



## Shared Decision-Making Committee Minutes

October 7, 2025

**Members Present:** Steven Shetzer, Lauren Reed, Mary Lou Zamarripa, James McCabe, Rian Harden, Kandace Laster, Daniella Roth, Raj Salhotra

**Time Started: 3:50 p.m.**

- I. Welcome & Introductions
  - a. Dr. Shetzer welcomed and introduced new SDMC members.
- II. Campus Update
  - a. Current Enrollment
    - i. Dr. Shetzer shared that HSLJEC's current enrollment is 410 students:
      1. 9<sup>th</sup> Grade: 137
      2. 10<sup>th</sup> Grade: 113
      3. 11<sup>th</sup> Grade: 74
      4. 12<sup>th</sup> Grade: 86
    - ii. The plan is for enrollment to increase to 430 for the 2026-2027 school year
  - b. Status of P-TECH Planning Year
    - i. Currently, HSLJEC is well on its way in collecting and completing many of the artifacts required for P-TECH. Dr. Shetzer shared the P-TECH artifact tracker to show what is not completed, in progress, and completed (see attached). Dr. Shetzer shared that Ms. Hernandez, Ms. Franklin, and he will be attending a P-TECH meeting with the district on October 8<sup>th</sup> and have a coaching session with Diana Del Pilar, the P-TECH Coach, on October 13<sup>th</sup>.
  - c. New Communication Tools
    - i. Dr. Shetzer shared the following communication upgrades: HSLJEC website (with more to come on P-TECH), ParentSquare, and the new Parent Center located in the lobby.
- III. Campus Action Plan 2025-2026
  - i. Dr. Shetzer passed out copies of the 2025-2026 Campus Action Plan and went over the three key action items that will be the focus for the year.
    1. Key Action One: Improve the Quality of Instruction (Staff Capacity)
    2. Key Action Two: Improve CCMR (Post-Secondary Readiness)
    3. Key Action Three: Improve Student Attendance
  - ii. Dr. Shetzer shared the indicators of success and the specific actions both the leaders and teachers will take to meet those indicators of success.
  - iii. The committee voted and agreed upon the Campus Action Plan.

**Time Ended: 4:30 p.m.**