

**The Somerset Hills School District
Regular Meeting Agenda - October 15, 2025
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School - Community Room**

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of the Somerset Hills School District. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Act, the public notice of this meeting, which included the time, date, location and to the extent known, the agenda of this meeting, was distributed at 3:00 P.M on July 9, 2025 in the following manner:

- a. Posted on the Bulletin Board reserved for announcements in the Board Office, 25 Olcott Avenue, Bernardsville, NJ 07924.
- b. Posted in the Main Office of Bedwell, Bernardsville Middle School and Bernards High School.
- c. Mailed to the Courier News and the Bernardsville News, and posted on the SHSD website.
- d. Filed with the Clerk of the Borough of Bernardsville, Far Hills, Peapack and Gladstone and Bedminster Township.
- e. Delivered to the ten (10) duly elected board members.

II. Roll Call

III. Board Norms

Before a Meeting
<ul style="list-style-type: none"> ● Arrive on time and prepared (read agenda and all attachments, including committee minutes in advance). ● Understand the placement of items on the agenda and understand why. ● Observe the board chain of command and respect the distinction between the role of the superintendent and the board. ● Understand what our role as members of the board is, including what items are executive session discussions versus public meeting discussions. ● Be problem solvers by working through issues and seeking advice and clarity from fellow board members and NJSBA if there are points of concern or contention.
During a Meeting
<ul style="list-style-type: none"> ● No active use of phones in executive sessions or at the board table. ● Why speaking/why not?

- Value all voices; everyone has a chance to respond while being respectful of others.
- Non-repetition of issues/debate by the same individual until all have had the opportunity to speak.
- Signal to the board president to speak, the board president acknowledges the next speaker to allow uninterrupted opinions with time in mind.
- No surprises to the board or administration.

After a Meeting

- Support the outcomes determined by the majority while ensuring that minority voices are acknowledged.
- Abide by your responsibilities as a board member and be respectful of administrative and board time constraints.
- Be dedicated to supporting and attending school functions.
- Strive to develop professionally as individual board members and as a Board.
- Remember that students are always at the center of our decisions.

IV. District Goals

2025-2026 District Goals

- **Academic**
 - Show progress in decreasing achievement gaps by advancing academic performance through increased support in areas of instruction for academic subgroups. Evaluate progress annually using all available assessment data.
 - Identify staff to leverage existing education by assessing interest in obtaining further certifications to expand available dual enrollment and career and technical education (CTE) student course offerings.
- **Facilities**
 - To prioritize planning for STEM/Robotics/CTE curriculum, develop a prioritized long-range facility plan and cost estimates.
- **Community Integration**
 - To support the belief that every community member is a stakeholder, develop 2-3 avenues to expand community connectivity and engage with all community members to communicate district outcomes and opportunities for further engagement with those residents with and without school-aged children.
- **Culture & Climate / Social Emotional Learning**
 - Identify and implement tools and mechanisms to establish a baseline understanding of student and staff experience in Somerset Hills School District to develop a future strategic plan to enhance workplace and school culture, climate, and social-emotional learning.

V. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Student Matters, Negotiations, and Personnel.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

VI. Pledge of Allegiance**VII. Report of the Superintendent**

1. Recognition of Anakh Sawhney
2. Recognition of Reagan Panik
3. Dr. Brotschul’s Update

VIII. Public Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any actionable agenda item. Towards the end of the meeting, there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Comments will be limited to 30 minutes. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

IX. Approval of Minutes*

1. Approval of Minutes

RESOLVED, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for September 17, 2025.

X. BUSINESS OPERATIONS

- A. Committee Report & Discussion
- B. Finance Action Items: #1-19
- C. Business Operations Old Business / New Business

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$11,011,786.07	\$11,011,786.07
(20) Special Revenue Fund	\$19,323.64	\$19,323.64
(30) Capital Projects Fund	-	-
(40) Debt Service Fund	\$211,665.22	\$211,665.22
Total Government Funds	\$11,242,774.93	\$11,242,774.93

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2025-2026 Budget Transfers*

RESOLVED, that the Somerset Hills Board of Education approves the attached list of budget transfers for September 2025.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached Final September 2025 check register with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$4,882,977.18
(20) Special Revenue Fund	\$23,586.46
(30) Capital Projects Fund	-
(40) Debt Service Fund	\$590,635.00
(60) Cafeteria Fund	\$90,545.50
(90) Agency Fund	\$1,230,018.35
TOTAL	\$6,817,762.49

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached October 2025 check register with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$815,490.79
(20) Special Revenue Fund	\$11,500.00
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	-
(90) Agency Fund	-
TOTAL	\$826,990.79

5. Approve Special Education Schools*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following schools for the 2025-2026 school year and extended school year.

