

**RECORD OF PROCEEDINGS**  
**MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION**  
**REGULAR MEETING**  
**SEPTEMBER 11, 2025**

**ROLL CALL**

The West Muskingum Board of Education held its regular meeting on September 11, 2025 at 5:00 p.m. in the West Muskingum Administrative Center. Mr. Farley called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

**46-045 Additions to the Agenda**

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the Addendum to the Agenda.

Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**Presentations**

**New Employee Recognition:**

Brittany Agnor	WMES Kindergarten Teacher	Jeffrey Nesbeth	WMHS Paraprofessional
Christy Bateson	Bus Driver	Lori Rowlands	Bus Aide
Vanessa Beardsley	WMES Paraprofessional	Kathleen Seeley	WMHS Custodian
Anthony Crane	WMES Custodian	Olivia Simon	WMMS Math Teacher
Alaina Dougherty	WMES Intervention Specialist	Allison Underwood	WMES Kindergarten Teacher
Angela Hammond	WMES Custodian	Alaina Weiner	WMHS Science Teacher
Ross Holcombe	WMHS Custodian	Matthew Whatley	Custodian (District Wide)
Mary Beth Jones	WMES Cook/Cashier	Lynda Whetstone	WMMS Administrative Assistant
Robyn Matlock	WMES Cook/Cashier	Joshua Willison	WMHS Asst. Principal/Athletic Dir.
Heather McCorkle	WMES Paraprofessional	Kathryn Wilson	WMES Paraprofessional
Brieanna Moore	WMES Kindergarten Teacher	Wesley Woodie	WMMS Social Studies Teacher
Lea Musselman	WMMS Administrative Assistant	Kaitlyn Zumbro	WMHS Math Teacher

**TREASURER'S REPORT**

**46-046 Minutes**

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the minutes from the Regular Board Meeting on August 14, 2025. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**46-047 Financial Report**

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the financial reports for August 2025, as presented. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

**46-048 Appropriation and Amended Certificate Modifications**

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to approve the Appropriation and Amended Certificate Modifications, as presented. Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

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**SUPERINTENDENT’S REPORT - PERSONNEL**

**46-049 Retirement(s)**

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following retirement(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Holly Brady	WMHS Secretary	November 30, 2025

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea.  
Motion carried.

**Classified Assignment Change**

- Jessica Baker, WMHS Secretary to WMHS Guidance Secretary, effective December 1, 2025.

**46-050 Classified New Contract(s) FY26**

Motion made by Mr. Vousden, seconded by Mr. Melsheimer to approve the following new classified contract, salary based on negotiated contract, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kathleen Seeley	WMHS Afternoon Custodian	September 4, 2025
Cassandra Pettit	5 hr. Bus Driver (floating)	September 16, 2025
Dave Finley	6.25 hr. Bus Aide (bus 18)	September 16, 2025

Roll Call: Mr. Vousden, yea; Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea.  
Motion carried.

**46-051 Leave(s) of Absence**

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick and personal leave. If applicable, the remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Cheryl Drumheller	Bus Driver	August 20, 2025

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried

**46-052 MVESC Master Certificate Substitute List**

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the September 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**SUPERINTENDENT’S REPORT**

**46-053 District Cafeteria Prices**

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve Adult Breakfast price increase from \$1.75 to \$1.80, based on State of Ohio Adult Meal Price Calculator. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

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**46-054 Project(s)**

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to award Pioneer Plumbing the replacement project of WMMS hot water boiler and expansion tank and replacement of the WMHS hot water tank. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**OSBA Annual Business Meeting Delegate and Alternate**

Recommendation to appoint a delegate and alternate to attend the OSBA Annual Business Meeting to be held during Capital Conference, November 16, 2025.

Delegate: Mr. Farley                      Alternate: Mr. Vousden

**46-055 Donations**

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the following donations:

- OHSAA to West Muskingum High School for Athletic Enrichment - \$1,500.00
- Academic Fund to West Muskingum Schools for 25 Chromebooks - \$6,926.78
- West Muskingum Athletic Booster to West Muskingum Schools for drone purchase - \$5,000.00

Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

**46-056 Executive Session**

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to go into executive session at 5:42 p.m. for the purpose specialized details of security arrangements.

Members returned from executive session at 6:06 p.m. with the following members answering roll call: Mr. Ankrum, present, Mr. Farley, present, Mrs. MacLaine, present, Mr. Melsheimer, present, Mr. Vousden, present.

**46-057 Adjourn**

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to adjourn at 6:07 p.m. Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion Carried.

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Treasurer

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Board President