



School Advisory Council Minutes of Meeting

Clayton Elementary School

DATE 10-9-25 **MEETING TIME** 9:00 a.m. **MEETING LOCATION** Conference Room

MEETING CALLED BY	Valerie Lowery
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Valerie Lowery
NOTE TAKER	Sandy McPherson
BOARD ATTENDEES	Lindsay Loden, Taylor Ingram, Hope McGhee, Cheyenne Armstrong, Robert Harris, Sandy McPherson
GUEST ATTENDESS	None

Agenda Items

TIME ALLOTTED 5 minutes **TOPIC** Welcome and Introductions **PRESENTER** Valerie Lowery

DISCUSSION	Introductions were made among council members.		
Taylor Ingram and Lindsay Loden are now in year two of their two-year term. Bryan Watkins and Whittany Chambers rolled off. Welcome to Hope McGhee and Cheyenne Armstrong.			
CONCLUSIONS	All council members were welcomed and introduced.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED 20 min **TOPIC** School Council Training Presentation **PRESENTER** Valerie Lowery

DISCUSSION	Reviewed all guidelines and procedures for a successful School Council - presented CCSD School Council training narrated by Dr. Murdock. Four required meetings are scheduled for the year. Remaining meeting dates: 1-29-26, 3-26-26 and 5-7-26.		
CONCLUSIONS	Chairs were elected.		
ACTION ITEMS		Voted on Chair, Vice Chair, Secretary	
Chairperson:		Taylor Ingram	
Vice-chairperson:		Lindsay Loden	
Secretary:		Sandy McPherson	
Roles of chairperson, vice chair, and secretary were reviewed.			

Commented [JM1]:



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TIME ALLOTTED 10 minutes **TOPIC** Leadership Qualities of a Principal **PRESENTER** Valerie Lowery

DISCUSSION	Leadership Qualities of a Principal for the 2024-25 school year were reviewed.	
CONCLUSIONS	Leadership qualities were discussed, voted on, and approved for the 2025-2026 school year.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED 18 minutes **TOPIC** Principal's Report of Progress **PRESENTER** Valerie Lowery

DISCUSSION	Shared and discussed Supportive Accountability Governance Model (Core Beliefs, Core Policies, Student Achievement Goals, and Key Priorities). SIP goals and actions steps were discussed. Update on outdoor spaces and upcoming events.	
CONCLUSIONS	Discussion of following documents: SIP, Board Policies BAB and IFAD, Instructional Resources for ELA & MA handout, Cell Phone Policy, Dress Code, Grading Guidelines, Attendance Requirements, Safety and Security, and AI handout).	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

AJOURNMENT CALLED BY	Sandy McPherson
TIME	9:53
NEXT MEETING	January 29, 2026