	Student ID#	School	Location	Cost
a	8027497417	Banyan School	Fairfield, NJ	\$49,306.02 (Prorated)
b	9263467874	Midland School	Branchburg, NJ	\$107,000.00 (Prorated)

6. Approve Parent Transportation Contracts*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent transportation contracts for the 2025-2026 school year and extended school year.

	Student ID#	Contract No.	Location	Cost
a	8027497417	CK-2526	Fairfield, NJ	\$11,544.53

7. Approve Creature Comfort Pet Therapy Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Creature Comfort Pet Therapy Agreement to provide therapy pet visits for students for the 2025-2026 school year, at an amount not to exceed \$1,000.00.

8. Approve Qualtrics Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the K-12 Enterprise Management and Technical Ticketing software licenses from Qualtrics for the 2025-2026 school year, at an amount not to exceed \$25,000.00.

9. Approve Greater Somerset County YMCA Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve an agreement with the Greater Somerset County YMCA to provide use of facilities, for the purpose of BHS swim team practices and meets for the 2025-2026 school year, at an amount not to exceed \$11,000.00.

10. Bus Evacuation Drills*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Bus Evacuation Drill for the 2025-2026 school year. Reports for drills are on file in the Business Office:

	School	Date
a	Bernards High School	9/12/2025

11. Bus Evacuation Drills

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Bus Evacuation Drills for the 2025-2026 school year. Reports for drills are on file in the Business Office:

	School	Date
a	Bedwell Elementary School	9/26/2025, 10/3/2025
b	Bernardsville Middle School	10/10/2025

12. Somerset County Vocational & Technical Schools*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the Send/Receive Tuition Agreements with Somerset County Vocational & Technical Schools for the sending of students to Somerset County Vocational & Technical Schools for the 2025-2026 school year.

13. Accept Donations*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accept the following donations:

	Organization	Purpose	School	Amount
a	Westwood Regional School District	(2) Gym floor mats for wrestling	BHS	\$1,500.00
b	CIC for Prevention & Recovery (formerly known as Community in Crisis)	Stipend for CIC club advisor Lauren Cava	BHS	\$1,500.00

14. Approve Independent Auditor To Prepare A41, A42 and Resource Room Actual Costs Per Pupil*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve PFK O'Connor Davies as the independent auditor to prepare the A41, A42 and Resource Room Actual Costs Per Pupil from the 2024-2025 school year at a cost of \$8,000, to be shared with Bedminster Board of Education. The Somerset Hills Board of Education will be responsible for \$4,000.

15. Approve Cooperative Pricing System Agreement - Educational Services Commission of Morris County*

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials, and supplies; and

WHEREAS the Somerset Hills School District within the County of Somerset, New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE BE IT RESOLVED by the Somerset Hills Board of Education, upon the recommendation of the Superintendent, as follows:

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment, and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Somerset Hills School District shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Educational Data Services, Inc. will maintain and coordinate the district’s supply requirements and inclusion in the New Jersey Cooperative Pricing System.

The licensing and maintenance fee for the above New Jersey Cooperative Bid will be \$7,800 for services through June 30, 2026, which includes bulk supply purchases for the school year 2026-2027. Educational Data Services, Inc. guarantees the savings to be greater than the fee amount.

An additional fee for the Time and Material Bid Package Enrollment, covering skilled trades, maintenance services, athletic reconditioning, compliance services, and ancillary school-based services where applicable by county, will be \$1,225, prorated upon signing and through March 31, 2026. The program is renewable on April 1, 2026 with a rate of \$2,100.

16. Approve Cooperative Pricing System Agreement - Monmouth-Ocean Educational Services Commission*

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the governing body of the Somerset Hills School District, County of Somerset, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED by the Somerset Hills Board of Education, upon the recommendation of the Superintendent, as follows::

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the Somerset Hills School District is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

It is agreed that each participating contracting unit shall pay the Lead Agency an annual fee of \$0.00 as its estimated prorated share of the administrative costs incurred by the Lead Agency. MOESC will not charge any administrative fee for cooperative purchasing services to contracting units.

