

Most current 9/4/08

BYLAWS OF SCHOOL ADVISORY COUNCIL

Morgan Fitzgerald Middle School
6410 118th Avenue North
Largo, Florida 33773

Article I

Name of Organization

The name of the organization shall be: The School Advisory Council of
Morgan Fitzgerald Middle School.

Article II

Purpose/Role

It is expected that all decisions of the School Advisory Council be made by consensus. The Principal is the final authority for all school-based decisions.

The Purpose/Role of the School Advisory Council, in common with the Florida State Advisory Council is:

- To promote the welfare of children and youth in home, school, and community.
- To act as a liaison between school, it's organizations, educators, and the neighborhood community.
- Be representative of the population of the community neighborhoods served by the school.
- To bring into closer relation the home, school, and neighborhood communities so that parents, educators, and community members may cooperate in a positive way for the education of children.
- Act as a resource to the school and its principal as an advisory body.
- Increase citizen awareness, input, and involvement, in Morgan Fitzgerald Middle School and its advisory council.
- To assist the principal in the development of the School Improvement Plan.

The above roles of this council are promoted in cooperation with the state advisory council through an educational program directed toward parents, educators, and community members; and are enhanced through conferences, special projects and events, and the school improvement team

Article III

Representation and Membership

Whenever possible, the selection of representatives from each group should be by election by the constituent group. Where representatives are not forthcoming, the council may need to recruit and appoint a representative.

There shall be members elected to the council from the following constituent groups:

- A teacher representing the faculty.
- Parents: to include ethnic and socio-economic representation.
- The principal.
- A member of the business community.
- An administrator or Student Services Representative.
- A representative from the support staff.
- A student.

Article IV

Tenure

- Members may serve three year terms and are elected annually.
- Two unexcused consecutive absences will constitute removal from the council.
Should this occur , a new member will be appointed.

Article V

Meetings

(1) There should be a minimum of four regular meetings during the school year. It is recommended that each council hold six to eight meetings during the year.

(2) Meetings may be held during the day or in the evening at the discretion of the council.

(3) A special meeting may be called by the chairperson or the principal.

Article VI

Officers and Their Election

- (1) The officers of this council shall be a chairperson, a vice-chairperson or co-chairperson, and a secretary. In the event of a vacancy in any office, the vacancy shall be filled by consensus of the council.
- (2) The council shall elect its officers by ballot at the last regular meeting of each school year. However, if there is but one nominee for any office, election for that office, election for that office may be by voice vote.
- (3) Terms of office shall be for one year. Officers shall be eligible for re-election for three terms.
- (4) There shall be a nominating committee composed of three (3) members who will prepare a slate of officers prior to the last meeting of the school year.
- (5) Only those persons who have consented to serve if elected shall be nominated for or elected to such office.

Duties of Officers:

Chairperson

The chairperson and principal shall preside at all meetings of the council and be a member of all committees. The chairperson and principal shall appoint the chairman of all standing committees and shall appoint such other special committees as may be deemed necessary.

Vice-Chairperson/Co-Chairperson

The vice-chairperson shall act as an aide to the chairperson and preside in the absence of the chairperson. In case of a vacancy in the office of chairperson, the vice-chairperson shall become the chairperson for the remainder of the unexpired term.

Secretary

The secretary shall keep minutes of the meetings and shall have charge of such correspondence delegated to him/her by the chairperson.

Article VII

Committees

- The council may create such committees as it may deem necessary to promote the objectives and carry on the work of the council.
- The chairperson of each committee shall be chosen by the chairperson of the school advisory council.
- The chairperson of each committee shall present a plan of action to the school advisory council for consideration.
- The chairperson and principal of the school advisory council shall be an ex officio member of all standing and special committees.

Article VIII

Amendments

(1) These bylaws may be amended at any regular meeting of the council by a two-thirds majority of the members present and voting, provided that notice of the proposed amendment shall have been given at least 30 days prior to the meeting at which it is voted upon.

(2) Notwithstanding the automatic character of the amending process, the council shall take prompt action to incorporate such amendments into its bylaws

Article IX

Fiscal Year

(1) School Improvement Funds are spent according to county guidelines and with consensus of the SAC.

(2) The fiscal year of the school advisory council shall begin on July 1 and end on the following June 30 inclusive.