-00-000-000-000-0000 23022 SOCIAL SECURITY CONTRIBUTIONS	(4,291.00)
10-3200-132-000-00-000-000-000-0000	(4,130.00)

32022 ATHLETIC GAME HELP DISTRICT	
10-2250-230-000-20-500-000-000-0000	(4,122.00)
22057 RETIREMENT MIDDLE	
10-1233-610-000-10-200-000-000-0000	(4,108.00)
GENERAL SUPPLIES	
10-1340-211-000-30-800-000-000-0000	(3,794.00)
13080 MEDICAL INSURANCE HIGH	
10-2250-150-000-20-500-000-000-0000	(3,762.00)
22025 OFFICE/CLERICAL MIDDLE	
10-2120-150-000-20-500-000-000-0000	(3,761.00)
21005 OFFICE/CLERICAL MIDDLE	
10-1320-211-000-30-800-000-000-0000	(3,701.00)
13082 MEDICAL INSURANCE HIGH	
10-2140-640-000-20-500-000-000-0000	(3,608.00)
20353 BOOKS AND PERIODICALS MIDDLE	
10-1110-800-000-30-800-000-000-0000	(3,480.00)
11146 OTHER OBJECTS HIGH	
10-1233-220-000-10-200-000-000-0000	(3,367.00)
SOCIAL SECURITY CONTRIB	

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10-2120-220-000-10-200-000-000-0000	(3,131.00)
21028 SOCIAL SECURITY ELEM	
10-1310-120-000-30-800-000-000-0000	(3,033.00)
13001 PROFESSIONAL-EDUCATION HIGH	
10-1231-810-000-10-200-000-000-0000	(3,000.00)
DUES & FEES	
10-2600-184-000-00-000-000-000-0000	(3,000.00)
26086 SUMMER MAINTENANCE DISTRICT	
10-1490-120-000-20-500-000-000-0000	(2,997.00)
10513 PROFESSIONAL-EDUCATION MIDDLE	
10-1350-211-000-30-800-000-000-0000	(2,946.00)
13078 MEDICAL INSURANCE HIGH	
10-1340-220-000-30-800-000-000-0000	(2,929.00)
13026 SOCIAL SECURITY HIGH	
10-1231-220-000-10-200-000-000-0000	(2,631.00)
SOCIAL SECURITY CONTRIB	
10-2240-800-000-00-000-000-402-0000	(2,622.00)
OTHER OBJECTS	
10-2310-540-000-00-000-000-000-0000	(2,587.00)
23006 ADVERTISING DISTRICT	

10-1110-150-000-20-500-000-000-0000 11007 OFFICE/CLERICAL MIDDLE	(2,578.00)
10-2360-530-000-00-000-000-000-0000 23178 COMMUNICATIONS DISTRICT	(2,337.00)
10-2360-580-000-00-000-000-000-0000 23027 TRAVEL DISTRICT	(2,327.00)
10-3200-760-000-00-000-000-000-0000 32013 EQUIPMENT - REPLACEMENT DIST	(2,187.00)
10-2310-800-000-00-000-000-000-0000 23008 OTHER OBJECTS DISTRICT	(2,167.00)
10-1310-610-000-30-800-000-000-0000 13094 GENERAL SUPPLIES HIGH	(2,165.00)
10-1320-230-000-30-800-000-000-0000 13019 RETIREMENT HIGH	(2,114.00)
10-1320-580-000-30-800-000-000-0000 13099 TRAVEL HIGH	(2,000.00)
10-2600-193-000-00-000-000-000-0000 26091 CUSTODIAN OVERTIME DISTRICT	(2,000.00)

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10-1350-610-000-30-800-000-000-0000 13116 GENERAL SUPPLIES HIGH	(1,927.00)
10-2140-220-000-20-500-000-000-0000 20341 SOCIAL SECURITY MIDDLE	(1,865.00)
10-1110-131-000-00-000-000-000-0000 COVERAGES	(1,860.00)
10-1110-215-000-10-200-000-000-0000 ELEMENTARY VISION	(1,848.00)
10-1310-640-000-30-800-000-000-0000 13096 BOOKS AND PERIODICALS HIGH	(1,822.00)
10-2511-610-000-00-000-000-000-0000 25008 GENERAL SUPPLIES DISTRICT	(1,735.00)
10-2711-330-000-00-000-000-000-0000 27008 OTHER PROFESSIONAL SERVICES	(1,600.00)
10-2380-580-000-30-800-000-000-0000 23098 TRAVEL HIGH	(1,582.00)
10-2250-220-000-20-500-000-000-0000 22055 SOCIAL SECURITY MIDDLE	(1,531.00)
10-1110-250-000-30-800-000-000-0000 UNEMPLOYMENT COMP HIGH	(1,381.00)

10-2250-610-000-10-200-000-000-0000 22096 GENERAL SUPPLIES ELEMENTARY	(1,323.00)
10-2250-580-000-30-800-000-000-0000 22095 TRAVEL HIGH	(1,300.00)
10-2270-800-421-00-000-000-000-0000 20273 OTHER OBJECTS (TITLE II)	(1,222.00)
10-2600-440-000-10-200-000-000-0000 26057 RENTALS ELEMENTARY	(1,161.00)
10-3200-220-000-00-000-000-000-0000 32005 SOCIAL SECURITY CONTRIBUTIONS	(1,105.00)
10-1241-610-000-00-300-000-000-0000 10624 GENERAL SUPPLIES DISTRICTWIDE	(1,101.00)
10-2240-211-000-30-800-000-000-0000 20034 MEDICAL INSURANCE HIGH	(1,018.00)
10-1490-230-000-20-500-000-000-0000 10519 RETIREMENT MIDDLE	(1,016.00)
10-1310-750-000-30-800-000-000-0000 13097 EQUIP ORIG & ADD'NL HIGH	(1,000.00)

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10-2120-580-000-30-800-000-000-0000 21047 TRAVEL HIGH	(1,000.00)
10-3200-640-000-00-000-000-000-0000 32012 BOOKS AND PERIODICALS DISTRICT	(1,000.00)
10-2380-530-000-00-000-000-000-0000 20383 COMMUNICATIONS DISTRICT	(892.00)
10-1350-220-000-30-800-000-000-0000 13040 SOCIAL SECURITY HIGH	(887.00)
10-2511-211-000-00-000-000-000-0000 25013 MEDICAL INSURANCE DISTRICT	(862.00)
10-1243-211-000-20-500-000-000-0000 12081 MEDICAL INSURANCE MIDDLE	(816.00)
10-2310-580-000-00-000-000-000-0000 23007 TRAVEL DISTRICT	(808.00)
10-1490-220-000-20-500-000-000-0000 10518 SOCIAL SECURITY MIDDLE	(795.00)
10-1320-640-000-30-800-000-000-0000 BOOKS AND PERIODICALS	(793.00)
10-1320-220-000-30-800-000-000-0000	(779.00)

13018 SOCIAL SECURITY HIGH	
10-2511-750-000-00-000-000-000-0000 25018 EQUIP ORIG & ADD'NL DISTRICT	(750.00)
10-2711-800-000-00-000-000-000-0000 27024 OTHER OBJECTS DISTRICT	(750.00)
10-2600-220-000-00-000-000-000-0000 26003 SOCIAL SECURITY CONTRIBUTIONS	(733.00)
10-2240-150-000-30-800-000-000-0000 20031 OFFICE/CLERICAL HIGH	(728.00)
10-2140-530-000-00-000-000-000-0000 20380 COMMUNICATIONS DISTRICT	(700.00)
10-1243-810-000-10-200-000-000-0000 12079 DUES AND FEES ELEMENTARY	(685.00)
10-1340-750-000-30-800-000-000-0000 EQUIPMENT ORIGINAL.	(675.00)
10-2250-640-000-10-200-000-000-0000 22101 BOOKS AND PERIODICALS ELEM	(674.00)
10-2400-760-000-30-800-000-000-0000 REPLACEMENT HIGH SCHOOL	(672.00)

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10-2120-440-000-10-200-000-000-0000 RENTALS	(600.00)
10-1243-220-000-20-500-000-000-0000 12084 SOCIAL SECURITY MIDDLE	(583.00)
10-2250-750-000-30-800-000-000-0000 EQUIPMENT ORIGINAL.	(552.00)
10-1225-810-000-00-000-000-000-0000 DUES & FEES	(500.00)
10-1340-430-000-30-800-000-000-0000 REPAIRS & MAINT SVCS	(500.00)
10-2140-760-000-00-000-000-000-0000 20355 EQUIPMENT - REPLACEMENT DIST	(500.00)
10-2140-800-000-00-000-000-000-0000 20356 OTHER OBJECTS DISTRICT	(500.00)
10-2511-580-000-00-000-000-000-0000 25015 TRAVEL DISTRICT	(500.00)
10-2711-580-000-00-000-000-000-0000 27015 TRAVEL DISTRICT	(500.00)
10-1241-212-000-20-500-000-000-0000 12161 DENTAL INSURANCE MIDDLE	(489.00)
10-3200-130-000-00-000-000-000-0000	(488.00)

32001 PROFESSIONAL-OTHER DISTRICT	
10-1231-640-000-20-500-000-000-0000 BOOKS AND PERIODICALS	(485.00)
10-1320-212-000-30-800-000-000-0000 13077 DENTAL INSURANCE HIGH	(473.00)
10-1225-750-000-00-000-000-000-0000 EQUIPMENT ORIGINAL.	(418.00)
10-1110-213-000-10-200-000-000-0000 11079 LIFE INSURANCE ELEM	(416.00)
10-2310-610-000-00-000-000-000-0000 23072 GENERAL SUPPLIES DISTRICT	(400.00)
10-3300-800-000-00-000-000-000-0000 33001 OTHER OBJECTS DISTRICT	(400.00)
10-1360-220-000-30-800-000-000-0000 13052 SOCIAL SECURITY HIGH	(375.00)
10-2511-220-000-00-000-000-000-0000 25003 SOCIAL SECURITY CONTRIBUTIONS	(375.00)
10-2120-640-000-10-200-000-000-0000 21054 BOOKS AND PERIODICALS ELEM	(370.00)

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10-2514-220-000-00-000-000-000-0000 SOCIAL SECURITY CONTRIB	(366.00)
10-1231-212-000-10-200-000-000-0000 DENTAL INSURANCE	(337.00)
10-2360-213-000-00-000-000-000-0000 23083 LIFE INSURANCE DISTRICT	(329.00)
10-1310-230-000-30-800-000-000-0000 13005 RETIREMENT HIGH	(318.00)
10-1233-800-000-10-200-000-000-0000 OTHER OBJECTS	(300.00)
10-2400-220-000-10-200-000-000-0000 20258 SOCIAL SECURITY ELEM	(296.00)
10-1233-212-000-10-200-000-000-0000 DENTAL INSURANCE	(281.00)
10-1340-212-000-30-800-000-000-0000 13075 DENTAL INSURANCE HIGH	(281.00)
10-2380-150-000-20-500-000-000-0000 23036 OFFICE/CLERICAL MIDDLE	(278.00)
10-1340-610-000-30-800-000-000-0000 13106 GENERAL SUPPLIES HIGH	(276.00)
10-2120-300-000-10-200-000-000-0000	(276.00)

21040 PURCH PROFESS/TECH SVC ELEM	
10-1225-610-000-00-000-000-000-0000 SPEECH & LANGUAGE SUPPLIES	(252.00)
10-2360-760-000-00-000-000-000-0000 23031 EQUIPMENT - REPLACEMENT DIST	(250.00)
10-3200-529-000-00-000-000-000-0000 32021 OTHER INSURANCE DISTRICT	(232.00)
10-1241-580-000-00-000-000-000-0000 TRAVEL	(221.00)
10-1360-212-000-30-800-000-000-0000 13076 DENTAL INSURANCE HIGH	(203.00)
10-1690-550-000-20-500-000-000-0000 16022 PRINTING AND BINDING	(200.00)
10-1340-800-000-30-800-000-000-0000 13152 OTHER OBJECTS HIGH	(178.00)
10-2250-212-000-20-500-000-000-0000 22063 DENTAL INSURANCE MIDDLE	(168.00)
10-2360-212-000-00-000-000-000-0000 23086 DENTAL INSURANCE DISTRICT	(168.00)

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10-2400-550-000-30-800-000-000-0000 PRINTING AND BINDING HIGH	(168.00)
10-1310-430-000-30-800-000-000-0000 13092 REPAIRS & MAINT SVC HIGH	(166.00)
10-2320-525-000-00-000-000-000-0000 23142 BONDING INSURANCE DISTRICT	(165.00)
10-3200-150-000-00-000-000-000-0000 30001 OFFICE/CLERICAL DISTRICT	(162.00)
10-1190-212-440-10-200-000-000-0000 DENTAL INS ELEM (TITLE I)	(157.00)
10-1350-800-000-30-800-000-000-0000 13153 OTHER OBJECTS HIGH	(130.00)
10-1110-130-000-10-200-000-000-0000 SALARY ELEMENTARY TUTORING/OTHER	(127.00)
10-2310-525-000-00-000-000-000-0000 23141 BONDING INSURANCE DISTRICT	(127.00)
10-3200-530-000-00-000-000-000-0000 30018 COMMUNICATIONS DISTRICT	(125.00)
10-1233-750-000-10-200-000-000-0000 EQUIPMENT ORIGINAL.	(124.00)
10-2380-211-000-30-800-000-000-0000	(123.00)

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20083	
MEDICAL INSURANCE HIGH	
10-2140-212-000-10-200-000-000-0000	(112.00)
20336	
DENTAL INSURANCE ELEMENTARY	
10-1430-580-000-20-500-000-000-0000	(100.00)
14022	
TRAVEL MIDDLE	
10-1690-610-000-20-500-000-000-0000	(100.00)
16012	
GENERAL SUPPLIES	
10-2330-525-000-00-000-000-000-0000	(100.00)
23144	
BONDING INSURANCE DISTRICT	
10-2330-800-000-00-000-000-000-0000	(100.00)
20385	
OTHER OBJECTS DISTRICT	
10-2511-525-000-00-000-000-000-0000	(100.00)
25030	
BONDING INSURANCE DISTRICT	
10-2600-215-000-00-000-000-000-0000	(93.00)
VISION INSURANCE DISTRICT	
10-1231-215-000-10-200-000-000-0000	(90.00)
EYE CARE INSURANCE	
10-2140-215-000-20-500-000-000-0000	(88.00)
VISION INSURANCE MIDDLE	
10-1490-610-000-10-200-000-000-0000	(82.00)

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10387	
GENERAL SUPPLIES ELEMENTARY	
10-1243-640-000-10-200-000-000-0000	(76.00)
12076	
BOOKS AND PERIODICALS ELEM	
10-1241-215-000-20-500-000-000-0000	(75.00)
VISION INSURANCE MIDDLE	
10-2120-800-000-10-200-000-000-0000	(64.00)
21069	
OTHER OBJECTS ELEMENTARY	
10-2120-215-000-10-200-000-000-0000	(60.00)
VISION INSURANCE ELEMENTARY	
10-2120-760-000-30-800-000-000-0000	(60.00)
EQUIPMENT-REPLACEMENT	
10-2120-212-000-10-200-000-000-0000	(56.00)
21036	
DENTAL INSURANCE ELEMENTARY	
10-1340-215-000-30-800-000-000-0000	(54.00)
VISION HIGH SCHOOL	
10-1233-215-000-10-200-000-000-0000	(42.00)
EYE CARE INSURANCE	
10-1190-215-440-10-200-000-000-0000	(30.00)
ELEMENTARY TITLE I VISION	
10-2400-150-000-10-200-000-000-0000	(30.00)
20103	
OFFICE/CLERICAL ELEMENTARY	
10-2511-440-000-00-000-000-000-0000	(21.00)

25031 RENTALS DISTRICT	
10-1320-215-000-30-800-000-000-0000 VISION HIGH SCHOOL	(16.00)
10-2711-220-000-00-000-000-000-0000 27005 SOCIAL SECURITY CONTRIBUTIONS	(16.00)
10-1233-213-000-10-200-000-000-0000 LIFE INSURANCE	(15.00)
10-1340-213-000-30-800-000-000-0000 13070 LIFE INSURANCE HIGH	(15.00)
10-2380-640-000-20-500-000-000-0000 BOOKS AND PERIODICALS	(13.00)
10-1360-640-000-30-800-000-000-0000 13126 BOOKS AND PERIODICALS HIGH	(12.00)
10-2910-595-000-00-000-000-000-0000 IU PAYMENT WITHHELD	(11.00)
10-2140-580-000-00-000-000-000-0000 TRAVEL	(10.00)
10-2250-213-000-20-500-000-000-0000 22061 LIFE INSURANCE MIDDLE	(9.00)
10-1190-213-440-10-200-000-000-0000 LIFE INSURANCE ELEM (TITLE I)	(8.00)
10-2250-215-000-20-500-000-000-0000	(8.00)

VISION INSURANCE MIDDLE	
10-1360-215-000-30-800-000-000-0000 VISION INSURANCE HIGH	(7.00)
10-3200-213-000-00-000-000-000-0000 32027 LIFE INSURANCE DISTRICT	(7.00)
10-1231-213-000-10-200-000-000-0000 LIFE INSURANCE	(6.00)
10-2140-213-000-20-500-000-000-0000 20339 LIFE INSURANCE MIDDLE	(6.00)
10-1320-213-000-30-800-000-000-0000 13072 LIFE INSURANCE HIGH	(5.00)
10-3200-215-000-00-000-000-000-0000 VISION INSURANCE DISTRICT	(4.00)
10-1360-213-000-30-800-000-000-0000 13071 LIFE INSURANCE HIGH	(2.00)
10-2400-215-000-30-800-000-000-0000 VISION INSURANCE HIGH	(2.00)
10-1243-215-000-20-500-000-000-0000 MIDDLE GIFTED VISION	(1.00)
10-1370-564-000-00-000-000-000-0000 13159 TUITON AREA VO-TECH SCHOOLS	(1.00)
	10-2380-290-000-00-300-000-000-0000 306,484.00

BUDGETARY TRANSFER LISTING

Year: 2024-2025 Fiscal Yr.

