TITLE I SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT POLICY
FAIRGROVE ACADEMY
2025-2026

2.0 With approval from the local governing board, Fairgrove has developed a written a Title I parent and family engagement policy with input from parents and family members of participating children. During School Site Council Meetings and English Language Advisory Committee Meetings, parents are able to provide input on the Family Engagement Policy. The school has distributed the policy to parents and family members of children served under Title I, Part A. At the beginning of each school year, this document is handed out to all students, teachers review at parent conferences, and it is available on the school website. (20 United States Code [U.S.C.] Section [§] 6318[b][1])

2.1 Involvement of Parents in the Title I Program

The policy describes the means for carrying out Title I parent and family engagement requirements. (20 U.S.C. § 6318[b][1])

To involve parents and family members in the Title I program at Fairgrove Academy, the following practices have been established:

a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])
Fairgrove Academy convenes annual meetings to inform parents of Title I students of the Title I requirements and their rights to be involved in the Title I program.

b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 U.S.C. § 6318[c][2])
Fairgrove Academy offers a flexible number of ELAC and SSC meetings monthly throughout the school year. The meetings are open to all parents and child care is provided if needed. Flyers for the meetings, emails, and Parent Square notifications are made well in advance of the meetings. Fairgrove also posts information on the school website as well as the marquee.

c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])
Fairgrove Academy involves Title I parents in an organized, ongoing, timely way, in the planning review, and improvement of its Title I programs and the Title I Parent Involvement Policy through SSC and ELAC meetings. Fairgrove uses the LCAP input process to identify current needs and develop schoolwide program planning.

d) The school provides parents of participating children with the following:

1. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])
   Fairgrove Academy provides parents of Title I students with timely information about Title I programs through the use of Canvas announcements and emails, Parent Square, flyers, parent letters, phone calls, emails, postings on the school website and marquee.
2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards. (20 U.S.C. § 6318[c][4][B])
   Fairgrove Academy uses the district-adopted curriculum to provide instruction to all students. Academic achievement is measured through district interims, State Testing (CAASPP), and report cards.
3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])
   In additional to the two parent conferences (September and February), Fairgrove Academy provides parents with opportunities to request meetings to participate in decisions related to the education of their child. SFTs are also offered to parents with struggling students.

e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency. (20 U.S.C. § 6318[c][5])
   Fairgrove Academy provides parents an opportunity to provide input on the schoolwide program plan at School Site Council and English Language Advisory Committee meetings.

2.2 Building Capacity for Involvement (Parent and Family Engagement Policy Continued)

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to help improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds establishes the practices listed below. (20 U.S.C. § 6318[e])

a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])
   Fairgrove Academy provides meetings; SSC, ELAC, Coffee with the Principal, Community Schools Advisory Committee in addition to parent conferences, to provide parents with assistance in understanding academic content standards, assessments, and how to monitor the achievement of their children.

b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 U.S.C. § 6318[e][2])
   Fairgrove Academy provides materials to parents during parent meetings, conferences and SFTs.

c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with

parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])
Teachers are provided with professional development in the best ways to work with and communication with parents at staff meetings and professional development days.

d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])
Fairgrove Academy provides parents with a variety of options to engage in at the school site including, SSC, ELAC, CABE, Coffee with the Principal, Parent education classes, Back to School Nights, Open House, performances. In addition, there is a public preschool, Headstart, on campus.

e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])
Communication to parents is sent in English and Spanish. If parents request another language the school will provide translation in the language needed. School meetings and conferences are also translated for parents when available.

f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])
Fairgrove Academy provides support for parent involvement as requested as well as through parent education classes held on campus: SSC, ELAC, Coffee with the Principal, and parent/teacher conferences.

2.3 Accessibility

Fairgrove Academy, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under 20 U.S.C. § 6311 in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])
Fairgrove Academy provides opportunities for all Title I parents to participate providing information and school reports in a form and language parents understand. All communication (Canvas, Parent Square, flyers, letters set home) are translated into Spanish.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the requirements listed below. (20 U.S.C. § 6318[d])

a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this

part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])
All teachers at Fairgrove Academy hold a valid California Teaching Credential. Teachers attend professional development throughout the years in order to continue to provide high-quality instruction for all students.

b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the requirements listed below. (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])
   Fairgrove holds parent – teacher conferences according the HLPUSD calendar. There is one conference in Fall and Winter. Parents can also request to meet with their child's teacher at any time.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])
   Fairgrove provides ongoing communication between parents and teachers though conferences, reports on student progress, email, or notes sent home.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])
   Parents are provided with a monthly list of activities and events happening at Fairgrove. The school website provides dates of events as well. Parents also receive notification to access school functions through Canvas announcements and emails, Parent Square, flyers sent home or Class Dojo (for Preschool).

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])
   Parents can meet with teachers before or after school if requested by parents. Teachers are also available via email, Aeries Parent Portal, Canvas or Class Dojo (Preschool). Teachers send information home to parents in their primary language.

Parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.

***The policy must be updated <u>periodically</u> to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*