

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Agenda
September 25, 2025**

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 7, 2025 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang
Mr. Charles Crowley
Dr. Danielle Insalaco-Egan
Mr. Drew Krasny
Mrs. Deborah Munoz-Maniscalco
Mrs. Courtney Russell
Mrs. Jennifer Samples
Mr. Paul Wolford, Superintendent
Mr. Kevin Lane, Business Administrator/MS Director
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. 2024-25 ACCESS for ELLs and WIDA Alternate ACCESS Results Presentation - Mrs. Melissa Jackson

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 530**
- b. **Emergency & Crisis Situations Drill Record: August**
 - Fire Drill: N/A
 - Security Drill: N/A
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the August 27, 2025 Regular Business meeting.
- d. Approval of meeting minutes from the August 27, 2025 Closed Session meeting.

SUBMISSIONS AND CERTIFICATIONS:

- e. 2025-2026 Bi-Annual SOA Regarding the Use of Paraprofessional Staff
- f. 2025-2026 Nursing Services Plan

_____ Moved, _____ Seconded
Roll Call:

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised 2025-26 12-month staff Calendar.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the anti-bullying, respect & empathy assemblies “Playground Theatre Project” for grades K through 5, at a total cost of \$1,750.00.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the anti-bullying, respect & empathy assemblies “Abracabully” for grades K through 5, at a total cost of \$2,500.00.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the anti-bullying, respect & empathy assembly “The Fantabulous Emancipation of One Rohan Murphy” for grades 6 through 8, at a total cost of \$1,500.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	October 17, 2025	Gr. 4	Westfield, NJ	\$19.00	K. Clavell
2.	May 12 & 13, 2026	Gr. 1	Paramus, NJ	TBD	J. Cohen
3.	October 24, 2025	Gr. 8	Demarest, NJ	\$0	J. Honovich

_____ Moved, _____ Seconded
Roll Call:

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2025 graduate level courses for the following staff members; reimbursement to be paid at the 2025-26 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	<u>NAME</u>	<u>COURSE</u>	<u>COLLEGE/UNIVERSITY</u>
1.	Janet Cohen	CI 5353 Standards Driven Learning LEAD 5393 Teacher Leadership CI 5423 Community of Learners RE 5153 Research Methods	American College of Education

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following 10-month certified staff assignment changes for the 2025-26 school year, pursuant to Policy 3130 Assignment and Transfer:

<u>STAFF MEMBER</u>	<u>MOVE FROM</u>	<u>MOVE TO</u>
Pam Alderton	Pre-K Special Education	Middle School Special Education

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Brielle Beites	Grade 4	Grade 5
Sara Hayward	Grade 5	Middle School Math
Maria DiCarlantonio	Elementary Special Education	Basic Skills Instruction

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the STRONGE Teacher Evaluation System for the 2025-26 school year for all teaching staff members.

The STRONGE evaluation rubrics have four defined annual ratings: ineffective, partially effective, effective, and highly effective, which are the standards set forth in N.J.A.C. 6A:10-2.1. The evaluation rubrics for teachers, principals, vice principals, and assistant principals include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide for the following staff members for the 2025-26 school year:

#	NAME	TITLE	MOVING FROM	MOVING TO
1.	Katelyn Clavell	Gr. 4 Teacher	MA +15	MA + 30
2.	Janet Cohen	Gr. 1 Teacher	BA	BA + 15
3.	Michele Robson	Kindergarten Teacher	MA + 30	MA + 60
4.	Elizabeth Rocchio	Special Education Teacher	BA	BA + 15
5.	Michael Rucereto	Middle School Science Teacher	MA + 15	MA + 30
6.	Josefina Winik	Music Teacher	BA + 15	MA

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Erin Carr	October 17, 2025	NJIDA Fall Conference	Franklin Twp, NJ	\$250.00
2.	Bianca Archetto	October 18, 2025	NJIDA Fall Conference	Virtual	\$250.00
3.	Adrienne Huettenmoser	January 7, 2026	Developing Data Teams to Design Tier 1 Intervention	New Providence, NJ	\$115.00

			Plans		
4.	Adrienne Huettenmoser	March 26, 2026	Progressive Supervision, Nonrenewal & Corrective Action Plans	New Providence, NJ	\$195.00
5.	Erin Carr	October 23, 2025	Woodcock Johnson V Training	Wayne, NJ	\$400.00
6.	Kylie Porcelli	October 6, 2025	Multilingual Learners Summit	Monroe Twp., NJ	\$195.00
7.	Kylie Porcelli	October 30, 2025	HIB Law Update	Virtual	\$125.00
8.	Kylie Porcelli, Christine Cormican, Debra Klein, Suzanne Paulillo, Bianca Archetto, Danielle Villone	October 15, 2025	CPI Training	Northvale, NJ	\$0
9.	Nancy Polifroni	September 30, 2025	NJ T1D School Nurse Training	Virtual	\$0
10.	Nancy Polifroni	October 22, 2025	Annual School Health Conference	Somerset, NJ	\$295.00

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 8 field trip to Washington D.C. on November 19, 20 & 21, 2025, at a rate of \$119.00 per overnight, per chaperone (2 nights each):

- Joseph Ribeiro
- Alicia Kosakowski
- Michael Rucereto
- Camille Taveras
- Alison Homan
- Bianca Archetto
- Elzie Albert, RN, Priority Nursing Services
- Paul Wolford - Administrator in Charge

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jacqueline Kim as a substitute teacher for the 2025-26 school year, not benefit eligible.

