

## Nutrition Services Field Trip Breakfast Order Form

- Please place orders at least *THREE WEEKS* prior to pick-up date.
- For a multiple-day shelf stable breakfast request, please contact Willow:
  - Ext: x2838 or wwaldron@psd1.org.

|                              |  |                            |
|------------------------------|--|----------------------------|
| School:                      |  | Teacher:                   |
| Date and Time of Pick-up:    |  | Classroom #:               |
| # Student Breakfasts Needed: |  | # Adult Breakfasts Needed: |

- A list of student names must be attached to this form. (Required by USDA for Child Nutrition Programs)
- Do any students have life threatening allergies: Yes\_\_\_\_\_ No\_\_\_\_\_ (if “yes” please list below)

| <u>Student Name</u> | <u>Allergy</u> | <u>Substitution Needed</u> |
|---------------------|----------------|----------------------------|
|                     |                |                            |
|                     |                |                            |
|                     |                |                            |

- Breakfasts must be kept cold & in provided coolers. Nutrition Services has a limited number of ice coolers and “blue ice,” which may be borrowed when available. Please return coolers and “blue ice” the following day. Schools will be charged for damaged or unreturned coolers, so please return in good condition.
- Please work with your Nutrition Services staff to arrange pick-up. Students and adults must come to the cafeteria at the pre-arranged time to retrieve breakfasts—unless other pick- up arrangements have been made. Student meals are no charge to them. Adult meals will be charged to their account.

Thank you and have a great time.

Teacher’s signature: \_\_\_\_\_

For Nutrition Services Use only:

|                     |                     |                    |
|---------------------|---------------------|--------------------|
| Teacher Copy: _____ | Kitchen Copy: _____ | Office Copy: _____ |
|---------------------|---------------------|--------------------|