

# **MAYWOOD BOARD OF EDUCATION**

## **MINUTES OF REGULAR MEETING**

### **September 25, 2025**

The Regular Meeting of the Maywood Board of Education was held on September 25, 2025. President Taylor called the meeting to order at 7:00PM.

#### **ROLL CALL**

**MEMBERS PRESENT:** Mr. Cilento, Mr. O'Neill, Mr. Ramirez, Ms. Soriano, Mr. Taylor, Mr. Velez and Ms. Kiely (*left early did not vote*)

**MEMBERS ABSENT:** n/a

**ALSO PRESENT:** Mr. Michael Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

#### **FLAG SALUTE**

Adequate notice of this meeting was provided on August 26, 2025 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

#### **SUPERINTENDENT'S REPORT**

##### **Mr. Jordan reported on the following:**

- Non-Tenured observations have begun and a detailed schedule has been produced for all staff and administrators.
- Staff were notified of the October 31, 2025 due date for both their individual professional development plans and their student growth objectives. This applies to only non-tenured staff this year.
- Lockdown drills and fire drills have taken place in both buildings under the supervision of the MPD.
- The cross-country season started last week.
- Happy to report a very smooth opening at both buildings made extra special with the unveiling of the new addition.
- The Grade 8 Car Wash is scheduled for Thursday, the 30th from 330 to 6pm. Their welcome back BBQ was changed to an open lunch on Pleasant Avenue, which they enjoyed last Friday.
- Grade 7 student ambassadors will be paired with their 4th graders in the Big/Brother/Big Sister program in two weeks.
- Back to School Night programs took place last week and went very well with very large crowds in attendance.
- Many thanks to both PTOs for their incredible work with the welcome back teacher luncheons as well as the book fairs at both schools. We look forward to the next two activities, that being the car wash and Memorial Movie Night that they will be involved with.
- Open House will be held on October 4, 2025.
- Curriculum Update - Teacher shadowing begins in earnest in the next few weeks

- Adaptive Testing
  - The Fall NJSLA will be one day per subject.
  - The test will be broken into sections and students will be able to take breaks between sections.
- Staff Committees
  - Master Schedule
  - AI
  - Attendance

## BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- n/a

## COMMITTEE & LIAISON REPORTS

**Buildings & Grounds** – *Cranes delivered roof top units. PSE&G finished outside work at MAS. Memorial switchgear ahead of schedule.*

**Finance** – *No report*

**Curriculum** – *No report*

**Policy** – *No report*

**Personnel** – *No report*

**Safety/OEM** – *Meeting with Cilento, Halligan and OD to remove SOPs for bulletproof vests*

**Technology** – *Practice test in October will test wifi capacity.*

**Community Relations** – *Open house is October 4<sup>th</sup>.*

**Negotiations** – *No report*

**Legislation** – *Monthly meeting this week in Trenton. People complained about adaptive testing.*

**Mayor and Council** – *No report*

**MAS PTO** – *PTO meeting was postponed until next week.*

**MEM PTO** – *PTO meeting next week.*

**Seniors** – *No report*

**Library** – *Want to bring in Pianist on a regular basis. Veteran's day presentation will be the week after election day. Putting together a podcast. They are giving away swag for a new member of Friends of Library. Voted on new chairs for upstairs.*

**Office of Emergency Management** – *No report*

**Becton BOE** – *No report*

## PRESENTATIONS and RECOGNITIONS;

- Governor's Teacher of the Year – L. Cahill
- BOE Teachers of the Year – A. Manalili and C. Cavaliero
- BOE Ed. Support Person of the Year – J. Mendoza and S. Rosario
- Teachers acquiring Tenure

## BREAK 7:18pm – 7:30pm

- Cake

## MEETING OPEN TO THE PUBLIC

- n/a

## BOARD COMMENTS

- n/a

## OLD BUSINESS

- n/a

## NEW BUSINESS

### **BL.4 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered: A.65 A.66, A.67, A.68, A.69, A.70 A.71, A.72, A.73, A.74, A.75, A.76, A.77, A.78, P.67, P.68, P.69, P.70, P.71, P.72, F.35, F.36, F.37, F.38, F.39, F.40, F.41, F.42, F.43, F.44, F.45 and R.8, excepting motion A.64 to be approved as shown on the agenda dated, 9/25/2025."