_____ Moved, _____ Seconded
Roll Call:

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2025 to August 31, 2025 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	08/15/2025	\$62,250.02
Board Share - FICA	08/15/2025	\$2,964.41
State Share - FICA	08/15/2025	\$1,482.87
	TOTAL:	\$66,697.30

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	08/29/2025	\$100,044.94
Board Share - FICA	08/29/2025	\$5,721.14
State Share - FICA	08/29/2025	\$1,617.46
	TOTAL:	\$107,383.54

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2025.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of July, 2025.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement with the Northern Valley Regional High School District to provide a Part-Time Speech Therapist for the 2025-26 school year at a total cost of \$27,681.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement with the Northern Valley Regional High School District to provide a Part-Time Occupational Therapist for the 2025-26 school year at a total cost of \$71,566.00.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration and accommodation costs for the Superintendent, Business Administrator, Principal, and Board of Education members, to attend the 2025 New Jersey School Boards Association Conference in Atlantic City, NJ from October 20, 2025 through October 24, 2025.
- g. Be It Resolved, that the Haworth Board of Education, upon the recommendation of the School Business Administrator, approves **the appropriation of the 2024-2025 Extraordinary Aid Excess funds** in the amount of \$138,262 into the 2025-2026 budget as allowable and as awarded by the New Jersey State Department of Education. The District's total amount to be appropriated was \$228,262 of which \$90,000.00 was utilized in the 2025-2026 budget building process. The excess funds shall be appropriated in the 2025-2026 fiscal year as follows:

11-000-100-562-050-00	Tuition - Public Special Education	\$138,262.00
	Total	\$138,262.00

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the PIE 2.0 Program tuition contract for the 2025-26 school year (10/1/25-6/30/26) for student ID number 404012 at a total cost of \$52,917.88.

_____ Moved, _____ Seconded
Roll Call:

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 0173	Duties of Public School Accountant	Revised	Recommended	August 27, 2025	September 25, 2025
P 0174	Legal Services	Revised	Mandated	August 27, 2025	September 25, 2025
P 0177	Professional Services	Revised	Mandated	August 27, 2025	September 25, 2025
P 1570	Internal Controls	Revised	Mandated	August 27, 2025	September 25, 2025
R 1570	Internal Controls	Revised	Mandated	August 27, 2025	September 25, 2025
P 1620	Administrative Employment Contracts	Revised	Mandated	August 27, 2025	September 25, 2025
P 6111	Special Education Medicaid Initiative (SEMI) Program	Revised	Mandated	August 27, 2025	September 25, 2025
R 6111	Special Education Medicaid Initiative	Revised	Mandated	August 27, 2025	September 25, 2025
P 6220	Budget Preparation	Revised	Mandated	August 27, 2025	September 25, 2025
R 6220	Budget Preparation	Revised	Recommended	August 27, 2025	September 25, 2025
P 0143	Board Member Election and Appointment	Revised	Recommended	August 27, 2025	September 25, 2025
P 1636.01	Notification of Promotion, New Job, and Transfer	New	Recommended	August 27, 2025	September 25, 2025

	Opportunities				
P 1648.15	Recordkeeping for Healthcare Settings In School Buildings - COVID-19	Abolished	Mandated	August 27, 2025	September 25, 2025
P 2422	Statutory Curricular Requirements	Revised	Mandated	August 27, 2025	September 25, 2025
P 5117	Interdistrict Public School Choice	Revised	Recommended	August 27, 2025	September 25, 2025
R 5117	Interdistrict Public School Choice	Revised	Recommended	August 27, 2025	September 25, 2025
P 5339.01	Student Sun Protection	New	Mandated	August 27, 2025	September 25, 2025

_____ Moved, _____ Seconded
Roll Call:

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion:

XX. CLOSED SESSION

_____ Moved, _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Thursday, September 25, 2025 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ for the purpose of discussing request for student tuition enrollment. Action will/will not be taken in public after the executive session.

_____ Moved, _____ Seconded

Roll Call:

XXI. MOTION TO ADJOURN

_____ Moved, _____ Seconded

Roll Call:

ADJOURNMENT:

Charles Crowley, President
Haworth Board of Education

Kristi Giambona
Board Secretary