



# Carlynton School District

*Carnegie Rosslyn Farms Crafton*

## Change of Address Form

Today's Date: \_\_\_\_\_

In order to change your child(ren)'s address, completion of this Change of Address Form and two (2) acceptable proofs of residency must be provided for your new address. Acceptable proofs of residency are:

- Driver's License
- Utility Bills
- Borough Tax Statements
- Automobile Registration
- Pay Check Stub
- Public Assistance or Social Security document indicating the current address

Mortgage Settlement documentation or Lease Agreements are considered a TEMPORARY PROOF OF RESIDENCE and ARE VALID FOR 30 DAYS ONLY. After that time period, the aforementioned proofs must be submitted.

**PLEASE NOTE:** Changes to transportation cannot be made until this completed form and two (2) proofs of residency have been received by the District Registrar.

Student(s) Last Name	First Name	Grade	D.O.B.	School

Previous Address (moving FROM)	New Address (moving TO)

**SUBMIT THIS COMPLETED FORM ALONG WITH TWO (2) PROOFS OF RESIDENCY IN ANY OF THE FOLLOWING MANNERS:**

- To your Home School office (i.e.: Crafton or Carnegie Elementary, Jr./Sr. High School)
- Email the District Registrar at: [brittany.etkins@carlynton.k12.pa.us](mailto:brittany.etkins@carlynton.k12.pa.us)