Moved by: Mr. Taylor  
Seconded by: Mr. Cilento  
Vote: 6/0  
Abstentions: 0

**A.65 Approval of NJDOE School Self-Assessment for Determining Grades** – “that the Board approve and present the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2024-25 school year.”

**A.66 Approval of Access/DLM Results** – “that the Board approve the Access/DLM results presentation.”

**A.67 Approval of Settlement Agreement** – “that the Board approve the C.J. Settlement Agreement, as submitted.”

**A.68 Approval of ESEA Consolidated Grant Application** - “that the Board accept and approve the submission of the ESEA application for Fiscal Year 2026, and accepts the grant award of these funds upon the subsequent approval of the FY 2026 ESEA application.”

**A.69 Acceptance of ESEA Grant** - "that the Board accept the ESEA Fiscal Year 2026 Grant as follows:

<u>Sub grant</u>	<u>Allocation</u>
Title I	\$125,554
Title IIA	\$24,690
Title III	\$8,288 (consortium)
Title IV	\$10,000
Total	\$168,532

**A.70 Approval of SOA** – “that the Board approve the Statement of Assurance submitted for the *Use of Paraprofessionals* for the 2025-2026 school year.

**A.71 Approval of SOA** – “that the Board approve the combined Statement of Assurance submitted for the *District Professional Development Plans and Mentoring Plans* for the 2025-2026 school year.

**A.72 Approval of Admin. & 12-Month Calendar** – “that the Board approve the *Administrative and 12-month Secretaries Calendar*, as submitted, for the 2025-2026 school year.

**A.73 Approval of Special Services** – “that the Board approve the following special services for the 2025-2026 school year:

<u>Student:</u>	<u>School</u>	<u>Dates</u>	<u>OT Consult</u>	<u>Total</u>
II (OOD-9)	Ridgefield Memorial HS	ESY 2025	1x month @ \$ 90 per consult	\$ 90
		2025-2026	1x month @ \$ 90 per consult	<u>\$ 900</u>
				<b>Total - \$990</b>

**A.74 Approval of Class Trips** – “that the Board approve the following class trips for the 2025-2026 school year:

Kindergarten	10/08/2025	Maywood Firehouse and Police Station
Third grade	11/12/2025	Liberty Science Center, Jersey City
Fourth grade	6/11/26 & 6/12/26	iFly, Paramus

**A.75 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
A. Feliciano	NJIDA 2025 Fall Conference	10/17/25	\$250+mileage
J. Manzer	43 <sup>rd</sup> Annual Autism Conference	10/16-10/17/25	\$550+mileage
J. Russo	Can’t Remediate that /R/ seminar (online)	11/14/25	\$295
J. Russo	Childhood Apraxia of Speech seminar (online)	12/11/25	\$295
D. Pitre	AMTNJ Grades 6-12 Conference	11/21/25	\$215+mileage
K. Thomson	AMTNJ Grades 6-12 Conference	11/21/25	mileage

**A.76 Approval of Joint Transportation Agreement** - "that the Board approve a Joint Transportation Agreement for 2025-2026 whereby the Maywood Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the **Rochelle Park Board of Education.**"

Route #	Destination	Joiner Cost
PVT-2	Paramus Vo-Tech mid-day transportation	\$10,500 for 2025-2026 school year

**A.77 Approval of Joint Transportation Agreement** - "that the Board approve a Joint Transportation Agreement for 2025-2026 whereby the Maywood Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the **River Dell Board of Education.**"

Route #	Destination	Joiner Cost
RD-1	River Dell High School	\$7,500 for 2025-2026 school year

**A.78 Approval of Volunteers** – “that the Board approve the following volunteers for the 2025-2026 school year;

Patty Donovan - Media Center @ Memorial  
Mary Lach - Media Center @ Memorial  
Anne O’Neill - Media Center @ Memorial  
Rita Cheng - Media Center @ Memorial

**P.67 Correction to CDL Exempt Driver Salary** - “that the Board correct the Non CLD salaries listed in P. 63 on the August agenda. Drivers will receive their hourly rate, not to exceed \$32.00 per hour.”

