

Licking Valley Board of Education
 Licking Valley High School Media Center, 100 Hainsview Dr., Newark, Ohio
 October 13, 2025, at 6:00 PM

Vision Statement: Every adult helping every child learn and grow every day

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

I. REGULAR BUSINESS

A. ROLL CALL

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

B. MOMENT OF SILENCE FOR PRAYER, REFLECTION, OR MEDITATION

C. PLEDGE OF ALLEGIANCE

D. OATH OF OFFICE TO NEW STUDENT BOARD MEMBER - Griffin Williams

E. PRESENTATION and ADOPTION OF AGENDA

a. Deletion from the Agenda

SPECIAL REPORT - New York City Fundraiser - Mrs. Deana Bennett
 STUDENTS/CURRICULUM - Item #5 Out of State Fundraising Trip

b. Adoption of the agenda

Recommended Action: Motion to adopt the agenda as presented.

Motion by: _____ Seconded by: _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

F. PUBLIC COMMENT (AGENDA ITEMS - 30 MINUTES ALLOTTED)

G. SPECIAL REPORT

- **Student Spotlight** - Youth to Youth Students
- **Youth to Youth Overnight Trip** - Mrs. Erin Fee
- **FCCLA Overnight Trip** - Mrs. Cindy Hughes
- **Community Member Spotlight** - Mr. Drake McArtor
- **Board Policy Committee Update** - Mrs. Julie Stedman

II. TREASURER’S REPORT

A. Meeting Minutes

Recommended Action: Approval of minutes from the September 8, 2025, Regular Board Meeting.

B. Amending and Filing Certificates

Recommended Action: Approval of appropriations and adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, advances, and expenditures necessary for the month.

- Appropriations and estimated resources

C. Approval of Forecast

Recommended Action: Approval of the 2025-2026 forecast projection, notes, and assumptions and give permission for the treasurer to amend, and re-file when necessary.

D. Audit Update

Update: The audit has started.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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III. SUPERINTENDENT’S RECOMMENDATIONS

A. PERSONNEL

Recommended Action: Approve the personnel changes listed.

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.291, and receipt of an appropriate certificate or license from the Ohio Department of Education.

1. Resignations/Retirements

a. Resignations

First Name	Last Name	Assignment	Effective Date
Justin	Holman	JV Baseball Coach	September 12, 2025
Charles	Horsley	Basketball - 7th Grade Boys	September 22, 2025
Jacob	Crawmer	Varsity Assistant Basketball - Boys	September 29, 2025
Amber	Spencer	Substitute Aide (Call-in)	October 1, 2025
Bryce	Sandborn	Basketball - 8th Grade Boys	October 5, 2025
Kristie	Conley	Track - Middle School Boys	October 8, 2025
Rebekah	Kalas	Track - Middle School Boys Assistant	October 8, 2025
Rachel	Melin	Substitute Daily Aide (Unit or 1:1)	October 9, 2025

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b. Retirements

First Name	Last Name	Assignment	Effective Date
Nancy Donnette	Horsley	2nd Grade Teacher	June 30, 2026

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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2. Substitutes 2025-2026

a. Substitute Daily Aide (Unit or 1:1)

Anne (Annie) Houston (retroactive to 10/6/25)

b. Substitute Bus Driver (Call-in)

Mary Cox (retroactive to 9/16/25)

c. Substitute Teacher

Chester Clickenger (retroactive to 9/15/25), Sarah Workman, Kelsey Bolton, Jacob Hinger, Mark Householder, Erin Kimble, David McDonald

3. Supplemental 2025-2026

First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Tanner	Vogelmeier	Weight Room (September - December)	2025-26	4	Step 4	Replacing Denali Harris - resigned

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First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Michael	Hinger	Weight Room (September - December)	2025-26	4	Step 4	Replacing Larry Miller - resigned

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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4. Competency-based Learning Lab

Recommended Action: To approve student instruction with our Competency-based Learning Lab from the High School Operating Budget. The rate of \$20/hour will be paid to the following high school teacher(s):
 Deana Bennett

5. Lead Mentor/OTES 2.0 Instructor (Renewal)

Recommended Action: To approve a personal service contract to Erin Fee for one (1) additional day of training for new staff which was held August 6 and 7, 2025. She will be paid her daily rate.