17. Approve Contract with PowerSchool*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve a contract with PowerSchool for the use of their Naviance products at Bernards High School, for the period December 15, 2025 through December 14, 2026, at an amount not to exceed \$4,400.00.

18. Approve Contracts with Interstate Waste*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve contracts with Interstate Waste Services for the period October 15, 2025 through October 14, 2026, at an amount not to exceed \$58,000.00.

19. Approve Disposal of Old Assets*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the disposal of the following unusable assets at Bernards High School:

	Item	Quantity
a	Worklite Stage & Studio Lighting Units	40
b	Panels of Light Fixtures, each containing 15 Lights	6
c	Eastern Acoustic Works Speakers - model # (WT)10279	5

XI. CURRICULUM

A. Committee Report & Discussion

B. Action Items: #1-5

C. Curriculum Old Business / New Business

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2025-2026 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Boudreau, Derek	Building Stronger, More Flexible Readers: Phonemic Awareness, Phonics, and Fluency for Upper Grades, Grades 3-6	11/24/25, 1/30/26, 3/27/26	part of Advancing Literacy contracted services
b	BMS	Chaffee, Salome	Field Trip Chaperone-Green Team	10/24/25	\$0
c	BMS	Clark, Michelle	Field Trip Chaperone-Green Team	10/24/25	\$0
d	BMS	Fritsche, Max	Close Reading, Writing about Reading, and Book Clubs, Grades 2-8	10/22/25, 11/19/25, 1/21/26	part of Advancing Literacy contracted services
e	BMS	Froysland, Megan	Conquer Mathematics Workshop	2/12/26	\$200
f	BMS	Haenny, Alexandra	Conquer Mathematics Workshops	11/24/25	\$200
g	BMS	Jurgens, Allyssa	2026 NJ Music Educators State Conference	2/19/26, 2/20/26	\$0
h	BES	Lodato, Claire	Using Decodable Texts and Small Groups to Strengthen Phonemic Awareness, Phonics, and Comprehension, Grades K-2	1/8/26, 2/12/26, 3/12/26	part of Advancing Literacy contracted services
i	BMS	Mahlik, Philip	NJ High School Baseball Coaches Association	10/17/25	\$40
j	BES	Mariani, Jessica	Building Stronger, More Flexible Readers: Phonemic Awareness, Phonics, and Fluency for Upper Grades, Grades 3-6	11/24/25, 1/30/26, 3/27/26	part of Advancing Literacy contracted services
k	BES	McCloskey, Heather	Speechpathology.com Online Webinars (2)	10/7/25, 12/9/25	\$0
l	BMS	McGovern, Danielle	Knowledge Building Through Read Aloud and Small Groups: Create and Curate Resources for Topics and Units with Fiction and Nonfiction Texts, Leverage Background Knowledge and Tools to Develop Vocabulary, Grades 4-8	11/3/25, 11/24/25, 2/3/26	part of Advancing Literacy contracted services
m	BMS	McMillan, Patricia	Support the Teaching and Learning of Spelling: Targeted Small Group Instruction to Support Feedback, Practice and Explicit Teaching, Grades 4-8	12/16/25, 1/20/26, 3/10/26	part of Advancing Literacy contracted services