Sort: Transfer ID

OTHER BENEFITS	
10-1225-330-000-00-000-000-000-0000 OTHER PROFESSIONAL SVC	89,399.00
10-1110-120-000-30-800-000-000-0000 10389 PROFESSIONAL-EDUCATION HIGH	78,933.00
10-1231-561-000-10-200-000-000-0000 10604 TUITION OTHER LEA'S IN STATE	70,597.00
10-2360-750-360-00-000-000-000-0000 SAFE SCHOOLS GRANT EQUIPMENT	64,783.00
10-2600-420-000-30-800-000-000-0000 26052 UTILITY SERVICES - ELECTRIC HS	62,346.00
10-1110-329-000-20-500-000-000-0000 11269 PROF EDU SERVICES - CONSULTANT	60,511.00
10-2240-760-000-00-000-000-402-0000 20204 EQUIPMENT - REPLACEMENT DIST	59,882.00
10-2360-211-000-00-000-000-000-0000 23089 MEDICAL INSURANCE DISTRICT	58,811.00
10-2600-430-000-30-800-000-000-0000 26056 REPAIRS & MAINT SVCS HIGH	58,134.00
10-2360-290-000-00-000-000-000-0000	47,799.00

BUDGETARY TRANSFER LISTING

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Sort: Transfer ID

20304 OTHER EMPLOYEE BENEFITS DIST	
10-1110-562-000-10-200-000-000-0000 10447 TUITION PA CHARTER SCHOOLS	43,845.00
10-1241-330-000-00-300-000-000-0000 10622 OTHER PROFESSIONAL SERVICES	38,199.00
10-1290-567-000-00-000-000-000-0000 TUITION APPROVED PRIVAT	38,111.00
10-2600-610-000-00-300-000-000-0000 26069 MAINTENANCE SUPPLIES/DIST	37,413.00
10-2750-513-000-00-000-000-000-0000 27018 CONTRACTED CARRIERS DISTRICT	34,629.00
10-1110-322-000-30-800-000-000-0000 PROF EDU SERVICES - I.U.'S	34,610.00
10-2600-620-000-20-500-000-000-0000 26072 ENERGY - FUEL MIDDLE	32,714.00
10-2140-330-000-00-000-000-000-0000 OTHER PROFESSIONAL SVC	32,200.00
10-2600-180-000-00-000-000-000-0000 26001 LABORER DISTRICT	31,249.00
10-2711-513-000-00-000-000-000-0000	30,090.00

27012 CONTRACTED CARRIERS DISTRICT	
10-2270-300-430-00-000-000-000-0000 PURCHASED PROF & TECH	27,648.00
10-2250-300-000-10-200-000-000-0000 22224 PURCH PROFESS/TECH SVC ELEM	26,786.00
10-1110-513-000-30-800-000-000-0000 10857 FIELD TRIP TRANS HIGH	23,445.00
10-2360-610-000-00-000-000-000-0000 23028 GENERAL SUPPLIES DISTRICT	22,038.00
10-3200-330-000-00-000-000-000-0000 30021 OTHER PROFESSIONAL SERVICES	19,974.00
10-2310-523-000-00-000-000-000-0000 23140 GEN'L PROPTY/LIABLTY INSURANCE	19,508.00
10-3200-211-000-00-000-000-000-0000 32028 MEDICAL INSURANCE DISTRICT	18,922.00
10-2350-300-000-00-000-000-000-0000 23018 PURCH PROFESS/TECH SERVICES	18,684.00
10-2270-130-421-00-000-000-000-0000 PROFESSIONAL-OTHER	17,175.00

10-2600-211-000-00-000-000-000-0000 26048 MEDICAL INSURANCE DISTRICT	16,695.00
10-2600-760-000-10-200-000-000-0000 26079 EQUIPMENT - REPLACEMENT ELEM	16,579.00
10-2240-750-000-00-000-000-402-0000 20203 EQUIP ORIG & ADD'NL DISTRICT	14,841.00
10-2380-440-000-30-800-000-000-0000 23177 RENTALS HIGH	14,625.00
10-2711-211-000-00-000-000-000-0000 27022 MEDICAL INSURANCE DISTRICT	13,944.00
10-2711-516-000-00-000-000-000-0000 STUDENT TRANS FROM IU	13,517.00
10-2600-181-000-00-000-000-000-0000 26083 SUBSTITUTE SALARIES DISTRICT	12,176.00
10-2310-300-000-00-000-000-000-0000 23004 PURCH PROFESS/TECH SERVICES	11,970.00
10-1190-330-430-00-000-000-000-0000 OTHER PROFESSIONAL SVC	11,785.00
10-1231-150-000-10-200-000-000-0000 OFFICE/CLERICAL	11,391.00

BUDGETARY TRANSFER LISTING

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Sort: Transfer ID

10-1241-240-000-20-500-000-000-0000 12169 TUITION RMBRS - MIDDLE SPEC ED	11,259.00
10-2360-800-421-00-000-000-000-0000 OTHER OBJECTS (TITLE II)	11,139.00
10-3200-750-000-00-000-000-00M-0008 FOOTBALL EQUIPMENT	10,983.00
10-1241-110-000-30-800-000-000-0000 OFFICIAL/ADMINISTRATION HIGH	10,918.00
10-1490-211-000-20-500-000-000-0000 10515 MEDICAL INSURANCE MIDDLE	10,537.00
10-2511-240-000-00-000-000-000-0000 TUITION REIMBURSEMENT	10,233.00
10-1241-150-000-30-800-000-000-0000 10342 OFFICE/CLERICAL HIGH	9,914.00
10-2360-640-360-00-000-000-000-0000 BOOKS AND PERIODICALS	9,482.00
10-1110-151-000-10-200-000-000-0000 11171 SUBSTITUTE SALARIES ELEM	9,342.00
10-3200-800-000-00-000-000-00M-0019 WRESTLING OTHER	9,035.00
10-1430-330-000-20-500-000-000-0000 10450 OTHER PROFESSIONAL SERVICES	8,156.00

BUDGETARY TRANSFER LISTING

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Sort: Transfer ID

10-1490-330-000-30-800-000-000-0000 10584 OTHER PROFESSIONAL SERVICES	8,046.00
10-1110-230-000-20-500-000-000-0000 11071 RETIREMENT MIDDLE	7,615.00
10-1241-640-000-00-300-000-000-0000 10625 BOOKS AND PERIODICALS DISTRICT	7,605.00
10-2600-300-000-00-000-000-000-0000 26092 PURCH PROFESS/TECH SERVICES	6,391.00
10-1360-240-000-30-800-000-000-0000 13054 TUITION RMBRS - HIGH BUS ED	6,195.00
10-2270-230-421-00-000-000-000-0000 RETIREMENT TITLE II	5,823.00
10-2400-121-000-10-200-000-000-0000 SUB SALARIES ELEM	5,813.00
10-2600-530-000-00-000-000-000-0000 26105 COMMUNICATIONS DISTRICT	5,724.00
10-2240-330-000-00-000-000-402-0000 20198 OTHER PROFESSIONAL SERVICES	5,427.00
10-2360-440-000-00-000-000-000-0000 23175	5,135.00

BUDGETARY TRANSFER LISTING

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Sort: Transfer ID

RENTALS DISTRICT	
10-2240-140-000-30-800-000-000-0000	4,922.00
20028	
TECHNICAL HIGH	
10-2330-300-000-00-000-000-000-0000	4,819.00
23015	
PURCH PROFESS/TECH SERVICES	
10-2600-230-000-00-000-000-000-0000	4,317.00
26004	
RETIREMENT CONTRIBUTIONS	
10-2511-110-000-00-000-000-000-0000	4,275.00
25029	
OFFICIAL/ADMINISTRATION DIST	
10-1300-610-664-30-800-000-000-0000	4,193.00
10616	
GENERAL SUPPLIES HIGH(PERKINS)	
10-1310-211-000-30-800-000-000-0000	4,069.00
13079	
MEDICAL INSURANCE HIGH	
10-2240-430-000-00-000-000-402-0000	4,067.00
REPAIRS DISTRICT	
10-2120-240-000-10-200-000-000-0000	3,678.00
TUITION REIMBURSEMENT - ELEMENTARY	
10-1310-240-000-30-800-000-000-0000	3,516.00
TUITION REIMBURSEMENT	
10-2400-130-000-30-800-000-000-0000	3,413.00

BUDGETARY TRANSFER LISTING

Year: 2024-2025 Fiscal Yr.

Sort: Transfer ID

20101	
PROFESSIONAL-OTHER HIGH	
10-1110-440-000-20-500-000-000-0000	2,399.00
RENTALS	
10-2514-610-000-00-000-000-000-0000	2,185.00
GENERAL SUPPLIES	
10-2600-800-000-00-010-000-000-0000	2,096.00
20299	
OTHER OBJECTS DISTRICT	
10-3200-513-000-00-000-000-000-0000	2,037.00
30019	
CONTRACTED CARRIERS DISTRICT	
10-1490-580-000-00-000-000-000-0000	1,876.00
TRAVEL	
10-2600-433-000-00-000-000-000-0000	1,791.00
26108	
REPAIR/MAINT SRVCS - VEHICLES	
10-2360-150-000-00-000-000-000-0000	1,774.00
23020	
OFFICE/CLERICAL DISTRICT	
10-1490-240-000-30-800-000-000-0000	1,655.00
TUITION RMBRS - HIGH ESL	
10-2270-610-421-00-000-000-000-0000	1,645.00
GENERAL SUPPLIES	
10-3200-610-000-00-000-000-00F-0004	1,438.00
CHEERLEADING SUPPLIES	
10-2240-230-000-20-500-000-000-0000	1,422.00

BUDGETARY TRANSFER LISTING

Year: 2024-2025 Fiscal Yr.

Sort: Transfer ID

22306 RETIREMENT MIDDLE	
10-2140-610-000-20-500-000-000-0000 20351 GENERAL SUPPLIES MIDDLE	1,396.00
10-3200-110-000-00-000-000-000-0000 30014 OFFICIAL/ADMINISTRATION DIST	1,250.00
10-2270-220-421-00-000-000-000-0000 SOCIAL SECURITY TITLE II	1,234.00
10-2400-230-000-30-800-000-000-0000 20119 RETIREMENT HIGH	1,152.00
10-2380-300-000-20-500-000-000-0000 23121 PURCH PROFESS/TECH SERVICES	1,141.00
10-1110-240-000-10-200-000-000-0000 11017 TUITION RMBRS - ELEM	1,081.00
10-1300-300-664-30-800-000-000-0000 PURCHASED PROF & TECH	1,030.00
10-2511-230-000-00-000-000-000-0000 25004 RETIREMENT CONTRIBUTIONS	1,029.00
10-2514-150-000-00-000-000-000-0000 OFFICE/CLERICAL	1,000.00
10-1500-300-440-00-000-000-000-0000	927.00

BUDGETARY TRANSFER LISTING

Year: 2024-2025 Fiscal Yr.

Sort: Transfer ID

TITLE 1	
10-2360-330-989-00-000-000-000-0000 OTHER PROFESSIONAL SVC	915.00
10-1243-580-000-00-000-000-000-0000 TRAVEL	914.00
10-2380-151-000-10-200-000-000-0000 23037 SUBSTITUTE SALARIES ELEMENTARY	783.00
10-2711-110-000-00-000-000-000-0000 27001 OFFICIAL/ADMINISTRATION DIST	782.00
10-1300-800-664-00-000-000-000-0000 OTHER OBJECTS	759.00
10-2511-800-000-00-000-000-000-0000 25016 OTHER OBJECTS DISTRICT	746.00
10-1300-750-664-30-800-000-000-0000 10618 EQUIP ORIG & ADD'NL (PERKINS)	745.00
10-1110-620-000-30-800-000-000-0000 ENERGY - FUEL HIGH	709.00
10-2330-110-000-00-000-000-000-0000 23013 OFFICIAL/ADMINISTRATION DIST	690.00
10-1350-240-000-30-800-000-000-0000 13042 TUITION RMBRS - HIGH IND ARTS	660.00

BUDGETARY TRANSFER LISTING

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Sort: Transfer ID

10-2711-430-000-00-000-000-000-0000 27009 REPAIRS & MAINTENANCE SERVICES	648.00
10-1300-150-664-30-800-000-000-0000 10609 OFFICE/CLERICAL HIGH (PERKINS)	579.00
10-1243-610-000-30-800-000-000-0000 GENERAL SUPPLIES	573.00
10-2600-212-000-00-000-000-000-0000 26047 DENTAL INSURANCE DISTRICT	540.00
10-2120-750-000-30-800-000-000-0000 EQUIPMENT ORIGINAL.	533.00
10-2400-750-000-30-800-000-000-0000 EQUIPMENT ORIGINAL.	522.00
10-1430-120-000-20-500-000-000-0000 14014 PROFESSIONAL-EDUCATION MIDDLE	465.00
10-1690-122-000-20-500-000-000-0000 16002 TEMPORARY SALARIES	413.00
10-1225-120-000-00-000-000-000-0000 SPEECH & LANGUAGE SALARY	400.00
10-3200-620-000-00-000-000-000-0000 32016 ENERGY - FUEL DISTRICT	376.00
10-2380-212-000-30-800-000-000-0000	338.00

BUDGETARY TRANSFER LISTING

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20086 DENTAL INSURANCE HIGH	
10-1360-800-000-30-800-000-000-0000 OTHER OBJECTS	330.00
10-1241-760-000-10-200-000-000-0000 10715 EQUIPMENT - REPLACEMENT ELEM	300.00
10-2400-800-000-20-500-000-000-0000 OTHER OBJECTS	295.00
10-1233-580-000-10-200-000-000-0000 TRAVEL	272.00
10-2711-230-000-00-000-000-000-0000 27006 RETIREMENT CONTRIBUTIONS	266.00
10-1360-610-000-30-800-000-000-0000 13123 GENERAL SUPPLIES HIGH	251.00
10-1241-750-000-00-300-000-000-0000 10626 EQUIP ORIG & ADD'NL DISTRICT	246.00
10-1360-120-000-30-800-000-000-0000 13049 PROFESSIONAL-EDUCATION HIGH	227.00
10-2360-329-000-00-000-000-000-0000 PRO ED SVCS - OTHER	208.00
10-2400-330-000-10-200-000-000-0000 OTHER PROFESSIONAL SERVICES	205.00

BUDGETARY TRANSFER LISTING

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10-1300-230-664-30-800-000-000-0000 10614 RETIREMENT HIGH (PERKINS)	196.00
10-1430-230-000-20-500-000-000-0000 14018 RETIREMENT MIDDLE	158.00
10-1225-230-000-00-000-000-000-0000 SPEECH & LANGUAGE RETIREMENT	137.00
10-1241-800-000-00-300-000-000-0000 OTHER OBJECTS DISTRICTWIDE	132.00
10-2240-220-000-20-500-000-000-0000 22304 SOCIAL SECURITY MIDDLE	132.00
10-2400-240-000-20-500-000-000-0000 TUITION REIMBURSEMENT	129.00
10-1310-220-000-30-800-000-000-0000 13004 SOCIAL SECURITY HIGH	109.00
10-1225-580-000-00-000-000-000-0000 TRAVEL	108.00
10-2600-640-000-00-000-000-000-0000 26109 BOOKS AND PERIODICALS DISTRICT	104.00
10-1241-213-000-10-200-000-000-0000 12162 LIFE INSURANCE ELEMENTARY	91.00
10-1360-230-000-30-800-000-000-0000	78.00

BUDGETARY TRANSFER LISTING

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Sort: Transfer ID

13053 RETIREMENT HIGH	
10-2240-640-000-00-000-000-402-0000 20202 BOOKS AND PERIODICALS DISTRICT	72.00
10-2330-220-000-00-000-000-000-0000 23014 SOCIAL SECURITY CONTRIBUTIONS	53.00
10-1300-220-664-30-800-000-000-0000 10613 SOCIAL SECURITY HIGH (PERKINS)	45.00
10-2711-530-000-00-000-000-000-0000 27032 COMMUNICATIONS DISTRICT	45.00
10-2100-610-440-00-000-000-000-0000 TITLE 1	43.00
10-2400-640-000-10-200-000-000-0000 20136 BOOKS AND PERIODICALS ELEM	43.00
10-1225-640-000-00-000-000-000-0000 SPEECH & LANGUAGE BOOKS	34.00
10-2600-580-000-00-000-000-000-0000 TRAVEL	34.00
10-1690-220-000-20-500-000-000-0000 16003 SOCIAL SECURITY	32.00
10-1225-220-000-00-000-000-000-0000	31.00

BUDGETARY TRANSFER LISTING

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Sort: Transfer ID

	SPEECH & LANGUAGE SOC SEC	
	10-1430-220-000-20-500-000-000-0000 14016	31.00
	SOCIAL SECURITY MIDDLE	
	10-2600-213-000-00-000-000-000-0000 26046	28.00
	LIFE INSURANCE DISTRICT	
	10-2380-215-000-20-500-000-000-0000	22.00
	VISION INSURANCE MIDDLE	
	10-2360-215-000-00-000-000-000-0000	11.00
	VISION INSURANCE DISTRICT	
	10-2380-213-000-20-500-000-000-0000 23082	7.00
	LIFE INSURANCE MIDDLE	
	10-2514-211-000-00-000-000-000-0000	3.00
	MEDICAL INSURANCE	
	10-2240-213-000-30-800-000-000-0000 20040	1.00
	LIFE INSURANCE HIGH	
	10-2511-213-000-00-000-000-000-0000 25011	1.00
	LIFE INSURANCE DISTRICT	
	10-2514-230-000-00-000-000-000-0000	1.00
	RETIREMENT CONTRIB	
	10-2711-213-000-00-000-000-000-0000 27020	1.00
	LIFE INSURANCE DISTRICT	

BUDGETARY TRANSFER LISTING

Year: 2024-2025 Fiscal Yr.

