

PINELLAS COUNTY SCHOOLS
EXCEPTIONAL STUDENT EDUCATION (ESE) DEPARTMENT
NOTICE OF MANIFESTATION DETERMINATION REVIEW MEETING

Date: _____

Dear Parent of _____ ,

Your child, who is currently enrolled in grade _____ at _____ School, has been suspended for a total of _____ days this school year. On _____ you were notified that the principal of your child's school **Select** considering a change of placement. Additionally, the principal of your child's school **Select** considering a recommendation for expulsion.

As your child has been identified as having a disability, we are required to hold a Manifestation Determination Review if the student:

- has been suspended for 10 or more days (cumulative) in a school year; or
- commits a violation of the Code of Student Conduct that would result in disciplinary removal for the current placement; or
- commits a zero tolerance infraction and an Interim Alternative Educational Placement is being considered; or
- is being considered for probation/dismissal from a District Application Program.

You are invited to attend this meeting. At this meeting, we will determine whether the behavior which resulted in the removal/disciplinary action is or is not a manifestation of your child's disability. We may also recommend amending your child's Individual Education Plan (IEP). Furthermore, changes in your child's educational placement (least restrictive environment) may be recommended. Please refer to the enclosed Meeting Notice for the date, time, and location of the meeting.

If the infraction is due to drugs, weapons, or serious bodily injury, your child may be able to receive educational services at the assigned Interim Alternative Educational Setting (IAES) **before** all of their suspension days have been served. Please call **Select** as soon as possible.

Students that are being recommended for a change in placement due to other infractions will remain at their current school placement pending the results of the Manifestation Determination Review.

A copy of your **Procedural Safeguards** is also enclosed. Please contact me if you have any questions concerning this notice.

Sincerely,

School Administrator

(727)_____ - _____

You may also contact the Exceptional Student Education office for Pinellas County Schools at 727-588-6032.

Enclosures: Meeting Notice for Parent (PEER)
Procedural Safeguards
Parent Input form
Meeting Notice for Student (if 12 or older) (PEER)
Student Transition Planning Notes (if 12 or older)

Original – Staffing File

Copy – Parent/Guardian

Copy – Discipline File

Scan – ese_filing@pcsb.org