

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING AGENDA

DATE: TUESDAY, OCTOBER 14, 2025

Time: _____

TIME: 6:30 P.M.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

“I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the “Open Public Meetings Act” as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 4, 2024 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary’s Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth.”

IV. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mrs. Hanna Roth Starr
_____ Mr. John Velez
_____ Dr. Nancy Gartenberg

Superintendent: _____ Dr. Anita Champagne
Attorney for the Board of Education: _____ Mr. John Mills
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative: _____ Miss Harshini Chavan

Press: _____

Visitors: _____

V. CORRESPONDENCE

VI. SUPERINTENDENT’S REPORT

- Student BOE Representative Report
 - School Self-Assessment for Determining HIB Grades
 - Spring 2025 NJSLA Assessments Results
 - 100-Day Summary Report
- Harshini Chavan
Mark Menadier
Shari Castelli
Dr. Anita Champagne

Information Only:

- Security and Fire Drill Logs/Student Incident Reports MCST (Attachment #1)
- Security and Fire Drill Logs/Student Incident Reports MCCTC (Attachment #2)
- HIB Report (Attachment #3)

VII. COMMITTEE PROGRAMS

VIII. HEARING OF THE PUBLIC (related to agenda items only)

IX. MINUTES

1. Motion to approve the minutes of the Public Session Meeting of the Board of Education of September 9, 2025 as submitted. (Attachment #4)
2. Motion to approve the minutes of the Closed Session Meeting of the Board of Education of September 9, 2025 as submitted.

Motion by:_____ **Seconded by:**_____ **Roll Call:**_____

X. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT AND TREASURER’S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of August 2025. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of August 31, 2025, after review of the Secretary’s monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment #5)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2025 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending August 31, 2025. (Attachment #6)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #7)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for October 15, 2025 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2025/2026 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #8)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #9)
5. Motion to accept the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant funds from the NJDOL in the amount of \$1,357,742.00 to be shared as allocated between Morris, Sussex, and Warren Counties for the period July 1, 2025 to June 30, 2026.
6. Motion to accept the FY26 ESEA Consolidated Grant funds in the amount of \$144,001.00 (*Title IA for \$107,350.00, Title IIA for \$26,651.00, and Title IV for \$10,000.00*) for the period of July 1, 2025 to June 30, 2026.
7. Motion to approve the submission of the Excellence in Medicine grant application from the New Jersey Health Foundation in the amount of \$100,000.00.
8. Motion to accept a donation from James L. Mullin, Dover, New Jersey, in the amount of \$5,000.00 for tuition scholarships for Dover residents enrolled in the MCVSD Adult and Continuing Education Apprenticeship programs, with a letter of appreciation to the donor.
9. Motion to accept a donation from the Wilson Foundation, Boonton, New Jersey, in the amount of \$5,000.00 for the Robotics Club, with a letter of appreciation to the donor.
10. Motion to approve that the Board of Education gives Delegation of Authority to the School Business Administrator for supervision of the School Facilities Project as applicable for the following work as an educational facility capital project:

USA Project #R2025.0077.00 School of Technology Building #4 Roof Replacement

11. Motion to approve that the Board of Education authorizes amendments to the district's approved Long Range Facility Plan for the following project:

USA Project #R2025.0077.00 School of Technology Building #4 Roof Replacement

12. Motion to approve that the Board of Education approves submission to the State Department of Education, the project application for the following work as an educational facility capital project requesting debt service aid:

USA Project #R2025.0077.00 School of Technology Building #4 Roof Replacement

13. Motion to accept payment in the amount of \$1,247.00 from GovDeals which represents the net total for the sale of one lot of ten Cosmetology chairs and one TIG welder approved for public auction at the August 12, 2025 Board of Education meeting.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2025-2026 school year as per the attached list. (Attachment #10)
2. Motion to confirm and approve the senior Work-Based Learning Experiences for the 2025-2026 school year as per the attached list. (Attachment #11)
3. Motion to approve the attached list of field trips for the 2025-2026 school year. (Attachment #12)
4. Motion to approve the 2025-2026 School Safety and Security Plan on file in the Board of Education Office.
5. Motion to approve the attached 2025-2026 Crisis Response Plan on file in the Board of Education Office.
6. Motion to approve the attached 2025-2026 Nursing Services Plan on file in the Board of Education Office.
7. Motion to approve the School Self-Assessment for Determining HIB Grades Report as attached for the period July 1, 2024 through June 30, 2025 for the following district schools: (Attachment #13)
 - Morris County School of Technology CDS Code #050
 - Academy for Athletic Training and Physical Therapy CDS Code #303
 - Academy for Environmental Science (Medicine, Innovation, Government and Environmental Science) CDS Code #300
 - Academy for Mathematics, Science and Engineering CDS Code #020
 - Academy for Performing Arts CDS Code #302
8. Motion to confirm and approve the establishment of the Students Stand Strong Club as a Category I Club effective October 9, 2025.