Sort: Transfer ID

Totals	**(1,907,643.00)**	**1,907,643.00**

Anette Reinert

September 25, 2025

Dear Dr. Curzi,

I am writing to formally resign from my position as Kindergarten Teacher at Bermudian Springs Elementary School. Please accept this letter as my official notice of resignation. My final day of employment will be **October 24, 2025**.

It has been a privilege to serve the students and families of Bermudian Springs. I am grateful for the opportunities I have had to grow as an educator and for the experiences I will carry forward into my career.

I will do everything I can to ensure a smooth transition for my students and colleagues during this period. Please let me know how I can best assist in this process.

Thank you for the opportunity to be part of the Bermudian Springs community.

Sincerely,

Anette Reinert

BERMUDIAN SPRINGS SCHOOL DISTRICT

York Springs, Pennsylvania 17372-8807

SPECIAL EDUCATION DIRECTOR'S REPORT

October 14, 2025

Ms. Brooke Shaffer
Director of Special Education

Special Education Students: 249
Gifted Students: 40
504 Plans: 92

Our Special Education Department is off to an exciting start for the 2025-2026 school year!

In anticipation of going through our cyclical monitoring cycle next school year (2026–2027), the Bureau of Special Education, PaTTAN, and Intermediate Unit staff will be working with us on Indicator 13, Transition Planning.

The requirements for each LEA assigned to the 2025-2026 Preparing for Cyclical Monitoring: A Focus on Secondary Transition training are as follows:

- Develop an administrative team to support the targeted training and technical assistance process.

- The Director of Special Education will complete an interview/survey regarding effective practices for secondary transition facilitated by an intermediate unit. The Director of Special Education will work with the IU Transition TaC consultants to develop and implement a local training plan for the 2025-2026 school year.

- Targeted staff will be identified (i.e. special education director, building principals, transition coordinator, special education teachers, speech/language therapist, guidance counselors, school psychologist, other LEA staff involved in secondary programming) to participate in IEP pre-reviews using the PA Indicator 13 checklist, complete IEP post-reviews, participate in coaching activities and complete an online Schoology course.

The Special Education Department at each building has started our monthly meetings. The focus for September was IEP processes and procedures.

BERMUDIAN SPRINGS
SCHOOL DISTRICT
York Springs, PA, 17372

Elementary School Report

October 2025

It is hard to believe that we have completed the first 7 weeks of school. To kick off our school year we engaged all students in a school wide positive behavior activity that reviewed how to SOAR in all locations of our school. We concluded the week of learning at the School Wide PBIS assembly, which may have included a lot of student and staff games and celebrations.

On September 17th, BSES recognized and celebrated Constitution Day with a number of activities. Students were excited to learn about this important moment in history and activities were dispersed throughout the day. The students also enjoyed a visit from the high school football team and cheerleaders at lunch and recess time and all classrooms enjoyed their first monthly motivator!

Professional development is in full swing at the elementary school. We are focused on increasing our level of scaffolded instruction at the tier 1 level and focusing on research based intervention at the tier 2 level. Our Reading Specialists and Instructional Specialists have worked side by side with administration reviewing data and planning next steps for students and staff. We are so excited to see how this focus helps increase our student academic achievement.

For the month of October we are looking forward to many more amazing events at BSES, but one of the most exciting events is our PTO's **Race for Education** day! On Friday, October 17, all BSES students will take part in their grade's fun run at the high school track! They'll run or walk to lively music and will receive a free water bottle,

colorful bracelets to track their laps, and a snack. We are so excited to host this event once again and we are looking forward to spending the day with our community and students for a wonderful cause!

Stay tuned for information to come home as we begin to plan for some fun Fall activities!

Dr. Danielle Curzi and Mr. Ryan Murphy

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

MIDDLE SCHOOL REPORT
October 2025

Mrs. Jennifer Shelley
Principal

Mr. Matthew Jenkins
Assistant Principal

Students of the Month

These students have been selected by their teachers as Students of the Month for September. Students of the Month are chosen to recognize those who demonstrate strong character, responsibility, and respect. Teachers select students who consistently model positive behavior and contribute to the school community. The recognition highlights effort, leadership, and academic growth. It encourages all students to strive for excellence and good citizenship.

5th Grade



Emily Robinson, Ellie Ryan, Taylor Leppo, Gabe Kotzman

6th Grade



Denaley Boyer, Harper James, Abby Anderson, Hunter Reese

7th Grade



Cade Leatherman, Bryce Rucker, Henley Turocy, Avelyn Lewis

8th Grade



Piper Seitler, Claire Wonders, Jackson Carre, Francisco Barrera-Sanchez

PBIS Corner

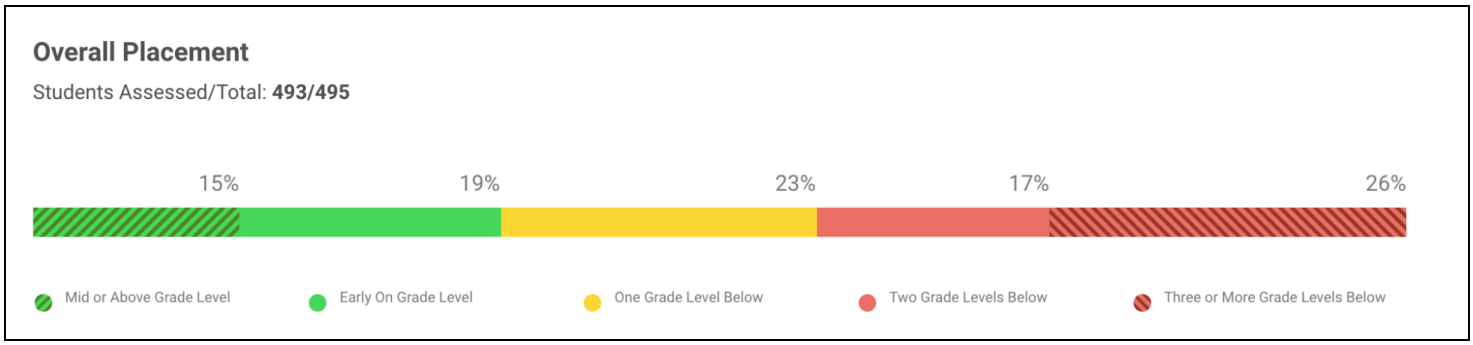
Students have been working hard at earning PBIS points since the beginning of school for showing their RISE behaviors each and every day. With the addition of the PBIS rewards app, teachers are quickly able to award points to students through the click of a button and we are seeing hundreds of students earn points for engagement and self-discipline daily. Parents should have received instruction on how to download the PBIS rewards family app so that you are able to monitor your child's points and activity within the school store. The school store will be launched on October 1st and students will then have an opportunity to redeem some of the points they have earned. Coupons and small prizes will be available for purchase immediately while students can also enter one of our raffles or events that have been set up. Students are also encouraged and welcome to save points for larger rewards that will be ongoing throughout the year. Please feel free to reach out to Mr. Jenkins if you have any questions about PBIS or if you would like to donate items to the school store such as gift cards to local businesses as those are very popular among middle school students.

iReady Assessments- Beginning of the Year

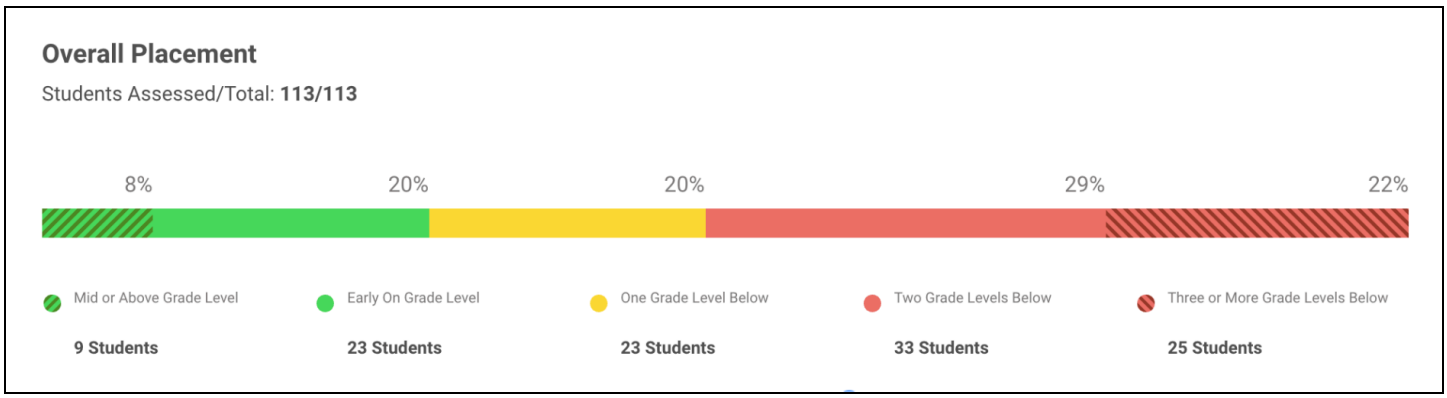
Students have completed their initial beginning of the year iReady diagnostics. This assessment provides teachers with data that will help tailor instruction to the needs of the students. Additionally, after the diagnostic, the program prescribes an instructional pathway individualized to the needs of each student. Students spend 30 minutes in the

ELA and Math pathway weekly during WIN to work through the prescribed lessons, in addition to receiving small group instruction by teachers.