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
n	BES	McSpiritt, Kelly	Traumatic Loss Coalition: 22nd Annual Suicide Prevention Conference	12/4/25	\$116.11
o	BES	McSpiritt, Kelly	Understanding Dyslexia: Best Practices	10/21/25	\$100.34
p	BMS	O'Halloran, Annie	Conquer Mathematics Workshops	11/24/25	\$200
q	BES	Reed, Patrick	Building Stronger, More Flexible Readers: Phonemic Awareness, Phonics, and Fluency for Upper Grades, Grades 3-6	11/24/25, 1/30/26, 3/27/26	part of Advancing Literacy contracted services
r	BMS	Reilly, Kathryn	Conquer Mathematics Workshops	10/17/25, 11/19/25	\$470.78
s	BMS	Reilly, Kathryn	Field Trip Chaperone-Green Team	10/24/25	\$0
t	BES	Rice, Taylor	Tools of the Mind Training	1/15/26	\$750
u	BES	Roll, Jill	Occupationaltherapy.com Online Webinars (2)	TBD	\$0
v	BES	Seelig, Sophia	Building Stronger, More Flexible Readers: Phonemic Awareness, Phonics, and Fluency for Upper Grades, Grades 3-6	11/24/25, 1/30/26, 3/27/26	part of Advancing Literacy contracted services
w	BES	Strohman, Liz	NJ Speech-Language-Hearing Association Annual Convention	4/16/26, 4/17/26	\$355
x	BMS	Tresslar, Kristene	Knowledge Building Through Read Aloud and Small Groups: Create and Curate Resources for Topics and Units with Fiction and Nonfiction Texts, Leverage Background Knowledge and Tools to Develop Vocabulary, Grades 4-8	11/3/25, 11/24/25, 2/3/26	part of Advancing Literacy contracted services
y	BES	Vitale, Shannon	Using Decodable Texts and Small Groups to Strengthen Phonemic Awareness, Phonics, and Comprehension, Grades K-2	1/8/26, 2/12/26, 3/12/26	part of Advancing Literacy contracted services
z	BMS	Weinstein, Julie	Conquer Mathematics Workshops	10/17/25, 11/19/25	\$447.18

2. Approve Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2025-2026 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Barna, Lindsay	Literacy Leaders' Network Meeting	10/23/25	\$0

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
b	District	Barna, Lindsay	Rutgers Center for Literacy Development Speaker Series	2/12/26, 4/16/26	\$360
c	BHS	Bittner, Cassandra	Field Trip Chaperone-Anatomy Classes	1/16/26	\$0
d	District	Butler, Coleen	Greater Somerset County Association of Curriculum & Instruction Meetings	9/26/25, 10/24/25, 12/5/25, 1/23/26, 2/13/26, 3/27/26, 4/24/26, 5/29/26	\$0
e	District	Butler, Coleen	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$0
f	BHS	Cannon, Steven	Foreign Language Workshop: Comprehension-Based Learning	10/30/25	\$180.58
g	BHS	Chang, Newstein	Field Trip Chaperone-Anatomy Classes	1/16/26	\$0
h	BHS	Chedid, Christine	Field Trip Chaperone-Anatomy Classes	1/16/26	\$0
i	District	Cicenia, Amy	NJ Association for School Business Officials - Purchasing Basics	10/28/25	\$112.41
j	BHS	Ellis, Amanda	Higher Education Student Assistance Authority's School Counselor Workshop	10/16/25	\$0
k	BHS	Ellis, Amanda	Big 10 Academic Alliance New Jersey Counselor Event	10/10/25	\$0
l	BHS	Falletta, LuAnn	AP Calculus Roundtable	11/14/25	\$0
m	BHS	Hunkele, Heather	Garden State Scholastic Press Association Fall Press Day	10/27/25	\$157
n	BHS	Incedon, Cassie	Hot Issues in Special Education Law	11/10/25	\$195
o	BHS	Incedon, Cassie	Traumatic Loss Coalition: 22nd Annual Suicide Prevention Conference	12/4/25	\$147.58
p	District	Koransky, Jamie	Traumatic Loss Coalition: 22nd Annual Suicide Prevention Conference	12/4/25	\$116.58
q	BHS	LaPine, Matthew	Field Trip Chaperone-Madrigals	3/28/26	\$0
r	BHS	LaPine, Matthew	Field Trip Chaperone-Chorale	2/5/26	\$0
s	BHS	LaPine, Matthew	Field Trip Chaperone-Music Department	12/22/25	\$0
t	BHS	LaPine, Matthew	Field Trip Chaperone-Madrigals	12/17/25	\$0

