

# Meeting Minutes

DECEMBER 2024



# Cold Spring Home School Association

## Meeting Minutes 12/02/24

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### **1 PM / CONFERENCE ROOM**

#### **Attendees**

Kevin Cochran, Rhonda Ragona, Leah Clark, Angela Cook, Tara Marmur, Mike Bateman, David Weller, Emily Kiernan

#### **Apologies**

Jen Snyder, Brenda Davis

#### **Welcome**

- Meeting minutes for November were approved.

#### **Committee Updates**

- See attached document.

#### **Principal's Updates**

- **Surplus HSA Budget Overview:** Mr. Cochran discussed the results of a survey he distributed to CSE staff and teachers asking for suggestions on how to best use the surplus HSA funds. After review of survey suggestions, Mr. Cochran proposed funds be allocated in the following ways: Recess equipment; an adaptive swing; portable speaker system; walking club startup fees; and completion of outdoor classroom with landscaping and extra seating for students. Mr. Cochran will send the board an email with outlined estimated expenses and we are hoping the Board can approve in next month's meeting. Treasurer's will work to encompass exactly what we have to spend after they assess next year's 5th and 6th grade ropes course expenses, as well as two end of year parties' budgets.

#### **Co- President's Recap**

- **Harlem Wizards Fundraiser:** The fundraiser was a complete success. All positive feedback from attendees and staff. Rhonda has notes for the next time we do a Wizards Fundraiser but we

all decided not to do it for a few years. At our next meeting we should have a number of how much money was raised.

- **30th Anniversary of Cold Spring Elementary:** Initial ideas were discussed for CSE's 30th anniversary. Possible date for a school-wide event is Friday, September 19 during the book fair kick off. We are still in the idea stage - but bouncy houses, djs and a food truck or two would be involved. Also a possible in school celebration with Tshirts and an arial photo to commemorate would be ideal. More details to be discussed at upcoming meetings.
- **Holiday Shop:** Holiday shop is scheduled for Friday, Dec. 6. Committee is all set with gifts and the HSA Board will be providing support throughout the day on the registers and helping students shop.

### **Vice-President's Notes**

- David introduced ideas on creating a **one-page document** that summarizes the goals and purpose of the HSA with a QR Code to be shared with the school community. The financial committee is inquiring about that with the school's CPA.
- Dave has been researching the Philadelphia Union game fundraiser. It seems pretty easy and fun so he is researching final info and we will finalize moving forward with that.

### **Financials**

- Financial report distributed.

### **Other Business**

- Mr. Rodgers is starting the Walking Club. Kids who are interested will be able to walk one recess per week - it will incorporate counting steps/laps and some kind of scanning program to keep track with lanyards and a badge. They are still working out the details, but it is a fun initiative for the students.

### **End Meeting**

# December 2024 - Committee Updates

<b>Committee</b>	<b>Chairpersons</b>	<b>What's the update?</b>
Apparel	Margot Bauer	Apparel sale profit was \$170. The timing didn't work out after the Harlem Wizards and we could've marketed better.
Bingo	Leslie Morgan and Abby Cundari	Bingo Committee has started preparing for their event on 1/24.
Book Fair	Catherine DeLorenzo, Divya Cyril and Tara Marmur	Event complete.
Bulletin Board	Trisha Markowitz	No updates
Father/Daughter	Janelle Coller	No updates.
Garden Club	Dana Evans & Karen Vechionne	The tulip beds were cleaned up and mulched so that Ms. Kruopas's tulip could be planted. We'll be adding some worms and leaf compost to help over winter.
Harlem Wizards	Rhonda Ragona and Tara Marmur	We will go over this live on the Agenda. It was a successful event and we made over \$8000.00 with final numbers to be determined when we reconcile the budget.
Holiday Shop	Jennifer Fisher and April Shaikh	Holiday shop is knee deep in the final planning stages. Rhonda has ordered the bags. We have a committee to help set up, which will start 1pm the Thursday before.
HRPCoordinators/	Rhonda Ragona	Rhonda sent an email to all Homeroom Parents reminding them of communications for the winter party and gifts if they so choose.

Hospitality	Lauren Rigby and Mary Beth Tingley	Hospitality hosted an Olive Garden themed Soup/Salad/Breadstick style lunch for conferences on Nov. 25th. They are also planning for a "value engineered" cookie swap in December.
International Night	Marielba Santana and Becca Bateman	No updates.
Kindergarten Liaisons (which falls under the HRP Committee)	Dana Hembree and Katy Jacoby	No updates
Mother/Son	Rhonda Ragona	Rhonda has asked in PTO Facebook groups what other schools have done.
Pretzel Day	Fernanda Fitch/Nicole Schilling	<p>-Pretzel Friday November 22nd</p> <p>-we have to buy 12 pretzels for Mrs Bach's AM class and deliver them on Thursday morning.</p> <p>-Those 12 pretzels are full price as the Pretzel factory won't honor their 0.50 cents price for our bulky order, because this is other day and too small order. So we had to pay \$12 and submit the receipt.</p> <p>-we got a few more prepaid for the year and now we are at 235 prepaids (1 is cookie)</p> <p>-we're ordering 335 pretzels.</p> <p>-we will have 115 for cash table (as Rhonda suggested)</p>
Pumpkin Contest	Mrs. Davis	Event complete.
Rebates	Rhonda Ragona	No updates

Spring Fair	Rhonda Ragona	Planning has begun. We will go with the Country Fair theme this year. Rhonda and Mike will focus on this event once the Harlem Wizards game is done, including first booking the food trucks, etc. Crafting their volunteer letter and reaching out to sponsors.
Sixth Grade Social	Angela Cook and Janelle Coller	<p>Our 6th grade bowling social was held at Thunderbird lanes on Sat Nov 9th. The kids had a great time bowling and enjoyed pizza and drinks. Many also got additional items from the snack bar or cards for the arcade. We had 51 students and the bowling coordinator was Stephanie Conover.</p> <p><i>The following events are also upcoming:</i></p> <p><i>December - Ice Skating - Friday the 13th</i></p> <p><i>January - Snow Tubing - Friday the 10th</i></p> <p><i>June - EOY Party (YMCA Doylestown) - Saturday the 7th</i></p>
Trunk or Treat	Rhonda Ragona	Event complete.
CS Superintendent Advisor	Catherine DeLorenzo	Event complete.
Welcome/ Volunteer Committee		Event complete.