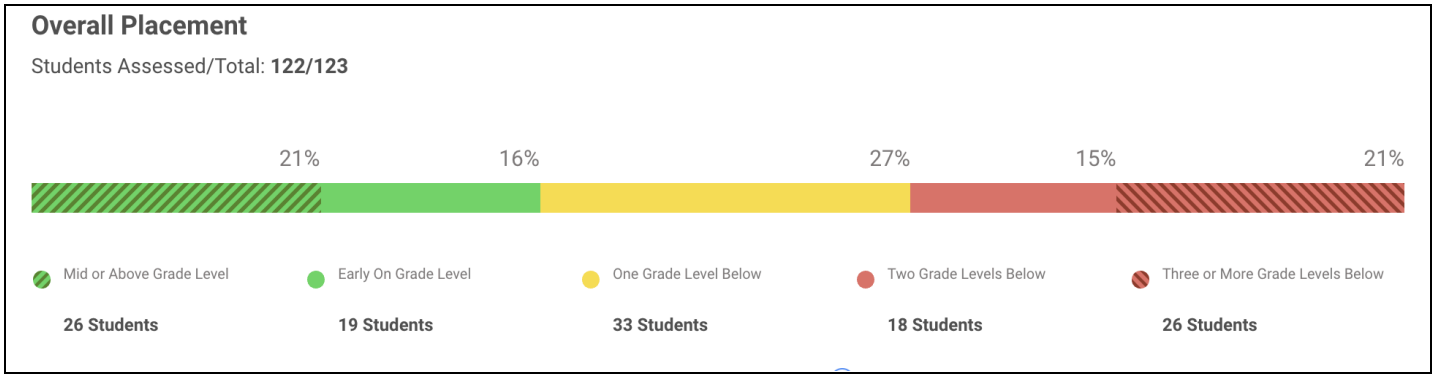
Overall Summary- Middle School ELA



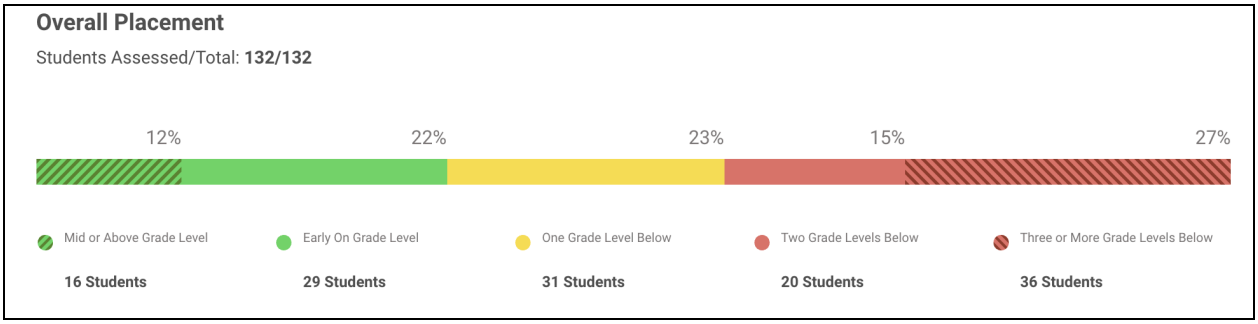
5th Grade ELA



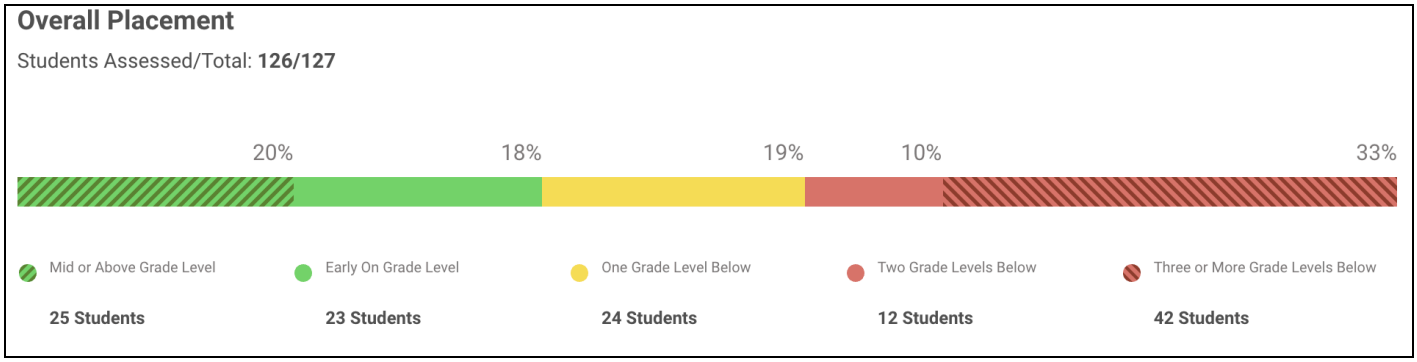
6th Grade ELA



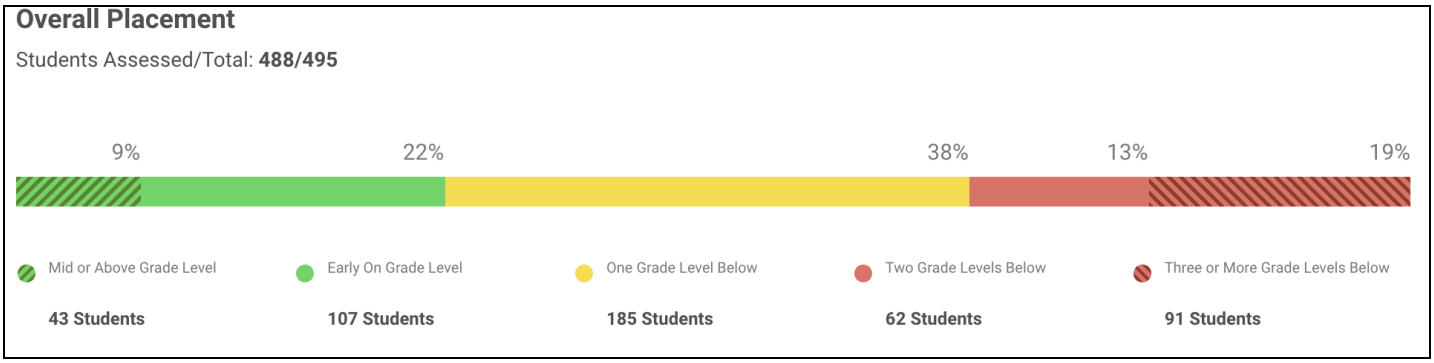
7th Grade ELA



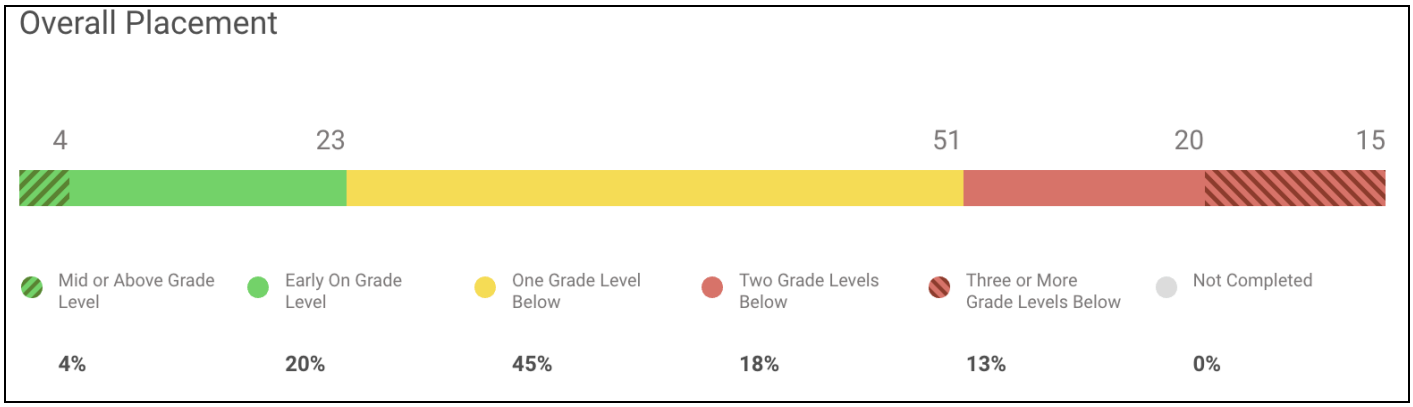
8th Grade ELA



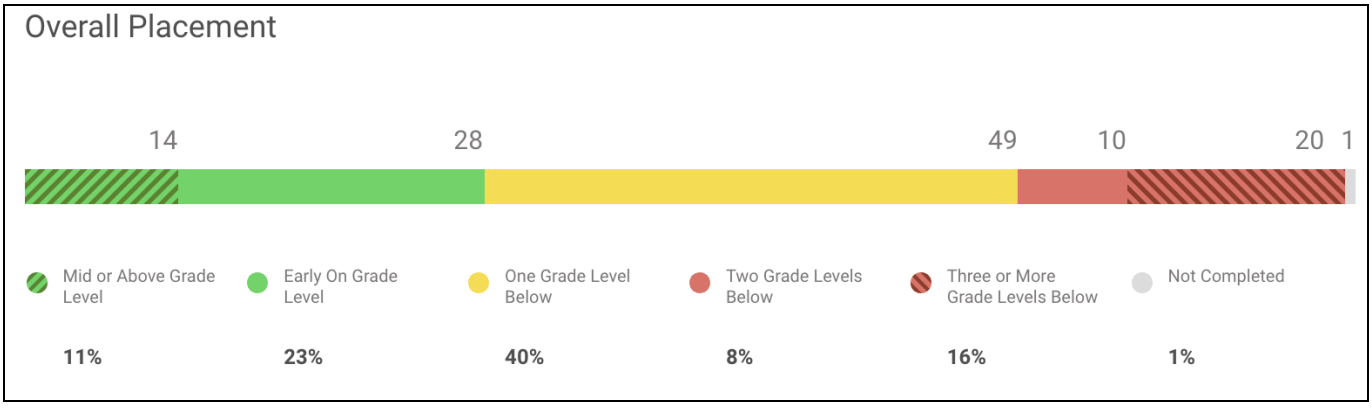
Overall Summary- Middle School Math



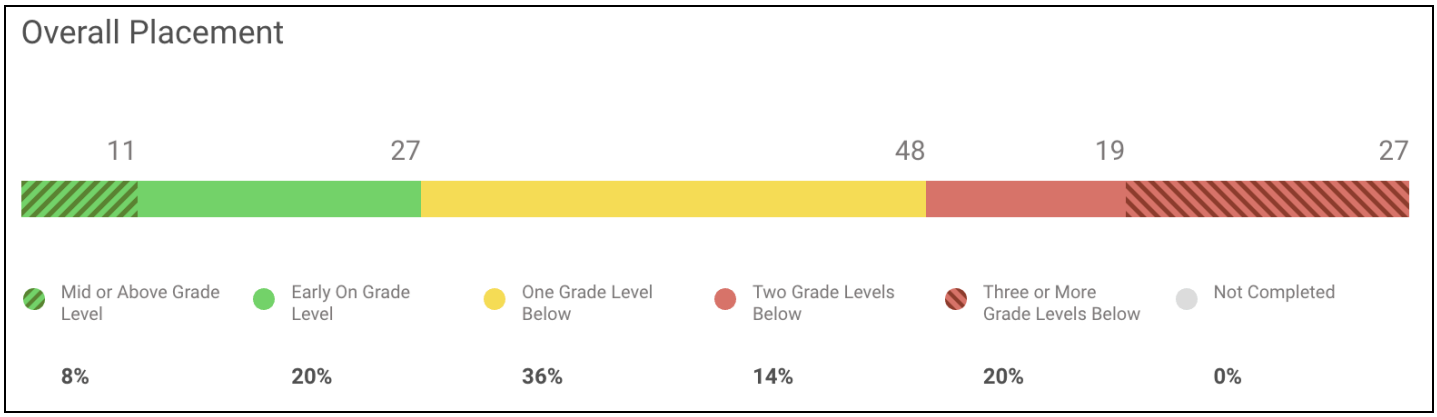
5th Grade Math



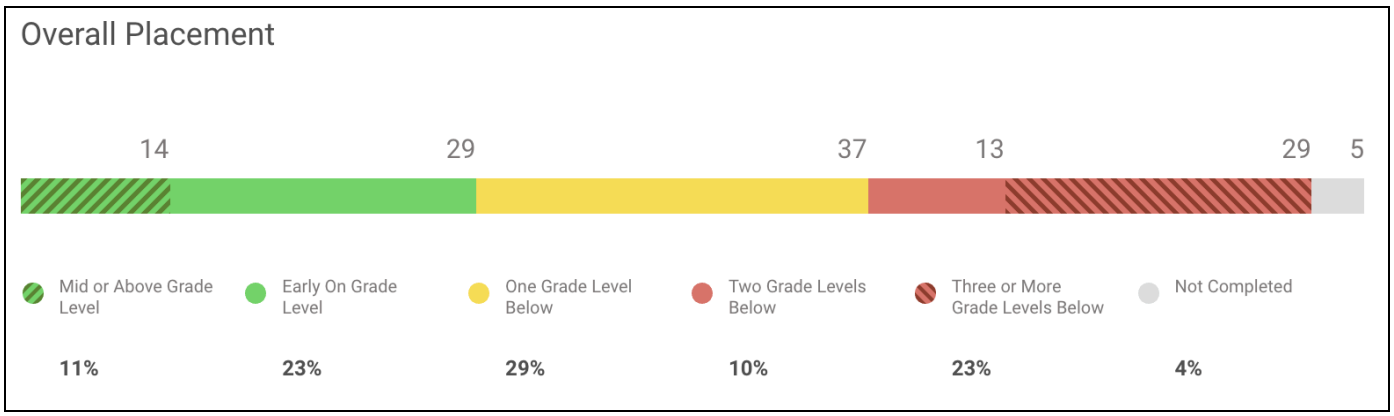
6th Grade Math



7th Grade Math

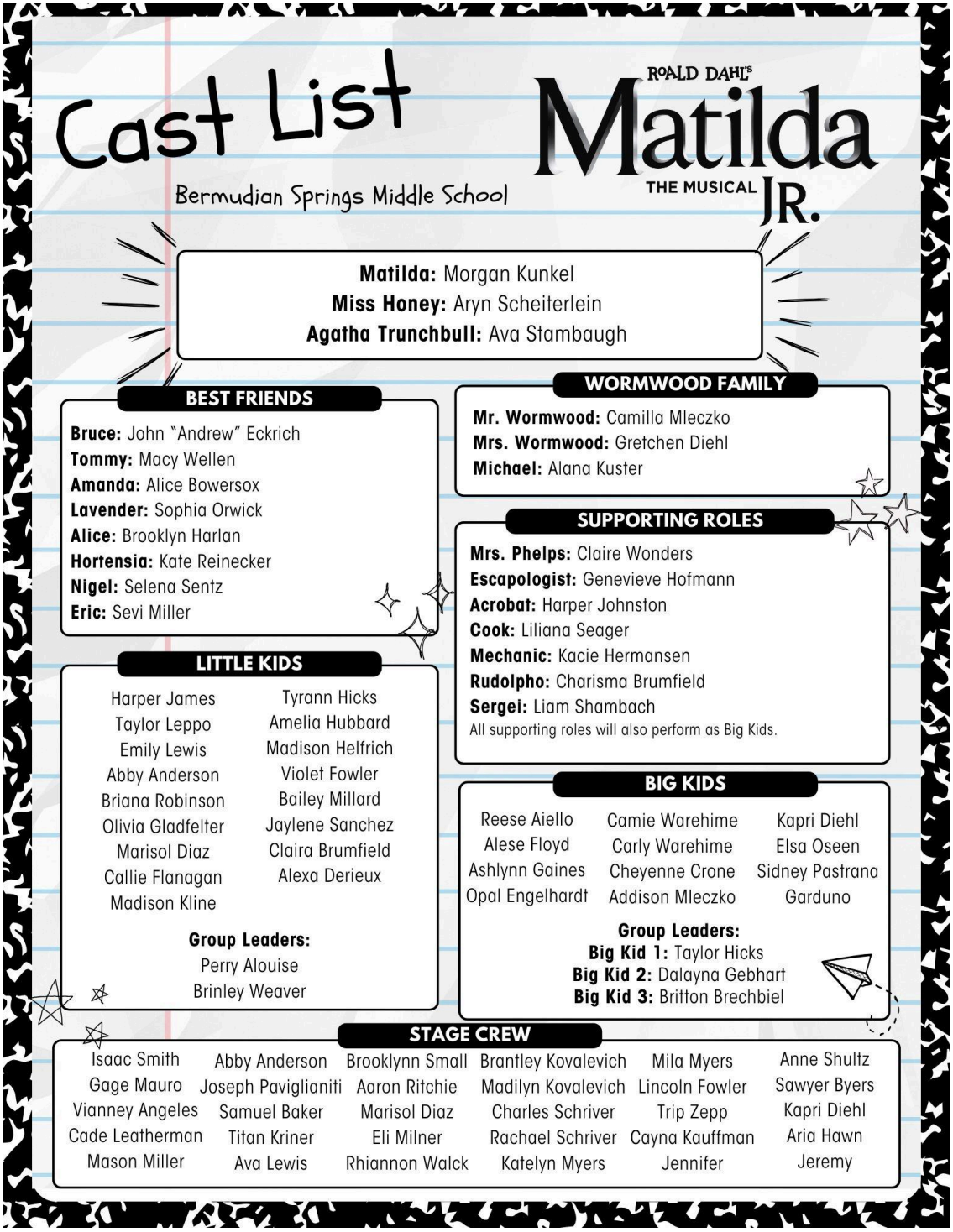


8th Grade Math



Matilda Jr. Musical Update

We have been having an awesome first month of rehearsal for Matilda Jr.! We are extremely lucky and excited to have our largest cast and crew ever. These students are talented, dedicated, and ready to put on the best show we can. Shows will be at 6:30 pm on November 14th and 15th and a 2:00 matinee on November 16th. We will be beginning ticket sales in October, starting with a presale for families of cast and crew members followed by a public sale through Cur8.com. Tickets will be $7 for adults and $5 for students. We hope to see you all there! Thank you for supporting our Bermudian Performing Arts students!



Upcoming Dates

10/10-10/13- Fall Break for Students: Teacher PD
10/15- Picture Re-takes
10/21- 5th Grade Field Trip
11/6-11/7- Parent/Teacher Conferences

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372

HIGH SCHOOL REPORT
October 14, 2025

Michael Brooks
Principal

Laura McMillian
Assistant Principal

Junior Achievement STEM Summit
On Wednesday, October 1st, the High School hosted the Junior Achievement STEM Summit. All ninth grade students spent the day exploring STEM related topics through various activities. Click on the link below for photos from this amazing day.

2025 JA STEM

CONSTITUTION DAY
In honor of Constitution Day on Wednesday, September 17th, all students received instruction about the US Constitution in their Social Studies classes.

SPIRIT DAYS
Spirit days at the high school were held from Monday, September 29th, through Saturday, October 4th. The annual Powder Puff football games were held on Wednesday, October 1st, the Homecoming Football Game on Friday, October 3rd and the week concluded with the Homecoming Dance on Saturday, October 4th. The Homecoming festivities included the introduction of the Homecoming Court and the crowning of the 2025 King and Queen, at halftime of the football game on Friday, October 4th. Congratulations to Chloe Stuart, Homecoming Queen, and Landon Oehmig, Homecoming King.

CHS REGISTRATION
Registration for CHS courses through Seton Hill began on Wednesday, September 29th, and runs through November 10th. We currently have 218 students enrolled in courses eligible to earn credit through Seton Hill University.

PSAT
The Preliminary Scholastic Aptitude Test will be administered on Thursday, October 23, 2025, during periods 1–4. Twenty four students have already registered for the test.

COLLEGE PLANNING NIGHT
Our annual college planning night is scheduled for Thursday, November 13th, at 7:00 pm in the High School LGI room. Information regarding college planning and the application process will be shared. The program is geared towards juniors and their parents.

COLLEGE FINANCIAL AID
Our annual college financial aid night will be held on Wednesday, October 1st, in the High School LGI.

BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, PA 17372-8807

ATHLETIC REPORT
October 14, 2025

Jon DeFoe
Athletic Director

SENIOR APPRECIATION NIGHTS

A "Senior Appreciation Night" will be held for each of the varsity teams. Seniors, along with their escort, will be recognized prior to the start of the varsity contests. The schedule is as follows:

September 16 – Cross Country
September 29 – Girls Tennis
September 23 – Girls Soccer
October 7 – Boys Soccer
October 7 – Field Hockey
October 7 – Volleyball
October 17 – Football / Cheerleading / Student Trainers / Golf / Band

WINTER SPORTS START DATE

The PIAA start date for all winter sports is Friday, November 14, 2025.
Sign-up meetings will be held as follows:
Jr. High (Middle School)-Tuesday, October 14 @ 2:05 PM
Varsity/JV (High School-Wednesday, October 15 @ 2:10 PM
*Meeting locations will be communicated in the building

WINTER SPORTS PHYSICALS

Recertification forms are due to the athletic trainer (Abbey Sponseller) by Monday, November 10, 2025. Hydration tests for our wrestling athletes will take place on the following dates/times:
Friday, October 17 @ 9:30 AM-Varsity Boys
Wednesday, October 22 @ 9:30 AM-Varsity Girls
Monday, October 20 @ 9:30 AM-Jr. H Boys
Tuesday, October 21 @ 9:30 AM-Jr. H Girls

YAIAA Tournament, District III, and PIAA Playoff Events

All postseason tournaments are digital ticketing only through HomeTown Ticketing. A weekly communication will be sent with game information and ticket links. Download the HomeTown Fan app to make ticket purchases.

