

GROTON BOARD OF EDUCATION
FINANCE/FACILITIES COMMITTEE MEETING MINUTES
OCTOBER 7, 2025 @ 6:00 P.M.
CENTRAL OFFICE, ROOM 11/HYBRID

Members Present: Dean Antipas, Jay Weitlauf, Jennifer White

Also Present: Susan Austin, Rita Parciak, Sam Kilpatrick, Sherri Facas, Chris Jenkins

Chairperson Antipas called the meeting to order at 6:01 p.m.

1. Review September 2, 2025 Meeting Minutes - The committee reviewed the minutes; no corrections were submitted.
2. Update re: Robotics – Susan Austin stated that Sam Kilpatrick and his team did a remarkable job cleaning the room out, painting the floors and walls. Sam is waiting to hear back from one of two movers who are capable of moving the heavy equipment, Collins and Jewell out of Norwich, for an estimate and date of the actual move. He submitted a building permit earlier in the week for the electricals to wire up the equipment. Smaller items can be moved in before the heavier equipment; however, nothing can be moved into the area until the floor is cured.
3. Director of Finance Report – Rita Parciak reviewed the following documents with the committee:
 - 400 Series of the FY25 Budget
 - State Function Guidelines
 - Budget Transfers Between Functions
 - Expenditure Report
4. Director of Buildings & Grounds Report
 - Review Facilities Use Rate Schedule – Susan Austin reviewed the facilities use rate schedule with the committee and the differentiation between the organizations that fall under Group 1 and Group 2.

The meeting adjourned at 7:28 p.m.