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
u	BHS	LaPine, Matthew	Field Trip Chaperone-Choirs	5/22/26	\$0
v	BHS	LaPine, Matthew	Field Trip Chaperone-Madrigals & Chorale	5/20/26	\$0
w	BHS	Lavalle, Alexa	Hot Issues in Special Education Law	11/10/25	\$195
x	District	Liguori, Richard	NJ Association for School Business Officials - Building a Successful Budget	11/19/25	\$50
y	District	Liguori, Richard	OPRA Today and Tomorrow	11/5/25	\$50
z	District	Liguori, Richard	NJ Association for School Business Officials - Purchasing Basics	10/28/25	\$50
aa	BHS	Mathus, Peter	Field Trip Chaperone-Anatomy Classes	1/16/26	\$0
bb	BHS	O'Brien, Janice	Field Trip Chaperone-Journalism/Yearbook	10/27/25	\$0
cc	BHS	Pasqua, Jacki	Enhancing Spanish Language Instruction: New, Innovative Activities to Strengthen Your Students' Proficiency in Spanish	11/10/25	\$295
dd	BHS	Pasqua, Jacki	Rutgers University Multilingual Educator Fellowship Workshop	10/30/25	\$0
ee	District	Riccio, Frank	NJ Association of Designated Persons Quarterly Meeting	10/23/25, 1/22/26, 3/26/26, 5/28/26	\$0
ff	BHS	Richard, Rachael	National Council of Social Studies Annual Conference	12/4/25, 12/5/25	\$0
gg	BHS	Richard, Rachael	Field Trip Chaperone-Untold Histories	10/22/25	\$0
hh	BHS	Sosely, Anna	Fairleigh Dickinson University Fall High School Counselor Luncheon	11/18/25	\$0
ii	BHS	Stolarz, Lizabeth	Fairleigh Dickinson University Fall High School Counselor Luncheon	11/18/25	\$0
jj	BHS	Taesler, Stephen	Field Trip Chaperone-BHS Instrumental Music	3/20/26- 3/23/26	\$0
kk	BHS	Torres, Maiya	Field Trip Chaperone-Untold Histories	10/22/25	\$0
ll	BHS	Volosin, Lauren	Field Trip Chaperone-Tomorrow's Teachers	11/14/25	\$0
mm	BHS	Zangara, Tim	Field Trip Chaperone-Untold Histories	10/22/25	\$0

3. Rescind Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following professional development/school business, which was approved on August 27, 2025:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Catelli, Michael	Lead with Joy: NJ Principals & Supervisors Association/Foundation for Educational Administration/NJ Association for Supervision and Curriculum Development 2025 Fall Conference	10/16/25, 10/17/25	\$481

4. Approve Field Trips*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips for the 2025-2026 school year:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Disney World - Orlando Florida BHS Instrumental Music	75	8	0
b	BHS	Liberty Science Center - Jersey City, NJ Anatomy Classes	45	5	0
c	BHS	Bayonne High School - Bayonne, NJ AP Physics	24	1	1
d	BHS	Rutgers Busch Campus Center - Piscataway, NJ Journalism/Yearbook	20	2	0
e	BHS	Kean University - Union, NJ Tomorrow's Teachers	4	1	0
f	BHS	Bernards High School - Bernardsville, NJ Best Buddies	TBD	1	0

5. Amend 2025-2026 School Safety/School Climate Teams*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following School Safety Teams for 2025-2026:

Bedwell Elementary School
Scott Wolfe– Principal
Jasmine Akauola- Assistant Principal
Megan Dooley- School Counselor
Maureen Ziolkowski- Teacher
Lee Eaton- Parent

Bernardsville Middle School
Lisa Garofalo- Principal
Keith Koellhoffer- Assistant Principal
Jaclyn Pasquarelli- Mental Health Counselor

Phil Mahlik- Teacher
Ayesha Failey- Parent

Bernards High School
Scott Neigel- Principal
Michael Corbett- Assistant Principal
Lauren Cava- Substance Awareness Coordinator
Melissa Gomez- School Nurse
Matt Bale-Peña- Teacher
Suzie Stevinson- Parent
Tori Resnick- School Counselor

XII. PERSONNEL

- A. Committee Report and Discussion
- B. Action Items: #1-18
- C. Personnel Old Business / New Business

1. Accepts Resignation

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employee:

	Employee	School	Position	Effective
a	Locatelli, Thomas	BMS	Special Education Paraprofessional PARA.DIST.RR.NA.08	10/10/25

2. Approve Salary Guide Level Advancement 2025-2026*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve salary guide level advancements for the following certificated staff for the 2025-2026 school year retroactive to September 1, 2025:

	Name	School	Assignment	Step	Current Level	New Level	New Salary
a	Ciocco, Jared	BHS	Latin	8-9	MA+15	MA+30	\$83,680
b	Gomez, Melissa	BHS	Nurse	10	BA	MA	\$80,150
c	Pair, Randall	BHS	English	14	BA	MA	\$89,500
d	Paulmeno, Ashley	BHS	Special Education	8-9	MA+30	MA+45	\$86,280
e	Stypolkowski, Emily	BHS	Special Education	8-9	MA	MA+15	\$81,130