CONGRATULATIONS:

Girls Tennis:
Alaina Dunham, Addison Elliott, Ella Leatherman, Adeline Nelson,
and Claire Plumley qualified for the YAIAA AA singles tournament.
4 doubles teams qualified for the YAIAA AA tournament-Addison Elliott & Reese Lighty, Ella Leatherman & Alaina Dunham, Emma Hughes & Claire Plumley, and Brynn Nickey & Riley Watts

Golf:
4 players qualified for the YAIAA AA tournament. Teegan Byers, Brady Harder, Parker Marchi, Ryder Powell

2025 YAIAA Division 3 Champions:
Girls Soccer and Volleyball

Qualified for YAIAA League and District 3 Tournaments:
Girls Soccer and Volleyball

Volunteer Coaches-Winter 2025/2026

Phillip Andrus - Volunteer Assistant Wrestling
Ethan Beachy - Volunteer Assistant Basketball
Trevor Byers - Volunteer Assistant Wrestling
Tyson Carpenter - Volunteer Assistant Basketball
Chase Dull - Volunteer Assistant Wrestling
Colton Dull - Volunteer Assistant Wrestling
Erin Friedman - Cheerleading
Kevin Hardy - Volunteer Swim Coach
Austin Jackson - Volunteer Assistant Wrestling
Randy Kline - Volunteer Assistant Basketball
Nathan Mattis - Volunteer Assistant Basketball
Rick Marchi - Volunteer Assistant Wrestling
Hannah Meddock - Volunteer Swim Coach
Ben Olewiler - Volunteer Swim Coach
Lily Peters - Volunteer Assistant Basketball
Courtney Powers - Volunteer Assistant Wrestling
Brie Royer - Volunteer Winter Track Coach
Matt Royer - Volunteer Winter Track Coach
Jan Smith - Volunteer Assistant Wrestling
Nick Storm - Volunteer Assistant Wrestling
Quinn Turocy - Volunteer Swim Coach
Aaron Weigle - Volunteer Winter Track Coach
Jason Weigle - Volunteer Winter Track Coach
Faith Warner - Volunteer Assistant Wrestling



Adams County Technical Institute

Choose Your Path

2025-2026 Operating Budget Amendment for Personnel

Adams County Technical Institute
1126 Old Harrisburg Road ▪ Gettysburg, PA 17325
717-398-3178

www.acti-pa.org ▪ contact_acti@acti-pa.org

To: ACTI Joint Operating Committee and Participating District Superintendents

From: Shawn Eckenrode, Administrative Director

Date: August 27, 2025

Subject: 2025-2026 Operating Budget Amendment for Personnel

Adams County Technical Institute is requesting an amendment to the 2025-2026 Operating Budget for personnel. The total additional amount requested is $127,326. The reasons for this budget amendment request are:

- ACTI regularly has twice as many students apply for Allied Health than there are seats available. For the past two years we have employed a part-time Lab Assistant to assist the teacher. This position is difficult to fill for a number of reasons and it makes more sense to add a second teacher to serve more students. Amount: $57,630 beginning in the second semester.
- ACTI Collective Bargaining negotiations were still in progress when the original budget was submitted for approval. Some of the assumptions made were inaccurate and amounts adjusted for this amendment. Amount: $24,532.
- Until now, the ACTI Superintendent of Record has been an unpaid position which is inconsistent with common practice at other county-wide technical schools in PA. This coupled with the need for additional support during a potential land purchase and building project justifies a stipend for the ACTI Superintendent of Record. Amount: $15,000.
- The duties and responsibilities of the ACTI business office personnel are inconsistent with their salary as compared to similar districts and technical schools. A salary adjustment is recommended. Amount: $30,164.

The total request would be divided among participating districts in the same ratios used in the original 25-26 Operating Budget:

	Total	Bermudian Springs SD	Conewago Valley SD	Fairfield Area SD	Gettysburg Area SD	Littlestown Area SD
25-26 Overall Formula Result	100.00%	16.76%	21.86%	8.88%	33.14%	19.36%
Net revenue from districts	$ 127,326	$21,337	$27,830	$11,311	$42,201	$24,646
Quarterly Payment Amount		$5,334	$6,958	$2,828	$10,550	$6,162

This amendment must be approved by four (4) of the five (5) participating districts **and** a majority vote of all the school directors of all the participating districts.

Our sincere appreciation and thanks go out to the ACTI Joint Operating Committee members and alternates and to our participating district superintendents for their continued cooperation and support of ACTI. We're excited about future growth and honored to help the students of Adams County meet their career objectives!

Sincerely,

Shawn Eckenrode
Administrative Director

Adams County Technical Institute
1126 Old Harrisburg Road ▪ Gettysburg, PA 17325
717-398-3178

www.acti-pa.org ▪ contact_acti@acti-pa.org

	Joint Operating Committee Members and Alternates	Superintendent
	Brian Davis Neil Tate	Dr. Brad Sterner
	Lindsay Krug Meredith Miller	Dr. Sharon Perry Superintendent of Record
	Jennifer Holz Tedd Sayres	Thomas Haupt
	Jeremy Davis Ryan Morris	Dr. Jeffery Matzner
	Steven Yerger	Dr. Timothy Mitzel

Adams County Technical Institute
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717-398-3178

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Budget Resolution

At a regularly scheduled meeting held on _____, by a vote of

_____ Ayes to _____ Nayes

With

_____ Abstaining, and _____ Absent

as recorded in the minutes, the members of the Board of Directors of the _____ School District, a member of the Adams County Technical Institute,

☐ Approved ☐ Disapproved

the 2025-2026 Operating Budget Amendment for Personnel for the fiscal year July 1, 2025 to June 30, 2026.

_____
President

Attest:

_____
Secretary

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Board Policy/Procedure/Administrative Regulations
Code	000
Status	From PSBA

Authority

The policies and procedures **adopted by the Board** establish **the general parameters within which the daily operations of the school district are to be governed. Administrative regulations for carrying out and implementing Board policies are developed and implemented by the administration, under the direction of the Superintendent.** As applicable, all members of the **school** community **are expected to** comply with both Board policy and **administrative regulations,** subject to **stated** limitations **and exceptions. However, failure of the Board or the administration to comply with policy or procedure shall not invalidate any lawful action taken**.[1][2]

Contents

The policies of the Board shall consist of the policies and procedures adopted by the Board and contained in the Policy Manual, and such other separate documents approved by the Board that are expressly incorporated by reference in particular policies and declared to constitute Board policy, such as the Code of Student Conduct.

Administrative regulations are not part of Board policy and may be altered by the administration without Board action. **Administrative regulations may not conflict with Board policy or with applicable law**.

Limitations

All Board policies and administrative regulations shall be interpreted **and administered in a lawful manner.** The Board shall **make** the final interpretation of its policies, **and the administration shall make the final interpretation of its** regulations.

Board policies and procedures and administrative regulations are limited by legal constraints, as are the rights of those to whom Board policies and **administrative regulations** apply, and are not intended to **give an individual a cause of action not independently** established in law.

Rules of Construction

In ascertaining the intent of the Board in adopting a policy or procedure, or of the administration in establishing a regulation, the following presumptions, among other legally applicable presumptions, may be used:

1. **That neither the Board nor the administration intends a result that is absurd, impossible of execution, or unreasonable**.

2. **That neither the Board nor the administration intends to violate federal or state Constitutions or any other applicable law**.

If any policy or procedure or administrative regulation can be given multiple interpretations, the Board and the administration intend that only constitutional and lawful interpretations shall be valid, and that neither an unconstitutional nor an unlawful interpretation was intended.

Legal 1. 24 P.S. 407

2. 24 P.S. 510

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Name and Classification
Code	001
Status	From PSBA

Name

The Board of School Directors shall be known officially as the Board of School Directors of Bermudian Springs School District, hereinafter sometimes referred to as the "Board".[1]

Composition

Bermudian Springs School District is comprised of all lands that lie within the municipal boundaries of East Berlin Borough, Huntingdon Township, Latimore Township, Reading Township, York Springs Borough, and portions of Hamilton Township. All municipalities are located in Adams County.

Purpose

Bermudian Springs School District is organized for the purpose of providing a program of public education to serve the needs of the students of the Commonwealth.[2][3][4][5]

Intermediate Unit

Bermudian Springs School District is assigned to Lincoln Intermediate Unit **No.** 12.[6][7]

Classification

Bermudian Springs School District is classified as a school district of the third class.[8]

Address

The official address of the Board of School Directors of Bermudian Springs School District shall be 7335 Carlisle Pike, P.O. Box 501, York Springs, PA, 17372-0501.

Legal

1. 24 P.S. 201
2. PA Const. Art. III Sec. 14
3. 24 P.S. 501
4. 24 P.S. 502
5. 24 P.S. 503
6. 24 P.S. 901-A

7. 24 P.S. 902-A

8. 24 P.S. 202

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Authority and Powers
Code	002
Status	From PSBA

Authority

The authority to establish, equip, furnish, operate and maintain the public schools of Bermudian Springs School District is vested in the Board of School Directors, which is a body corporate and is constituted and governed by Title 24 of the Pennsylvania Statutes, the Public School Code of 1949 as amended, Article III of the **Pennsylvania** Constitution and applicable federal and state laws and regulations.[1][2][3][4][5][6][7][8]

Powers

The Board shall establish such schools as are required for the education of every **student** residing in Bermudian Springs School District between the ages of six (6) and twenty-one (21) years who may attend school; shall equip, furnish, operate, and maintain the schools; shall adopt and enforce rules and regulations for the management of school affairs and the conduct and deportment of employees and students; and shall levy and collect taxes as may be necessary, in addition to the annual state appropriation, for the exercise of aforesaid powers.[2][4][5][6][7][8][9][10][11][12][13][14][15]

The Board shall act as the general agent of the **residents** of **the school** district in matters of public education. It shall establish educational goals **and academic standards** for district **schools** and govern **an** educational program designed to meet those goals **and standards and to support student achievement.** The Board shall be responsible for establishing, maintaining and evaluating the educational **programs** in district schools, **and for** enforcing mandatory laws and regulations.[3][16][17]

The Board, in accordance with its statutory mandate, shall adopt Board procedures for its own operation, and policies for the guidance of the Superintendent in the operation of the school district. Board procedures and policies shall be consistent with law, have a rational and substantial relationship to a legitimate purpose of the Board, and be directed towards the maintenance and support of a thorough and efficient system of public education in this district.[9][18]

The powers of the Board of School Directors are not vested in the individual Board member. No **such** individual **is authorized** to act **on behalf of** the Board **to carry out any of the Board's authorized powers, except for those acts stated in law**.[3]

Legal 1. PA Const. Art. III Sec. 14

2. 24 P.S. 211
3. 24 P.S. 301
4. 24 P.S. 501
5. 24 P.S. 502
6. 24 P.S. 503
7. 24 P.S. 507
8. 24 P.S. 510
9. 24 P.S. 407
10. 24 P.S. 511
11. 24 P.S. 801
12. 24 P.S. 803
13. 24 P.S. 1301
14. 24 P.S. 1302
15. 24 P.S. 1411
16. Pol. 100
17. Pol. 102
18. Pol. 000

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Functions
Code	003
Status	From PSBA

Legislative

The Board shall exercise **leadership through** its rule-making power by adopting Board procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal has been **proposed** at a previous Board meeting and has remained on the agenda of each succeeding Board meeting until approved or rejected.[1][2][3][4][5]

Policy development shall be **guided** by the recommendations of the Superintendent **or designee**, based on the needs identified through consultation with district staff.

Changes in a proposed Board procedure or policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.[2]

The Board may, upon a majority vote, cause to suspend at any time the operation of a Board procedure or policy, provided the suspension does not conflict with legal requirements. Such suspension shall be effective until the next meeting of the Board, unless an earlier time is specified in the motion to suspend.[2]

Board procedures and policies shall be adopted, amended or repealed by a majority vote of the Board.[6]

The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board meeting. All current procedures and policies shall be maintained in the Board Policy Manual and disseminated appropriately.[7]

The adoption, revision or **rescission of any board** policy shall **become** effective on the date of approval by the Board **as specified above**, or **on the** date specifically stated in the policy when applicable.

Executive

The Board shall exercise its executive power by the appointment of a district Superintendent, who shall enforce the statutes of the Commonwealth, the regulations of the State Board of Education, the policies of the Board, and all other applicable laws and regulations.[8][9][10]

The Superintendent **shall** be responsible **for implementing Board policies and establishing administrative** regulations for the operation of the school district that are not inconsistent with state and federal statutes or regulations; are dictated by the policies of this Board; are binding on district employees and students when issued; and shall be submitted to the Board for review. The Board reserves the right to alter or rescind any such **administrative** regulation.[3][5]

The Board reserves the right to review and to direct revisions of administrative regulations when it considers the regulations to be inconsistent with Board policy or district practices. However, the Board shall not adopt administrative regulations unless required by law or requested by the Superintendent. Such adoption and/or amendment of administrative regulations shall adhere to the policy for adoption and amendment of Board procedures and policies.

The Board delegates authority to the Superintendent to take necessary action in circumstances not provided for in Board policy. **The Superintendent shall promptly inform the Board of such action. The Superintendent's decision may be subject to review by the Board**.

The Superintendent shall implement a procedure to inform Board members and designated employees of their responsibility under the Ethics Law.[11]

Whenever responsibility is delegated to the Superintendent or other administrator, it is understood that such individual may designate a representative to act on his/her behalf.

Review

The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.[3]

In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.[12]

Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences that may flow from it, the difficulty of establishing findings of fact from conflicting evidence, and the impact of the Board's decision on the school district.[12]

Evaluation of Board Procedures

The Board shall plan an annual evaluation of its functions as a Board. The Board may evaluate Board procedures, relationships, or activities, or focus on a particular area or issue.

The Board President, working with the Superintendent, shall develop an annual plan.

Legal

1. 24 P.S. 301
2. 24 P.S. 407
3. 24 P.S. 510
4. 24 P.S. 511
5. Pol. 000
6. Pol. 006
7. Pol. 007

8. 24 P.S. 508

9. 24 P.S. 1001

10. 24 P.S. 1081

11. 65 Pa. C.S.A. 1101 et seq

12. 2 Pa. C.S.A. 551 et seq

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Membership
Code	004
Status	From PSBA

Number

The Board **shall** consist of nine (9) members.[1]

The Superintendent shall have a seat on the Board and the right to speak on all matters, but not the right to vote.[2]

Qualifications

Each **school director** shall meet the following qualifications:

1. Be of good moral character, be **at least** eighteen (18) years of age, have been a resident of the district for at least one (1) year prior to the date of election or appointment, and not be a holder of any office or position as specified in Section 322 of the School Code; nor shall the individual be a member of the municipal council.[3]

2. Shall not have been removed from any office of trust under federal, state or local laws for any malfeasance in such office.[4]

3. Shall not be engaged in a business transaction with the school district, be employed by the school district, or receive pay for services from the school district, except as provided by law.[5][6]

4. Shall take and subscribe to the oath or affirmation prescribed by statute before entering the duties of the office.[7]

5. Shall file a statement of financial interests with the **Board Secretary or designee at the following times**:[8][9][10][11][12]

    a. Before taking the oath of office or entering upon duties.

    b. **Annually by May 1 while serving on the Board**.

    c. **By May 1 of the year after leaving the Board**.

Election

Election of members of the Board shall be in accordance with law.[13]

Board members shall be elected on the basis of proportionate representation by regions, according to population, for terms of four (4) years as follows:

East Berlin Borough and Latimore Township	Three (3) members
Huntingdon Township and York Springs Borough	Three (3) members
Reading Township	Three (3) members

Vacancies

A vacancy shall occur by reason of death, resignation, removal from a district or region, or otherwise. Such vacancy shall be filled in accordance with the **School Code and** Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the vacancy.[14][15][16][17][18][19]

If a vacancy occurs during the last two (2) years of the former school director's term, the individual appointed to fill that vacancy shall serve for the remainder of the term. If a vacancy occurs during the first two (2) years of the term, the new appointee shall serve only until the first Monday in December **following** the **first** municipal election **that is scheduled for** more than sixty (60) days after **the vacancy occurred**.[14]

When a majority of the memberships are vacant, such vacancies shall be filled by the Court of Common Pleas of Adams County.[15][16]

Temporary Vacancy – Active Military Service –

A temporary vacancy shall be declared when a **school director** is ordered to active duty in the military forces of the United States for a period of more than thirty (30) days. The temporary vacancy shall be filled in accordance with the School Code and Sunshine Act and by appointment by a majority vote of the remaining members of the Board within thirty (30) days of the occurrence of the temporary vacancy. The **school director** so appointed shall serve either until the **school director** returns from active duty or until expiration of the term for which s/he was elected, whichever occurs first.[14][19][20]

Term

In election years, the term of office **for all newly elected and re-elected school directors shall begin on the first Monday in December.** The term of office of each **school director** shall be four (4) years, expiring on the first Monday of December **of the fourth year of service**.[1][14]

The term of **office for an individual** appointed **or elected** to fill a Board vacancy **shall be determined by the number of years remaining on the term the school director was appointed or elected to fill, as stated above under Vacancies**.[14]

Removal

Whenever a **school director** is no longer a resident of the region s/he was elected to represent, **eligibility to serve** on the Board shall cease.[14][21]

If a school director shall neglect or refuse to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absence from the district, or if in attendance at any meeting **s/he shall** neglect or refuse to act in an official capacity as a school director, the remaining members of the Board **may declare such office vacant** on the affirmative vote of a majority of the remaining members of the Board.[18][22]

If a person elected or appointed as a **school director,** having been notified, shall refuse or neglect to qualify as such director, the remaining members may, within ten (10) days following the beginning of **the school director's** term of office, declare said office vacant on the

affirmative vote of a majority of the remaining members of the Board.[18][22]

Orientation

The Board believes that the preparation of each **school director** for the performance of duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new **school director** to understand the functions of the Board, acquire knowledge of matters related to the operation of the schools, and review Board procedures and policies.

