Lakes International Language Academy General Board

General Meeting: Tuesday, October 14, 2025, at 6:00 pm at
Lakes International Language Academy Upper School,
19850 Fenway Ave N, Forest Lake, MN 55025

Please click the link below to join the webinar:
https://meet.google.com/jmn-rgiy-oya

Google Meet settings: Host management on; host joins first. Participants must be admitted.

AGENDA

1. **General Business**
    a. Call to Order
    b. Establish a Quorum
    c. LILA Mission Statement: ***LILA prepares tomorrow's critical thinkers and global citizens through language acquisition and inquiry-driven study***.
    d. Community Input

    (Please request a speaker's card here or contact jpacyga@mylila.org.)

    Anyone wishing to address the School Board may do so at this time by requesting a speaker's card. Each person will be allowed 3 minutes to speak. Though board protocol does not allow us to engage in discussion about your concern at this time, we appreciate your taking the time to share your feedback with us. Items may be referred to the administration or to a future meeting for further consideration.
    e. Review of Agenda
    f. Conflict of Interest Disclosure
    g. School/Community Presentation
    h. Celebrate LILA
2. **School Update:** Executive Director Shannon Peterson (Staff Changes Report)
    a. Strategic Plan Pillar 1: Dynamic Student Experience
    b. Strategic Plan Pillar 2: Collaborative Community
    c. Strategic Plan Pillar 3: Professional Excellence
    d. Strategic Plan Pillar 4: Advancing LILA's Future (Enrollment Report)
3. **Action Items**
    a. Treasurer's Report (July and August 2025 financials)
    b. 2026-27 School Calendar
    c. Resolution required for the MSHSL Form A Grant application
    d. Youth Voices Health & Wellbeing state grant application for $5000 (grant info is in

the folder; we've proposed a Lower School arts project led by Kirstie Alwin)

e. Grant: preparing to apply for the state Cardiac Emergency Response Plan Assistance Grant (general info in folder)

4. **Dialog/Discussion Items**
   a. Input Request: Board PD (Jonell)

5. **Reports**
   a. Finance Committee Meeting Minutes [10.13.25] (for review and file)
   b. Recent New Hires/Terminations (for review and file)
   c. Executive Director Succession Committee [9.11.25] (for review and file)
   d. Policy Committee Meeting Minutes [X.X.25] (for review and file)
   e. Executive Committee Meeting Minutes [10.14.25] (for review and file)
6. **Consent Agenda** (Chair)
   a. Secretary's Reports (9.9.2025 Board Meeting Minutes and 10.1.25 Special Meeting Minutes)
   b. Donations Report (see list in folder)
   c. Finance Committee Reports (in folder)
   d. Policy Committee Reports (in folder)
   e. Executive Director Succession Committee Reports (in folder)
   f. Executive Committee Reports (in folder)
7. **Announcements** (Chair)
   a. Community Updates
      i.
   b. Board Member Training Updates

      [Board Member Name](date): "Title" (context optional) by [individual or organization name].

      Example: Jonell Pacyga (7.9.2025): "Navigating Non-Profit Financials: A Board Members Guide to Reporting" by CLA's Saikrishnan & Dodson.

      i. Jennifer May (9.16.25) "HIPAA & Data Practices", "Mandated Reporting and Maltreatment" by STAR Services"
      ii. Jennifer May (9.17.25) "Board Leadership-The Role of the Director in Today's World" by Conant Leadership
      iii. Jennifer May (9.18.25) "Understanding Human Design to Nurture Cultures of Excellence" by Conant Leadership
      iv. Shannon Peterson (9.19.25) "2025 SWM School Law Seminar"

v. Shannon Peterson and Julie Lundgren (9.25.25) “2025 MACS Public Policy Forum”

vi. Shannon Peterson (10.2.25) “Nonprofit Life Stages” by St. Croix Valley Foundation

vii. Shannon Peterson (10.3.25) “2025 Ratwik, Roszak & Maloney, P.A. Annual School Law Seminar”

viii. Julie Lundgren (9.25.25) “Leading to Grow Leaders” charter school community of practice hosted by Ann Mitchell at MDE

ix. Jonell Pacyga (9.30.25) “Listen to Lead: Seek First to Understand Your School Community” by Mark Weinberg, National Charter Schools Institute

x. Shannon Peterson (10.9.25) “School Marketing Day” by Finalsite.

c. **Reflection on Board Performance** (Chair)

8. **Adjourn** (Chair)