**P.68 Approval of Bus Aides** - “that the Board approve the following bus aides, at their hourly rate: Desiree Estrella, Elizabeth Grullon and Jeannie McQuaid.”

**P.69 Appointment of a Paraprofessional** - “that the Board approve Zamira Santana as a paraprofessional for the 2025-2026, as NC, Step 1, with an annual salary of \$17,772.91 (*pending clearance*).”

**P.70 Approval of Additional Payment** - “that the Board approve Kelly Thomson provide home instruction for student **RN (MAS)**, for 5 hours a week @ \$50 per hour, from 9/15/25 – 10/17/25.”

**P.71 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2025-2026 school year (*pending clearance*).”

<b><u>Sub-Nurse</u></b>	<b><u>Sub-Para</u></b>
Michelle Bravo	Rishitaben Mel
<b><u>Sub-Teacher</u></b>	
Shandana Babar - Sub-cert. w/ degree	
Angela Lombardi – Sub-cert.	

**P.72 Approval of Stipends** - “that the Board approve the following stipends for the 2025-2026 school year:

<u>2025-2026</u>	<u>DESCRIPTION</u>	<u>Annual</u>	<u>Per Diem</u>
D. Maksym	TEAM LEADER - KINDERGARTEN	747.00	
E. Baker	TEAM LEADER 1ST GRADE	747.00	
D. Maurer	TEAM LEADER - 2ND GRADE	747.00	
C. Chacon	TEAM LEADER - 3RD GRADE	747.00	
N. Boschetti	TEAM LEADER 4TH GRADE	747.00	
K. Yehle	TEAM LEADER 5TH GRADE	747.00	
M. Hassel	TEAM LEADER- SPECIAL ED MEM	747.00	
A. Manalili	TEAM LEADER SPECIALS MEMORIAL	747.00	
C. Byrnes	TEACHER IN CHARGE- PER DIEM Memorial		118.00
K. Vastola	TEAM LEADER 6TH GRADE	747.00	
K. Koenig	TEAM LEADER 7TH GRADE	747.00	
K. Zavodsky	TEAM LEADER 8TH GRADE SHARED	747.00	
K. Ottaviano	TEAM LEADER 8TH GRADE SHARED	747.00	
J. Schweizer	TEAM LEADER SPECIALS MAS	747.00	

