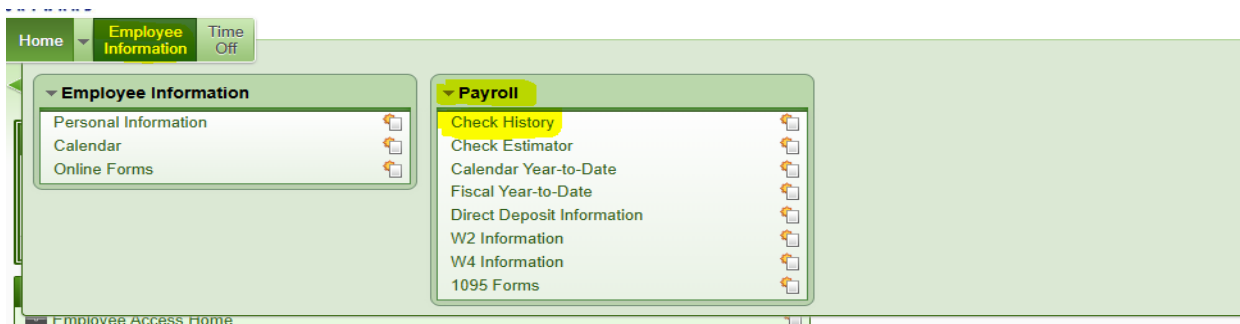


How to print your paystubs

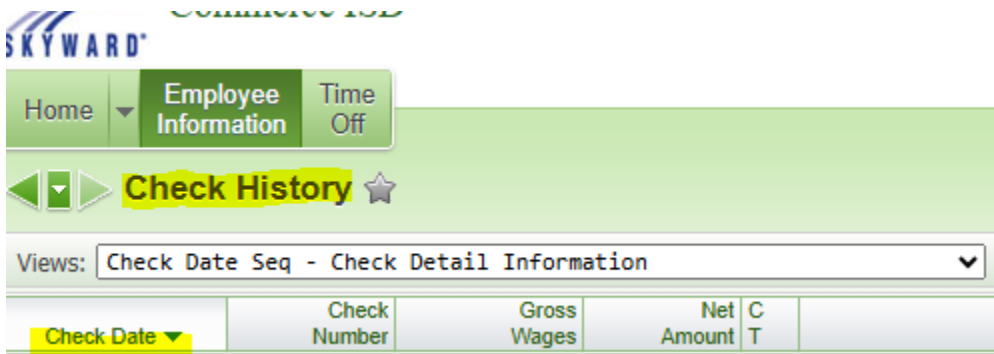
- 1) Login to Employee Access (you might have to click on the down arrow beside the home button to find your Employee Access)



- 2) Click Employee Information
- 3) Click Payroll
- 4) Click Check History



- 5) Click on the check date



- 6) Click show check with YTD Amt on the right side of the screen
- 7) Click Print