Accordingly, **each new school director shall, no later than the first regular meeting, be provided access to the following items during the school director's term on the Board**:

1. The Board Policy Manual.
2. **The** district **Administrative Regulations** Manual.
3. The current budget statement, audit report and related fiscal materials.
4. **District information on comprehensive planning, curriculum, assessments, facilities planning and district programs**.
5. **The Board's adopted Principles for Governance and Leadership**.[23]

Each new school director shall be invited to meet with the Board President, Superintendent, and Board Secretary to discuss Board functions, procedures and policy.

New school directors shall be entitled and encouraged to take advantage of an orientation program organized and supervised by the Superintendent. Orientation shall begin following the election, and shall continue to the satisfaction of the newly-elected **school director(s)**.

Inservice Educational Opportunities and Required Training Programs

The Board places a high priority on the importance of a planned and continuing program of education and training for its members. The purpose of the planned program shall be to enhance the quality and effectiveness of the Board's governance and leadership by providing both inservice educational opportunities and required school director training by an approved provider.

The school community shall be kept informed about the Board's continuing inservice education and training and the anticipated short and long-term benefits to the district and its schools.[24]

Inservice Education -

The Board, in conjunction with the Superintendent, shall plan specific inservice education programs and activities designed to assist school directors to improve their skills as policy-making leaders; expand their knowledge about issues, programs, and initiatives affecting the district's educational programs and student achievement; and deepen their insights into the nature of leadership, governance and community engagement.

The Board shall annually budget funds to support its planned program of inservice education and training.

The Board establishes the following activities as the basis for its planned program of inservice education and training:

1. **Participation in School Board conferences, workshops and conventions**.[25]

    a. **The Board shall identify annually the issues, objectives, and cost benefits that can be ascribed to participation by school directors in conferences, workshops and conventions**.

    b. **The Superintendent shall inform school directors, in a timely manner, of upcoming conferences, workshops and conventions**.

    c. **The Board shall periodically decide which meetings appear to offer the most direct and indirect benefits to the district**.

    d. **When a conference, workshop or convention is not attended by the full Board, those who do participate shall share information, recommendations and materials acquired at the meeting that will be beneficial to the district**.

2. **District-sponsored inservice education and training programs designed to meet Board needs**.

3. **Subscriptions to publications addressing school directors' concerns**.

4. **Maintenance of current resources and reference materials accessible to school directors**.

Required Training Program: Newly Elected or Appointed School Directors -[26]

Each newly elected or appointed school director shall complete a training program consisting of at least five (5) hours of instruction, including, at a minimum, information regarding:

1. **Instruction and academic programs, to include, but not be limited to, a minimum of one (1) hour of instruction on best practices related to trauma-informed approaches**.

2. **Personnel**.

3. **Fiscal management**.

4. **Operations**.

5. **Governance**.

6. **Ethics and open meetings, to include accountability requirements**.

Required Training Program: Re-elected or Re-appointed School Directors -[26]

Each re-elected or re-appointed school director shall, within one (1) year after such re-election or re-appointment, complete an advanced training program consisting of at least three (3) hours of instruction, including:

1. **Information on relevant changes to federal and state public school law and regulations**.

2. **Fiscal management**.

3. **Trauma-informed approaches**.

4. **Other information deemed appropriate by the PA Department of Education to enable school directors to serve effectively**.

Expenses [7]

When attendance has been authorized by the Board, school directors, a nonmember Board Secretary, and solicitor(s) shall be reimbursed for actual and necessary expenses incurred as delegates to any state convention or association of school directors' convention held within the **state,** or for attendance at any other meeting held within the **state** or at an educational convention out-of-state. All such expenses shall be itemized and made available for public inspection at the next succeeding Board meeting. Expenses shall be reimbursed **by the Treasurer in the usual manner,** upon presentation of an itemized, verified statement.[27]

Advance payments may be made upon presentation of estimated expenses to be incurred, **to be followed by a final itemized, verified statement of such expenses actually incurred, and a refund shall be made to the district of such funds remaining, or an additional payment shall be made by the district to meet the verified expenses actually incurred**. [27]

No **school director** shall be reimbursed for more than two (2) out-of-state meetings in one (1) school year.

Reimbursement shall be limited to actual expenses incurred, and shall not include or be construed to include compensation to individual school directors.[7]

Legal

1. 24 P.S. 303
2. 24 P.S. 1081
3. 24 P.S. 322
4. 24 P.S. 323
5. 24 P.S. 324
6. 65 Pa. C.S.A. 1101 et seq
7. 24 P.S. 321
8. 51 PA Code 15.2
9. 51 PA Code 15.3
10. 65 Pa. C.S.A. 1102
11. 65 Pa. C.S.A. 1104
12. 65 Pa. C.S.A. 1105
13. 24 P.S. 301 et seq
14. 24 P.S. 315
15. 24 P.S. 316
16. 24 P.S. 317
17. 24 P.S. 318
18. 24 P.S. 319
19. 65 Pa. C.S.A. 701 et seq
20. 24 P.S. 407
21. 65 P.S. 91
22. Pol. 006

23. Pol. 011

24. Pol. 901

25. 24 P.S. 516

26. 24 P.S. 328

27. 24 P.S. 516.1

Pol. 331

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Organization
Code	005
Status	From PSBA

Organization Meeting

The school directors shall meet and organize annually during the first week of December. Notice of the time and place of the organization meeting shall be given to all **school directors** by mail at least five (5) days before the meeting by the Board Secretary. The organization meeting shall be a regular meeting.[1][2][3][4]

Order

The organization meeting shall be called to order by the current President or Vice-President of the outgoing Board, or any hold-over member of the Board. A temporary President shall be elected from among the hold-over members of the Board. The Board Secretary shall be secretary of the meeting. In an election year, the certificates of election or appointment of all new **school directors** shall be read, and a list shall be prepared of the legally elected or appointed and qualified **school directors**.[2][5]

At the organization meeting, the temporary President may administer the oath or affirmation of office to those **school directors** who have not previously taken and subscribed to the same.[2][6]

Officers

Election of officers shall be by a majority vote of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two (2) candidates who received the greatest number of votes.

1. The **school directors** shall annually, during the first week of December, elect from their members a President and Vice-President who shall serve for one (1) year.[3]

2. The school directors shall annually, during the month of May, elect a Treasurer who shall serve for one (1) year beginning the first day of July after such election. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth, and may be a member of the Board.[3]

   The Treasurer shall not enter upon **official** duties until furnishing bond in accordance with law and with Board approval. The Treasurer shall be compensated in the manner and at the rate determined by the Board.[7][8][9]

3. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election, and may be a member of the Board.[3]

   The Secretary shall not enter upon **official** duties until furnishing bond in accordance with law and with Board approval. The Secretary shall be compensated in the manner and at the rate determined by the Board.[9][10][11]

Vacancies in any office shall be filled by Board election; such officers shall serve for the remainder of the unexpired term.

The same school director may not hold more than one (1) office of the Board. No commissioned officer or professional employee of the Board shall serve, temporarily or permanently, as an officer of the Board.[3][12]

Officers of the Board may **only** be removed from such office, **during the designated term of office, after receiving notification of the reason for removal and the opportunity for a hearing before the Board, in accordance with applicable law**.[13][14][15]

Appointments

The Board shall have the authority to appoint:

1. A tax collector, where a tax collector is not elected to collect taxes, there is a vacancy or an elected tax collector refuses to qualify.[16][17]

2. Solicitor.[12][18]

3. Independent auditor.[20]

4. Delegates to a state convention or association of school directors.[21]

5. Other appointments the Board deems necessary.

Appointees **of the Board** may be removed from such appointment in accordance with the **terms of a contract or** provisions of **applicable** law.[15]

Resolutions

The Board may at the organization meeting, but shall prior to July 1 next following, designate:

1. Depositories for school funds.[22]

2. Newspaper(s) of general circulation as defined in law.[23]

3. Normal day, place and time for regular meetings.[4]

4. Normal day, place and time for open committee meetings.

5. Normal day, place and time for executive sessions of the Board.

Board Committees

The Board has the authority to appoint Board committees. Board committees authorized to take official action or render advice on district business shall operate in accordance with the provisions of the Sunshine Act.[15][24]

Committees shall not include a majority of the membership of the Board.

Each Board committee shall be convened by a chairperson, who shall report for the committee and prepare minutes of open committee meetings and be appointed by the President.

The President may appoint at the organization meeting or as soon after the organization meeting as practicable members of the Board to the following standing committees, where they shall serve a term of one (1) year:

1. **Policy Committee;**
2. **Curriculum, Instruction, Resources, and Assessment (CIRA) Committee; and**
3. **Buildings and Grounds Committee**.

Ad hoc committees may be created, charged and assigned a fixed termination date, which may be extended by the President.

The Board shall develop Board Operations Guidelines that describe the duties and establish procedures for the operation of standing committees.

Consultants

The Board may appoint, employ or retain consultants to provide the district with specialized services not normally required on a continuing basis. Compensation shall be determined and approved by the Board.

The function of a consultant shall be to make studies and present recommendations to the Board. A consultant shall not be charged with the implementation of a report.

A consultant has no administrative authority over any facet of district schools, but shall act solely as advisor to the Board, officers and employees.

The use of consultants from outside the district who promote a particular commercial product is discouraged.

Legal

1. 24 P.S. 401
2. 24 P.S. 402
3. 24 P.S. 404
4. 24 P.S. 421
5. 24 P.S. 426
6. 24 P.S. 321
7. 24 P.S. 436
8. 24 P.S. 438
9. Pol. 811
10. 24 P.S. 431
11. 24 P.S. 432
12. 24 P.S. 324
13. 24 P.S. 514

14. Montemuro v. Jim Thorpe Area School District, No. 22-1866 (3d Cir. 2024)

15. Pol. 006

16. 24 P.S. 508

17. 24 P.S. 683

18. 24 P.S. 406

19. 24 P.S. 434

20. 24 P.S. 2401

21. 24 P.S. 516

22. 24 P.S. 621

23. 24 P.S. 106

24. 65 Pa. C.S.A. 701 et seq

PA Const. Art. VI Sec. 7

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Meetings
Code	006
Status	From PSBA

Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules Of Order, Newly Revised shall govern the Board in its deliberations in all cases in which it is not inconsistent with **law, state** regulations or Board procedures.[1][2]

Quorum

A quorum shall consist of a majority of the members of the Board. No business shall be transacted at a meeting without a quorum, but the **school directors** present at such a meeting may adjourn to another time.[3]

Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, **a school director** shall be elected President pro tempore by a **majority** of those present **and voting** to preside at that meeting only. **Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes**.[4][5][6][7]

Meeting Notifications

Notice of all open Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices of the Board.[8][9]

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.[8][9]

2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.[8][9]

3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.[8][9]

4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the meeting and sending copies of such notice to interested parties. [8]

5. Notice of all **open** meetings shall be given to any newspaper(s) circulating in Adams County and **any** radio or television station which so requests. Notice of all **open** meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.[9]

Notice of all rescheduled meetings and special meetings shall be given to **each school director** no later than twenty-four (24) hours prior to the time of the meeting.[9][10]

Agenda Notifications

The agenda, together with all relevant reports, shall be provided to each school director at least **three (3) days** before the meeting.

If the agenda includes an item of business related to removal of an officer of the Board, the agenda shall be provided to each school director at least seven (7) days before the meeting.

The district shall publicly post the agenda for all open meetings of the Board or Board committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:[9]

1. **On the district's website**.

2. **At the location of the meeting**.

3. **At the district's administrative office**.

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.[9]

Agenda Preparation

It shall be the responsibility of the Superintendent, in cooperation with the Board President, to prepare an agenda of the items of business anticipated to come before the Board at each **open** meeting.

Order of Business

The order of business for regular meetings **and special meetings called for general purposes shall be as follows,** unless altered by the President or a majority of those present and voting, **and then** shall proceed according to the agenda:

- Call to Order
- Pledge of Allegiance
- Roll Call
- Reception of Visitors
- Hearing of Scheduled Delegations or Individuals
- Public Comment
- Consent Agenda
- Approval of Minutes
- Financial Reports
- Correspondence
- Reports and Related Actions

- Old Business
- New Business
- Other Business
- Adjournment

The order of business for other special meetings shall be determined according to the stated purpose of the special meeting.

Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:[11]

Emergencies – **The matter of business relates to a real or potential emergency involving a clear and present danger to life or property**.[8][11]

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – **The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement**.[11]

Business Raised by Residents or Taxpayers During the Meeting – **When a matter of Board business is raised by a resident or taxpayer during a meeting**:[11][12]

1. **The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board meeting agenda; or**

2. **If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter**.

Majority Vote – **During a meeting, the Board may** add **a matter of business** to the posted agenda by a majority vote of the **school directors** present **and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district's website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose**.[11]

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Board. These requirements and rules do not apply to:[9][11][13]

1. **Conference sessions**.

2. **Executive sessions**.

Regular Meetings

Regular Board meetings shall be **open** and shall be held at specified places at least once every two (2) months.[2][14]

Special Meetings

Special meetings may be called for special **or general** purposes and shall be **open** except when conducted as an executive session for purposes authorized by **law**.[2][5][10][15]

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) **school directors.** Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the **school directors**.[5]

No business shall be transacted at any special meeting except that named in the call sent to **school directors** for such special meeting.[10]

Public Participation

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.[2] [12]

Voting

All motions shall require for adoption a majority vote of those **school directors** present and voting, except as provided by statute or Board procedures.

Special Voting Requirements –

****Indicates actions for which the minutes must reflect how each school director voted****.*

1. **Actions requiring the unanimous affirmative vote of all members of the Board remaining in office**:
    a. **Appoint as Board Secretary a former school director who has resigned, before the expiration of the term for which the director was elected**.*[16][17]
    b. **Appoint as solicitor a former school director who has resigned, before the expiration of the term for which the director was elected**.*[16][17]
2. Actions requiring the affirmative votes of two-thirds (2/3) of the full **membership** of the Board:
    a. Transferring, during the first three (3) months of the fiscal year, budgeted funds **set apart or appropriated to a particular item of expenditure**.*[17][18][19]
    b. **Adding or increasing appropriations** to meet an emergency or catastrophe.*[17][19]
    c. **Hiring as a** teacher **a former school director** who has resigned, **before the expiration of the term for which the director was elected**.*[16][17]
    d. **Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing**.*[17][20]
    e. **Incurring temporary debt**.*[17][19][22]
    f. Dismissing a tenured professional employee after a hearing.*[17][23]
    g. **Borrowing in anticipation of current revenue**.*[17][24]
    h. Adopting or changing textbooks without the recommendation of the Superintendent.*[17][25]

3. Actions requiring the affirmative votes of a majority of the full **membership** of the Board:

    a. Fixing the length of the school term.*[17]

    b. Adopting textbooks recommended by the Superintendent.*[17][26]

    c. Appointing the district Superintendent and Assistant Superintendent(s).*[17][27][28]

    d. Appointing teachers and principals.*[17]

    e. Adopting the annual budget.*[17][29]

    f. Appointing tax collectors and other appointees.*[17][30][31]

    g. Levying and assessing taxes.*[17][32]

    h. Purchasing, selling, or condemning land.*[17]

    i. Locating new buildings or changing the location of old ones.*[17]

    j. **Creating or increasing any indebtedness**.*[17]

    k. Adopting planned instruction.[17][33]

    l. Establishing additional schools or departments.*[17]

    m. Designating depositories for school funds.*[17][34][35]

    n. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.*[17][19]

    o. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds $100 (including items subject to bid requirements).*[17][36]

    p. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.*[17]

    q. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.*[17]

    r. Dismissing, after a hearing, a **Superintendent, Assistant Superintendent or** non-tenured **teacher**.*[17][37][38]

    s. Determining the location and amount of any real estate required by the school district for school purposes.*[17][39]

    t. Vacating and abandoning property to which the Board has title.*[17][40]

    u. **Appointing a school director to fill a vacancy on the Board**.*[17][41]

    v. **Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board**.[5]

    w. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.[42]

x. Adopting, amending or repealing Board procedures and policy.[43]

y. **Approving or denying a charter school application**.*[44]

z. **Approving or denying a multiple charter school organization application**.*[45]

aa. **Establishing joint schools or departments**.*[46]

Abstention from Voting

A school director shall be required to abstain from voting when the issue involves either one of the following:

1. **Conflict of interest under the Ethics Act**.[47][48][49]

   Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

   Conflict of interest - use by a public official of the authority of their office or any confidential information received through holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated.[47]

   De minimis economic impact – an economic consequence which has an insignificant effect.[47]

   Immediate family – parent, spouse, child, brother or sister.[47]

   Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.[47]

2. **Relative recommended for appointment to or dismissal from a teaching position**.[23][50]

   Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest.[48][49]

Minutes

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:[51][52]

1. Date, place, and time of the meeting.
2. Names of **school directors** present.
3. Presiding officer.
4. Substance of all official actions.
5. Actions taken.
6. Recorded votes and a record by individual members of all roll call votes taken.[53]
7. Names of all **residents** who appeared officially and the subject of their testimony.
8. **Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable**.[9][11]

The Board Secretary shall provide each **school director** with a copy of the minutes of the last meeting prior to the next regular meeting.[1]

The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary.[54]

Notations and any tape or audiovisual recordings shall not be the official record of an open Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule.[1][55][56]

Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.[8][9][57]

Executive Session

The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of an open meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session.[13][15][58]

The Board may discuss the following matters in executive session:

1. Employment issues.
2. Labor relations.
3. Purchase or lease of real estate.
4. **Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation**.
5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.
6. **School safety and security, of a nature that if conducted in public, would**:[15]
    a. **Be reasonably likely to impair the effectiveness of school safety measures**.

b. **Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system**.