3. Approve Salary Guide Level Advancement 2025-2026

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve salary guide level advancements for the following certificated staff for the 2025-2026 school year retroactive to September 1, 2025:

	Name	School	Assignment	Step	Current Level	New Level	New Salary
a	Arce, Cassandra	BES	Special Education	10	MA+15	MA+30	\$85,400
b	Clark, Michelle	BMS	Special Education	10	BA	MA+15	\$82,850
c	Hall, Kristine*	BES	Elementary	21	MA+45	MA+60	\$118,800
d	Kartelias, Grace	BES	Elementary	10	MA	MA+15	\$82,850
e	Kimmel, Melissa	BMS	Literacy	11	MA+30	MA+45	\$90,050
f	Mahlik, Philip	BMS	Physical Education	4-5	BA	MA	\$75,390
g	McShane, Sarah	BES	Elementary	11	MA+30	MA+45	\$90,050

h	Mirando, Stephan	BES	Spanish	8-9	MA+30	MA+45	\$86,280
i	Palmieri, Jeremy	BES	Physical Education	10	MA+30	MA+45	\$88,000
j	Reilly, Kathryn	BMS	Special Education	4-5	BA	MA	\$75,390
k	Rice, Taylor	BES	PreSchool	8-9	MA	MA+15	\$81,130
l	Sakin, Jordan	BES	Special Education	6-7	MA	MA+15	\$79,535
m	Strohman, Elizabeth	BES	Speech Therapist	15-16	MA	MA+15	\$94,975

**longevity included*

4. Amend Overloads*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following overloads for the 2025-2026 school year;

	Type of Support	Teacher	Term	Periods/ week	Salary	OVERLOAD Salary prorated
a	Special Education BHS	Paulmeno, Ashley	9/1/25 - 11/25/25	5	\$86,280 \$83,680	\$4,314.86 \$4,184.84
b	Special Education BHS	Stypolkowski, Emily	9/1/25 - 11/25/25	5	\$81,130 \$78,430	\$4,057.31 \$3,922.28
c	Latin/BHS	Ciocco, Jared	FY	5	\$83,680 \$81,130	\$13,949.46 \$13,524.37

5. Amend Overloads

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following overloads for the 2025-2026 school year:

	Type of Support	Teacher	Term	Periods/ week	Salary	OVERLOAD Salary prorated
a	Special Education/BMS	Weinstein, Julie	FY	5 3	\$73,745	\$12,293.29 \$4,917.32
b	Special Education/BMS	Clark, Michelle	FY	5	\$82,850 \$73,800	\$13,811.10 \$12,302.46
c	Special Education/BMS	Reilly, Kathryn	FY	5	\$75,390 \$69,040	\$13,811.10 \$11,508.97

6. Approve Appointment Interim Administrator*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following Interim Administrator for the 2025-2026 School Year, *subject to further investigation pursuant to law:*

	Name	Position/Location	Salary	Start Date	Not to Exceed
a	Vargas, Marcos	Director/District	\$550/per diem	10/16/25	80 days

7. Approve Appointment Leave Replacement

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following leave replacement for the 2025-2026 school year; *subject to further investigation pursuant to law:*

	Name	School	Position/UPC	Level	Step	Salary	Replace	Effective
a	Beaudry, Christina	BMS	Teacher TCH.MS.SCNC.NA.05.LR	BA	1	\$67,395 <i>prorated</i>	9240	9/24/25 - 11/21/25

8. Approve Mentor

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following mentors for the 2025-2026 school year Provisional Teacher Program:

	Name	School/Subject	Certificate	Mentor	Rate of Pay
a	Beaudry, Christina	BMS/Elementary K-6	CE	Fitzgerald, Marianne	\$1,000

9. Approve Leave of Absence*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee #	School	Position	Type of leave	Date of Leave/Notes
a	9364	BHS	Certified	FMLA Anticipated RTW	11/10/25-01/30/25 (unpaid w/ benefits) 02/02/26
b	9951	BHS	Certified	Unpaid Anticipated RTW	02/02/2026-02/27/2026 03/02/26