6. Correction to Student Co-op Program Pay Rate

Recommended Action: To approve a correction to the pay rate for students working in the Co-op Program. It was stated in the September 8, 2025, meeting that the pay rate would be \$15.32/hr (Equal to the Substitute Custodian rate). The correct amount should have been \$15.78/hr (Equal to the Substitute Custodian rate).

Motion by: _____ **Seconded by:** _____

Discussion:

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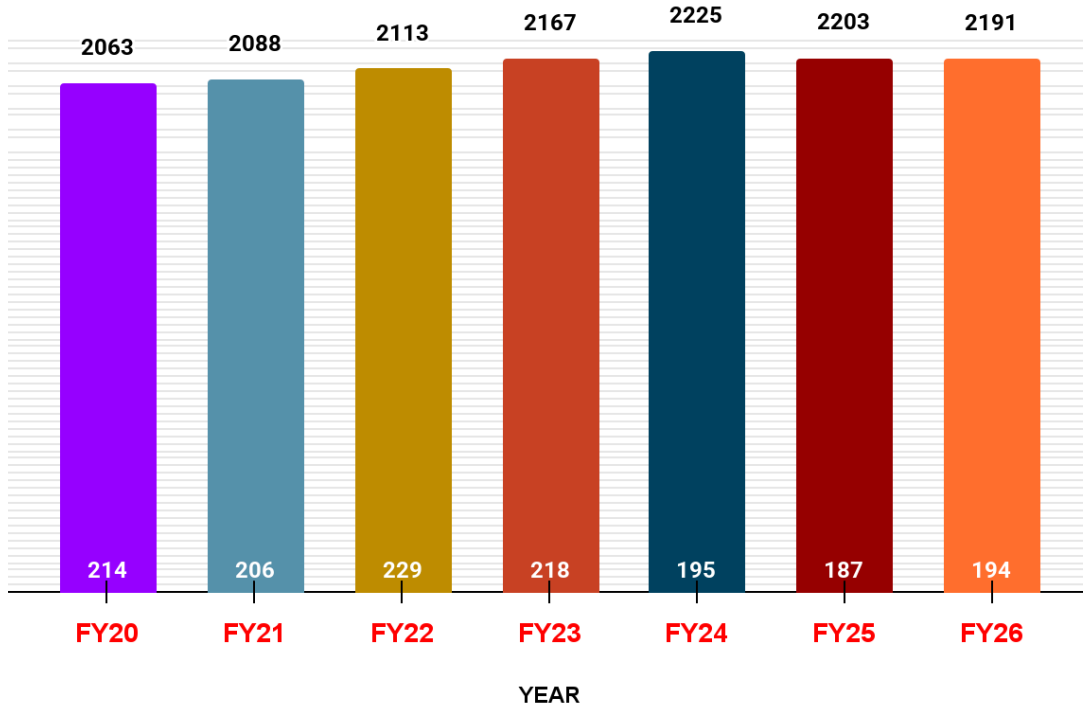
B. STUDENTS/CURRICULUM

It is recommended that the Student/Curriculum items be accepted.

1. Enrollment

District Head Counts FY20-FY26 (Includes C-TEC)

NOTE: Incoming open enrollment counts for each year are shown within each bar in the chart.



**2. Licking Valley Local School District Incidents of Bullying Report
 2025-2026**

Board Policy: 5517.01 - Bullying and Other Forms of Aggressive Behavior

Harassment, intimidation, or bullying means:

- A. **Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.**

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B. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being.

a. Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

b. Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

c. Licking Valley Elementary

Grades K-5	Males	Females
TOTAL	0	0

3. Suspension/Expulsions Report

a. Licking Valley High School (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
After-School Work Program	1	6
In-School Suspension	2	1

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Discipline Type	Day(s)	Incident(s)
Out-of-School Suspension	3	1
Out-of-School Suspension	5	2
Out-of-School Suspension W/Recom	10	1
Expulsion	180	1

b. Licking Valley Middle School (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
In-School Suspension	1	10
In-School Suspension	2	1
In-School Suspension	3	3
Out-of-School Suspension	3	4
Out-of-School Suspension	10	2
Out-of-School Suspension W/Recom	10	1

c. Licking Valley Intermediate (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
Out-of-School Suspension	1	1

d. Licking Valley Primary (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
None		

4. Overnight Trip Approval

a. Youth to Youth

Recommended Action: To approve the Licking Valley Youth to Youth overnight trip to 4-H Camp Ohio. The trip will be March 6-8, 2026.

