

# Meeting Minutes

OCTOBER 2024



# Cold Spring Home School Association

## Meeting Minutes 10/07/24

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**1 PM / CONFERENCE ROOM**

### **ATTENDEES**

Kevin Cochran, Rhonda Ragona, Leah Clark, Angela Cook, Brenda Davis, Emily Kiernan, Tara Marmur, David Weller

### **APOLOGIES**

Jen Snyder

### **Welcome**

- Meeting minutes for June and September were approved.
- We welcomed David Weller to the HSA Board as Vice President

### **Committee Updates**

- See attached document.

### **Principal's Updates**

- Trunk-or-Treat: Parent's concerns over safety the night of the event were addressed. The idea of having volunteers act as "Guardians of the Woods" was suggested to avoid kids running through the woods. Midway Fire Company has been contacted by Rhonda to see if they could provide lights the night of the event. Buckingham Police have also been contacted for their presence that evening. Ideas were discussed about funding a partial or full amount of teachers' candy cost.
- Reviewing Committee Assignments/Vacancies will be held until next month.

### **Fundraising**

- **Harlem Wizards Fundraiser:** Committee is working on securing sponsorship money for the event. Rhonda has secured \$600 worth of sponsorship money so far. Advertisements have been hung throughout the school. Mr. Cochran has recruited teachers to play against the Wizards and to volunteer at the event. An assembly for the students with a Wizards player is set for during the school day on Oct. 23.

- **Book Fair:** Board approved Trudi to spend the excess funds from Book Fair at her discretion.
- **Financial Plan:** Plans were discussed to update a complete financial plan/overview of Cold Spring's fundraisers including dates, figures of money raised in years' past and fundraising goals for future events.

### **Financials**

- Financial report distributed.

### **Other Business**

- **HSA Open Meeting:** A "Welcome Coffee" is on the calendar for Fri., Oct. 18 at 10am.
- **November Monthly HSA Meeting:** Add discussions on plans for the 30th Anniversary of Cold Spring Elementary along with an overview of school needs for budget surplus.

### **End Meeting**

# October 2024 - Committee Updates

Committee	Chairpersons	What's the update?
Apparel	Margot Bauer	Apparel order should be delivered to the school around October 11. There is talk about having another apparel sale beginning of November so that orders can come in before the holidays. Just trying to confirm if we're going to be doing this so I can set the store up.
Bingo	Leslie Morgan and Abby Cundari	No updates.
Book Fair	Catherine DeLorenzo, Divya Cyril and Tara Marmur	<p>The Book Fair's Kickoff was held on Friday, Sept 20th 4pm - 7:30pm and was a very successful, fun family event. Teachers were invited to visit the fair to preview the books from 3:30 - 4:30pm, or anytime during the Fair week, and we had at least 12 teachers visit and take advantage of the \$5 off Scholastic teacher coupons. The family fun portion of the Kickoff included free popsicles after the fair visit, a book character costume contest and Mystery Readers - Mrs. Rosencrans, Miss Cuerou, Mrs Whitman, Miss Medl and Miss Stoughton, and parent Mrs Ross, came dressed up and read to a rapt audience of students! Parent and Holicong NJHS student volunteers helped make the entire event run seamlessly. The Fair ran Sept 20th to Sept 27th with students visiting during their library time to shop the Fair. We appreciate the teacher support, and the many parent volunteers and Board members who helped so the students could shop and have class photos for the Yearbook committee. Every student was provided the opportunity to purchase at least one book thanks to their "Cathy Cash" donated by Mr. John Lauricella for the second year in a row. Our committee will have a complete breakdown of the financials after the Scholastic Financial form is processed. The Fair was picked up on Wednesday, Oct 2nd and once inventoried, we will be able to proceed with the final financials. Our records indicate that the Fair was very successful both financially to support the Cold Spring library, but also a positive Cold Spring community experience.</p> <p>We are pleased to report that the book fair was a success, and we extend our gratitude for your unwavering support throughout the</p>

		<p>event. We have included a detailed breakdown of the profit and sales for you.</p> <p>Gross Sales Total</p> <p>\$18,464.46</p> <p>Scholastic Dollars Earned from This Fair (Fair Sales x 50%)</p> <p>\$8,668.97</p> <hr/> <p>Scholastic Dollars Due</p> <p>\$196.34</p> <hr/> <p>Scholastic Dollars Profit Selected</p> <p>\$472.63</p> <hr/> <p>Cash Profit Selected</p> <p style="text-align: right;">\$4,000.00</p> <p>This year's profits demonstrate the potential for significant library benefits. Considering the rise in book prices, we propose supplementing the library budget with the cash profit, alongside the existing \$2000. The 'share the fair balance' and 'Cathy dollars' total \$310. We kindly request clarification on the additional amount Mrs. Rosencrans can allocate, beyond her usual budget and the \$310 earned this year.</p>
Bulletin Board	Trisha Markowitz	I'll be working on the fall bulletin board in the next week or so.
Father/Daughter	Janelle Coller	No updates.
Garden Club	Dana Evans & Karen Vechionne	<p>The garden club had a September weeding of the butterfly gardens with some new and old members joining us.</p> <p>Additionally we had an initial meeting with Mr. Reed who has volunteered to partner with us around the butterfly gardens to try and get some ideas into the curriculum. And he is also going to see if he can find out about a grant around a garden themed project.</p> <p>The next garden loving afternoon is Tuesday Oct 15th where we will continue to work on the butterfly gardens, but also uncover the tulip beds for Ms. Kruopas.</p>