10 Rescind Athletic Position

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the appointment of the following athletic positions for the 2025-2026 school year:

	Name	Position	School	Stipend
a	Nadolny, Tyler	Wrestling: Assistant	BMS	Winter 2026 \$3,220.91

11 Approve Athletic & Co-Curricular Positions

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following athletic and co-curricular positions for the 2025-2026 school year:

	Name	Position	School	Stipend
a	Weinstein, Julie	Drama: Spring	BMS	Spring 2026 \$2,872.45
b	Simoneau, Jon	Baseball: Head	BMS	Spring 2026 \$4,347.97
c	Liotard, Deanna	Softball: Assistant	BMS	Spring 2026 \$2,825.92
d	LaSpada, Joseph	Track: Boy's Head	BMS	Spring 2026 \$4,347.97
e	O'Halloran, Annie	Track: Girl's Head	BMS	Spring 2026 \$4,347.97

12. Approve Athletic & Co-Curricular Positions*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following athletic and co-curricular positions for the 2025-2026 school year:

	Name	Position	School	Season	Stipend
a	Nadolny, Tyler	Wrestling Coach - Womens Varsity	BHS	Winter 2026	\$9,823.00
b	LaBruno, Wendi	Volleyball: Assistant	BHS	Winter 2026	\$5,583.60
c	Mrak, Michael	Fencing: Assistant	BHS	Winter 2026	\$5,583.60

d	Fritche, Macklin	Winter Track: Assistant	BHS	Winter 2026	\$5,779.03
e	Paterno, Amy	Assistant Athletic Director 50%	BHS	Spring 2026	\$1,964.60
f	Mahlik, Philip	Baseball: Head	BHS	Spring 2026	\$8,272.00
g	Kaufman, Justin	Baseball: Asst JV	BHS	Spring 2026	\$6,204.00
h	Spautz, Daniel	Golf: Head	BHS	Spring 2026	\$7,444.80
i	Manore, Paul	Golf: Asst	BHS	Spring 2026	\$5,583.60
j	Thompson, Gilbert	Lacrosse: Men's Asst JV	BHS	Spring 2026	\$6,204.00
k	Zangara, Timothy	Lacrosse: Men's Asst FR	BHS	Spring 2026	\$5,790.40
l	Samson, Alyssa	Lacrosse: Women's Asst JV	BHS	Spring 2026	\$6,204.00
m	Nadolny, Tyler	Lacrosse: Women's Asst FR	BHS	Spring 2026	\$5,790.40
n	Sleight, Kaitlyn	Lacrosse: Women's Volunteer	BHS	Spring 2026	\$0
o	Wierzbicki, Kyle	Open Gym: Spring	BHS	Spring 2026	\$1,809.50
p	O'Connor, Leslie	Softball: Head	BHS	Spring 2026	\$8,272.00
q	LaValle, Alexa	Softball: Asst JV	BHS	Spring 2026	\$6,204.00
r	Froysland, Megan	Softball: Asst FR 50%	BHS	Spring 2026	\$2,895.20
s	Palmieri, Jeremy	Softball: Asst FR 50%	BHS	Spring 2026	\$2,895.20
t	Boudreau, Derek	Tennis: Men's Head	BHS	Spring 2026	\$7,444.80
u	Voight, Douglas	Tennis: Men's Asst	BHS	Spring 2026	\$5,583.60
v	Carmon, Dave	Track & Field: Men's Head	BHS	Spring 2026	\$8,272.00
w	Szostak, David	Track & Field: Women's Head	BHS	Spring 2026	\$8,272.00
x	Filieri, Michael	Track & Field: Assistant	BHS	Spring 2026	\$6,204.00
y	Tynan, Jessica	Track & Field: Assistant	BHS	Spring 2026	\$6,204.00
z	LaPine, Matthew	Activities Technician Backup	BHS	25-26 Sch Yr	\$61.12/hour
aa	Anderson, Richard	Math Lab (not to exceed \$5,000 for group)	BHS	25-26 Sch Yr	\$61.12/hour
ab	Falleta, Luann	Math Lab (not to exceed \$5,000 for group)	BHS	25-26 Sch Yr	\$61.12/hour
ac	Levine, Scott	Math Lab (not to exceed \$5,000 for group)	BHS	25-26 Sch Yr	\$61.12/hour
ad	O'Brien, Kyle	Math Lab (not to exceed \$5,000 for group)	BHS	25-26 Sch Yr	\$61.12/hour

