

OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Administrative Offices

7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools

Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website:

www.oaklandschoolsnj.org

Next Regular Monthly Meeting:

November 11, 2025 at 7:00 PM

Administrative Offices

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 12, 2025 and October 7, 2025 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Scerbo	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette M. Wells, School Business Administrator/Board Secretary
and approximately _____ members of the public.

I. MINUTES

- A. Approve the Regular Monthly Meeting minutes from September 16, 2025.
- B. Approve the Work Session minutes from September 16, 2025.
- C. Approve the Executive Session minutes from September 16, 2025.

MINUTES ITEM A through B

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

II. BUILDINGS AND GROUNDS

Board Liaison: Ms. Shelkin

- A. Approve the safety drill report for the month of September 2025.
- B. Approve Oakland School District's Annual Maintenance Budget Amount Worksheet (Form M-1) for the fiscal year 2025-2026.

BUILDINGS AND GROUNDS (cont.)

C. Approve the submission of the Oakland School District's Comprehensive Maintenance Plan, for the School Years 2024-2025, 2025-2026 and 2026-2027 as follows:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public-school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Oakland School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Oakland school district hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Oakland School District in compliance with Department of Education requirements.

BUILDINGS AND GROUNDS ITEM A through C

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

III. PERSONNEL

Board Liaison: Ms. Cooper

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

PERSONNEL ITEMS A through L

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

IV. REGULAR EDUCATION

Board Liaison: Ms. Shelkin

A. Approve the following scores for the 2024-2025 School Self-Assessment under the Anti-Bullying Bill of Right Act:

Dogwood Hill	75	Heights	74	Manito	75	Valley Middle School	76	T.O.P.S	64
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REGULAR EDUCATION (cont.)

- B. Approve the Health Services Standing Orders for The Oakland Public Schools for the 2025-2026 school year upon approval of the School Physician.
- C. Approve the Health Services Nursing Services Plan for the 2025-2026 school year reviewed and signed by the School Physician.
- D. Approve the submission of the required New Jersey Department of Education (NJDOE) Professional Development Plan and Mentoring Statement for the 2025-2026 school.
- E. Approve the submission of the updated Gifted and Talented Education Service Report for the 2025-2026 school year as required by the State of New Jersey Department of Education.
- F. Approve Oakland K-8 Public Schools to host Brain Busters competition with local school districts at Valley Middle School on the following dates:
 - November 24, 2025
 - February 23, 2026
 - May 11, 2026
- G. Approve the registration and participation for the 2025-2026 Thinking Cap Quiz Bowl Contests for Grades 5, 6, 7, and 8 Workshop students, four teams, at a total cost of \$325.

REGULAR EDUCATION ITEMS A through G

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

V. SPECIAL EDUCATION

Board Liaison: Ms. Kilday

- A. Amend the fees per service for the provider to conduct evaluations and services for the 2025-2026 school year:

Provider Name	Evaluation Service	Fee Per Service
Hackensack Meridian Health, Joseph M. Sanzari Children’s Hospital	Audiologic Evaluation	\$ 756
	Central Auditory Processing Evaluations	\$1,095
	Classroom Observation/ In-Service/Training	\$ 400

- B. Approve the revised Annual Contract with Bergen County Special Services to provide Teacher of the Deaf and Hard of Hearing services to one student whose name is on file in the Superintendent’s office for the 2025-2026 school in an amount not to exceed \$2,380.

- C. Approve the contract with Home Therapy Solutions, LLC, to provide occupational therapy, physical therapy, and speech/language therapy direct services and evaluations for the 2025-2026 school year at the following rates:
- \$ 95 per hour for direct services
 - \$450 per evaluation
- D. Approve the contract and Addendum with OTFIT LLC to provide occupational therapy direct services from October 15, 2025 through December 12, 2025 at the rate of \$90 per hour.

SPECIAL EDUCATION ITEMS A through D

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

VI. FINANCE

Board Liaison: Mr. Mazzilli

- A. Approve the September 2025 certified gross (net & agency) payroll in the amount of \$2,057,913.14.
- B. Approve the payment of the attached list of bills in the amount of \$4,621,847.18 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of September 30, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2025-2026 Budget appropriation transfers for the month ending September 30, 2025.
- E. Approve the Board Secretary's Financial Report for the month ending September 30, 2025.
- F. Approve the Treasurer of School Monies Report for the month ending September 30, 2025.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.