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b. FCCLA Fall Leadership Training

Recommended Action: To approve the Licking Valley Family, Career, and Community Leaders of America (FCCLA) overnight trip to the Fall Leadership Training. The trip is October 21 and 22, 2025, with their advisor, Cindy Hughes.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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C. GIFTS/DONATIONS

It is recommended to accept the gifts/donations listed below:

Donations Received Between September 5, 2025 - October 10, 2025

Date	Donation Recipient	Amount	Received From
9/5	HS Principals Fund	\$500.00	Wheeland Plumbing
9/8	HS Principals Fund	\$250.00	AK Hunted Properties LLC
9/8	HS Principals Fund	\$500.00	Honey Hue Salon LLC
9/10	HS Pantry	\$1,000.00	Hogg Heads Blue Smoke BBQ
9/15	HS Principals Fund	\$1,000.00	CFS Columbus, LLC
9/15	HS Principals Fund	\$250.00	Mane Madness Salon LLC
9/18	LV Baseball Project	\$100.00	Michael & Teresa Holman in memory of Bob Robinson
9/18	Youth to Youth	\$100.00	M. Lee Balser
9/19	LV Transportation	\$700.00	Richardson Glass Service - (2) 4' x 8' Lexan Sheets - \$350 per sheet
9/22	HS Principals Fund	\$250.00	Gordon Automotive
9/26	HS Principals Fund	\$250.00	Lifepoint Church Mount Vernon
9/26	HS Pantry	\$400.00	James & Robin Hoekstra
9/26	HS Pantry	\$1,000.00	RISE Christian Church

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Date	Donation Recipient	Amount	Received From
9/29	LV Intermediate Principals Fund	\$500.00	RISE Christian Church
9/29	MS Pantry	\$1,000.00	RISE Christian Church
9/29	HS Principals Fund	\$250.00	Stacy Bowman, SRB Real Estate LLC
10/2	HS Principals Fund	\$500.00	Blank Dental Group Powell, LLC
10/2	Youth to Youth	\$100.00	Stefanie Howell
10/2	Youth to Youth	\$100.00	Sharon Lust
10/3	HS Band	\$100.00	Foltz, Yew Lin & Nathan
10/3	Youth to Youth	\$200.00	Beth Gwynn
10/7	HS Choir	\$40.00	M. Shane Hancock
10/9	HS Choir	\$50.00	Diane Pyle
10/9	HS Panther Pantry	\$500.00	State Farm
10/9	HS Panther Pantry	\$50.00	Phillip Clark in memory of Millie Clark
	TOTAL	\$9,690.00	

Motion by: _____ **Seconded by:** _____

Discussion:

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IV. Surplus

Tag Number	Item	Qty	Reason	Bid
NA	Wood Bookshelves - HS Library	3	No Longer Used	Yes

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V. Sale of Surplus Bookshelves

Recommended Action: Authorization to sell surplus bookshelves (set of three) by Sealed Bid.

The Board of Education authorizes the Treasurer to sell the three surplus bookshelves, together as one lot, previously declared no longer needed for school purposes, by sealed bid.

Sealed bids will be accepted at the Treasurer’s Office until October 27, 2025, at 12:00 p.m.

Bidders must submit a single bid amount for all three bookshelves as one lot.

The bookshelves will be sold to the highest responsible bidder, meeting or exceeding the minimum acceptable bid of \$100.

The highest responsible bidder will be responsible for payment in full and pickup of all three bookshelves within ten (10) calendar days of bid award.

The Treasurer is authorized to open bids publicly, complete the sale, and deposit the proceeds into the General Fund (001).

The Board reserves the right to reject any or all bids if it is in the best interest of the District.

Motion by: _____ Seconded by: _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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VI. STUDENT BOARD MEMBER UPDATE

VII. STUDENT ACHIEVEMENT UPDATE

VIII. LEGISLATIVE UPDATE

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IX. **PUBLIC COMMENT** (NON-AGENDA ITEMS - 30 MINUTES ALLOTTED)

X. **BOARD DISCUSSION**

XI. **ADJOURNMENT**

Motion by: _____ Seconded by: _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Time _____