13. Amend Stipend Positions*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following stipend positions for the 2025-2026 school year:

	Name	Position	School	Season	Stipend
a	Smith, Jodi	District Wellness Coordinator <i>Funded by SHIF Wellness Grant</i>	Central	25-26 School Yr	\$1,250 \$1,000
b	Galuppo, Julianne	District Wellness Coordinator <i>Funded by SHIF Wellness Grant</i>	Central	25-26 School Yr	\$1,250 \$1,000

14. Approve Stipend Position*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following stipend position for the 2025-2026 school year, retroactive to July 1, 2025 and with end date to be determined by the Superintendent:

	Name	Position	Stipend	Effective
a	Riccio, Frank	Director of Operations for Custodial Foreman Duties	\$2,000/month	7/1/25

15. Approve Translator/Interpreter*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Translator/Interpreter for the 2025-2026 school year:

	Name	Rate of Pay
a	Gutierrez, Tatiana	\$61.12/hour

16. Approve Instructional Observation

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following instructional observation for the 2025-2026 school year:

	Name	School/Subject	Educator	Program	Hours
a	Mahlik, Gina	BES/Physical Education	Jeremy Palmieri	Kean University	25 hours/Fall 2025

17. Approve Superintendent Evaluation Calendar*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the 2025 - 2026 Superintendent Evaluation Calendar pursuant to the timelines set forth below:

October 15, 2025	Board Update provided by the Superintendent in Executive Session
January 28, 2026	Board Update provided by the Superintendent in Executive Session
March 1, 2026 - March 15, 2026	Superintendent uploads evaluation materials to NJSBA
March 3, 2026 - March 17, 2026	Board begins evaluation of Superintendent
April 27, 2026	Board window to complete evaluation of the superintendent closes
April 29, 2026	Board discussion of the evaluation of the Superintendent in Executive Session
May 20, 2026	Board review of evaluation draft in Executive Session
June 15, 2026	Board discussion and approval of evaluation with Superintendent in Executive Session

18. Approve Substitutes*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2025-2026 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Elflein, Frederick	Teacher/Paraprofessional	County Substitute Certificate	10/16/25
b	Collins-Horn, Peyton	Teacher/Paraprofessional	County Substitute Certificate	10/16/25
c	Bordiuk, Christopher	Teacher/Paraprofessional	County Substitute Certificate	10/16/25 <i>Pending clearance</i>
d	Clark, Elizabeth	Teacher/Paraprofessional	Standard Certificate	10/16/25 <i>Pending clearance</i>
e	Arteaga Muller, Rocio	Teacher/Paraprofessional	County Substitute Certificate	10/16/25 <i>Pending clearance</i>
f	Kielb, Joseph	Teacher/Paraprofessional	County Substitute Certificate	10/16/25 <i>Pending clearance</i>

XIII. POLICY

- A. Committee Report and Discussion
- B. Action Item #1
- C. Policy Old Business / New Business

1. Second Reading*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following bylaw, policy & regulations:

Policy/Regulation #	Title
R 5511	Dress and Grooming
R 5516	Use of Electronic Communication Devices

XIV. STUDENT SERVICES

- A. Committee Report and Discussion
- B. Action Items: #1-3
- C. Student Services Old Business / New Business

1. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on September 17, 2025 (none presented during this time period) and upheld the findings and/or consequences recommended by the Superintendent:

HIBs to Date (25-26 SY)	Founded	Unfounded	Split	Total
BES	0	0	0	0
BMS	0	0	0	0

2. HIB Report*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on September 17, 2025 (none presented during this time period), and upheld the findings and/or consequences recommended by the Superintendent:

HIBs to Date (25-26 SY)	Founded	Unfounded	Split	Total
BHS	1	0	0	1

3. Approve HIB Self Assessment Report*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Superintendent's report on the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for the 2024-2025 school year.

XV. Board Announcements

The views and opinions that are/may be expressed by individual members of the Somerset Hills Board of Education during Board Announcements are solely those of the individual Board members, and do not reflect the views, opinions, policies, regulations and/or positions of the Somerset Hills Board of Education and/or any other individual members of the Board.

XVI. Public Comments

Public comments are welcome at this time on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

XVII. Adjournment

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)