Harlem Wizards	Rhonda Ragona and Tara Marmur	The Harlem Wizards event is trucking along. We have our Teacher volunteers, Teachers Tshirts have been ordered and we are working on getting sponsors for the concessions. So far two have been secured. Tara and Deb are going to ask Dominicks if they are willing to donate pizzas or give us a discount. Should we open up to parent sponsors?
Holiday Shop	Jennifer Fisher and April Shaikh	Holiday shop planning is underway. An email will be sent out later today regarding a future committee meeting Oct 14th 7pm. We will also post a save the date for the holiday shop and a link to the sign up genius for volunteers needed.
HRPCoordinators/	Rhonda Ragona	Homeroom parents were notified of who was chosen and who wasn't. Rhonda sent out a clarification of who was HRP for which class with the list of parents and the Homeroom Parent Guidebook in an attempt to streamline what the HRP's need to do to get set up. Mrs. Yiengst' class had a creative solution and have a different set of HRP's for each party. All classes now have Homeroom Parents. Rhonda has forwarded the Sign Up Genius for the class parties to Mr. Cochran to be sent out soon.
Hospitality	Lauren Rigby and Mary Beth Tingley	On Wednesday we brought the custodians doughnuts from MaryAnne's pastries and \$10/each to Wawa for custodian appreciation. We also made them coffee and replenished KCups and coffee cups in the teachers' lounge. Next up is the teacher conferences. We will probably post about it after Halloween.
International Night	Marielba Santana and Becca Bateman	No updates.
Kindergarten Liaisons (which falls under the HRP Committee)	Dana Hembree and Katy Jacoby	No updates
Mother/Son	Rhonda Ragona	Rhonda has spoken to Michal and she is not in a position to help with this event understandably. Rhonda is looking into outsourcing this event as she cannot plan it and run it with Spring Fair right around the corner.
Pretzel Day	Fernanda Fitch/Nicole Schilling	-By the first Pretzel Friday we had 216 prepaid (202MPP+ 13cash/check) -we ordered 420. We had 100 left. -We got 11 more cash/checks -we sold \$107 at the cash table

		<p>-Now we're at 226 total prepaid (202MPP + 24cash/checks)          -For the next Pretzel Friday, Rhonda suggested we order 115 extra pretzels on top of what we have prepaid at the date.          -just for comparative purposes, last year sold 235 prepaid pretzels.</p>
Pumpkin Contest	Rhonda Ragona	<p>Mrs. Davis has kindly taken over the pumpkin decorating gig. After our last meeting, Rhonda forwarded her the form for parents to fill out, the Save the Date, and the flyer. She also put the tickets in Mrs. Davis' mailbox. Lastly she will give the aper bags and prizes to Mrs. Davis soon.</p>
Rebates	Rhonda Ragona	<p>Emily added information about the Weis shopping rewards program and the Boxtops for education to News &amp; Notes</p>
Spring Fair	Rhonda Ragona	<p>Planning has started.</p>
Sixth Grade Social	Angela Cook and Janelle Collier	<p>During the month of September, 6th Grade Socials kicked off the year with a Kickball and Water Ice Social. About 57 kids attended. Everyone enjoyed their time. Our next event, organized by Tara Kurten, will be the Haunted Hayride. It will take place on October 19th at Winding Brook Farm.</p>
Trunk or Treat	Rhonda Ragona	<p>Save the date is out for Trunk or Treat as well as the pumpkin decorating contest. Rhonda has sent the sign up genius for volunteers to the Key club and NJHS volunteers. She has replenished the face painting station and has made a map for the event. She has reached out to Midway volunteer fire department as well to invite them but not to Buckingham police since last year they said they couldn't do it anymore.</p>
CS Superintendent Advisor	Catherine DeLorenzo	<p>This school year's Superintendent's Parent Advisory Council will hold its first meeting on October 15, 2024. The meetings will be held in the Board Room located at the district's Educational Services Center, 16 Welden Drive in Doylestown. Meetings begin at 9:30 a.m. on the dates listed below:</p>

		<p><b>Tuesday, October 15, 2024</b>  <b>Tuesday, December 17, 2024</b>  <b>Tuesday, February 18, 2025</b>  <b>Tuesday, April 15, 2025</b></p>
Welcome/ Volunteer Committee		<p>We are short on a person to handle this. Rhonda is hoping possibly Dave could take this on in the future</p>
Yearbook	Kerry Scandale and Danielle Niblick	<p>We are making changes to the layout to account for events that aren't taking place and changes to class photos.</p> <p>We are still hoping to have 6th grade coordinators. The responsibilities would be collecting photos from 6th grade socials, gathering materials from parents (quote or goals, baby picture, throwback pictures), help with creating the 6th pages if they are willing or reviewing them to ensure all students are included.</p> <p>We would also like to make a couple of requests of homeroom parents: add a line to their class party sign up geniuses for a photographer to take and upload photos, and also coordinate with the teacher to get photos of special class events and field trips.</p>