9. Motion to confirm and approve the establishment of The Empathy, Equality, Entrepreneurship Mission (TEEEM) Club as a Category I club effective October 9, 2025.
10. Motion to approve a Teddy Bear Clinic, sponsored by the Academy for Education and Learning, to be held on Saturday, May 2, 2026 at the Morris County School of Technology.
11. Motion to approve the attached School Bus Emergency Evacuation Drill Report for drills completed on September 15 and 16, 2025. (Attachment #14)
12. Motion to approve the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated September 9, 2025; and

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on September 9, 2025. (Attachment #15)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to accept the resignation due to retirement of Shari Castelli, Assistant Superintendent for Curriculum and Instruction, effective April 1, 2026.
2. Motion to accept the resignation of Darlene Moore, part-time ESL/ABS Registration Aide, effective September 16, 2025.
3. Motion to accept the resignation of Darcy White, Administrative Assistant, effective December 19, 2025.
4. Motion to approve the appointment of Mona Saleh as a part-time (0.5) Teacher of Electronics Technology at MA+30 Step 12 with an anticipated start date of November 17, 2025 pending issuance of a Certificate of Eligibility as a Teacher of Electronics Technology (endorsement code #4174) by the New Jersey Department of Education and successful completion of a criminal history background check and pre-employment physical examination.
5. Motion to approve the appointment of Kathleen Leonard as Adult and Continuing Education Secretary at Step 2, with an anticipated start date of November 17, 2025 through June 30, 2026.

6. Motion to accept the resignation of Colleen Pascale as Varsity Bowling Coach effective October 6, 2025.
7. Motion to accept the resignation of David Frisk as Assistant Bowling Coach effective October 6, 2025.
8. Motion to approve the appointment of Colleen Pascale as Indoor Track and Field Varsity Coach for the 2025-2026 school year.
9. Motion to approve the appointment of David Frisk as Indoor Track and Field Assistant Coach for the 2025-2026 school year.
10. Motion to confirm and approve an intermittent unpaid leave of absence under the Federal/New Jersey Family Leave Act for MyChelle Perez, Dual Enrollment and Secondary Counselor, effective October 7, 2025 through February 2, 2026.
11. Motion to confirm and approve the attendance of Jacqueline Kropp at the Rutgers Global Logistics and Supply Chain Management training for Courses #2 and #3 from July 14 to July 25, 2025 for 30 hours per course for a total of 60 hours at the rate of \$34.00 per hour, with funding provided by FY26 Perkins Secondary Grant.
12. Motion to approve the attached job description for Assistant Principal, Career and Technical Education Programs and Academies. (Attachment #16)
13. Motion to approve the attached revised job description for Network Administrator. (Attachment #17)
14. Motion to approve the appointment of Lisa Peluso as APA Production Director - Dance for the 2025-2026 school year.
15. Motion to approve the appointment of the following faculty members as Production Co-Directors - Multimedia for the 2025-2026 school year:
 - Dale Bendsak
 - Jennifer Lonsky
 - Ruben Rosado
 - Jessica Short
16. Motion to approve the appointment of Allison Antoniello as a Substitute Teacher for the 2025-2026 school year.
17. Motion to approve Alyssa Lorenzo from Brookdale Community College to complete 20 hours of Clinical Teaching Experience in the Cosmetology Share-Time Program effective October 15, 2025.
18. Motion to confirm and approve the appointment of Thomas Van Houten as a part-time Adult and Continuing Education Instructor for Electrical Year 1 for a total of 178 hours at the rate of \$35.00 per hour for the period of September 16, 2025, to June 30, 2026.
19. Motion to rescind the appointment of the following part-time ABE/ABS and ESL Instructors:

Jessica Diffin
Isabel Alonso

20. Motion to amend the resolution of September 9, 2025 to approve an hourly rate of \$40.00 for the following ESL/ABS staff for the period September 10, 2025 to June 30, 2026 with funding provided by the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant (correction to hourly rate):

Name	Class	Location	# Hours
Lucille Kuser	ESL Intermediate	MCST-Mon/Wed	230
Lucille Kuser	ESL Beginner	St. Claire's Dover-Tues-Thursday	230
Lucille Kuser	ESL Intermediate	St. Claire's Dover-Tues-Thursday	230
Rosemary Cortez	Lead Instructor	MHS- Mon-Tues	235
Rosemary Cortez	Lead Instructor	MHS- Saturday	210

21. Motion to confirm and approve the appointment of the following part-time ABE/ABS and ESL Instructors for the period September 20, 2025, to June 30, 2026, with funding provided by the FY26 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant:

Name	Class	Location	# Hours	Hourly Rate
Cheryl Lewandoski	ABE/HSE Math 1	MCST-Wed/Thur	230	\$38.00
Julio De Moya Lizcano	ESL Beginner	MHS-Saturday	175	\$38.00

22. Motion to rescind the appointment of the following part-time Adult and Continuing Education Instructors due to low enrollment:

Name	Class
Mark Fasciana	Basic Renovations
Rosa Maria Constante	Conversational Italian I
Jack Kane	Conversational French I
Chloe O'Malley	Conversational English I
Shayda De La Hoz	Conversational Spanish I
Laurie Sisto	Conversational Spanish I
Bruno Pereira	Crypto Currency Class
Mary Hammond	ECG-EKG (Health)
Mark Fasciana	Fine Woodworking
Bruno Pereira	QuickBooks Certification
Lee Gootblatt	Pharmacy Tech

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIV. HEARING OF THE PUBLIC

XV. OLD BUSINESS

- NJ School Boards Annual Fall Workshop: October 20-23, 2025, Atlantic City

XVI. NEW BUSINESS

- Next Board Meeting: **MONDAY, NOVEMBER 3RD at 6:30 P.M.** (annual reorganization and regular business meeting)
- Information Sessions for Full-Time Academy Admissions at MCST (Denville):

Saturday, October 25, 2025: 9:00 a.m. and 12:00 p.m.

Thursday, November 15, 2025: 6:30 p.m.

XVII. SUNSHINE RESOLUTION

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

Legal Issue

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

Time Recessed: _____

Time Reconvened: _____

