



Minutes

Client:	Hillsboro School District
Project:	Pre-Bond Planning
Meeting date:	2 October 2025
Meeting location:	Hillsboro School District
Meeting title:	Bond Development Committee Meeting #2

Bond Development Committee (BDC) - Meeting Minutes

Meeting #2 – October 2, 2025

Welcome & Recap

Consultant Evan welcomed attendees and provided a recap of the committee's purpose and outcome of the committee's work.

- **PURPOSE:**
 - The purpose of the committee is to develop the capital needs of the District, informed by the Long-Range Facility Plan, and to establish consensus recommendations for community input. Final recommendations will be presented to the School Board as part of a Strategic Capital Investments Plan for a possible upcoming bond in November 2026 election.
- **OUTCOME:**
 - The committee will provide recommendations for District capital needs informed by data, educational programming, and community input, culminating in a Strategic Capital Investments Plan.

Additionally, there was a recap of what was covered in the first BDC meeting. He then called up Superintendent Travis Reiman to provide some additional context.

Overview of This Evening's Meeting

An overview of the meeting was provided whereby it was shared that the BDC would hear from district personnel and experts connected the the following strategic areas of consideration for a 2026 bond:

- Buildings & Systems
- Technology

It was then shared that there would be an opportunity for group discussion for sharing initial priorities within each of the strategic areas before a whole group share-out from each small group.

Buildings & Systems

District members introduced themselves and began by giving an overview of what would and would not be covered tonight within Buildings & Systems. More specifically, it was shared that tonight's presentation would talk about HVAC, ADA Standards, Building Envelope, Electrical, and Lighting. Components related to Safety & Security, Technology, and Athletics would be covered in future presentations on those topics.

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Clarification on the district's approach in supporting buildings and systems was provided anchored in both preventative and planned maintenance with consideration of time of year, prioritization, and restoration v. replacement.

Additional contextualization and data was provided sharing the normal scope of Facilities and Maintenance's annual operational budget that focuses on basic/routine maintenance and minor repairs, as well as additional things such as required testing and mitigation.

Perspective on sample components of projects in relation to this annual budget were provided to illustrate the different in cost that the annual budget can support.

The team provided a timetable framework to illustrate what is meant by "end-of-life" for key building systems (e.g., HVAC, Roofs, Boilers, Water Heaters, etc.)

The team shared further information on current and emerging district needs related to the following areas:

- HVAC: Several sites are in need of heating system upgrades and several are in need of controls upgrades
- ADA Supports: Needed adjustments to doorways and systems, as well as restrooms and playstructures to meet ADA requirements were shared.
- Playgrounds: The need to upgrade playgrounds for year round play and emerging needs to upgrade key play structure components were shared, as well
- Electrical: The need to improve the following were shared:
 - Power distribution systems
 - Fire panel supports
 - Electrical improvements and updates
 - The need to meet the requirements of HB 2531 that bans the sale of fluorescent lighting in Oregon (i.e. updating all lighting to be LED) was shared, as well
- Additional Building Envelope Components:
 - Examples of needs to address the following components of the building envelope for district buildings were provided:
 - Roofs
 - Windows
 - Paint

Available incentives and a description of how incentive programs work for school districts in Oregon were provided. The following resources were highlighted as coming in alignment to the Buildings & Systems needs shared:

- Energy Trust of Oregon (ETO)
- Oregon Department of Energy Public Purpose Charge Program (SB1149)
- US Department of Energy Inflation Reduction Act Tax Credits
- US Department of Energy Renew America's Schools

Rationale for accessing and aligning these incentives was shared so that the district could be supported to address inefficient systems, lighting, as well as renewables and clean energy. An example of a recent project at Liberty High School was provided to illustrate this rationale.

The opportunity for additional questions was provided.

Break

There was a 5-minute break for the BDC

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Technology

Derek Brown, the District's Information & Technology Officer introduced himself to the committee. He then provided an overview of the key functions of the District's Technology Department as well as some figures to illustrate the number of students, staff, and classrooms they serve.

Key data aligned with the department's work on Chromebooks to support the 1:1 device-to-student ratio within the district was provided, including the number of repairs and replacements over the past school year by school level.

Information on standard technology for the standard classroom in the Hillsboro School District was provided, as well. Key devices to maintain and update included the following:

- Laptop or desktop computers
- Projectors
- Document cameras
- Voice amplification devices

There was a nod to additional technology or equipment being provided to support CTE programs, with a recognition that those needs would be discussed further in the next BDC meeting.

Information on the Network Service work performed by the Technology Department was then provided. There was recognition of the following needs to be addressed due to items approaching their end of life and/or end of their ability to receive updates for improvements, enhancements, and/or security:

- Phone systems
- PA systems
- District Boardroom A/V system

There was then a presentation on enhancing the District's Cybersecurity posture by improving the District's capability, tools, and resources to monitor, improve, and further build out their cybersecurity programs and policies.

The opportunity for additional questions was provided.

Small Group Discussion:

Each small group then had 45 minutes to discuss the following questions:

- Based on what you heard regarding Buildings & Systems and Technology:
 - What are the top 3-5 things in each strategic area that you feel are most urgent/highest priority? Why?
 - Is there anything else you did not hear regarding these strategic areas that you would like to be considered? Why?

After the 45 minutes, a representative from each group was called upon to share their top 3-5 priorities and rationale by strategic area discussed in this evening's meeting.

Whole Group Discussion

After the 45 minutes, a representative from each group was called upon to share their top 3-5 priorities and rationale by strategic area discussed in this evening's meeting.

The table below provides a synopsis of what was shared by groups:

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BUILDINGS & SYSTEMS		TECHNOLOGY	
What	Rationale	What	Rationale
• Roofs • HVAC • Lighting • Windows • Playgrounds • Code compliance • ADA • <i>Fire Panels</i>	• Meet requirements • Improve accessibility • Equity across facilities • Staff and student comfort and safety • Protect investments	• Cybersecurity • Network infrastructure • Devices • Repair phones • <i>Board Room update</i> • <i>AI preparedness</i> • <i>Emergency Power</i>	• Ensure students are prepared & equipped for meaningful learning experiences and that staff are supported • High visibility with community (showcase bond investment) • Improve and upgrade to meet current needs (future ready) • Continuously access tech that is evolving

Next Meeting

Wednesday, October 15, 2025 | 4 – 6 pm | District Office