FINANCE (cont.)

H. Revise the following professional service fees for the 2025-2026 school year:

Name	Services	Contract Amount
* Fogarty, Hara, LaPira & Cherry, LLC.	Legal Firm	Partner: \$ 185/hr
		Associate: \$ 165/hr
		Estimated Annual: \$90,000

- * 1. The fee structure is most advantageous to the Board, price and other factors considered.
- 2. Experience, staff and resources necessary to perform the service as demonstrated by their prior performance with the Board.
- 3. Reputation and responsibility of professional contractors based upon prior performance with the Board.

I. Approve the purchase of CogAT through Riverside Insights in the amount of \$2,110 for the 2025-2026 school year using Title IV funds.

J. Approve the purchase of Acer Spin 12.2” Touchscreen Convertible devices in the amount of \$1,154.24 for the 2025-2026 school year using Title IV funds.

K. Approve the Partnership Agreement with Ramapo College for the collaborative teacher residency program for the 2025-2026 school year.

L. Approve the following staff members to use their personal automobiles for the Valley Middle School Grade 7 Frost Valley trip from October 8, 2025 to October 10, 2025. Such usage is necessary as an emergency onsite vehicle to transport injured or ill students or staff onsite or to a medical facility, for lodge inspections, to transport medication and records, to deliver misplaced luggage, and other tasks requiring automobile use.

- Travis Hunt
- Mark Sinclair

FINANCE (cont.)

- M. Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount \$1,860.00 for the 2025-2026 school year to be allocated as follows:

	<u>Original Allocation</u>	<u>Additional Funding</u>	<u>Year to Date</u>
Chapter 192 Compensatory Education	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 E.S.L	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 Total	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 193 Initial Exam and Classification	\$7,957.00	\$ 0.00	\$7,957.00
Chapter 193 Annual Exam and Classification	\$ 380.00	\$ 0.00	\$ 380.00
Chapter 193 Corrective Speech	\$ 0.00	\$1,860.00	\$1,860.00
Chapter 193 Supplementary Instruction	\$1,652.00	\$ 0.00	\$1,652.00
Chapter 193 Total	\$9,989.00	\$1,860.00	\$11,849.00

FINANCE ITEMS A through M

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

VII ADMINISTRATION

Board Liaison: Ms. Kilday

- A. Approve the submission of the NJQSAC District Performance Review (DPR) and Statement of Assurance to the County Superintendent of Schools.

ADMINISTRATION ITEM A

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

VIII. TRANSPORTATION

Board Liaison: Ms. Kilday

- A. Approve the list of field trips for students in the Oakland School District for the 2025-2026 school year as per the attached.

B. Approve Emergency Bus Evacuation Drills as per the attached.

TRANSPORTATION ITEMS A through B

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper _____ Ms. Kilday _____ Mr. Mazzilli _____ Ms. Shelkin _____ Mr. Scerbo _____

IX. POLICY

Board Liaison: Ms. Cooper

None

X. AUDIENCE PARTICIPATION

XI. EXECUTIVE SESSION (If requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Time Entered Executive Session: _____

Motion: _____ Second: _____ (Discussion):

Roll Call Vote:

Ms. Cooper ____ Ms. Kilday ____ Mr. Mazzilli ____ Ms. Shelkin ____ Mr. Scerbo ____

Topics: _____

Time Executive Session closed: _____

Motion: _____ Second: _____ to Close Executive Session and return to Open Session

ADJOURNMENT:

Motion: _____ Second: _____ Time of Adjournment: _____

Attachments

Minutes:	Work Session- September 16, 2025 Regular Monthly Meeting- September 16, 2025
Buildings & Grounds:	September 2025 Safety Drill Report Comprehensive Maintenance Plan M1
Personnel:	Personnel Agenda Items Revised School Emergency Teams
Regular Education:	Monthly Enrollment
Special Education:	None
Finance:	September 2025 Treasurer Report September 2025 Board Secretary Report September 2025 Transfers Bills List Conferences/Workshops
Administration:	None
Transportation:	Field Trips Bus Evacuation Drills
Policy:	None