

Troy Center for Transition

Code of Conduct



Troy School District



Introduction

Although this is a post-secondary program and most students are beyond 18 years of age, we feel that following the newly updated Troy School District Code of Conduct is important to maintaining a safe and secure learning environment for our students. We will follow these codes as closely as the law allows regarding age and the special consideration laws that impact our students.

Our staff feels significant importance in holding students accountable for actions that may impede others' safety and ability to learn. We will do our best to hold students accountable through daily routines and naturally built in rewards within our weekly schedule. However, more severe violations will be handled by the Troy Center Coordinator and/or discussed with the Director of Special Education. The course of action will be determined in accordance with the code of conduct.

Student Behavior & Discipline

Understanding the individual needs of our students and their challenges is important. Every decision made related to behavioral consequences is made on an individual basis.

The safety and wellness of students is our priority. If a student has unsafe behaviors and needs intervention it will be handled accordingly and may include one or all the following; meeting with the building coordinator and/or social worker in conjunction with the completion of a problem-solving sheet that may identify loss of privileges.

Any removal from school (suspension) will be determined by a special education supervisor or special education director.

Consistent patterns of behavior may indicate a need for intervention, team meetings, or the development of a behavior plan. Reconvening an IEP to determine how to best support a student with ongoing challenges related to behavior.

Students will have received several lessons during the first week of school reviewing the Code of Conduct and expectations we face as young adults. Your (parent/guardian) support in helping students to be accountable for their actions is extremely important in helping them become as independent and socially accepted as possible for their future.

Community Based Outings

Community activities are included in the TCT curriculum. The curriculum also includes lessons on expected and unexpected behaviors. Staff consistently assesses if students are demonstrating safe and respectful behaviors. If a student indicates they may be a safety risk in the community (to themselves or others) they remain at school while their class is in the community. If a student is not following classroom expectations, their teacher or building coordinator may provide a differentiated lesson.

Vocational Training Internships

Efforts are made to give students exposure to many training experiences. Interviews are conducted by staff members. Assignments are based on many factors and decided by the building coordinator. Student interns are expected to have regular consistent attendance, age-appropriate behavior, and demonstrate safety in the community with the support given of the job coach and employer. Job sites may be reassigned based on availability, behaviors, and/or student needs.

Work Experience Professional Attire

Students will be provided with a uniform polo-shirt to be worn to job sites. Students will receive a letter explaining job site expectations and the required dress for that site. The student is responsible for wearing the assigned attire. We will provide shirts. These will be kept and laundered at the center.



Illness & Absence

Students should remain home if they have a fever over 100 degrees, have greenish/yellow mucous during coughing or from their nose, any contagious infection (conjunctivitis of the eye, ring worm, etc....) until effectively treated by a doctor along with any other infections. A student should stay home if they are vomiting.

Electronic Devices & Social Media

There are designated times students can utilize their phone as part of the educational environment. Please ask your classroom teacher about the classroom policy. In the adult program this may vary from district K-12 protocols.

Social media exchanges often occur outside of our school days. However, they tend to impact relationships, trust, and attitudes during our school day and need to be addressed. Some of these interactions can be illegal in nature. Again, as a part of being a responsible young adult, we feel it is important to address these issues in the home environment, ensuring your student is practicing safe choices.

Leaving Campus

Students are expected to remain with their assigned classroom. Students are expected to participate in their scheduled daily tasks.

If a student has a legal guardian, the guardian must sign the student out if the student is leaving school early for the day.

If the student is their own legal guardian, they must sign out of school at the main office. It is the expectation they would not return for the day.