L. Gonnerman	TEAM LEADER- SPECIAL ED	747.00	
K. Thomson	COLLABORATIVE TEACHER 6 SCIENCE	747.00	
D. Biggins	COLLABORATIVE TEACHER 6 SCIENCE	747.00	
J. Fisher	COLLABORATIVE TEACHER 7 SCIENCE	747.00	
L. Auriemma	COLLABORATIVE TEACHER 7 SCIENCE	747.00	
E. Gonnerman	COLLABORATIVE TEACHER 8 SCIENCE	747.00	
N. Napolitano	COLLABORATIVE TEACHER 8 SCIENCE	747.00	
N. Tufano	DETENTION		40.00
D. Biggins	CROCHET CLUB	410.00	
A. Schenk	REACT- SPLIT	299.50	
D. Barrett	REACT- SPLIT	299.50	
A. Schenk	HAWK MINI NEWSPAPER	248.25	
M. Harrington	HAWK MINI NEWSPAPER	248.25	
C. Ecochard	HAWK NEWSPAPER 6-8	496.50	
K. Zavodsky	MAS YEARBOOK SPLIT	1,038.00	
K. Ottaviano	MAS YEARBOOK SPLIT	1,038.00	
C. Chacon	MEM YEARBOOK	659.00	
K. Koenig	MAS SUPPLY PERSON	410.00	
M. French	MEM SUPPLY PERSON	410.00	
K. Marie	TECHNOLOGY COORDINATOR	1,358.00	
N. Napolitano	STUDENT COUNCIL	1,226.00	
G. Azzolini	ART CLUB	410.00	
C. Blundo	BINDER RESCUE	599.00	
D. Wells	CHESS CLUB	410.00	
E. Balsam	TALENT SHOW COORDINATOR	410.00	
A. Vecchia	THEATER ASST DIRECTOR (PLAY)	574.00	
E. Balsam	THEATER DIRECTOR (PLAY)	2,170.00	
R. Burke	BASEBALL	1,792.00	
K. Larose	SOFTBALL COACH	896.00	
N. Boschetti	SOFTBALL COACH	896.00	
L. Walker	BSKT.COACH BOYS	4,267.00	
C. Eisenberg	CHEERLEADING	1,826.00	
M. Harrington	CHEERLEADING	1,826.00	
J. Schweizer	INTRAMURAL ADVISOR- VOLLEYBALL	913.00	
N. Tufano	INTRAMURAL ADVISOR- - KICKBALL	913.00	
J. Lindenau	CROSS COUNTRY COACH- split	905.00	
A. Vecchia	CROSS COUNTRY COACH-split	905.00	
D. Biggins	6TH GR.OVER.TRIP COORDINATOR	827.00	
N. Napolitano	8TH GR.TRIP COORDINATOR	827.00	
K. Zavdosky	8TH GR. GRADUATION COORDINATOR- SPLIT	208.00	
N. Napolitano	8TH GR. GRADUATION COORDINATOR- SPLIT	208.00	
K. Timmins	BASKETBALL TOURNAMENT CHAPERONE	183.00	
L. Walker	BASKETBALL CHAPERONE		67.00
J. Schweizer	BASKETBALL CHAPERONE		67.00
D. Wells	BASKETBALL CHAPERONE		67.00

**F.35 Approval of Additional Check Run** - “that the Board approve an additional check run in *August* in the amount of \$ 51.65.”

**F.36 Approval of Check Run** - “that the Board approve a check run in *September* in the amount of \$ 3,215.800.61.”

**F.37 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for Cafeteria bills in *September* in the amount of \$ 18,041.02.”

**F.38 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."

**F.39 Approval of Payroll** - "that the Board approve the payroll for **August** as follows:

<u>Fund</u>	<u>August</u>
10	254,920.83
20	-
<b>Total:</b>	<b>\$ 254,920.83</b>
Board Share FICA/Medicare	13,773.40
State Share FICA Medicare	5,009.02
Board DCRP	27.66
<b>Total Payroll Expense:</b>	<b>273,730.91</b>

**F.40 Approval of Board Secretary's Report** – "that the Board approve the Board Secretary Report, as submitted, for **August 31, 2025**."

**F.41 Approval of Treasurer's Report** – "that the Board approve the Treasurer of School Monies Report, for **August 31, 2025**."

**F.42 Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **August 31, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

**F.43 Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **August 31, 2025** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

**F.44 Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for **August 31, 2025**."

**F.45 Approval of Purchase** - "that the Board approve the purchase of a 2023 Chrysler Pacifica from Nielsen Automotive group for \$23,795.00. Comparable vehicle quotes are on file in the Board of Education office."

**R.8 Approval of Payment from Referendum Account** - "that the Board approve the following:

**WHEREAS**, H&S Construction and Mechanical was awarded the contract for the HVAC Upgrade at Memorial School; and

**WHEREAS**, H&S Construction and Mechanical has submitted Payment Application #5 in the amount of \$888,428.80 and

**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

**NOW THEREFORE BE IT RESOLVED**, that the Board approve this payment application in the amount of \$888,428.80.

#### EXCEPTED MOTIONS VOTED ON SERPARATELY

**A.64** **Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

8/27/25 Work Session, Regular Meeting, Closed

Moved by:	Mr. Taylor
Seconded by:	Mr. Cilento
Vote:	4/0
Abstentions:	2

#### TABLED MOTIONS

- *n/a*

#### BOARD COMMENTS

- *n/a*

#### CLOSED SESSION

- *n/a*

#### MEETING ADJOURNED BY ACCLAMATION AT 8:10PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary