JACKSON
PUBLIC SCHOOLS
Transforming lives through excellent education

RFQ 2025-03-26

Title: Windows 10 Managed Upgrade Proposal for JPSD

Issue Date: Thursday, October 09, 2025

Submission Deadline: Wednesday, October 29, 2025

Time: 10:00 a.m. (Central Standard Time)

Office at 601-973-8582 for assistance. Questions regarding proposal specifications are to be addressed to the Project Administrator listed in the proposal.

RFQ 2025-03-26 Windows 10 Managed Upgrade Proposal for JPSD

The Board of Trustees of the Jackson Public School District (hereafter referred to as "JPSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed RFP shall be received by JPSD, in the Business Office of the Jackson Public Schools, 662 South President Street, Jackson, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal RFP document), at which time all RFP shall be publicly opened and read aloud. Neither dating of the RFP form nor placing the RFP in the mail by this date shall meet legal requirements; the formal RFP document must be **received in the Business Office** of the Jackson Public School District on or before the date and time stated.

JPSD reserves the right to reject any and all RFPs received and to waive any and all informalities. Vendors are encouraged to very carefully read all sections of this RFP document prior to submitting an RFP proposal. Any agreement generated due to an award may be terminated by the District without cause upon one week's prior notice to vendor.

The vendor must provide a current copy of their company's Certificate of Insurance with Workers Compensation and General Liability Coverage. Jackson Public School District requires coverage for not less $1,000,000.00 dollars. JPSD must be listed as an insurer under the coverage provided. It is imperative that this insurance is maintained throughout the duration of the contract. This coverage must be submitted and kept on file with JPSD.

It is the basic philosophy of JPSD to extend to all responsible Vendors equal consideration and the assurance of unbiased judgment in determining whether their product or service meets specifications and the educational needs of the school district. JPSD shall fairly evaluate all formal RFP proposals submitted and base all decisions on the "lowest and best" RFP concept, purchasing only those products and/or services which meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. JPSD shall make no discrimination based on race, color, creed, religion, or national origin, in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this RFP has met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13), hence the requirement to offer public notice of the intent of JPSD to solicit RFPs via this RFP document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to JPSD an offer for the sale of all products and/or services specified herein. It is the purpose of this RFP document to clearly define "open" and "competitive" product or service rfp specifications. All items on this RFP are to be **as specified or JPSD approved equal**.

Addendum: Vendor shall acknowledge the receipt of all addendums which were issued during the course of this RFP. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the RFP (e.g., pricing), in which case the Add RFP Addendum shall not only be acknowledged below but shall be completed and attached to the RFP at the time the RFP proposal is submitted. Receipt of the following Addendum issued during the course of this formal RFP is hereby acknowledged:

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM**, **INSTRUCTIONS AND CONDITIONS**, **SPECIFICATIONS** and any **ADDENDUM** (if applicable). The Addendum chart is located on page 33.

Net Prices

In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent, i.e., round the pricing to two places to the right of the decimal point only.** JPSD will only accept pricing, which is stated in this manner. All items for which pricing is submitted which is other than two places to the right of the decimal shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the RFP analysis process and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

Payment and Invoicing

Unless otherwise indicated in the detailed specifications of this RFP document, JPSD shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. JPSD remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance, or the receipt of invoice for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year** and **Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and JPSD for that time period, following inspection if applicable. Any freight/shipping cost that may be incurred for tangible items, such as books, pamphlets, handouts, materials needed for presentations, etc. must be included in the total price proposal price submitted if and applicable.

Performance Penalty

The Vendor is subject to a 10% penalty on this agreement for the **2025-2026** school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

Default and Delays

Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case JPSD reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by JPSD whether the said cost is the same

as originally accepted or any excess cost.

Damage to School Property
Any damage or loss to JPSD property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced with the satisfaction of designated JPSD personnel, at the Vendor's cost, within a reasonable time.

Guarantee
Each Vendor, by presenting a rfp under these specifications, binds himself to make it positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, JPSD shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this RFP for a period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide coverage as indicated in the specifications.

Acceptance and Award of RFP Proposals
The Vendor's RFP proposal, once submitted and accepted as a valid RFP by JPSD, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to JPSD as per the terms of the RFP specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by JPSD at any time within forty-five (45) calendar days following the RFP opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All RFPs must be valid for the effective dates stated in the specification, if applicable.

The award of contract shall be made to the Vendor responsible whose RFP, conforming to the specifications, is deemed to be the most advantageous to JPSD, price and all other factors considered. The Vendor acknowledges the right of JPSD to reject the RFP, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from JPSD (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the RFP proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this RFP. However, if in the opinion of JPSD, a contract document is required to authorize the award of the RFP, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that JPSD sign Vendor contract documents, a sample of all such documents shall be included with the RFP proposal and shall become a part of the Vendor's RFP proposal.

All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.

Hard Copy Instructions for Submission

- Responses, once completed, should be placed in an opaque, sealed envelope.
- On the outside of the envelope, list the Company's name/address, RFP number, title, opening date and addressee information as they appear in the RFP proposal so that the response may be accurately delivered and registered upon receipt. A designated official who is a legal representative of the Company must list the required signatures that were noted prior to submitting sealed proposal.
- Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to the appropriate file or received timely. The original documents must be displayed in front of all copies submitted by interested parties.
- Please submit Original RFP Documents in the Format Outlined along with Two (2) Copies and any Documentation submitted with the Proposal when Mailed or Hand Delivered.

Please submit the proposal when mailed or hand delivered to

Jackson Public School District
Business Office
Attn: Michele Mays/Tequia Odom
662 S. President Street
Jackson, MS 39201

- Any proposal not received by the stated deadline/time will not be considered and/or opened. The proposal will be returned to the Vendor at the Vendor's expense.
- The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service, or any other delivery methods.

Page (20): Cover page is to be placed on the front of the vendors submitted proposal. In the event this page is not displayed when the opening of proposal occurs; it will not be acknowledged or allowed to be presented or evaluated. Place this page on the very front of the submitted documents. This is required on all submitted proposals whether mailed, hand delivery or electronically Uploaded. The submitted proposal must be signed by an authorized official to bind the offeror to the proposed provisions.

All the other required forms to include in the proposal are listed starting at Page (13).

Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted in the evaluation process and will not be returned for revisions. No faxed or emailed copies will be accepted. The Proposal Cover Page is located on page (20) of this document.

RFQ 2025-03-26 Windows 10 Managed Upgrade Proposal for JPSD

Performance Dates:

- 1st Advertise: 09 October 2025 (Clarion); 09 October 2025 (Jackson Advocate, MS Link)
- 2nd Advertise: 16 October 2025 (Clarion); 16 October 2025 (Jackson Advocate, MS Link)
- Pre-bid Conference 17 October 2025 (ZOOM)
- Final Date for Questions: 21 October 2025
- Answers to Questions: 23 October 2025
- Bid Opening Day: 29 October 2025 @ 10:00 A.M.
- Vendors may be notified of Board Review and Potential Award after the Bid Date

Questions: All questions must be submitted in writing to **gslade@jackson.k12.ms.us** ,
All questions and answers will be posted online on:

https://docs.google.com/document/d/1On_2ZvAjXJSx31UVmJz12pXVHUsfLuDni7tK7ZKjL9Y/edit?usp=sharing

The Jackson Public School District (JPSD) is seeking proposals from qualified vendors to provide a comprehensive, managed migration solution that ensures the secure and timely transition from Windows 10 devices. Serving approximately 17,000 scholars in Mississippi's capital city, JPSD is an innovative public education system offering diverse academic programs such as Montessori, International Baccalaureate, and performing and visual arts.

Microsoft will end support for Windows 10 on October 14, 2025. After this date, devices running Windows 10 will no longer receive security updates, creating significant cybersecurity and operational risks for the District. JPSD is committed to protecting student and staff data, maintaining instructional continuity, and ensuring technology investments remain secure, reliable, and compliant.

The goal of this Request for Proposals (RFP) is to identify a vendor partner who can provide both the hardware and white glove deployment services necessary to complete JPSD's Windows 10 End-of-Life Migration Project in a timely manner, and no later than 10/14/2026, when the year of extended Windows 10 security updates ends.

The proposed solution must:

- Deliver one standardized model of laptop and associated peripherals that meets or exceeds JPSD's technical specifications, without preference for a particular manufacturer.
- Provide end-to-end deployment services that do not eliminate, but minimize reliance on District IT, Asset Management, and school personnel.
- Ensure devices are imaged, configured, asset-tagged, and enrolled in JPSD's Microsoft Intune/Entra environment prior to delivery to classrooms and offices.
- Support JPSD's cybersecurity priorities by guaranteeing all new devices are protected, patched, and compliant with District standards from day one.

- Include project management, delivery, installation, asset tracking, and cleanup services to ensure a complete, turnkey migration.

The selected provider must demonstrate a clear strategy for executing a secure, large-scale deployment that protects District assets and data, maintains instructional continuity, and eliminates risks associated with unsupported operating systems

Specifications and Quantities

- Laptops
    - Quantity: 2,000
    - Minimum Specifications:
        - Processor: Intel Core Ultra 9 or AMD Ryzen AI 9 (latest or one less than the latest generation)
        - Memory: 64 GB LPDDR5X SDRAM
        - Storage: 256 GB NVMe SSD or larger
        - Graphics: Integrated Intel Arc or AMD Radeon Graphics
        - Display: 14" QHD (2560x1440) or 4K, OLED preferred, anti-glare coating, privacy filtering available, Touchscreen
        - Webcam: 1080p with IR for Windows Hello
        - Ports: Thunderbolt 4 or USB4, multiple USB-A, HDMI 2.1 or newer
        - Wireless: Wi-Fi 7, Bluetooth 5.3 or higher
        - Battery: 10+ hours productivity
        - Security: TPM 2.0, fingerprint reader, IR camera, Intel vPro or AMD Manageability support
        - Keyboard/Chassis: Premium metal (aluminum/carbon fiber), backlit keyboard, precision trackpad
- Docks
    - Quantity: 2,000
        - Must be compatible with proposed laptop model
        - Must support minimum: 2 DisplayPort and 1 HDMI output
        - Must deliver sufficient power to charge laptop
- Monitors
    - Quantity: 2,400
    - Minimum Specifications:
        - Screen size: 32"
        - Resolution: 2560x1440
        - Refresh rate: 100Hz
        - Response time: 5ms
        - HDR10 support
        - Fully adjustable stand
        - 178° viewing angle
        - Contrast ratio: 1000:1
        - Brightness: 350 cd/m²

        - Aspect ratio: 21:9
        - HDMI/DP connectivity
        - TCO/EPEAT/ENERGY STAR certified.
- Bluetooth Keyboard & Mouse Combo
    - Quantity: 2,000
        - Keyboard must include numeric keypad (10-key)
- Webcams
    - Quantity: 2,000
        - Equivalent in features to eMeet SmartCam C960 4K
        - CablesAll cables required for operation of the above equipment must be included.

Warranty Requirements (No third party warranties.)

- 3-year manufacturer depot warranty
- 3-year sealed battery warranty
- 3-year unlimited accidental damage protection (ADP), including drops, spills, cracked screens, structural failures, and surges
- Autopilot registration required prior to shipment
- Warranty/ADP documentation must be verifiable in the manufacturer's portal

Managed Services

Project Management

- Vendor-provided project manager to oversee deployment
- Daily updates during installation phase
- Project dashboard for tracking progress, risks, health, and change requests (must remain available 90 days post-completion)
- Delivery of all digital project records to JPSD

Asset Management

- Coordinate with JPSD IT and Property Accounting for barcode ranges
- Barcode all laptops and monitors
- Provide asset file in Tyler ERP import format

Delivery

- Deliver equipment to schools and offices as scheduled by JPSD
- Minimize disruption of instruction/testing by deferring to District scheduling (after-hours or weekend work may be required)

Installation

- Full end-to-end installation of laptops, monitors, docks, keyboards, mice, and webcams
- Apply JPSD-provided image to each laptop
- Enroll devices into JPSD's Entra Cloud and Intune tenants (AutoPilot)
- Remove non-barcoded peripherals from replaced equipment as directed.
    - Excludes Desktops & Laptops – JPSD staff will remove these items.

Clean Up

- Vendor responsible for removal of all packaging, debris, and surplus items

Professional Standards

- JPSD spans nearly 50 physical locations, including schools and administrative buildings. Vendor staff should be mindful that the facilities and logistical variables will vary among locations.
- Vendor staff must maintain professional appearance, demeanor, and conduct at all times.
- Personnel working in schools must adhere to JPSD standards for professionalism and safety.

Deliverables

- Procurement and delivery of all hardware meeting or exceeding specifications
- Barcode labeling and asset import file for Tyler ERP
- Full white glove deployment (ready-to-use devices at final location)
- Weekly migration status reports during installation
- Final project close-out report with confirmation of delivery, installation, and asset records

Proposal Requirements

Vendors must submit:

- One-page executive summary
- Technical proposal describing how specifications and services will be delivered
- Project management plan and staffing approach
- Timeline with milestones showing completion no later than October 14, 2026
- Three K-12 references of similar scale deployments (1,000+ devices)
- Cost proposal with line-item breakdown for:
    - Laptops
    - Docks
    - Monitors
    - Keyboards/mice
    - Webcams
    - Deployment services
- Completed pricing grid

Evaluation Criteria

Evaluator _____

Provider _____

Date _____

Scoring Instructions - Score each criterion based on a 1 – 5 scale.

Evaluation Criteria	Description	Score
Price	Total cost of hardware and services, including laptops, docks, monitors, webcams, keyboards/mice, deployment, asset tagging, and project management. Proposals must provide clear, itemized pricing with no hidden fees.	
Experience & References	Vendor demonstrates prior experience with large-scale K-12 deployments (1,000+ devices). Includes references that verify successful, timely delivery of both hardware and managed services.	
Project Approach & Timeline	Proposal includes a comprehensive project management plan with milestones, daily reporting, a project dashboard, and a clear strategy for completing deployment no later than October 14, 2026. Vendor demonstrates ability to minimize disruption to instruction and testing.	
Technical Merit	Proposed equipment meets or exceeds JPSD's minimum specifications. Vendor confirms all devices are new, not refurbished, and are standardized to a single model per category. Services include Intune/Entra enrollment, Autopilot registration, and asset management integration with Tyler ERP.	
Deployment & Managed Services	Proposal describes white glove deployment approach including delivery, imaging, installation, surplus handling, cleanup, and professionalism of onsite personnel. Vendor commits to warranty verification, full documentation, and compliance with JPSD security requirements.	
Responsiveness	Vendor provides a complete, well-structured proposal with all required documentation, responds promptly to District communications, and demonstrates capacity to adapt scheduling for after-hours or weekend work when needed.	
Local Support	Vendor demonstrates availability of local or regional sales and service staff, ensuring timely support during and after deployment.	
TOTAL SCORE		

PRICE TABLE:

All vendors must fill in the pricing table. Please read the following stipulations for each bid below:

- Detailed quotes that include the exact model number and product description for each item must be included in the bid packet along with completing the pricing table.
- Quotes must be detailed and include the exact model information, warranties, as well as any other installation or other requested services outlined.
- All prices listed on the table must reflect all costs associated with the line item.
- Quote prices and prices added to the table must be the same.
- Failure to provide detailed quotes for all items will result in rejection of the entire proposal.
-

Line Item	Description	Quantity	Unit Cost	Extended Cost
1	Laptop (meets or exceeds JPSD specifications)	2,000		
2	Docking Station (compatible with proposed laptop)	2,000		
3	Monitor (32”, 2560x1440, 100Hz, HDR10, fully adjustable stand)	2,400		
4	Bluetooth Keyboard & Mouse Combo (10-key keyboard required)	2,000		
5	Webcam (equivalent to eMeet SmartCam C960 4K)	2,000		
6	Cables (if not bundled with equipment)	As needed		
7	Combined Shipping for Line Items 1 through 6	1		
8	White Glove Deployment Services	1		
9	Project Management	1		
			Total Proposal Cost	

Appendix: General Device Information
The following pages outline the technical device specifications and other information needed by the vendor to submit pricing.

Windows Laptops – Pricing & Warranty Requirements

Laptop pricing must include pricing for the device, 3-year depot warranty, 3-year unlimited accidental device protection, and 3-year sealed battery add-on. No third party warranties.
The price for all laptops must include 3-year unlimited accidental damage protection (ADP) for both warranty repairs and accidental damage. The accidental damage protection must include all specifications listed below. Documentation that outlines the exact ADP warranty language and/or terms and conditions must be included with the bid packet.

1. The accidental damage protection must include depot repair that includes free shipping to and from the repair depot.
2. The accidental damage protection must include repair for accidental drops, spills, bumps, LCD screen cracks, and structural failures incurred under normal operating conditions or handling, including electrical surges and damage to the integrated LCD screen. ADP must be unlimited for the entire 3-year warranty period and include all repairs regardless of the number of times the device has been previously repaired.
3. The price must include a 3-year warranty for the charger for issues related to manufacturing or technical failure of the charger. Vendors are not required to provide warranty coverage for accidental damage or physical damage to the charger.
4. The price must include the 3-year sealed battery add on warranty.

Project Administrator:

Geroge Slade
Executive Director Information Technology
630 South State Street
Jackson, MS 39201

End of Proposal

PROPOSAL FORM

Board of Trustees
Jackson Public School District
Jackson, Mississippi

Ladies and Gentlemen:
I/We, propose to furnish and deliver all items and/or to perform all services according to all sections of this rfp document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this RFP shall be as specified or JPSD approved equal. For any item(s) proposed which is other than as specified, a complete and detailed cut and description for each item(s) must accompany the rfp, if the item(s) is to be considered. Please carefully read each section of this RFP.

Acceptance of Proposals:

The Jackson Public School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal or gives one offeror an advantage or benefit not enjoyed by other offerors or adversely impacts the interests of the school district.
- Accept the "lowest and best" RFP which in their judgment assures JPSD the product(s) or service(s) having the best performance and the highest level of function, quality, and value.
- Not accept the lowest priced proposal. Proposals that do not comply with the requirements stated within this RFP subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline; to secure a final selection to award RFP should such action be in the best interest of JPSD.

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN JPSD AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH JPSD AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

E-MAIL ADDRESS _____

PRINTED SIGNATURE __ _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED:

WOMAN OWNED NON-MINORITY MINORITY WOMAN AND MINORITY

Acknowledgment of Addendum(s)

Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	

JACKSON PUBLIC SCHOOLS
Transforming lives through excellent education

REQUEST TO ADD VENDOR

Post Office Box 2338 - Jackson, Mississippi 39225-2338
Email form to mmays@jackson.k12.ms.us or todom@jackson.k12.ms.us | Fax to (601-960-8967

School/Department Requesting Vendor Addition _____

To be completed by Vendor: Please complete all sections:

Will your company accept purchase orders? ☐Yes ☐No

Note: As an approved Vendor, you agree not to accept any order from JPS without an approved purchase.