Official actions based on discussions held in executive session shall be taken at **an open** meeting.

Work Sessions

The Board may meet as a Committee of the Whole in an **open** meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board procedures.[2] [57]

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by **school directors.** Public notice of the meeting shall be made in accordance with Board procedures.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole **in accordance with** Board procedures.[8][9][57]

Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by members of the committee.[8][9][57]

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, **standing** committee meetings shall be open to the public, other school directors, and the Superintendent.[2]

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.

Legal

1. 24 P.S. 407
2. 65 Pa. C.S.A. 701 et seq
3. 24 P.S. 422
4. 24 P.S. 405
5. 24 P.S. 426
6. 24 P.S. 427
7. 24 P.S. 428
8. 65 Pa. C.S.A. 703
9. 65 Pa. C.S.A. 709
10. 24 P.S. 423
11. 65 Pa. C.S.A. 712.1
12. Pol. 903
13. 65 Pa. C.S.A. 707
14. 24 P.S. 421
15. 24 P.S. 425
16. 24 P.S. 324
17. 24 P.S. 508

18. 24 P.S. 609
19. 24 P.S. 687
20. 24 P.S. 707
21. 24 P.S. 671
22. 24 P.S. 634
23. 24 P.S. 1129
24. 24 P.S. 640
25. 24 P.S. 803
26. Pol. 108
27. 24 P.S. 1071
28. 24 P.S. 1076
29. Pol. 604
30. Pol. 005
31. Pol. 606
32. Pol. 605
33. Pol. 107
34. 24 P.S. 621
35. Pol. 608
36. Pol. 610
37. 24 P.S. 1080
38. 24 P.S. 514
39. 24 P.S. 702
40. 24 P.S. 708
41. 24 P.S. 315
42. Pol. 004
43. Pol. 003
44. 24 P.S. 1717-A
45. 24 P.S. 1729.1-A
46. 24 P.S. 1701
47. 65 Pa. C.S.A. 1102
48. 65 Pa. C.S.A. 1103
49. Pol. 827
50. 24 P.S. 1111
51. 24 P.S. 518
52. 65 Pa. C.S.A. 706
53. 65 Pa. C.S.A. 705
54. 24 P.S. 433
55. Pol. 800
56. Pol. 801
57. Pol. 006

58. 65 Pa. C.S.A. 708

24 P.S. 224

24 P.S. 408

24 P.S. 1075

24 P.S. 1077

65 Pa. C.S.A. 1101 et seq

Pol. 612

Book Policy Manual

Section 000 Local Board Procedures - New

Title Attendance at Meetings Via Electronic Communications

Code 006.1 - New

Status From PSBA

Authority

The Board recognizes that factors such as illness, travel, schedule conflicts, weather conditions and other emergency situations can make impossible the physical presence of a school director or other necessary participants at a Board meeting and that electronic communications can enable a school director or other necessary participants to participate in a meeting electronically from a remote location.

A school director shall be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications, but only under extraordinary circumstances. The Board President may permit other necessary participants to participate in meetings via electronic communications as the Board President deems appropriate.[1]

The Board authorizes the administration to provide the equipment and facilities required to implement this Board procedure.

Guidelines

A school director who attends a meeting through electronic communications shall be considered present only if the school director can hear everything said at the meeting and all those attending the meeting can hear everything said by that school director and other participants addressing the Board. If the Board President determines either condition is not occurring, the Board President shall terminate the school director's attendance through electronic communications.

A majority of school directors shall be physically present at a Board meeting when a school director attends through electronic communications.[2]

To attend a Board meeting through electronic communications, a school director shall comply with the following:

1. **Submit such request to the Board President at least three (3) days prior to the meeting.**
2. **Ensure that the remote location is quiet and free from background noise and interruptions.**
3. **Participate in the entire Board meeting.**

Emergency Conditions

In the event that the county, state or federal public health authorities, the Governor, or any similar authority with appropriate jurisdiction declares an emergency condition that prevents or discourages public gatherings due to a public health or safety concern, the Board shall be authorized to conduct meetings primarily or entirely via electronic communications to enable all school directors and other necessary participants to fully participate in the conduct of official Board business through electronic communications.[3]

Meetings held primarily or entirely via electronic communications shall be conducted in a manner that assures compliance with the public access and public comment requirements of the Sunshine Act. All rules normally applicable to in-person meetings of the Board shall be observed in meetings held primarily or entirely via electronic means to the extent practicable and appropriate to the nature and features of the technology used.[4][5]

The requirement for school directors to submit a request to participate in meetings through electronic communications shall be waived during such emergency conditions.

The Board authorizes the administration to utilize available technical resources to permit the public to attend and submit public comment during open meetings via electronic communications, in accordance with law and Board procedures and policy. [4][5]

Legal 1. 24 P.S. 407

2. 24 P.S. 422

3. Pol. 805

4. 65 Pa. C.S.A. 701 et seq

5. Pol. 903

Pol. 006

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Policy Manual Access
Code	007
Status	From PSBA

Authority

The Board **adopts the procedures and policies contained in** the Policy Manual **as a governance tool for the Board and as** a useful **resource** for district administrators **and employees,** students, parents/guardians, **residents and** community members.[1][2][3]

The Board Policy Manual shall be published and maintained on the district's publicly accessible website.

The Board Policy Manual shall be considered a public record. **A copy of the Policy Manual** shall be available **in the administration** office of each school building during regular office hours.[4][5]

Delegation of Responsibility

The Superintendent or designee shall maintain an orderly plan for the **promulgation** of policies to students, parents/guardians and staff who are affected by them and shall provide easy accessibility to an up-to-date Policy Manual.

The Superintendent or designee **and Board Policy Committee** shall be responsible to review existing policy in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain **a** current **and compliant** Board Policy Manual.[3]

Legal

1. 24 P.S. 407
2. 24 P.S. 510
3. Pol. 003
4. 65 P.S. 67.701
5. Pol. 801

24 P.S. 510.2

Book	Policy Manual
Section	000 Local Board Procedures - New
Title	Principles for Governance and Leadership
Code	011 - New
Status	From PSBA

This board policy supports the Principles for Governance and Leadership adopted by the board and signed by individual school directors.

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. Our actions, as elected and appointed board members, ultimately have both short and long-term impact in the classroom. Therefore, we pledge that we will . . .

Lead Responsibly

- **Prepare for, attend, and actively participate in board meetings**
- **Work together with civility and cooperation, respecting that individuals hold differing opinions and ideas**
- **Participate in professional development, training, and board retreats**
- **Collaborate with the Superintendent, acknowledging their role as the 10th member of the board and commissioned officer of the Commonwealth**

Act Ethically

- **Never use the position for improper benefit to self or others**
- **Avoid actual or perceived conflicts of interest**
- **Recognize school directors do not possess any authority outside of the collective board**
- **Accept that when a board has made a decision, it is time to move forward collectively and constructively**

Plan Thoughtfully

- **Implement a collaborative strategic planning process**
- **Set annual goals that are aligned with comprehensive plans, recognizing the need to adapt as situations change**
- **Develop a comprehensive financial plan and master facilities plan that anticipates short and long-term needs**
- **Allocate resources to effectively impact student success**

Evaluate Continuously

- **Make data-informed decisions**
- **Evaluate the Superintendent annually**
- **Conduct a board self-assessment on a recurring basis**
- **Focus on student growth and achievement**
- **Review effectiveness of all comprehensive and strategic plans**

Communicate Clearly

- **Promote open, honest, and respectful dialogue among the board, staff, and community**
- **Acknowledge and listen to varied input from all stakeholders**
- **Promote transparency while protecting necessary confidential matters**
- **Set expectations and guidelines for individual board member communication**

Advocate Earnestly

- **Promote public education as a keystone of our Commonwealth**
- **Engage the community by seeking input, building support networks, and generating action**
- **Champion public education by engaging local, state, and federal officials**

Govern Effectively

- **Establish and adhere to rules and procedures for board operations**
- **Develop, adopt, revise, and review policy routinely**
- **Align board decisions to policy ensuring compliance with the PA School Code and other local, state, and federal laws**
- **Remain focused on the role of governance, effectively delegating management tasks to the administration**

Book	Policy Manual
Section	300 Employees
Title	Family and Medical Leaves
Code	335
Status	From PSBA

Authority

The Board shall provide eligible administrative, professional **and** support employees with unpaid leaves of absence in accordance with the Family And Medical Leave Act, hereinafter referred to as FMLA.[1][2]

Employee requests for FMLA leave shall be processed in accordance with law, Board policy and administrative regulations.

Delegation of Responsibility

The Superintendent shall develop **and disseminate** administrative **regulations** to implement FMLA leave for eligible employees.

The district shall post, in conspicuous places in the district customarily used for notices to employees and applicants, a notice regarding the provisions of the FMLA and the procedure for filing a complaint.[3]

Employee requests for leave, both FMLA and non-FMLA, shall be submitted in writing **on a district form to the** Human Resources Department.

Guidelines

Employees' eligibility for FMLA leave shall be based on the criteria established by law.[4][5]

Eligible employees shall be provided up to twelve (12) workweeks of unpaid leave in a twelve-month period for the employee's own serious health condition; for the birth, adoption, foster placement or first-year care of a child; to care for a seriously ill spouse, child or parent; or to address specific qualifying exigencies pertaining to a member of the Armed Forces alerted for foreign deployment or during foreign deployment.[5]

Eligible employees shall be provided up to twenty-six (26) workweeks of unpaid leave in a single twelve-month period to care for an ill or injured covered servicemember.[5]

The district shall utilize a rolling twelve-month period measured backwards from the date leave is used to determine if an employee has exhausted his/her FMLA leave in any twelve-month period.[6]

When an employee requests an FMLA leave and qualifies for and is entitled to any accrued paid sick, vacation, personal or family leave, the employee is required to utilize such paid leave concurrent with the FMLA **leave**.[5]

Legal

1. 29 U.S.C. 2601 et seq
2. 29 CFR Part 825
3. 29 U.S.C. 2619
4. 29 U.S.C. 2611
5. 29 U.S.C. 2612
6. 29 CFR 825.200

Pol. 813

Book	Policy Manual
Section	300 Employees
Title	Personal Necessity Leave
Code	336
Status	From PSBA

Authority

This policy shall provide for absences for **defined** personal necessity **leave by** administrative, professional **and** support employees.

The Board has the authority to specify reasonable conditions under which personal necessity leave may be granted, the type of situations in which such leave will be permitted, and the total number of days that may be used **by an employee** in any school year for such leave.[1][2]

Guidelines

Personal Leave

Personal leave days with pay shall be granted **to district** employees in accordance with **applicable** provisions of the **administrative compensation plan, individual contract,** collective bargaining agreement **or Board resolution**.

Bereavement Leave

Bereavement leave with pay shall be granted to **district** employees in accordance with **law, applicable** provisions of the **administrative compensation plan, individual contract,** collective bargaining agreement **or Board resolution**.[2]

Legal

1. 24 P.S. 510
2. 24 P.S. 1154

Book	Policy Manual
Section	300 Employees
Title	Vacation
Code	337
Status	From PSBA

Authority

Administrative **and** support **staff** employed to work twelve (12) months or other schedules considered full-time shall be provided paid vacation.

The Board shall provide vacation days for **eligible** employees, consistent with the employee's request and convenience while considering the district's management and operational needs.[1]

Vacation time shall be granted in accordance with applicable provisions of the administrative compensation plan, individual contract, collective bargaining agreement or Board resolution.

Vacations normally will be scheduled at times when they will not interfere with the normal operation of the school.

All vacation schedules are subject to final approval by the Superintendent.

Legal 1. 24 P.S. 510

Book	Policy Manual
Section	300 Employees
Title	Sabbatical Leave
Code	338
Status	From PSBA

Authority

This policy shall establish the district's parameters for granting sabbatical leaves for restoration of health **to certificated administrative and professional** employees.

The Board shall grant sabbatical leaves to **eligible** administrative **and** professional employees for the purpose of restoration of health **and for other purposes at the discretion of the Board**. [1]

The Board reserves the right to specify the conditions under which sabbatical leaves for restoration of health **or other purposes** may be taken, consistent with law.

Guidelines

Eligibility

To qualify for sabbatical leave, an **eligible** employee shall have completed ten (10) years of satisfactory service in the public schools of the Commonwealth; at least five (5) consecutive years of such service shall be in this school district. Thereafter, **one (1) sabbatical** leave **of absence is permitted after every** seven (7) years of service.[1]

A sabbatical leave may be taken for a half or full school term or for two (2) half school terms during a period of two (2) years, at the employee's option.[1]

The total number of administrative employees on sabbatical leave at any one time shall not exceed ten percent (10%) of the number of eligible employees. The total number of professional employees on sabbatical leave at any one time shall not exceed ten percent (10%) of the number of eligible employees.[2]

Application

Requests for sabbatical leave shall be submitted **on the approved district form** and forwarded with medical documentation to the Superintendent or designee as soon as possible.

The Board shall review each application for sabbatical leave and shall approve those meeting the requirements of **Board** policy **and applicable law**.

Documentation

Applicants for sabbatical leave shall submit with the **application form a** supporting medical statement and recommendation from his/her physician.

At both the approximate midpoint of the leave and at least thirty (30) days prior to the conclusion of the leave, a physician's statement shall be submitted to the Superintendent or designee, indicating the extent to which the purpose of the leave has been achieved and evaluating the health status of the employee relative to his/her ability to return to employment.[3]

The Board reserves the right to require at its own expense additional examinations and reports by physicians of its choice to determine **whether the leave is being used for the purpose for which it was granted**.[3]

Commitment of Employee

Acceptance of a sabbatical leave incurs a commitment by the employee to return to active duty in this district immediately following the sabbatical leave for one (1) full school **term,** unless **prevented by illness or** physical **disability**.[4]

The Board reserves the right to require at its own expense additional examinations and reports by physicians of its choice to determine the employee's ability to return to work.

Commitment of Employer

At the expiration of the sabbatical leave, the employee shall be reinstated in the same position held at the time of the granting of the leave.[4]

Time on sabbatical leave shall be counted as time on the job for purposes of seniority **and** for retirement fund purposes, but for no other purpose.[5]

Compensation

During the period of sabbatical leave, an employee shall be compensated at least one-half the salary to which s/he would have been entitled had the employee not taken leave.[6]

While on leave, the employee shall be entitled to insurance benefits **provided other employees of a similar classification**.

A sabbatical leave granted for restoration of health shall also serve as a leave of absence without pay from all other school activities.[1]

Compensable employment may not be engaged in while the employee is on sabbatical leave.

Legal

1. 24 P.S. 1166
2. 24 P.S. 1167
3. 24 P.S. 1171
4. 24 P.S. 1168
5. 24 P.S. 1170
6. 24 P.S. 1169

Book	Policy Manual
Section	300 Employees
Title	Compensated Professional Leaves
Code	338.1
Status	From PSBA

Purpose

This policy shall establish the district's parameters for granting professional development and classroom occupational exchange leaves for **certificated** administrative **and** professional employees.

Definitions

Professional Development Leave - shall be defined as a leave of absence granted for the purpose of improving professional competency or obtaining a professional certificate or commission. Such leave shall be directly related to an employee's professional responsibilities, as determined by the Board, and be restricted to activities required by state regulation or law.[1]

Classroom Occupational Exchange Leave - shall be defined as a leave of absence granted for the purpose of acquiring practical work experience in business, industry or government.[2]

Authority

The Board **shall have sole authority to adopt and enforce policy establishing the** conditions **for approval of a** professional development **leave for eligible employees. All requests for such leave shall be subject to review by the Board. The Board may approve or reject a proposed plan for professional development leave**.[1]

The Board may grant a leave to eligible employees for classroom occupational exchange leave for the specified purpose.[2]

Guidelines

PROFESSIONAL DEVELOPMENT LEAVE

Eligibility

To **qualify** for professional development leave, an eligible employee shall have completed ten (10) years of satisfactory service in the public schools of the Commonwealth; at least five (5) consecutive years of such service shall be in this school district. Thereafter, **one (1)** leave **of absence is permitted** after **every** seven (7) years of service.[3]

A leave for professional development may be taken for a half or full school term or for two (2) half school terms during a period of two (2) years, at the employee's option.[3]

The total number of administrative employees on such leaves of absence shall not exceed ten percent (10%) of the number of eligible employees. **The total number of professional employees on such leaves of absence shall not exceed ten percent (10%) of the number of eligible employees**.[4]

Application

Professional development leaves **shall be granted only to employees participating in an academic program for the purpose of retaining a** professional certificate or commission, **further preparation and improvement in an area(s) of certification, additional certification, attaining other appropriate and identifiable educational positions within the school district, or as the Board may require, and upon the recommendation of the Superintendent**.[1]

Requests for professional development leave shall be submitted on the district form and forwarded with a detailed plan to the Superintendent.

Documentation

Applicants for professional development leave shall submit with the application form a detailed plan describing the professional development activities to be undertaken and a statement specifying the benefits of the leave to the employee and the school district. The plan shall provide sufficient information to permit the Board to adequately evaluate the request.[1]

The Board may at any time require additional information from the employee in order to assist the Board in **determining whether the leave is being used for the purpose for which it was granted**.[5]

The minimum requirements for leave for a half school term shall consist of any one or a combination of the following:[1]

1. Nine (9) graduate credits.
2. **Twelve (12) undergraduate credits**.
3. One hundred eighty (180) hours of professional development activities.

The minimum requirements for leave for a full school term shall consist of any one or a combination of the following:[1]

1. Eighteen (18) graduate credits.
2. **Twenty-four (24) undergraduate credits**.
3. Three hundred sixty (360) hours of professional development activities.

Applicants who propose to take graduate or undergraduate credits shall submit notification of acceptance and enrollment from an accredited institution of higher learning for study in courses approved by the Superintendent. The employee shall successfully complete the approved courses and receive passing grades. Upon return from professional development leave, the employee **shall submit to the Superintendent**

within the first month an official transcript of all courses completed. Failure to receive passing grades or to submit required transcripts on time shall result in forfeiture of monies paid by the district.[1][5]

Applicants who propose to undertake professional development activities shall submit to the Board a detailed plan listing the specific activities. Upon return from professional development leave, the employee shall submit to the Superintendent within the first month a formal report describing the educational activities pursued and their benefits and relevancy. Failure to submit required reports on time shall result in forfeiture of monies paid by the district.[1][5]

Commitment of Employee

Acceptance of professional development leave incurs a commitment by the employee to return to active duty in this district immediately following the leave for one (1) full school **term,** unless prevented by illness or physical disability.[1][6]

Employees shall submit required reports on time or forfeit all **compensation and** benefits.

Commitment of Employer

At the expiration of the professional development leave, the employee shall be reinstated in the same position held at the time of the granting of the leave.[6]

Time on professional development leave shall be counted as time on the job for purposes of seniority and for retirement fund purposes, but for no other purpose.[7][8]

Compensation

During the period of professional development leave, an employee shall be compensated at least one-half the salary to which s/he would have been entitled had the employee not taken leave.[9]

While on leave, the employee shall be entitled to insurance benefits **provided other employees of a similar classification.**

A leave of absence granted for professional development shall also serve as a leave of absence without pay from all other school activities.[3]

Compensable employment may not be engaged in while the employee is on professional development leave.

CLASSROOM OCCUPATIONAL EXCHANGE LEAVE

Application

Requests for classroom occupational exchange leave shall be submitted **on the approved district form** and forwarded with appropriate documentation to the Superintendent.

Documentation

Applicants for classroom occupational exchange leave shall submit with the application form a statement from the employer agreeing to the terms and conditions of the leave, as specified in Board policy.

Upon return from such leave, the employee shall submit to the Board a final report detailing the work experience and its benefits.[1][2][5]

Commitment of Employee

Acceptance of classroom occupational exchange leave incurs a commitment by the employee to return to active duty in this district immediately following the leave for one (1) full school term, unless prevented by illness or physical disability.[6]

Commitment of Employer

At the expiration of the classroom occupational exchange leave, the employee shall be reinstated in the same position held at the time of the granting of the leave.[6]

Time on classroom occupational exchange leave shall be counted as time on the job for purposes of seniority and for retirement fund purposes, but for no other purpose.[2]

Compensation

The business, industry or government to whom the employee is assigned during the leave shall fully compensate the school district for all salary, wages, pension and retirement contributions, and other benefits as if the employee were in full-time active service.[2]

Legal

1. 24 P.S. 1166.1
2. 24 P.S. 522.2
3. 24 P.S. 1166
4. 24 P.S. 1167
5. 24 P.S. 1171
6. 24 P.S. 1168
7. 24 P.S. 522.1
8. 24 P.S. 1170
9. 24 P.S. 1169

Book	Policy Manual
Section	300 Employees
Title	Uncompensated Leave
Code	339
Status	From PSBA

Authority

The Board recognizes that in certain situations an **administrative, professional or** support employee may request extended leave for personal reasons, and the district could benefit from the return of the employee. This policy establishes parameters for granting uncompensated leaves of absence.

The Board reserves the right to specify the conditions under which uncompensated leave may be taken. All applications **for uncompensated leave require** approval by the Board, **upon recommendation of the Superintendent**.[1]

Uncompensated leave shall be granted in accordance with provisions of the **administrative compensation plan, individual contract,** collective bargaining agreement **or Board resolution**.

Guidelines

Application

Requests for uncompensated leave shall be made **on the district form** to the Superintendent.

Special consideration will be given to emergencies.

Period of Leave

An uncompensated leave may be granted for a period of one (1) semester or one (1) school year.

Extensions shall be considered upon proper application.

Commitment of Employee

The employee granted an uncompensated leave of absence shall inform the Board of his/her intentions prior to the scheduled return date.

Commitment of Employer

At the expiration of uncompensated leave, the employee shall be offered the same position previously held or a like position to that previously held.

Time on uncompensated leave shall not count as time on the job, and fringe benefits shall not be provided unless the employee provides payment for benefits.

Legal

1. 24 P.S. 1154
2. 24 P.S. 1182

Book	Policy Manual
Section	300 Employees
Title	Responsibility for Student Welfare
Code	340
Status	From PSBA

Authority

The Board adopts this policy to ensure appropriate oversight of and responsibility for student welfare **by administrative, professional and support employees**.[1]

District employees are responsible for the safety of students in their charge within school buildings and on **district** property.

Each employee is responsible for supervision, control and protection of students, commensurate with assigned duties and **directives**.

Each employee is responsible to ensure that students are supervised by a teacher or other staff member at all times while engaged in district activities.

An employee should not voluntarily assume responsibility for duties **the employee** cannot reasonably perform. Voluntary assumption carries the same responsibilities as assigned duties.

Teachers **and designated staff shall** provide proper instruction in **and enforcement of** safety **rules and procedures included in the Board-approved health and safety plan and** assigned curriculum.[2][3]

Each **employee** has the responsibility to report immediately to the **building** principal **or designated staff** an accident, safety hazard, **unsafe or dangerous condition, or to immediately address observed violations of district safety rules**.[2]

Employees may not send students on any personal errands.

Employees may not transport students in a personal vehicle, except when specifically authorized by the building principal or designee.

Employees shall not require a student to perform services that may be detrimental to the student's health.

Delegation of Responsibility

Building principals shall monitor employees' adherence to this policy to ensure the maintenance of standards that protect student welfare.

Building principals shall annually develop and implement a plan of supervision for the following:

1. **Student arrivals and departures, including buses**.
2. **Halls, restrooms and playgrounds**.
3. **Cafeteria**.
4. **Before and after school**.
5. **Field trips**.
6. **School activities**.

Legal

1. 24 P.S. 510
2. Pol. 705
3. Pol. 805

Book	Policy Manual
Section	300 Employees
Title	Benefits for Part-Time Employees
Code	341
Status	From PSBA

Authority

Benefits for regularly employed part-time **administrative, professional and support employees** shall be determined in accordance with **the terms of an administrative compensation plan,** individual **contract, applicable collective bargaining agreement, or Board resolution**.

Whenever regularly employed, part-time **employees** are entitled to fringe benefits normally provided for full-time employees **of the same classification,** such benefits will be established at the time of employment, and the manner of proration determined at that time.

Part-time **employees** shall be included in the School Employees' Retirement System upon reaching either 500 hours or eighty (80) days of employment, in accordance with law.[1]

Legal	1. 24 Pa. C.S.A. 8301 24 Pa. C.S.A. 8301 et seq

Book	Policy Manual
Section	300 Employees
Title	Jury Duty
Code	342
Status	From PSBA

Authority

Regularly employed administrative, professional **and** support employees shall be protected against loss of **employment** for time served on jury duty.[1]

Guidelines

When an employee **is notified of** jury duty, s/he shall **inform** the Superintendent.

Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way. **They shall receive normal pay for the period of jury duty, but any compensation received from jury duty in excess of actual expenses shall be credited against such pay**.

Legal	1. 42 Pa. C.S.A. 4563

Book	Policy Manual
Section	300 Employees
Title	Paid Holidays
Code	343
Status	From PSBA

Authority

Paid holidays for regularly employed **administrative and support** employees shall be determined in accordance with Board policy.

Holidays are established for eligible employees in accordance with the calendar adopted annually by the Board or an applicable administrative compensation plan, individual contract, collective bargaining agreement, or Board resolution.[1][2][3]

Legal

1. 24 P.S. 1502
2. 24 P.S. 1503
3. Pol. 803

Book	Policy Manual
Section	300 Employees
Title	Workers' Compensation
Code	346 - Processed As-Is
Status	From PSBA

Purpose

This policy ensures that the district shall provide insurance protection for any work-related illness or injury incurred by an employee of the district that entitles the employee to Workers' Compensation.

Authority

Workers' Compensation is mandated by law, and all employees are covered while performing their assigned duties. The program of workers' compensation will be administered as directed by Pennsylvania law. This may include contracting with third-party administrators to manage specific compliance requirements.

Guidelines

Any employee injured while performing services as an employee of the district shall, when possible, contact the immediate supervisor and file a report within the workday or no later than the next business day after the accident or illness. If necessary, the employee shall visit a physician on the approved Panel of Physicians. Contact should be maintained with the Human Resources office regarding the status of any physician-directed leave relating to the injury/illness. All leaves with relationship to Workers' Compensation leave will be designated as and counted against an eligible employee's Family Medical Leave Act (FMLA) entitlement.

The Human Resources office shall record the completed form and transmit it to the insurance carrier and all other parties concerned. Any questions should be referred to the Human Resources office.

All employees injured while on the job, necessitating lost time, shall receive their current salary within the limit of accumulated sick leave, personal leave, or vacation leave. Once the employee is deemed eligible for Workers' Compensation, leave time will no longer be used to receive full pay.

Collection of Workers' Compensation and payment for sick days at the same time is not allowed under Act 57 of 1996. Therefore, Workers' Compensation will be the only payment the employee will receive from the time the employee is deemed eligible until s/he returns to work.

When an employee is deemed eligible for Workers' Compensation, the employee must reimburse the district for any payroll costs paid to, or on behalf of, the employee for days the employee has been awarded Workers' Compensation payment. Once the district has received reimbursement

for payroll costs associated with paid leave days, the employee's leave time charged during that period will be restored.

The district will provide health insurance for an employee who is receiving Workers' Compensation through the end of the month in which the **sixtieth** day of Workers' Compensation is paid, provided the employee continues to pay the designated portion of the insurance premium cost. After such time, an employee may remain on the district's health insurance plan provided s/he pays the full cost of the premium. In the event an employee fails to make a premium payment within thirty (30) days of its due date, the district may drop the employee's insurance coverage and/or deduct the co-payment from the employee's pay upon his/her return to work or from the employee's final pay if s/he does not return to work.

Accrual of leave time and seniority will continue through the duration of the time an employee is receiving Workers' Compensation.

Book	Policy Manual
Section	300 Employees
Title	Drug and Substance Abuse
Code	351
Status	From PSBA

Purpose

The Board recognizes that the misuse of drugs **by administrative, professional and support employees** is a serious problem with legal, physical and social implications for the whole school community and is concerned about the problems that may be caused by drug use by **district** employees, especially as the use relates to an employee's safety, efficiency and productivity.

The primary purpose and justification for any district action will be for the protection of the health, safety and welfare of students, staff and school property.

Definitions

Drugs - **shall be defined as those outlined in the Controlled Substance, Drug, Device and Cosmetic Act**.[1]

Conviction - a finding of guilt, including a plea of nolo contendere, **an** imposition of sentence, or both by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.[2]

Criminal Drug Statute - a federal or **state** criminal statute involving the manufacture, distribution, dispensation, use or possession of a controlled substance.[2]

Drug-free Workplace - **the site for the performance of work at which employees are prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance**.[2]

Authority

The Board requires that each **administrative,** professional **and** support employee be given notification that, as a condition of employment, the employee will abide by the terms of this policy and notify the district of any criminal drug statute conviction for a violation occurring in the workplace **immediately, but no later than seventy-two (72) hours,** after such conviction.[3][4]

Any employee convicted of delivery of **a controlled substance or convicted of** possession of a controlled substance with the intent to deliver shall be terminated from his/her employment with the district.[1][5]

Delegation of Responsibility

A statement notifying employees that the **unlawful** manufacture, distribution, dispensation, possession, **or** use of a controlled substance **is prohibited in the employee's workplace shall be provided by the Superintendent or designee and shall specify the actions that will be taken against the employee for violation of this policy, up to and including termination and referral for prosecution**.[4][6]

Within ten (10) days after receiving notice of the conviction **of a district** employee, **the district shall notify any federal agency or department that is the** grantor of funds **to the district**.[4]

The district shall take **appropriate personnel** action within thirty (30) days of receiving notice **against** any convicted employee, **up to and including termination, or** require the **employee to** participate satisfactorily in a drug abuse assistance or rehabilitation program **approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency**.[4][6]

In establishing a drug-free awareness program, the Superintendent or designee shall inform employees about:[4]

1. Dangers of drug abuse in the workplace.
2. Board's policy of maintaining a drug-free workplace.
3. Availability of drug counseling, drug rehabilitation, and employee assistance programs.
4. Penalties that may be imposed for drug abuse violations occurring in the workplace.

The district shall make a good faith effort to continue to maintain a drug-free workplace through implementation of this policy.[4]

Guidelines

The Superintendent or designee shall immediately report incidents involving the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act by any employee while on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[7][8][9][10][11][12]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of controlled substances or drug paraphernalia to the Office for Safe Schools on the required form.[10][12]

Legal

1. 35 P.S. 780-101 et seq
2. 41 U.S.C. 8101
3. 24 P.S. 111
4. 41 U.S.C. 8103
5. 24 P.S. 527
6. 41 U.S.C. 8104

7. 22 PA Code 10.2

8. 22 PA Code 10.21

9. 24 P.S. 1302.1-A

10. 24 P.S. 1303-A

11. 35 P.S. 780-102

12. Pol. 805.1

41 U.S.C. 8101 et seq

Pol. 317

Book	Policy Manual
Section	800 Operations
Title	Conflict of Interest
Code	827 PSBA POLICY GUIDES
Status	

Purpose

This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

Definitions

Confidential information shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[1]

Conflict or **Conflict of interest** shall mean use by a Board member or district employee of the authority of his/her office or employment, or any confidential information received through his/her holding public office or employment, for the private pecuniary benefit of him/herself, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated.[1]

De minimis economic impact shall mean an economic consequence which has an insignificant effect.[1]

Financial interest shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.[1]

Honorarium shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.[1]

Immediate family shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister.[1]

Business partner shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

Delegation of Responsibility

Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

Guidelines

All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

Disclosure of Financial Interests

No Board member shall be allowed to take the oath of office or enter or continue upon his/her duties, nor shall s/he receive compensation from public funds, unless s/he has filed a statement of financial interests as required by law.[2]

The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations.[3][4]

Standards of Conduct

The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.[5]

No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if s/he has a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of his/her immediate family, his/her business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.[5]

The district shall not enter into any contract with a Board member or employee, or his/her spouse or child, or any business in which the person or his/her spouse or child is associated valued at $500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.[1]

When advertised formal bidding is not required or used, an open and public process shall include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and
3. Post-award public disclosure of who made bids or quotes and who was chosen.

Any Board member or employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her interest as a public record in a written statement to be attached to the Board minutes.[1]

No public official or public employee shall accept an honorarium.[1]

Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Board policy.[5] [6]

Improper Influence

No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of his/her immediate family or a business with which s/he is associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

Organizational Conflicts

Organizational conflicts of interest may exist when due to the district’s relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[5]

In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;

2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;

3. A competitive bid, quote or other basis of valuation is considered; and

4. The Board has determined that contracting with the related organization is in the best interests of the program involved.

Reporting Conflicts of Interest

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Superintendent **in writing**. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Board President.

Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the solicitor.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest.

The Superintendent or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.[7]

Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.[7]

Disciplinary Actions

If an investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal laws.[8]

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Legal

1. 65 Pa. C.S.A. 1101 et seq
2. Pol. 004
3. 51 PA Code 15.2
4. 65 Pa. C.S.A. 1104
5. 2 CFR 200.318
6. Pol. 322
7. 2 CFR 200.112
8. Pol. 317

Pol. 011
Pol. 319
Pol. 609
Pol. 702