Orders taken and completed without a Purchase Order will be considered a Donation to JPS.

Are you an employee of the Jackson Public School District? ☐Yes ☐No

PRODUCT LINE: _____

Parent Company Name: _____ Doing Business As (DBA) Name: _____

Parent Company Tax #: _____ D/B/A Federal Tax ID/Social Security #: _____

Physical Address: _____ City _____ State _____ Zip-code _____

Remittance Address: **(If Different):**

Address: _____ City _____ State _____ Zip-code _____

Contact Person: _____ Phone: (_____) _____

Fax: (_____) _____ Email Address: _____

Select One: This information will be used to track purchases from minority vendors.

Minority Code: ☐Woman & Minority ☐ Minority ☐Non-Minority ☐Woman
Type of Entity: ☐Individual/Sole Proprietor ☐Corporation ☐Partnership ☐Other

Submitted By: Signature _____ Date _____

ADDITIONAL INFORMATION REQUIRED: The following forms must be submitted
☐ IRS W-9 Form Request for Taxpayer Identification Number and Certification

FOR INTERNAL USE ONLY
Vendor Number: _____ 1099: ☐Yes ☐No

Completed By: _____ Date: _____

☐ Certificate of Liability Insurance for not less than $1,000,000 as stated in Mississippi Code Section § 31-7-13(v)

Proposal Cover Page

VENDOR INFORMATION

Name and Title _____

Company Name_____Date_____

SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

_____ _____

Authorized Signature Date

_____

Printed Signature

CONFIGURATION SUMMARY

Vendor must provide a summary of the main component of the services offered in this proposal using 100 words or less.

ASSURANCES AND SIGNATURE FORM

In submitting this application, I certify that:

1. The organization will comply with applicable federal, state, and local policies and procedures.

2. Services will be provided under the supervision of highly qualified teachers and/or administrators.

3. The organization will maintain professionalism and confidentiality.

4. The organization is fiscally sound and will be able to complete services to the local educational agency.

5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research based practices.

6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.

7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.

8. All services will be secular, neutral, and non-ideological.

9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date Signed

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. (**State/Other fund requirement)**	

CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____

Original Signature of Contractor or Authorized Official *Date*

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM*

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS), that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. **(Federal fund requirement)**	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. **(Federal and State/Other fund requirement)**	

MISSISSIPPI REGISTRATION: CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS),that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____ _____

Original Signature of Contractor or Authorized Official *Date*

Jackson Public Schools Submission Price Page

Bid Proposal: **RFQ 2025-03-26**

Bid Title**: Windows 10 Managed Upgrade Proposal for JPSD**

Submission Deadline Date and Time: _____

Participating Vendor Name_____

Address_____

Handwritten Signature_____

Addendums Acknowledge Yes_____ or No _____

Price Sheet Completion for Pricing Below:

Line Item	Description	Quantity	Unit Cost	Extended Cost
1	Laptop (meets or exceeds JPSD specifications)	2,000		
2	Docking Station (compatible with proposed laptop)	2,000		
3	Monitor (32”, 2560x1440, 100Hz, HDR10, fully adjustable stand)	2,400		
4	Bluetooth Keyboard & Mouse Combo (10-key keyboard required)	2,000		
5	Webcam (equivalent to eMeet SmartCam C960 4K)	2,000		
6	Cables (if not bundled with equipment)	As needed		
7	Combined Shipping for Line Items 1 through 6	1		
8	White Glove Deployment Services	1		
9	Project Management	1		
			Total Proposal Cost	

If this page is not displayed when the deadline opening date occurs, it will not be acknowledged or allowed to be presented. This applies to all submitted proposals whether mailed, hand delivery or electronically emailed.